

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, MARCH 21, 2024**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

- I. CALL TO ORDER ____ pm AND PLEDGE OF ALLEGIANCE**

II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the Jersey City Journal, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

III. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Barbaran, Claudio		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Johnson, Galen		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Clark Robert, Business Administrator		
Jason, Tarella, Board Attorney		

IV. CORRESPONDENCE

V. PRINCIPAL'S REPORT

VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Special Public Meeting February 1, 2024, Public Meeting Minutes of February 15, 2024 and Executive Session Minutes for February 15, 2024**, as attached. (Attachment M-1)

VIII. BOARD AFFAIRS

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve professional development as follows:

Name	Course	Dates	Location	Cost
Robert Clark	Preventive Maintenance	3/25/24, 3/27/24, 4/1/24, 4/3/24, 4/8/24	Virtual Rutgers University	\$ 483.00
Robert Clark	Financial Management	4/15/24, 4/17/24, 4/22/24, 4/29/24	Virtual Rutgers University	\$ 483.00

IX. FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated February 16, 2024 through March 21, 2024 in the amount of 682,646.60. **(Attachment F-1)**

- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

February 2, 2024	\$ 321,002.49
February 16, 2024	<u>\$ 375,888.58</u>
Total	\$ 696,891.07

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending January 31, 2024. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of January 31, 2024 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of January, 2024. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2023-24 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of funds for Charter School Emergent and Maintenance Capital Fund FY24 in the amount of \$207,140.

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Professional Services Agreement with Hillmar, LLC for the 2023-24 school year to provides various educational services. **(Attachment F-9)**

F-10 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve 2024-25 Budget as follows: **(Attachment F-12)**

General Fund (Fund 10)	\$13,744,460
Special Revenue Fund (Fund 20)	<u>\$ 808,600</u>
Total	\$14,553,060

F-11 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Resolution for Participation in Joint Transportation Agreement with Sussex Country Regional Transportation Cooperative for the 2024-25 school year.
(Attachment F-11)

X. POLICIES and PRODECURES

XI. EDUCATION

XII. PERSONNEL

P-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby retroactively approve Employee #90522, unpaid leave of absence without benefits from December 4, 2023 through February 29, 2024. **(Attachment P-1)**

P-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve a salary correction for Zackery Ontell from \$80,189 to \$82,229 for the 2023-24 school year.

P-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby retroactively approve the Assistant Boy's Basketball stipend from Dennis Peguero and give to Christopher Malone in the amount of \$3,000 effective November 15, 2023.

- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve with regret the resignation of Dolores Barbalaco for the purposes of retirement on June 30, 2024.
(Attachment P-4)
- P-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve with regret the resignation of Maria Bernel for the purposes of retirement on June 30, 2024.
(Attachment P-5)

COMMENT (NON-AGENDA ITEMS)

XIII. EXECUTIVE SESSION

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M.

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M.

XIV. ADJOURNMENT

Be it resolved that on this date **MARCH 21, 2024**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.