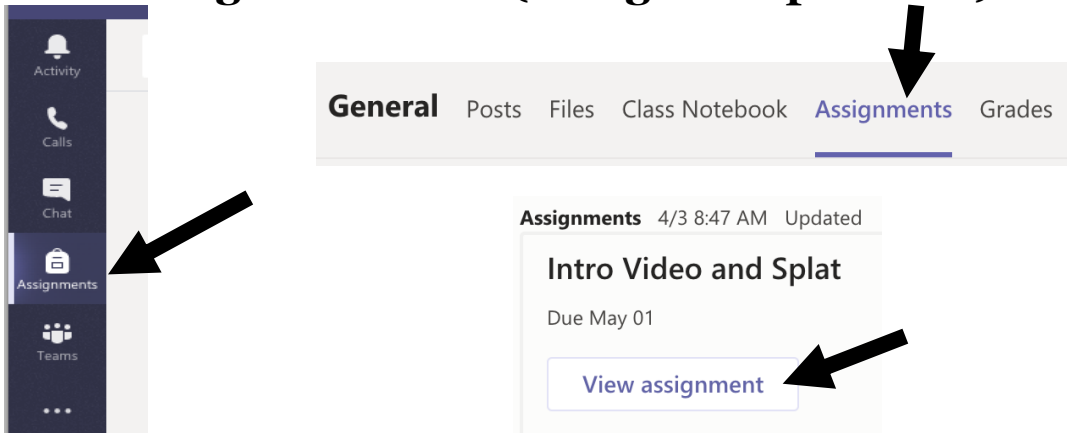


How Do I Complete An Assignment?

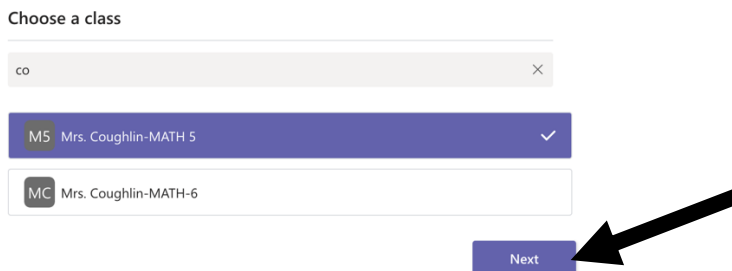
STEP 1

Click Assignments Tab (along the top or side) or in Posts



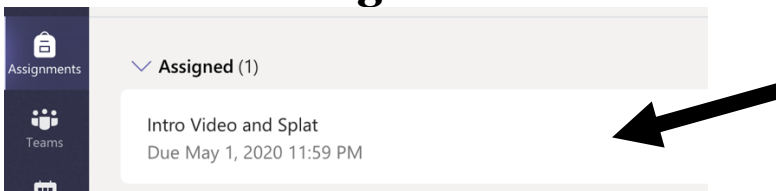
STEP 2

Click on “Mrs. Coughlin-Math”
Then click “Next”



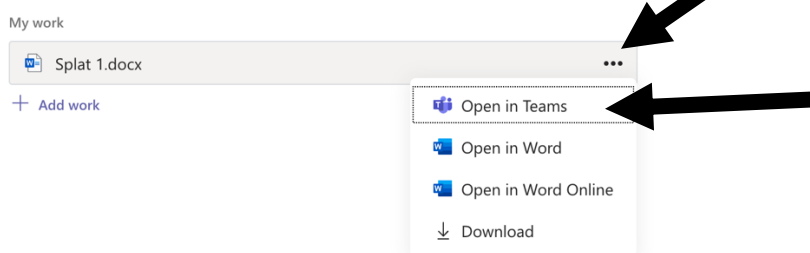
STEP 3

Click on the assignment

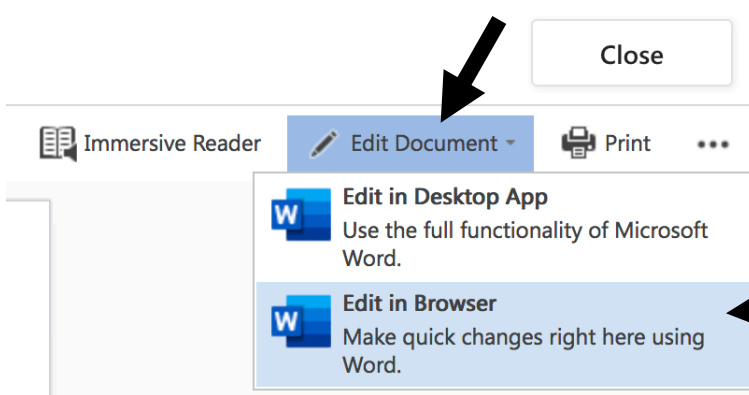


STEP 4

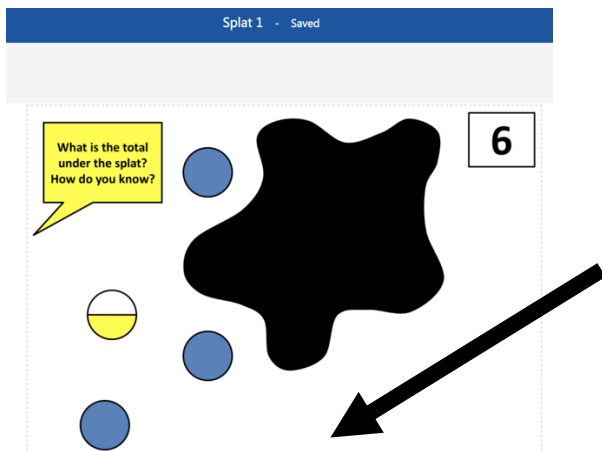
Click on the (...) more options
Then click “Open in Teams”



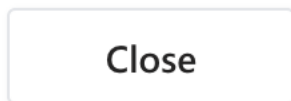
STEP 5
Click the “Edit Document”
Then click “Edit in Browser”



STEP 6
Type your response in the document



STEP 7
Click the “Close” button at the top right-hand side of the screen.



STEP 8
Click the “Turn in” button at the top right-hand side of the screen.

