

School Leadership Team Minutes

Thursday, April 27, 2017

4:30-6:30pm

Members Present:

Staff: Ms. Burg, Mr. Raynor, Ms. Rejalaga, and Mr. Schimenz

Parents: Ms. Carroscio, Ms. Goodluck, and Ms. Nicolovienis

Students: Juan Alarca, Ngawang Dawa, Jessica Leon, Andy Moran, and Lesly Pavon

Observers Present:

Parents: Ms. Paleta

Students: None

Mr. Schimenz introduced the first item on the agenda which is the approval of the February and March minutes. He stated that we must formalize this document and make sure that it is on file and on the school website so it is available to the press and the public.

- Mr. Raynor said that there should be a correction made to the February minutes “it took 42 hours because there were so many teachers out on Thursday.”

The second item on the agenda was Mrs. Holland, the Custodian Engineer. Mr. Schimenz stated that she agreed to attend today’s meeting but that she was unable to attend because of the Mayor’s Town Hall. She said that she will be attending next month’s meeting.

- Ms. Rejalaga asked if we could create a list of questions for Mrs. Holland since she is very busy, maybe she could respond through email. Ms. Burg said that we could generate the list of questions but we should wait to email them to her and see if she shows up to the meeting in May and if not then we can email them to her then.

The last item on the agenda was Mr. Schimenz gave out the School Safety Manual so that we would have a clear description of what the agents’ responsibilities are.

Student Concerns

There were no student concerns.

Teacher Concerns

Teachers were not informed about the NYSSLAT Testing and their instruction was disrupted because of this.

- Ms. Burg brought this concern to Ms. Martino Alves and Ms. Alves’ response was that the testing information was given to the ESL teachers prior to the date of testing but one teacher told their co-teachers and the other teacher did not. A lot of different things were going on so Ms. Alves sent an email out later in the day after the testing was going on. Ms. Alves did not instruct the ESL teachers to let the teachers know but the students were being given the papers in the class that they would be pulled out of so Ms. Alves assumed that the teachers would let their co-teacher know that the testing would be going on.

Mr. Raynor brought up the following concerns:

- Teachers were concerned about the odor/fumes from the painting of rooms/doors that occurred overnight. They felt it may impact teachers/students. Ms. Burg said that an outside company came to do the painting and that the bathroom in the teacher’s room (147) was going to be used as the Mayors dressing room so they painted it to make it look nice.

- Assemblies tend to take place during the same periods, can this be switched? Ms. Burg said that this is due to the shop classes taking place in the first periods of the day for the upper grades
- Students in leadership and other activities tend to miss a lot of classes. Ms. Burg said that there should not be a significant amount of absences for the Leadership students but she is aware that the sports activities take up a lot of the time and that is because our students get out later than most schools so the game start earlier than they are released.
- Request for a list of students that attend the trips. Ms. Burg said that she will consider this and see how this could be done.
- Since we are switching our professional period to meet as departments instead of SLCs, will we fill the department coordinator comp-time positions? Ms. Burg said that she cannot afford to pay anyone for these roles but she will consider relieving them of classes, however, she cannot promise this because with certain subject areas, teachers cannot be relieved of classes because there aren't enough teachers in that subject area to cover the classes. If all teachers cannot be relieved of classes or receive per session than no teachers will. She also said that she hopes that staff would do their part in helping their departments even if they are not relieved of classes or offered per session but she is aware that she cannot force the teachers to do so.

Parent Concerns

There were no parent concerns

The meeting was adjourned at 6:30 pm.