

Thibodaux High School **Tigers**



Student Handbook
2020-2021

TABLE of CONTENTS:

Mission and Vision	2
Staff Members	3
Bell schedule	4
School Conduct, Campus Behavior, Cafeteria Behavior, Suspension, OSS	5
Suspension, ISS, Cheating, Early Dismissal, School property, Computer Use	6
Student Dress Code, Student Services, Schedule Changes, Cutting Class	7
Tardiness to school and class, parent pick-up and drop-off	7
Alternate schedules, checking out, sign out cards, denial of credit	8
Repeat credit, attendance recovery, closed campus, off limit areas	9
Telephone use and accidents	9
Transportation and automobiles	10
Hall passes, ID's and Media Center	11
Lockers, School Security, Lost and Found, Extracurricular Activities	12
Athletics, JROTC, clubs and organizations, Student of the Year	13
Grading Scales	14

Thibodaux High School Mission and Vision

Mission: To actively facilitate the academic and social development of all students.

Vision: The staff of Thibodaux High School believes that learning is a continuous process. The responsibility for learning should be inspired by teachers, encouraged by parents, embrace by the community and accepted by students. We believe that only with the faculty efforts, community backing, parental involvement and student commitment, a child will have the best opportunity to realize his or her fullest potential.

THS Guiding Principles and beliefs:

1. To instill in student those universal principles of democratic education by means of exemplary behavior, individual responsibility and group responsibility.
2. To demonstrate to the student how to learn by developing the ability to think clearly, objectively, and independently by exposure to various methods of learning.
3. To provide the student with a curriculum sufficiently broad and selective so that he may achieve the most comprehensive education possible.
4. To create an atmosphere of close communication between student body, faculty, and administration by means of individual and group liaison activities.
5. To provide a curriculum which challenges the gifted, aids the disadvantage and equips each student the necessary means to meet the needs of his community.
6. To encourage an appreciation for the aesthetic, along with the ability to interpret and create the same by means of exposure to all forms of local culture.
7. To provide educational and occupational information concerning requirements for successful participation in a chosen career.
8. To provide sufficient flexibility within the curriculum to meet the ever changing needs of the individual, the community, and our democratic society.
9. To provide for effective liaison between the school and other educational, cultural, recreational and civic activities.
10. To create an effective partnership with parents through home/school communication so that together we can guide students to make the best decisions regarding their future.

Superintendent of Schools	Jarod Martin
Director of Secondary Education	Kenny Delcambre
Principal	Glenn Haydel
Assistant Principals	Rebecca Hebert
	Roxanne Oncale
	Brandon Trahan
Administrative Assistant	Wendy Roussel
School Resource Officer	Kevin Brooks
Guidance Counselors	Keena Lewis – 9 th grade
	Terez Magshoud – 10 th grade
	Denise Gibson – 11 th grade
	Donna Bourgeois – 12 th grade
Main Office Secretaries	Kristen Esteve
	Brandy Carlos
	Stephanie Reece
Guidance Secretaries	Racheal Abadie
	Dawn Clement
Bookkeeper	Debbie Landry
Nurse	Pamela Barker

THS Regular Bell Schedule

2019-2020

A LUNCH		
Instructional Minutes	Time	Activity
	6:45am - 7:12am	Buses Arrive/Breakfast
	7:12am	Take In
1st period (58 minutes)	7:15am - 8:13am	Instructional Time
2nd period (53 minutes)	8:17am - 9:10am	Instructional Time
3rd period (53 minutes)	9:14am - 10:07am	Instructional Time
4th period (53 minutes)	10:11am - 11:04am	Instructional Time
A lunch (20 minutes)	11:04am - 11:24am	LUNCH
5th period (53 minutes)	11:28am - 12:21pm	Instructional Time
6th Period (53 minutes)	12:25pm - 1:18pm	Instructional Time
7th period (53 minutes)	1:22pm - 2:15pm	Instructional Time
	2:15pm	Dismissal
B LUNCH		
Instructional Minutes	Time	Activity
	6:45am - 7:12am	Buses Arrive/Breakfast
	7:12am	Take In
1st period (58 minutes)	7:15am - 8:13am	Instructional Time
2nd period (53 minutes)	8:17am - 9:10am	Instructional Time
3rd period (53 minutes)	9:14am - 10:07am	Instructional Time
4th period (53 minutes)	10:11am - 11:04am	Instructional Time
5th period (53 minutes)	11:08am - 12:01pm	Instructional Time
B lunch (20 minutes)	12:01pm - 12:21pm	LUNCH
6th Period (53 minutes)	12:25pm - 1:18pm	Instructional Time
7th period (53 minutes)	1:22pm - 2:15pm	Instructional Time
	2:15pm	Dismissal

School Conduct

The administration and faculty feel that Thibodaux High School students are all ladies and gentlemen and, as such, know the proper way to behave. Students are expected to demonstrate the highest qualities of courtesy, respect, and pride at all times.

We will enforce a “no physical contact” rule. There will be no physical contact between students at any time during the school day.

Consequences will be issued accordingly.

Courtesy toward fellow pupils, teachers, administration, staff, and school visitors is expected at all times. Courtesy to others brings courtesy in return. It pays both short-term and long-term dividends. No student will be allowed to interrupt the learning process.

Respect for self, other, their ideas, and personal and school property is the sign of an educated individual. Pride in your school and its goals are also important. Your efforts to maintain or improve the appearance of school are noticed and admired by classmates, teacher, and visitors to our school. It makes school a nicer place.

For more information see parish handbook.

Corridor, Kiosk, commons and Hall behavior

Students are expected to maintain a high level of respect for themselves and Thibodaux High School by exhibiting good behavior between classes, before and after school, at recesses and while moving from one area to another. Students should strive for excellence in their own behavior, as well as in academic achievement. It is an expectation that students should dispose of any trash for lunch time.

Cafeteria Behavior

The school cafeteria should be regarded as a pleasant area where students can interact with their peers during mealtime. Courteousness and decorum should always be evident. In consideration of others, students should complete their meal as quickly as possible. Students should refrain from any and all inappropriate behavior while dining and should be aware that disciplinary action will be taken against offenders. Students should always do their part in keeping the cafeteria a pleasant place to eat.

Suspension, Out of School:

Any pupil under suspension from THS is not to return to campus for any reason. A parent must meet with an administrator after a second and third suspension. Multiple suspensions may lead to a student being recommended for expulsion.

See Parish handbook for more information.

Suspension, In School:

In school suspension may be scheduled for one to five days. Students are to report directly to the ISS room. Students are to bring all of their books, notebooks, and other materials needed to complete assignments. Any student removed from ISS will be assigned to Out of School Suspension by administration.

After-School Detention:

**There is no after school detention during COVID 19.

After-school detention will be scheduled on Tuesday and Thursday from 2:25 to 3:25pm. Students should bring paper and pencil to do an assignment along with other work to do after completing the assignment. No one will be allowed to talk, sleep, eat, or drink while in After-school detention. Failure to serve after school detention will result in further disciplinary action.

**Students assigned to after school detention must make arrangements for transportation ahead of time.

Cheating:

Including, but not limited to, classroom tests, standardized test, homework, computer data, etc. The following discipline action will take place in the event of cheating:

1st offense: grade of "F", parent contacted by teacher, referral to office

2nd offense: grade of "F", parent contacted by teacher, referral to the office, and ISS

Early Dismissal Students:

Early dismissal students are to leave campus immediately after their last class. Students who are dismissed after 4th period may eat "A" lunch and then immediately leave campus. No loitering in the parking lot is allowed.

Early dismissal students waiting for rides should be picked up at the library entrance on Tiger Drive. Students must remain outside the building unless there is inclement weather.

Care of School Property:

Students who damage school or personal property or equipment will be required to pay for the damage that was done. To decrease vandalism, students are not to bring white out or permanent markers to school. Vandalism may result in disciplinary consequences and/or notification of law enforcement.

Computer Use:

Misuse of any computer at THS will result in disciplinary consequences, as dictated by the Lafourche Parish Internet/Electronic mail use agreement, and/or notification of law enforcement.

Student grooming and Uniform dress code:

WEARING of uniform - all items of clothing must be worn as intended by design by following the Lafourche Parish School Board Code of Conduct. See LPSB Handbook for other dress code information.

School bags must be clear plastic or mesh material. Noncompliance will result in seizure of illegal bags. Construed noncompliance will be constructed as willful disobedience. Athletic bags are not to be carried throughout the school; these bags should be stored in the field house or with a teacher before the school day begins.

Student Services:

The purpose of Student services is to help individual students achieve his or her highest potential mentally, emotionally, and socially. All students are invited to explore the various reference materials on occupational training, colleges, financial aid, and scholarships found in student services.

Schedule changes:

All schedule changes must take place within the first four days of the semester.

Approval from administration is required for any schedule change!

Schedule changes will only be approved for the following reasons:

- 1 – a required course for graduation is failed during the previous year
- 2 – a student is scheduled with a teacher whose class he or she failed, please bring this to the attention of you guidance counselor

The Lafourche Parish School Board Pupil Progression Policy states that if a student fails a core course, that student may opt to take this class during the credit recovery program after school. See Student Services for more information.

Cutting class:

Any student cutting class will be assigned to ISS or OSS for 1 to 5 days.

If the student comes on the school property, he is considered to be AT SCHOOL and all school rules apply.

Tardiness to school or class:

The tardy student to 1st period must report to attendance clerk to receive a tardy slip. This slip should be shown to that teacher to enter class. Tardies will be handled as a disciplinary infraction.

The only excused tardy is a medical appointment.

Parent drop off and pick up:

Students are to be dropped off and picked up on the Tiger Drive side of the school. Students are not allowed to loiter outside and once you enter the building, you cannot exit without permission. Any student entering the building before 6:45am should report, and remain, in the commons area until the 6:45am bell rings.

****During times of COVID 19 students should be reporting directly to class.**

Alternate schedules:

Besides a regular schedule, a student may be given an alternate schedule to be used when teachers are absent. Students will be informed before school and during the announcements if they should report to an alternate teacher. If an alternate teacher is absent, the student reports to the library. Alternate students are turned in "unaccounted for" when they cut an alternate class or they report to the wrong teacher.

Being tardy, cutting an alternate class, or checking out is treated the same as a regular scheduled class. Alternate students should bring work to do during these periods, as they will not be allowed to interfere with the alter teacher's class.

Students who request an additional copy of alternate schedules may be subject to disciplinary action or a fee.

****Teacher sits will be utilized during COVID 19 in the place of alternate schedules.**

Checking Out:

If a student knows he/she must check out during the school day, he/she should come to the attendance clerk before school with a note from the parent indicating the reason for checking out, with the check-out time and a contact phone number of the parent/guardian. The student will be placed on the early check out list and will be allowed to leave class at the appointed time without reporting back to the office once the note is verified.

No student will be allowed to sign himself out of school under the age of 18. Students 18 and older can sign out with a notification of a parent or guardian. Notes from home will be checked by telephone. Students who become ill during the day should report to the nurse for assistance. Students are not to go to the office to check out between classes.

The teacher should fill out the hall pass and the student should report to the office. The nurse will call home for permission for the student to check out and to arrange for transportation. If a parent/guardian cannot be reached, the student will be sent back to class.

Sign out cards:

All students must have a sign-out card on file in the attendance office (green card). The card must have printed names of individuals allowed to sign out the student. Individuals allowed to check out the student must be at least 18 years of age. Proper ID will be required. Only names on the card will be allowed to check out students. NO EXCEPTIONS.

Telephone calls will not be made or accepted by office staff to check out students or to add/remove names from the sign out card. Any changes to the sign out cards must be made in person by the student's parent/guardian.

Denial of Credits:

See Parish Handbook for attendance policy

Repeat Credit:

Repeat Credit is an after school program that allows a student to make up a failed course. The student has the opportunity to make up the class without impeding his/her progress towards graduation. If a student fails a course, he/she should contact the guidance department to sign up for the program. The program is typically offered on Tuesdays and Thursdays after school. Repeat and Delete must take place the following semester.

Attendance Recovery:

****There is NO attendance recovery at this time during COVID.**

Students who have unexcused absences may make up those days by attending this program after school. Students do not have to wait until they have exceeded the required number of absences to enroll in this program. A student may recover up to six class periods per carniege unit. Attendance recovery is part of the after school programs that will occur at a maximum of two days per week. Every half hour served will count as one class period.

One-point Entry:

THS will be considered a one-point entry school. All visitors must enter through the one-point entrance to check in and obtain a visitors pass. Visitors must have a pass from the one-point office in order to be on campus. Visitors must be escorted to the location they are visiting by a THS employee. No loitering by visitors will be allowed.

Off limit areas:

The following areas are off limits in the morning before school:

1. Student parking lot
2. Classroom halls in the new building – except library hall
3. Upstairs
4. All corridors (U-halls) in the old building

Telephone Use:

Students are permitted to have a cell phone on campus. Student should follow the cell phone policy. Violating policy will result in disciplinary action as stated in the school board policy.

A telephone is available in the main office for use with requested permission.

Accidents:

Students involved in school or non-school accidents are to report to the administrator in charge of insurance and the supervising teacher immediately after the accident.

These accidents must be reported whether a student does or does not have student insurance with the school. An accident report must be filed with the Lafourche Parish School Board each month, and this information is needed to complete the report.

Transportation:

Any student who needs to ride a different bus (morning or afternoon) must provide written permission from a parent/guardian that includes a telephone number. No student will be allowed to change buses without a THS school bus change slip signed by an administrator.

Automobiles:

The Lafourche Parish School Board requires that all motor vehicles parked on campus must be registered with the administrative office. Motor scooters, motorbikes, and motorcycles must also be registered. The deadline for registering a vehicle is September 10th each year. Parking permits will be available in the JROTC building before school and during lunch recesses. The fee for registering a vehicle is \$10.00. This fee is for registering the vehicle and not a parking fee. Students must have complete description of the vehicle, license plate number and class schedule when registering.

Tags will be sold on a first-come first-serve basis. Parking slots will not be assigned; parking will be on a first-come first-serve basis. All parking areas are off limits during the school day. As soon as a student arrives at school he/she will vacate the parking area and move to the main building. The only authorized area for student parking is the main lot near the stadium. Parking behind the stadium, field house and vocational shop areas is prohibited. Students are not allowed to park in the teacher parking lot unless they have authorization from an administrator. Students are prohibited from parking on the side of the road or in neighboring parking lots.

Students who drive to school are reminded that driving on campus is a privilege and not a right.

Failure to register a vehicle, reckless driving, speeding, or failure to follow proper parking procedures, can result in suspension or revocation of campus driving privileges and certain discipline actions.

Periodic checks of the parking lot will be made.

Students are reminded to lock their vehicles. The school is not responsible for lost items. The driver is responsible for all items located in the vehicle. Questions or clarification on registration of vehicles will be handled in the administration office.

A speed limit of 10mph will be observed throughout the THS campus. Any reckless driving will result in the suspension of parking privileges.

Under the philosophy stated by the U.S. Supreme Court in the Sitz vs. Michigan Police Case set:

Warning: Vehicles Subject to Search:

Any vehicle entering this area is subject to search by school authorities and law enforcement personnel working with them. Such search may be conducted without warrant for any reasonable purpose.

Search of vehicle includes all compartments and components thereof. Once search begins, the person in control of the vehicle will not be permitted to remove it from the premises.

Hall Passes:

Any time a student leaves a class (restroom, administrative office, student services, another teacher, the nurse, library, ect.) he/she must have a hall pass. No student should be allowed in the hall without a hall pass.

ID tags:

ID tags are required for all students at THS. ID's are necessary to "badge into" the buildings. These tags will be used for scanning purposes in the cafeteria, library, and the office for checking in and out. The ID tag must be worn at all times while at school (see Lafourche Parish Policy). ID's are also required at after school functions. Defacing ID cards in any way will result in disciplinary action. Students will be issued an ID card and clip at no charge. Id cards are school board property and are to be returned at the end of the school year. Replacement cards and clips are available at an additional cost.

Students who report to the library before school will be issued no more than two temporary ID's.

Additional temporary ID's will result in disciplinary action.

Media Center:

****During COVID library hours are limited. Most library use will be done through classes.**

General Information:

1. Library hours for general use are 6:45am to 7:15am and recess. The library will remain open until 2:30 when a student wishes to use the media center and reports immediately after the dismissal bell. Individual students will use the media center during regular class hours only when they have assigned work and a pass from his/her teacher.
2. Students may use the media center before school, at lunch recess, or after school.
3. Any student who has been permanently removed from the media center for disciplinary problems may use the facilities only when accompanied and supervised by the teacher assigning the work.
4. Students carrying bags when entering the media center should leave them on or under the tables in front of the library before using the shelves or going to a table.
5. A copy machine has been placed the media center for the students' use. Personal copies are made at a cost of \$0.10 each. Copies for research papers are made at a cost of \$0.05 each.
6. In order to use the computer lab in the media center, students must have a completed internet/electronic mail use agreement on file in the administration office.

Loan system

1. All materials are to be checked out at the main desk
2. General books – a book may be taken out for a two-week period and may be renewed upon presentation of the book unless it is in special demand.
3. Most recent issues of magazines are to be used in the media center only. All other magazines may be checked out at any time for overnight use.

Fines:

1. General books (two week check out) - \$0.10 a day
2. Reference materials and magazines - \$0.10 a day
3. Fines may be cancelled upon presentation of an excused absence.
4. Fines for books will not exceed \$10.00; however, books will not be allowed to remain overdue indefinitely. If books are not returned a student must pay for the books.

Textbooks:

Students will use their ID card to check out textbooks in the media center. It is the student's responsibility to take care of the book and to return it at the end of the semester.

Lockers:

****NO LOCKERS** will be rented out during COVID 19.

Lockers are located in the halls of the school and are assigned to students at the beginning of the school year. Locks for these lockers must be rented for the school for a fee of \$5.00. Locks must be kept on at all times. There will be a \$2.00 fee for all lost locks.

The combination for each lock is different, thus assuring pupils with the security of their materials. If a student uses his/her own lock on a locker, the lock will be removed by administration.

Students will be allowed to go to their lockers before school, at recess, and after school only. Students who have lockers in the new building will be allowed to go to their lockers the first five minutes during lunch, but may not remain there.

The policies applied to hall lockers also apply to PE lockers.

School Security:

1. Random metal detector checks will be conducted
2. There are 150 plus video cameras that monitor the school building, field house, and parking lots.
3. A narcotics dog detection team may conduct unannounced random checks of school lockers and school premises.

Lost and Found:

Check for lost items in the administration office.

Follow these guidelines:

1. Never bring large amounts of cash or expensive jewelry to school.
2. Never leave belongings unattended.
3. Make sure that all of your possessions are clearly marked with your name.
4. Don't give you locker combination to anyone.
5. Always lock your car in the parking lot.
6. Using common sense and being aware of guidelines will help in curbing lost or stolen articles at THS.

Extracurricular Activities:

To participate in any extracurricular activity at night, a student must be present during that school day.

Athletics:

Sports offered at THS include the following: football, soccer, basketball, bowling, baseball, golf, tennis, swimming, cross country, and track. Sports offered to girls include volleyball, basketball, bowling, soccer, golf, tennis, swimming, softball, cross country, and track. Individual sports may consist of a varsity, junior varsity, and freshmen team. All participants must, by order of the Lafourche Parish School Board, complete an athletic packet.

Eligibility to participate requires the following;

1. Be a good school citizen
2. Be a bona fide undergraduate student
3. Not be nineteen years of age before September 1st
4. Meet academic requirements (see the Athletic Director of academic eligibility)

JROTC:

The JROTC program is available to any student who wishes to avail himself/herself of training in precision, orderliness, courtesy, posture, leadership, respect for and loyalty to constituted authority.

Cadets are trained to qualify themselves for leadership in items of national emergencies and to recognize the necessity of national defense. The curriculum consists of marksmanship training, close order drill, map reading, military history, and a six-week indoctrination of first aid, and the students will be given training in their MT-II and MT-III years.

JROTC extracurricular activities consist of the JROTC Club, whose members plan activities such as military ball, field trips, and banquet; the boys and girls rifle team matches; and the boys' and girls' precision drill teams which also compete in parish, state, and out-of-state competition.

Clubs and Organizations:

A number of clubs exist at THS for the benefit of the students wishing to expand their interests. Most clubs have scheduled meetings once a month. Club meetings are held before school, at recess, and after school. Students who will be missing class because of an approved club activity are reminded that they are to inform teachers in advance of their absence so that they can begin to make up the assignments.

Student of the year:

The selection process for student of the year will be based on nominations from faculty and staff. Students nominated will be asked to complete a portfolio and a selected committee will individually review the information. The total votes will be tabulated and a winner will be selected. The following information will be used in the selection process: accomplishments, transcripts, ACT scores, LEAP and EOC scores, letters of recommendation, disciplinary record and attendance record.

Hall of Fame:

Hall of Fame will consist of 4 outstanding seniors. Seniors will be nominated by teachers. Candidates must complete a portfolio that will be judged by a random panel of individuals. There may also be an interview component to the selection process.

Grading Scale:

A	93-100%
B	85 – 92%
C	75 – 84%
D	67 – 74%
F	66% or below

AP Grading Scale:

A	90 – 100%
B	80 – 89%
C	70 – 79%
D	60 – 69%
F	59% or below

Alma Mater:

In all thy halls resound the stories
Sweet echoes of a day that's gone.
Hailing praises of thy glories
And laurels that were not made known.

Alma Mater, we do praise thee
For thy past and present too,
We shall never be disloyal

To the school that's tried and true.
All they work which liveth after
Has been done full faithfully,
And the spirit here within us
Makes us e'er a part of thee.

Fight Song:

Hey Fighting Tigers,
Win this game today.
You've got to know how, you're doing fine,
Hang on to the ball as you hit the wall
And smash right through the line.
You've got to go for the touchdown,
Run up the score.
Make the mighty Tigers
Stand right up and ROAR.
Fight with all of your might
As you win tonight
And we'll supply the rest,
For it's victory THS.
T – I – G – E – R – S !
Tigers!!!