

LONG LAKE CENTRAL SCHOOL DISTRICT  
Long Lake, New York 12847

BOARD OF EDUCATION MEETING  
Wednesday, October 11, 2017  
6:00 p.m. Regular Meeting – LLCS Cafeteria

- I. Call To Order – President of the Board
  - A. Pledge of Allegiance
  - B. \*Approval of September 14, 2017 Regular Meeting Minutes
  - C. \*Approval of the September 28, 2017 Special Meeting Minutes
  - D. Next Regular Meeting Date, Wednesday, November 8, 2017
- II. Public Participation
- III. Presentations
  - A. English Language Arts, Caitlin Keefe
  - B. Social Studies, Robert Reynolds
- IV. Superintendent's Update
- V. Business Affairs
  - A. \*Treasurer's Report
  - B. Comprehensive Budget and Revenue Status Reports
  - C. \*Budget Transfers
  - D. Warrants
- VI. Recommendations for Approval
  - A. \*Approval of Carey Pooler as Faculty Mentor to Allison Gonyo
  - B. \*Recognize Emily Stephan as Boys Modified Basketball Coach
  - C. \*Recognize John Reynolds as Girls Modified Basketball Coach
  - D. \*Recognize Eric McCauliffe as Girls Varsity Basketball Coach
  - E. \*Appoint Trisha Hosley as Elementary Basketball Coach
  - F. \*Approval of Charles Farr as Unpaid Assistant Basketball Coach (All Levels)
  - G. \*Approve NYS Municipal Energy Consortium Renewal
  - H. \*Appoint Mason St. Pierre as Deputy Treasurer, Records Access Officer, Check Signer
  - I. \*Appoint Michelle Billings as Dignity Act Coordinator of the District
- VII. General Discussion
  - A. Bus Replacement Plan
- VIII. 2<sup>nd</sup> Public Participation
- IX. Executive Session
  - A. To discuss collective negotiations pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association
  - B. Employment history of a particular person
- X. Adjourn

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## LONG LAKE CENTRAL SCHOOL DISTRICT DRAFT BOARD MEETING MINUTES

Date: September 14, 2017

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell  
Alexandria Harris  
Brian Penrose (arrived at 6:07 p.m.)  
Paul Roalsvig  
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board,  
Pete Klein

**Call to Order:** The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

**Approved:** On Motion by Paul Roalsvig, seconded by Frederick Short, with all in favor, minutes of the August 10, 2017 regular meeting.

**Approved:** On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, to table the Approval of the September 5, 2017 meeting minutes until Brian Penrose arrives.

The next regular meeting date is Wednesday, October 11, 2017 at 6 p.m. in the cafeteria.

**Public Participation:** Paul Roalsvig spoke regarding work study opportunities for students.

**Presentations:** None

**Superintendent Update:** Open House on Tuesday, September 12, 2017 was successful. The theme was Family Fun.

New teachers are working hard and meeting with their mentors.

(Brian Penrose arrived at 6:07 p.m.)

**Chromebooks** will be delivered to students soon. BOCES is currently sending us two different employees as technology coordinators until BOCES works out their schedules.

Scheduling has been smooth considering the transitions. Students have been encouraged to not have too many study halls. Chorus contains 20 students in grades 7-12 and band contains 22 students in grades 7-12.

We do have two students taking **Independent Studies**, one in Technology and one in Art.

**ASP (After School Program)** has started with 14 students attending the first day.

The Board was encouraged to sign-up for **committees**.

**Hamilton County Trailblazers** is hoping to start up again and they are targeting the middle school age group at LLCs.

There is more art on the school walls, including a tree with handprints. There will also be art display cases added.

#### **Recommendation for Approval:**

**Approved:** On Motion by Paul Roalsvig, seconded by Brian Penrose, **minutes of the September 5, 2017 Special Meeting**. Brian Penrose, Paul Roalsvig and Frederick Short approved the Motion. Michael Farrell and Alexandria Harris Abstained.

**Approved:** On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, **July 2017 Treasurer Reports**.

**Comprehensive Budget and Revenue Status Reports** for the General and Lunch Funds, Budget Transfer Schedules A-2 and Warrants A-3, C-2, and TA-2 were reviewed.

**Approved:** On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, **Budget Planning Dates for the 2018-2019 Budget Year**.

**Approved:** On Motion by Paul Roalsvig, seconded by Brian Penrose, with all in favor, the **Northeast Instrumental Music Festival Overnight Field Trip November 16, 2017 to November 19, 2017**.

**Appointed:** On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, **Christopher Sass as Audio-Visual Coordinator** for the 2017-2018 school year.

**Appointed:** On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, **Robert Reynolds as Student Council Advisor** for the 2017-2018 school year.

**Appointed:** On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, **Duane Finch as Mentor to Timothy LeMere** for the 2017-2018 school year.

**Approved:** On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the following **substitutes**: Sarah Bencze, Gary Graham Gilbert, Allison Lamphear and Samuel Bradley.

**Appointed:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Michelle Billings** to a six month probationary period as **School District Nurse**, commencing September 15, 2017 and ending March 14, 2018. Salary is per the salary schedule contained in the July 1, 2016 to June 30, 2019 collective bargaining agreement with the Long Lake Civil Service Unit.

**Approved:** On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the resignation of **Robert Linhart** as **Physical Education teacher**, **Health teacher** and **Athletic Coordinator** effective September 29, 2017 and **Boys' Varsity Soccer Coach** effective September 15, 2017.

**Recognized:** On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Eric McCauliffe** as **Boys' Varsity Soccer Coach** for the 2017 Season effective September 18, 2017.

**Approved:** On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, **Policy #5660 School Food Service Program (Lunch and Breakfast)** and **Policy #7240 Student Records: Access and Challenge**.

#### **General Discussion:**

The **Annual Schedule of Reserve Funds** was presented.

Brian Penrose asked if the **Gore Mountain Ski Program** will be happening this year and it was confirmed.

Brian Penrose, Paul Roalsvig and Frederick Short will be attending the **NYSSBA conference** this month.

**2nd Public Participation:** None

**Adjournment:** On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the Board adjourned at 6:45 p.m.

Clerk of the Board

Victoria J. Snide

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**LONG LAKE CENTRAL SCHOOL DISTRICT  
DRAFT BOARD MEETING MINUTES**

Date: September 28, 2017

Time: 5:15 p.m.

Type of Meeting: Special Meeting

Place: Superintendent's Office Room 206

Members Present: Michael Farrell  
Alexandria Harris  
Brian Penrose  
Paul Roalsvig  
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The President called the meeting to order at 5:15 p.m.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, to dispense with the Pledge of Allegiance.

Appointed: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Allison Gonyo to a four (4) year probationary appointment as a teacher of Physical Education** in the Physical Education and Recreation tenure area, commencing October 16, 2017 and ending October 15, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 3012<sup>2</sup>, 3012-c, and/or 3012-d. This offer requires that Ms. Gonyo progress yearly towards obtaining her Health Education Certificate and receives the certificate by October 15, 2021. Ms. Gonyo holds an Initial Certificate in Physical Education.

Appointed: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, **Allison Gonyo as Athletic Coordinator** for the 2017-2018 school year effective October 16, 2017.

Adjournment: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the Board adjourned at 5:20 p.m.

Clerk of the Board

Victoria J. Snide

VA

TREASURER'S MONTHLY REPORT      FUND: EXTRACURRICULAR ACCT.

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period      \$      6,167.97

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$      -
	Interest	\$      0.06

Total Receipts	\$      0.06
Total receipts, including balance	\$      6,168.03

Disbursements made during the month:

By Check-From Check #	\$      -
EFT Transfers	\$0.00
By Debit Charge	\$      -

Total amount of checks issued and debit charges	\$      -
Cash balance as shown by records	\$      6,168.03

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$      6,168.03
Less outstanding checks	\$      -
See attached	

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)	\$      6,168.03
Amount of receipts undeposited (See attached schedules)	

Total available balance (must agree with Cash Balance above if there is a true reconciliation)	\$      6,168.03
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Received by the Board of Education and entered as a part of the minutes of the Board meeting held

\_\_\_\_\_ 20\_\_\_\_\_  
Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: TRUST & AGENCY

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 2,507.25

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits

\$ 56,595.18

Total Receipts

\$ 56,595.18

Total receipts, including balance

\$ 59,102.43

Disbursements made during the month:

By Check-from check #2850-2856	
EFT Transfers	
By Debit Charge	

\$ 2,827.63

55,140.51

\$ 57,968.14

Total amount of checks issued and debit charges

\$ 1,134.29

Cash balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
less outstanding checks # See Attached

\$ 3,609.92

\$ 2,475.63

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 1,134.29

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 1,134.29

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

Wisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: LUNCH FUND

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 22,153.04

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$	-
	<u>0.19</u>

Total Receipts

\$ 0.19

Total receipts, including balance

\$ 22,153.23

Disbursements made during the month:

By Check-From Check #2046-2048  
EFT Transfers

\$	178.47
	<u>727.60</u>

Total amount of checks issued and debit charges

\$ 906.07

Cash balance as shown by records

\$ 21,247.16

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
Less outstanding checks see attached

\$	21,260.11
\$	<u>12.95</u>

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)  
Amount of receipts undeposited

\$ 21,247.16

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 21,247.16

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

Hita Walker  
Treasurer of School District



TREASURER'S MONTHLY REPORTFUND: PAYROLL FUND

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

Date

August

Source

Deposits

37,266.25

Total Receipts

\$ 37,266.25

Total receipts, including balance

\$ 38,266.25

Disbursements made during the month:

By Check: #14223-14260

EFT Transfers

\$ 2,940.70

\$ 34,325.55

\$ -

\$ 37,266.25

Total amount of checks issued and debit charges:

\$ 1,000.00

Cash balance as shown by records

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month  
Less Outstanding Checks - See Attached

\$ 3,014.56

\$ 2,014.56

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 1,000.00

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

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above cash balance is  
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bank statement, as reconciled.Hita Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: TAX CERTIORARI RESERVE

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 32,727.20

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ -  
\$ 0.27

Total Receipts  
Total receipts, including balance

\$ 0.27  
\$ 32,727.47

Disbursements made during the month:

By Check:  
EFT Transfers  
By Debit Charge

\$ -  
\$ -

Total amount of checks issued and debit charges

\$ -  
\$ 32,727.47

Cash balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
Less outstanding checks

\$ 32,727.47

\$ -

\$ 32,727.47

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)  
Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 32,727.47

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: GENERAL FUND

For Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 42,093.18

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

Date  
August

Source  
Deposits  
Interest

\$ 184,000.00  
0.55

Total Receipts

\$ 184,000.55

Total receipts, including balance

\$ 226,093.73

Disbursements made during the month:

By Check-From Check #14239-14304  
EFT Transfers

\$ 125,741.24  
55,867.58  
\$ -

Total amount of checks issued and debit charges

\$ 181,608.82

Cash balance as shown by records

\$ 44,484.91

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
Less outstanding checks see attached

\$ 53,055.37  
\$ 8,570.46

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)  
Amount of receipts undeposited(See attached schedules)

\$ 44,484.91  
\$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 44,484.91

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

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above cash balance is  
in agreement with my  
bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: SCHOLARSHIP FUND

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 73,356.94

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ -  
\$ 0.62

Total Receipts

\$ 0.62

Total receipts, including balance

\$ 73,357.56

Disbursements made during the month:

By Check-from Check #

EFT Transfers

\$ -

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 73,357.56

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
less outstanding checks  
see attached

\$ 73,357.56

\$ -  
\$ -

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 73,357.56

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 73,357.56

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

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above cash balance is  
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bank statement, as reconciled.

Lisa Walter  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: MONEY MARKET ACCOUNT

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period \$ 1,136,630.04

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
August	Deposits	\$ 9,248.05
	Interest	\$ 18.01
		<u>\$ 9,266.06</u>
	Total Receipts	\$ 1,145,896.10
	Total receipts, including balance	

Disbursements made during the month:

By Check:	\$ 184,000.00
EFT Transfers	
By Debit	

Total amount of checks issued and debit charges

\$ 184,000.00

Cash balance as shown by records

\$ 961,896.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
Less outstanding checks

\$ 961,896.10

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)  
Amount of receipts undeposited (See attached schedules)  
Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 961,896.10

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: FEDERAL AID

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 57.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ -

Total Receipts

\$ -

Total receipts, including balance

\$ 57.32

Disbursements made during the month:

By Check:
EFT Transfers
By Debit Charge

\$ -

\$ -

\$ -

Total amount of checks issued and debit charges:

\$ -

Cash balance as shown by records

\$ 57.32

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month

\$ 57.32

Less total of outstanding checks

None

\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 57.32

Amount of receipts undeposited (See attached schedules)

\$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 57.32

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: REPAIR RESERVE

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 51,855.21

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

Date  
AugustSource  
Deposits  
Interest

\$ 0.44

Total Receipts

\$ 0.44

Total receipts, including balance

\$ 51,855.65

Disbursements made during the month:

By Check:

\$

EFT Transfers

\$

By Debit Charge

\$

Total amount of checks issued and debit charges:

\$ 51,855.65

Cash balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month

\$ 51,855.65

Less total of outstanding checks

\$

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 51,855.65

Amount of receipts undeposited (See attached schedules)

\$ 51,855.65

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kisa Walker  
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: BUS RESERVE

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 200,782.25

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ -  
\$ 1.70

Total Receipts  
Total receipts, including balance

\$ 1.70  
\$ 200,783.95

Disbursements made during the month:

By Check:  
EFT Transfers  
By Debit Charge

\$ -  
\$ -

Total amount of checks issued and debit charges

\$ -  
\$ 200,783.95

Cash balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
Less outstanding checks

\$ 200,783.95  
\$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)  
Amount of receipts undeposited (See attached schedules)

\$ 200,783.95  
-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 200,783.95

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

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20\_\_\_\_\_  
\_\_\_\_\_  
Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

Kisha Walker  
Treasurer of School District



TREASURER'S MONTHLY REPORT FUND: CAPITAL RESERVE

For the Period from August 1, 2017 thru August 31, 2017

Total available balance as reported at the end of preceding period

\$ 332,952.17

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
August	Deposits
	Interest

\$ 2.83

Total Receipts

\$ 2.83

Total receipts, including balance

\$ 332,955.00

Disbursements made during the month:

By Check-from check #

EFT Transfers

By Debit Charge

\$ -

\$ -

\$ -

Total amount of checks issued and debit charges

\$ 332,955.00

Cash balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month  
less outstanding checks

see attached

\$ 332,955.00

\$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 332,955.00

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 332,955.00

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

Lisa Walker  
Treasurer of School District



# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	54,264.00	0.00	54,264.00	7,132.10	0.00	47,131.90
C 2860.400-0000	Cafeteria Contractual	6,500.00	0.00	6,500.00	3,994.25	0.00	2,505.75
C 2860.410-0000	Cafeteria Food	30,000.00	70.37	30,070.37	2,312.45	9,485.14	18,272.78
C 2860.450-0000	Cafeteria Materials & Supplies	1,800.00	360.88	2,160.88	994.28	1,111.73	54.87
2860	SCHOOL FOOD SERVICE	92,564.00	431.25	92,995.25	14,433.08	10,596.87	67,965.30
28		92,564.00	431.25	92,995.25	14,433.08	10,596.87	67,965.30
2		92,564.00	431.25	92,995.25	14,433.08	10,596.87	67,965.30
C 9010.800-0000	Cafeteria Employees Retirement	9,000.00	0.00	9,000.00	-2,000.00	0.00	11,000.00
9010	STATE RETIREMENT	9,000.00	0.00	9,000.00	-2,000.00	0.00	11,000.00
C 9030.800-0000	Cafeteria Social Security	4,151.00	0.00	4,151.00	0.00	0.00	4,151.00
9030	SOCIAL SECURITY	4,151.00	0.00	4,151.00	0.00	0.00	4,151.00
C 9060.800-0000	Cafeteria Health Insurance	25,863.00	0.00	25,863.00	0.00	0.00	25,863.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	25,863.00	0.00	25,863.00	0.00	0.00	25,863.00
90		39,014.00	0.00	39,014.00	-2,000.00	0.00	41,014.00
9		39,014.00	0.00	39,014.00	-2,000.00	0.00	41,014.00
	Fund C Totals:	131,578.00	431.25	132,009.25	12,433.08	10,596.87	108,979.30
	Grand Totals:	131,578.00	431.25	132,009.25	12,433.08	10,596.87	108,979.30

**LONG LAKE CSD**  
**Revenue Status Report From 7/1/2017 To 6/30/2018**

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C.1440.B	Breakfast - Student Sale of Meals	2,000.00	0.00	2,000.00	747.60	1,252.40
C.1440.L	Lunch - Student Sale of Meals	9,000.00	0.00	9,000.00	1,788.38	7,211.62
C.1445.L	A La Carte Sales	3,500.00	0.00	3,500.00	139.35	3,360.65
C.2401	Interest and Earnings	0.00	0.00	0.00	0.39	-0.39
C.3190.FB	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	0.00	5,500.00
C.3190.FL	Lunch - Federal Reimbursement	10,000.00	0.00	10,000.00	0.00	10,000.00
C.3190.SB	Breakfast - State Reimbursement	200.00	0.00	200.00	0.00	200.00
C.3190.SL	Lunch - State Reimbursement	400.00	0.00	400.00	0.00	400.00
C.4190	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
C.5031	Interfund Transfer	99,178.00	0.00	99,178.00	0.00	99,178.00
<b>C Totals:</b>		<b>131,578.00</b>	<b>0.00</b>	<b>131,578.00</b>	<b>2,675.72</b>	<b>128,902.28</b>
<b>Grand Totals:</b>		<b>131,578.00</b>	<b>0.00</b>	<b>131,578.00</b>	<b>2,675.72</b>	<b>128,902.28</b>



# LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,751,856.89	0.00	2,751,856.89	2,751,856.89	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	234.37	-234.37
A 1085	School Tax Relief Reimb (STAR)	37,085.11	0.00	37,085.11	37,085.11	0.00
A 1090	Penalty on Taxes	2,800.00	0.00	2,800.00	0.00	2,800.00
A 1310	Day School Tuition	2,600.00	0.00	2,600.00	4,450.00	-1,850.00
A 1335	Other Student Fees/Charges	0.00	0.00	0.00	194.00	-194.00
A 2401	Interest on Earnings	400.00	0.00	400.00	50.82	349.18
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	1,299.96	-1,299.96
A 3101.A	General Aid	470,000.00	0.00	470,000.00	55,771.66	414,228.34
A 3102	VLT Lottery Aid	0.00	0.00	0.00	2,128.12	-2,128.12
A 3103	BOCES Aid	55,000.00	0.00	55,000.00	-22,936.34	77,936.34
A 3260	Textbook Aid	4,500.00	0.00	4,500.00	885.00	3,615.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	1,000.00	0.00	1,000.00	0.00	1,000.00

## A Totals:

3,325,242.00	0.00	3,325,242.00	2,991,975.59	333,266.41
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## Grand Totals:

3,325,242.00	0.00	3,325,242.00	2,991,975.59	333,266.41
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# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,700.00	0.00	10,700.00	1,635.00	400.00	8,665.00
A 1010.450-0000	BOE Materials and Supplies	1,500.00	150.00	1,650.00	175.65	0.00	1,474.35
A 1010.490-0000	BOE BOCES Services	8,555.00	0.00	8,555.00	718.00	0.00	7,837.00
1010	BOARD OF EDUCATION	20,755.00	150.00	20,905.00	2,528.65	400.00	17,976.35
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	579.39	0.00	1,637.61
A 1040.400-0000	BOE District Clerk Contractual	3,500.00	0.00	3,500.00	349.75	0.00	3,150.25
1040	DISTRICT CLERK	5,717.00	0.00	5,717.00	929.14	0.00	4,787.86
10	Support Staff Salaries	26,472.00	150.00	26,622.00	3,457.79	480.00	22,764.21
A 1240.160-0000	Central Admin Equipment	121,901.00	-13,000.00	108,901.00	29,223.94	0.00	79,677.06
A 1240.200-0000	Central Admin Contractual	3,100.00	0.00	3,100.00	1,836.38	0.00	1,263.62
A 1240.400-0000	Central Admin Materials & Supplies	12,975.00	1,300.00	14,275.00	7,586.20	0.00	6,688.80
A 1240.450-0000	CHIEF SCHOOL ADMINISTRATOR	2,500.00	744.91	3,244.91	1,124.36	0.00	2,120.55
1240		140,476.00	-10,955.09	129,520.91	39,770.88	0.00	89,750.03
12	Finance Business Admin Salaries	140,476.00	-10,955.09	129,520.91	39,770.88	0.00	89,750.03
A 1310.160-0000	Finance BOCES Services	72,400.00	0.00	72,400.00	19,473.54	0.00	52,926.46
A 1310.490-0000	BUSINESS ADMINISTRATION	27,000.00	0.00	27,000.00	2,361.20	0.00	24,638.80
1310	Finance Auditing Salaries	99,400.00	0.00	99,400.00	21,834.74	0.00	77,565.26
A 1320.160-0000	Finance Auditor Contractual	1,037.00	0.00	1,037.00	80.52	0.00	956.48
A 1320.400-0000	AUDITING	8,500.00	0.00	8,500.00	0.00	0.00	8,500.00
1320	Finance District Treasurer	9,537.00	0.00	9,537.00	80.52	0.00	9,456.48
A 1325.160-0000	Finance District Treasurer Supplies	19,230.00	0.00	19,230.00	5,154.40	0.00	14,075.60
A 1325.450-0000	TREASURER	250.00	0.00	250.00	105.44	0.00	144.56
1325	Finance Tax Collector Salary	19,480.00	0.00	19,480.00	5,259.84	0.00	14,220.16
A 1330.160-0000	Finance Tax Collector Contractual	3,824.00	0.00	3,824.00	1,485.20	0.00	2,338.80
A 1330.400-0000	Finance Tax Collector Materials & Supplies	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
A 1330.450-0000	TAX COLLECTOR	100.00	0.00	100.00	0.00	0.00	100.00
1330		5,224.00	0.00	5,224.00	1,485.20	0.00	3,738.80
13	Legal Contractual	133,641.00	0.00	133,641.00	28,660.30	0.00	104,980.70
A 1420.400-0000	LEGAL	14,000.00	0.00	14,000.00	1,200.00	0.00	12,800.00
1420	Personnel - BOCES Services	14,000.00	0.00	14,000.00	1,200.00	0.00	12,800.00
A 1430.490-0000	PERSONNEL	1,800.00	0.00	1,800.00	150.40	0.00	1,649.60
A 1480.400-0000	Public Info Contractual	1,800.00	0.00	1,800.00	150.40	0.00	1,649.60
1430		20,200.00	0.00	20,200.00	3,351.00	0.00	16,849.00

## ONG LAKE CSD

ppropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1480.450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	39.00	0.00	961.00
1480	<b>PUBLIC INFORMATION &amp; SERVICES</b>	21,200.00	0.00	21,200.00	3,390.00	0.00	17,810.00
14		37,000.00	0.00	37,000.00	4,740.40	0.00	32,259.60
1620.160-0000	Central Services Support Staff Salaries	86,429.00	0.00	86,429.00	24,701.02	0.00	61,727.98
1620.200-0000	Central Services Equipment	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
1620.400-0000	Central Services Contractual	58,650.00	0.00	58,650.00	38,595.17	2,250.00	17,804.83
1620.410-0000	Central Services Fuel Oil	72,000.00	0.00	72,000.00	0.00	72,000.00	0.00
1620.420-0000	Central Services Television	1,500.00	0.00	1,500.00	367.95	0.00	1,132.05
1620.430-0000	Central Services Electricity	33,000.00	0.00	33,000.00	-669.68	0.00	33,669.68
1620.440-0000	Central Services Water Rent	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
1620.450-0000	Central Services Materials & Supplies	17,800.00	1,050.44	18,850.44	3,055.01	5,690.96	10,104.47
1620.460-0000	Central Services Telephone	8,500.00	0.00	8,500.00	1,781.28	0.00	6,718.72
1620.480-0000	Central Services LP Gas	100.00	0.00	100.00	0.00	0.00	100.00
1620.490-0000	Central Services BOCES	1,000.00	0.00	1,000.00	67.00	0.00	933.00
1620	<b>OPERATION OF PLANT</b>	281,179.00	1,050.44	282,229.44	68,897.75	79,940.96	133,390.73
1621.160-0000	Mainten Support Staff Salaries	13,173.00	0.00	13,173.00	3,532.80	0.00	9,640.20
1621.400-0000	Maintenance Contractual Exp	14,000.00	11,450.00	25,450.00	17,716.20	0.00	7,733.80
1621	<b>MAINTENANCE OF PLANT</b>	27,173.00	11,450.00	38,623.00	21,249.00	0.00	17,374.00
1670.400-0000	Contractual	1,200.00	0.00	1,200.00	1,043.16	0.00	156.84
1670.450-0000	Postage	3,500.00	0.00	3,500.00	531.69	0.00	2,968.31
1670.490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	80.20	0.00	1,919.80
1670	<b>CENTRAL PRINTING &amp; MAILING</b>	6,700.00	0.00	6,700.00	1,655.05	0.00	5,044.95
1680.490-0000	Central DP - BOCES Services	37,000.00	0.00	37,000.00	3,705.00	0.00	33,295.00
1680	<b>CENTRAL DATA PROCESSING</b>	37,000.00	0.00	37,000.00	3,705.00	0.00	33,295.00
16		352,052.00	12,500.44	364,552.44	95,506.80	79,940.96	189,104.68
1910.400-0000	Unallocated Insurance	2,200.00	0.00	2,200.00	353.24	0.00	1,846.76
1910	<b>UNALLOCATED INSURANCE</b>	2,200.00	0.00	2,200.00	353.24	0.00	1,846.76
1920.400-0000	School Association Dues	6,200.00	0.00	6,200.00	4,371.00	0.00	1,829.00
1920	<b>SCHOOL ASSOCIATION DUES</b>	6,200.00	0.00	6,200.00	4,371.00	0.00	1,829.00
1981.490-0000	BOCES Administrative Costs	18,000.00	0.00	18,000.00	1,762.50	0.00	16,237.50
1981	<b>BOCES ADMINISTRATIVE COSTS</b>	18,000.00	0.00	18,000.00	1,762.50	0.00	16,237.50
1983.490-0000	BOCES Capital Expenses	2,600.00	0.00	2,600.00	250.90	0.00	2,349.10
1983	<b>BOCES CAPITAL EXPENSE</b>	2,600.00	0.00	2,600.00	250.90	0.00	2,349.10



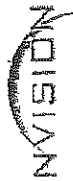
# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		29,000.00	0.00	29,000.00	6,737.64	0.00	22,262.36
1		718,641.00	1,695.35	720,336.35	178,873.81	80,340.96	461,121.58
	Supervision Instructional	25,000.00	0.00	25,000.00	6,730.71	0.00	18,269.29
2020		25,000.00	0.00	25,000.00	6,730.71	0.00	18,269.29
A 2070.150-0000	SUPERVISION - REGULAR SCHOOL	5,000.00	13,000.00	18,000.00	8,568.00	0.00	9,432.00
A 2070.150-0000	Instructional Salaries	23,966.00	0.00	23,966.00	2,426.30	0.00	21,540.70
A 2070.490-0000	Inservices - BOCES Services	28,966.00	13,000.00	41,966.00	10,993.30	0.00	30,972.70
2070		53,966.00	13,000.00	66,966.00	17,724.01	0.00	49,241.99
20		443,259.00	0.00	443,259.00	37,310.30	0.00	405,948.70
A 2110.120-0000	INSERVICE TRAINING - INSTRUCTION	490,519.00	0.00	490,519.00	40,350.26	0.00	450,168.74
A 2110.130-0000	Teaching K-6 Salaries	18,000.00	0.00	18,000.00	965.00	0.00	17,035.00
A 2110.140-0000	Teaching 7-12 Salaries	23,627.00	0.00	23,627.00	1,890.16	0.00	21,736.84
A 2110.140-0000	Substitute Teachers	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.160-0000	Support Staff Salaries	4,000.00	0.00	4,000.00	2,158.95	0.00	1,841.05
A 2110.170-0000	Payment in Lieu of Health Insurance	17,600.00	0.00	17,600.00	1,824.36	0.00	15,775.64
A 2110.200-0000	Teaching Equipment	20,000.00	0.00	20,000.00	214.00	0.00	19,786.00
A 2110.400-0000	Teaching Contractual	7,000.00	0.00	7,000.00	798.00	0.00	6,202.00
A 2110.410-0000	Field Trips	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2110.411-0000	Conference Attendance	8,200.00	259.00	8,459.00	4,546.23	0.00	3,912.77
A 2110.412-0000	Mileage Reimbursement	1,037.00	0.00	1,037.00	590.03	143.47	303.50
A 2110.450-0000	Teaching Materials & Supplies	100.00	0.00	100.00	57.68	0.00	42.32
A 2110.451-0000	Elementary - Grade 1	2,290.00	1,963.41	4,253.41	2,842.66	0.00	1,410.75
A 2110.451-1000	Summer School	1,000.00	0.00	1,000.00	335.21	0.00	664.79
A 2110.451-2000	Art Program	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.451-3000	Computer Literacy	680.00	400.00	1,080.00	516.54	0.00	563.46
A 2110.451-4000	Teachers Assistant	200.00	0.00	200.00	-1,000.00	184.57	1,015.43
A 2110.451-5000	English	1,340.00	0.00	1,340.00	0.00	0.00	1,340.00
A 2110.451-6000	French	570.00	0.00	570.00	493.27	0.00	76.73
A 2110.451-7000	Family Consumer Science	907.00	0.00	907.00	0.00	0.00	907.00
A 2110.451-8000	Health Education	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.451-9000	Math	1,105.00	0.00	1,105.00	0.00	334.79	770.21
A 2110.452-0000	Driver Education	3,505.00	0.00	3,505.00	0.00	0.00	3,505.00
A 2110.452-2000	Music	1,203.00	0.00	1,203.00	503.51	104.39	595.10
A 2110.452-3000	Phys Ed						
A 2110.452-4000	Science						

## ONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2110.452-5000	Social Studies	30.00	102.00	132.00	131.64	0.00	0.36
2110.452-6000	Technology	1,700.00	0.00	1,700.00	1,392.64	0.00	307.36
2110.452-7000	Elementary - PreK	680.00	0.00	680.00	351.04	0.00	328.96
2110.453-0000	Elementary - Harkness	678.00	0.00	678.00	155.51	0.00	522.49
2110.454-0000	Elementary - Grade 2	1,258.00	1,253.13	2,511.13	2,177.20	52.47	281.46
2110.455-0000	Elementary - Grade 3/4	925.00	0.00	925.00	601.05	0.00	323.95
2110.456-0000	Elementary - Grade 5/6	510.00	0.00	510.00	379.51	122.10	8.39
2110.458-0000	Elementary - Grade K	951.00	0.00	951.00	478.88	0.00	472.12
2110.459-1000	Acce Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2110.459-2000	STEM	1,000.00	0.00	1,000.00	828.05	0.00	171.94
2110.480-0000	Teaching Textbooks	3,000.00	4,800.92	7,800.92	5,332.96	0.00	2,467.96
2110.490-0000	Teaching BOCES	11,000.00	0.00	11,000.00	5,136.70	0.00	5,863.30
2110	TEACHING - REGULAR SCHOOL	1,074,224.00	8,778.46	1,083,002.46	111,361.35	941.79	970,699.32
21		1,074,224.00	8,778.46	1,083,002.46	111,361.35	941.79	970,699.32
2250.150-0000	Instructional Salaries	90,715.00	0.00	90,715.00	6,445.46	0.00	84,269.54
2250.400-0000	Students w/Disab Contractual	3,400.00	0.00	3,400.00	3,640.25	0.00	-240.25
2250.450-0000	Special Ed Materials & Supplies	500.00	0.00	500.00	1,048.91	0.00	-548.91
2250.451-0000	Speech Materials & Supplies	720.00	0.00	720.00	409.00	0.00	311.00
2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
2250.490-0000	BOCES Services	65,000.00	0.00	65,000.00	0.00	0.00	65,000.00
2250	PROGRAM FOR STUDENTS W/ DISABILITIES SCHOOL AGE - SCHOOL YEAR	162,835.00	0.00	162,835.00	11,543.62	0.00	151,291.38
2280.490-0000	BOCES Services	29,914.00	0.00	29,914.00	1,970.10	0.00	27,943.90
2280	OCCUPATIONAL EDUCATION (GRADES 9-12)	29,914.00	0.00	29,914.00	1,970.10	0.00	27,943.90
22	Adult Education Salary	192,749.00	0.00	192,749.00	13,513.72	0.00	179,235.28
2330.150-0000	Special Schools Salary	11,280.00	0.00	11,280.00	833.20	0.00	10,446.80
2330.151-0000	Special Schools Contractual	18,040.00	0.00	18,040.00	432.00	0.00	17,608.00
2330.400-0000	Special Schools Materials & Supplies	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
2330.450-0000	Special Schools Materials & Supplies	1,000.00	236.42	1,236.42	59.42	0.00	1,177.00
2330	TEACHING - SPECIAL SCHOOLS	33,320.00	236.42	33,556.42	1,324.62	0.00	32,231.80
23	Library Salaries	33,320.00	236.42	33,556.42	1,324.62	0.00	32,231.80
2610.150-0000	Library Salaries	54,252.00	0.00	54,252.00	4,334.64	0.00	49,917.36





# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	0.00	0.00	900.00
A 2610.450-0000	Library Collections	7,485.00	0.00	7,485.00	4,713.16	551.03	2,220.81
A 2610.460-0000	SCHOOL LIBRARY & AUDIOVISUAL	62,637.00	0.00	62,637.00	9,047.80	551.03	53,038.17
2610	Computer Hardware	21,000.00	1,919.91	22,919.91	13,518.93	0.00	9,400.98
A 2630.220-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	0.00	189.95	810.05
A 2630.450-0000	Computer Software	6,500.00	0.00	6,500.00	1,207.00	770.10	4,522.90
A 2630.460-0000	Computer BOCES	69,000.00	0.00	69,000.00	5,983.60	0.00	63,016.40
A 2630.490-0000	COMPUTER ASSISTED INSTRUCTION	97,500.00	1,919.91	99,419.91	20,709.53	960.05	77,750.33
2630		160,137.00	1,919.91	162,056.91	29,757.33	1,511.08	130,788.50
26	Attendance	4,500.00	0.00	4,500.00	225.00	0.00	4,275.00
A 2805.150-0000	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	225.00	0.00	4,275.00
2805	Guidance Instructional Salaries	57,191.00	0.00	57,191.00	9,188.20	0.00	48,002.80
A 2810.150-0000	Guidance Materials & Supplies	609.00	100.00	709.00	596.87	46.59	65.54
A 2810.450-0000	Guidance Testing and Materials	1,124.00	249.50	1,373.50	208.50	141.00	1,024.00
A 2810.451-0000	GUIDANCE - REGULAR SCHOOL	58,924.00	349.50	59,273.50	9,993.57	187.59	49,092.34
2810	Support Staff Salaries	25,512.00	0.00	25,512.00	2,655.08	0.00	22,856.92
A 2815.150-0000	Health Contractual	6,500.00	0.00	6,500.00	435.00	0.00	6,065.00
A 2815.400-0000	Health Materials & Supplies	3,300.00	-278.00	3,022.00	1,915.00	100.58	1,006.42
A 2815.450-0000	HEALTH SERVICES - REGULAR SCHOOL	35,312.00	-278.00	35,034.00	5,005.08	100.58	29,928.34
2815	Psychologist Contractual	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 2820.400-0000	Psychologist Materials & Supplies	1,500.00	0.00	1,500.00	159.99	0.00	1,340.01
A 2820.450-0000	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,500.00	0.00	41,500.00	159.99	0.00	41,340.01
2820	Contractual	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2825.400-0000	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
2825	Co-curricular Salaries	20,771.00	0.00	20,771.00	206.00	0.00	20,565.00
A 2850.150-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2850.450-0000	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	21,771.00	0.00	21,771.00	206.00	0.00	21,565.00
2850	Interscholastic Salaries	25,000.00	0.00	25,000.00	2,003.50	0.00	22,996.50
A 2855.150-0000	Interscholastic Equipment	2,500.00	0.00	2,500.00	3,751.00	0.00	-1,251.00
A 2855.200-0000	Interscholastic Contractual	5,500.00	0.00	5,500.00	567.00	0.00	4,933.00
A 2855.400-0000	Interscholastic Materials & Supplies	3,500.00	0.00	3,500.00	999.00	0.00	2,501.00
A 2855.450-0000							



# ONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2855	BOCES Interscholastic	500.00	0.00	500.00	38.10	0.00	461.90
2855	INTERSCHOLASTIC ATHLETICS -	37,000.00	0.00	37,000.00	7,355.60	0.00	29,644.40
28	REGULAR SCHOOL						
2		205,007.00	71.50	205,078.50	22,948.24	288.17	181,842.09
5510.160-0000	Transportation Salaries	1,719,403.00	24,006.29	1,743,409.29	196,629.27	2,741.04	1,544,038.98
5510.400-0000	Transportation Contractual	74,282.00	0.00	74,282.00	12,593.76	0.00	61,688.24
5510.450-0000	Transportation Materials & Supplies Misc	12,000.00	0.00	12,000.00	5,467.85	0.00	6,532.15
5510.451-0000	Diesel/Gasoline	250.00	0.00	250.00	0.00	0.00	250.00
5510.451-0000	Tires	18,000.00	0.00	18,000.00	201.32	0.00	17,798.68
5510.452-0000	Parts	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
5510.453-0000	Labor	7,000.00	0.00	7,000.00	466.66	0.00	6,533.34
5510.454-0000	Labor	13,000.00	0.00	13,000.00	618.09	0.00	12,381.91
5510.455-0000	Oil	500.00	0.00	500.00	0.00	0.00	500.00
5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	108.60	0.00	1,191.40
5510	DISTRICT TRANSPORTATION SERVICES	128,832.00	0.00	128,832.00	19,456.28	0.00	109,375.72
55		128,832.00	0.00	128,832.00	19,456.28	0.00	109,375.72
5		128,832.00	0.00	128,832.00	19,456.28	0.00	109,375.72
A 9010.800-0000	NYS Retirement	55,000.00	0.00	55,000.00	-12,000.00	0.00	67,000.00
9010	STATE RETIREMENT	135,000.00	0.00	135,000.00	-96,370.55	0.00	231,370.55
A 9020.800-0000	Teacher Retirement	135,000.00	0.00	135,000.00	-96,370.55	0.00	231,370.55
9020	TEACHERS' RETIREMENT	130,751.00	0.00	130,751.00	16,554.73	0.00	114,196.27
A 9030.800-0000	Social Security	130,751.00	0.00	130,751.00	16,554.73	0.00	114,196.27
9030	SOCIAL SECURITY	14,000.00	0.00	14,000.00	6,115.50	0.00	7,884.50
A 9040.800-0000	Worker Compensation	14,000.00	0.00	14,000.00	6,115.50	0.00	7,884.50
9040	WORKERS' COMPENSATION	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	4,000.00	0.00	4,000.00	871.63	0.00	3,128.37
A 9055.800-0000	Disability Plan	4,000.00	0.00	4,000.00	871.63	0.00	3,128.37
9055	DISABILITY INSURANCE	965,437.00	0.00	965,437.00	286,392.34	0.00	679,044.66
A 9060.800-0000	Hospitalization	965,437.00	0.00	965,437.00	286,392.34	0.00	679,044.66
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	965,437.00	0.00	965,437.00	286,392.34	0.00	679,044.66
90		1,324,188.00	0.00	1,324,188.00	201,563.65	0.00	1,122,624.35
A 9901.930-0000	Transfer to School Food Svc Fund	99,178.00	0.00	99,178.00	0.00	0.00	99,178.00



# LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9901	TRANSFERS TO FUNDS	99,178.00	0.00	99,178.00	0.00	0.00	99,178.00
99		99,178.00	0.00	99,178.00	0.00	0.00	99,178.00
9		1,423,366.00	0.00	1,423,366.00	201,563.65	0.00	1,221,802.35
		3,990,242.00	25,701.64	4,015,943.64	596,523.01	83,082.00	3,336,338.63
Fund A Totals:		3,990,242.00	25,701.64	4,015,943.64	596,523.01	83,082.00	3,336,338.63
Grand Totals:		3,990,242.00	25,701.64	4,015,943.64	596,523.01	83,082.00	3,336,338.63



LONG LAKE CSD

Budget Transfer Schedule Report For A - 3: Budget Transfer

Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
67		10/02/2017	TRANSFER TO COVER MENTORING STIPENDS & SUMMER CURRICULUM WORK			Not Required	13,000.00	13,000.00
	A 1240.160-0000		Support Staff Salaries					
	A 2070.150-0000		Instructional Salaries					
	A 2810.450-0000		Guidance Materials & Supplies					
	A 2810.451-0000		Guidance Testing and Materials				100.00	100.00
							13,100.00	13,100.00
							0.00	
							Grand Totals:	
							Net Amount:	

Number of Budget Transfers: 2

Account Distribution Totals					
Account	Description	Debits	Credits		
A 1240.160-0000	Support Staff Salaries	13,000.00	0.00		
A 2070.150-0000	Instructional Salaries	0.00	13,000.00		
A 2810.450-0000	Guidance Materials & Supplies	0.00	100.00		
A 2810.451-0000	Guidance Testing and Materials	100.00	0.00		
	Fund A Totals:	13,100.00	13,100.00		
	Grand Totals:	13,100.00	13,100.00		

VC

## LONG LAKE CSD

Check Warrant Report For A - 5: Cash Disbursement-SEPTEMBER For Dates 9/1/2017 - 9/30/2017

NVISION

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14305	09/08/2017	4278	MCPHILLIPS INSURANCE AGENCY	POLLUTION LIABILITY INSURANCE 9/15/17-9/15/18		1,072.98
14306	09/15/2017	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
14307	09/15/2017	2279	F-E-H BOCES TREASURER	SEPTEMBER CONTRACT BILL		24,757.60
14308	09/15/2017	1709	QUILL		180102	297.93
14309	09/15/2017	2988	GIRVIN & FERLAZZO, P.C.			1,200.00
14310	09/15/2017	4220	ELLEN COLLINS	1/1/17-9/30/17 MEDICARE PART B REIMB.		1,116.00
14311	09/15/2017	4576	DAKTRONICS	SCOREBOARD	180014	3,751.00
14312	09/15/2017	2819	MCCLARY MEDIA INC.	LEGAL/HELP WANTED ADS		99.75
14313	09/15/2017	1409	HILL ELECTRIC SUPPLY CO. INC.	LIGHTS	180004	90.00
14314	09/15/2017	3194	REALLY GOOD STUFF	GRADE 3/4 SUPPLIES	180117	91.92
14315	09/15/2017	1417	PUPIL BENEFITS PLAN INC.	STUDENT ACCIDENT INSURANCE 17/18 SY		828.24
14316	09/15/2017	2742	TUPPER LAKE CENTRAL SCHOOL	BUS UNDERCOATING		799.85
14317	09/15/2017	4014	TBS		180106	10,118.20
14318	09/15/2017	4585	SOCCER AND RUGBY IMPORTS	SOCCER FLAG REPAIR PARTS	180103	141.00
14319	09/15/2017	3631	DUANE FINCH	TECH SUPPLY REIMBURSEMENT		114.78
14320	09/15/2017	4428	TWODOT CONSULTING INC.	PUBLIC INFO SERVICES AUGUST		1,575.00
14321	09/15/2017	3217	FRONTIER	TELEPHONE		378.65
14322	09/15/2017	1369	NCC SYSTEMS INC.	FIRE EXTINGUISHER INSPECTION		323.00
14323	09/15/2017	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	180027	251.46
14324	09/15/2017	4525	SLIC NETWORK SOLUTIONS	CABLE TV SEPTEMBER		122.65
14325	09/15/2017	1288	XEROX CORPORATION	SEPTEMBER COPIER CHARGES		23.87
14326	09/15/2017	3166	GARY DRAKE	SOCCER OFFICIAL		113.00
14327	09/15/2017	2061	THOMAS RAMSAY	SOCCER OFFICIAL		113.00
14328	09/15/2017	2653	ANTHONY LABATORE	SOCCER OFFICIAL		96.00
14329	09/15/2017	1140	POST STAR	NEWSPAPER 6/18/17-12/16/17		91.40
14330	09/15/2017	4125	MAILFINANCE	POSTAGE METER LEAGE 10/3/17-10/2/18		1,043.16
14331	09/15/2017	4422	CONSTANT CONTACT	12 MONTHS THROUGH 9/27/17		201.00
14332	09/15/2017	2004	FORTUNE'S TRUE VALUE HARDWARE STORE	CUSTODIAL SUPPLIES	180091	203.28
14333	09/15/2017	4199	NYS EMPLOYEES' HEALTH INSURANCE	OCTOBER HEALTH INSURANCE		73,268.27
14334	09/15/2017	2965	DISCOUNT SCHOOL SUPPLIES	GRADE PREK SUPPLIES	180121	30.48
14335	09/15/2017	3848	JH SCHRADER ENTERPRISES INC.	OUTHOUSE RENTAL KATZ FIELD 9/5/17-10/14/17	180093	245.00

## LONG LAKE CSD

NVISION

Check Warrant Report For A - 5: Cash Disbursement-SEPTEMBER For Dates 9/1/2017 - 9/30/2017

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14336	09/15/2017	2551	LELAND PAPER CO.	CUSTODIAL SUPPLIES	180002	114.00
14337	09/15/2017	4066	TOTALFUNDS BY HASLER	POSTAGE		250.00
14338	09/15/2017	1100	NASCO	CARPET GRADE 2	170304	386.32
14339	09/15/2017	3747	CARDIAC LIFE	AED BATTERIES	180120	1,194.00
14340	09/15/2017	1825	VP SUPPLY CORP	CUSTODIAL SUPPLIES	180104	62.36
14341	09/15/2017	4015	JJ CURREN & SON INC.	GYM FLOOR REFINISH & REPAIR	180099	2,508.00
14342	09/25/2017	3825	**CONTINUED** AMAZON	Voided During Printing		0.00
14343	09/25/2017	3825	AMAZON	GRADE 3/4 SUPPLIES	180113	1,064.23
14344	09/25/2017	3446	ATLANTIC TESTING LABORATORIES	TENNIS COURT SUBSURFACE TEST	170314	4,000.00
14345	09/25/2017	3880	IMPACT APPLICATIONS INC.	CONCUSSION SUBSCRIPTION 1 YEAR	180123	435.00
14346	09/25/2017	4425	VERIZON	CELL PHONE		9.55
14347	09/25/2017	4290	HANDYMAN	CUSTODIAL SUPPLIES	180105	219.50
14348	09/25/2017	2752	LAWSON OFFICE PRODUCTS	COPIER CHARGES		305.40
14349	09/25/2017	4588	WELLS CENTRAL SCHOOL	6 USED SMARTBOARDS/PROJECTORS		1,000.00
14350	09/25/2017	4145	IT'S ABOUT TYME FARM	GRADES K-2 FIELD TRIP		44.00
14351	09/25/2017	2938	VICTORIA SNIDE	MILEAGE 9/15/17		96.30
14352	09/25/2017	3463	DEPARTMENT OF TECHNOLOGY-OSWEGO	FINCH-CONFERENCE REGISTRATION		60.00
14353	09/25/2017	4487	FRONTLINE TECHNOLOGIES GROUP, LLC	IEP DIRECT SUBSCRIPTION 7/1/17-6/30/18		3,640.25
14354	09/25/2017	1333	SAFEGUARD BUSINESS SYSTEMS INC.	ENVELOPES	180119	169.97
14355	09/25/2017	2511	SCHOLASTIC BOOK FAIRS	BOOK FAIR PROCEEDS		534.13
14356	09/25/2017	1676	NORTHEAST INSTRUMENTAL MUSIC FEST.	FIELD TRIP REGISTRATION		170.00
14357	09/25/2017	4054	STANYS CONFERENCE	CONFERENCE - CURTIN		284.00
14358	09/25/2017	2622	NYSSCA	REGISTRATION - PYLMAN		250.00
Warrant Total:						139,355.48
Vendor Portion:						139,355.48

Number of Transactions: 54

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 54 in number, in the total amount of \$ 139,355.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/29/17  
Date

Noelle J. Shott  
SUPERINTENDENT

## Certification of Warrant

# LONG LAKE CSD

Check Warrant Report For A - 5: Cash Disbursement-SEPTEMBER For Dates 9/1/2017 - 9/30/2017

NVISION

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
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To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 139,355.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/7/17      [Signature]  
Date                      CLAIMS AUDITOR

## LONG LAKE CSD



Check Warrant Report For C - 3: Cash Disbursement-SEPTEMBER For Dates 9/1/2017 - 9/30/2017

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2049	09/15/2017	4461	TL REFRIGERATION	REPLACE WALK IN COOLER UNIT	180038	3,362.00
2050	09/15/2017	3607	SUSAN ALEXANDER	CONFERENCE FEE-GEIGER		160.00
2051	09/15/2017	2551	LELAND PAPER CO.	CAFETERIA SUPPLIES	180118	86.81
2052	09/15/2017	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180108	178.34
2053	09/15/2017	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	180109	481.70
2054	09/25/2017	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180108	404.82
2055	09/25/2017	2564	ECOLAB	CAFETERIA SUPPLIES	180116	484.09
Warrant Total:						5,157.76
Vendor Portion:						5,157.76

Number of Transactions: 7

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 5,157.76. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/29/17 Noelle J. Short  
Date SUPERINTENDENT

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 5,157.76. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/17 Erin S. Flanagan  
Date CLAIMS AUDITOR



## LONG LAKE CSD

NVISION

Check Warrant Report For TA - 3: Cash Disbursement - September 2017 For Dates 9/1/2017 - 9/30/2017

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
305	09/14/2017	3407	NYS INCOME TAX	Trust & Agency Payment		2,940.52
306	09/14/2017	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		1,385.00
307	09/14/2017	4340	LLCS GENERAL FUND	Trust & Agency Payment		44,686.35
308	09/14/2017	4375	EFTPS Enrollment Processing	Trust & Agency Payment		17,446.79
309	09/28/2017	3407	NYS INCOME TAX	Trust & Agency Payment		3,262.85
310	09/28/2017	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		1,385.00
311	09/28/2017	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		360.40
312	09/28/2017	4340	LLCS GENERAL FUND	Trust & Agency Payment		48,572.36
313	09/28/2017	4375	EFTPS Enrollment Processing	Trust & Agency Payment		19,311.60
2857	09/14/2017	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		166.30
2858	09/14/2017	3573	NYS CHILD SUPPORT PROCESSING CENTER	Trust & Agency Payment - CRTORD		216.92
2859	09/14/2017	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00
2860	09/28/2017	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		194.78
2861	09/28/2017	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - F-EBF		1,941.23
2862	09/28/2017	3414	NYS TEACHERS RETIREMENT SYSTEM	Trust & Agency Payment - TRS LOANS		137.00
2863	09/28/2017	3573	NYS CHILD SUPPORT PROCESSING CENTER	Trust & Agency Payment - CRTORD		216.92
2864	09/28/2017	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		185.00

Number of Transactions: 17

Warrant Total: 142,619.02  
Vendor Portion: 142,619.02

## Certification of Warrant

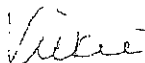
To The District Treasurer: I hereby certify that I have verified the above claims, 17 in number, in the total amount of \$ 142,619.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/28/17  
Date

Noelle J. Short  
Superintendent

TO: Board of Education Members

FROM: Vickie Snide



RE: Energy Consortium Renewal

DATE: September 29, 2017

I would like to recommend that the Board approve the attached Resolution and Billing Agreement renewing our participation in the NY School & Municipal Energy Consortium (NYSMEC) for Electricity at the October 11, 2017 board meeting.

It is a requirement that school districts bid their electricity supplier. The cost of participate in the NYSMEC program is currently \$670 per year and is BOCES aidable. There are approximately 180 school districts and municipalities that participate in this program. We originally joined this consortium for the 2015-2018 period and the three year renewal agreement will be begin May 1, 2018.

I have attached a power point giving the details of NYSMEC as well as the board resolution and agreements. Documents need to be returned to NYSMEC by November 22, 2017 to continue our participation.

Please let me know if you would like further information on this program.

**RESOLUTION AUTHORIZING PARTICIPATION IN  
COOPERATIVE ENERGY PURCHASING SERVICE  
(NYSMEC) FOR ELECTRICITY**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *Long Lake Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *Long Lake Central School District* to participate in the NYSMEC, and authorizes and directs Victoria Snide, Business Manager to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

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I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: October 11, 2017

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstaining/Absent \_\_\_\_\_

\_\_\_\_\_  
Clerk of governing body  
of municipal Participant

\_\_\_\_\_  
Date

SEAL

# ELECTRICITY COOPERATIVE ENERGY PURCHASING SERVICE

## BILLING SCHEDULE AND AGREEMENT (JOINDER)

### *Participation Period*

The terms of the energy purchasing contracts entered into with one or more energy suppliers pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") have been determined by NYSMEC and/or the Administrative Participant based on the responses to the public bidding process and its good faith determination of the best interests of the Participants as a whole. The term of the agreement shall be between one and three years.

### *Billing Period - Electricity Consumption*

Each Participant's electric bills are estimated, based upon a three-year consumption average, factoring in other variables such as, but not limited to, previous weather patterns, energy improvements at sites and construction. The Participant will be billed in six (6) installments invoiced on or about the following dates:

Installment 1	June 1	Installment 4	December 1
Installment 2	August 1	Installment 5	February 1
Installment 3	October 1	Installment 6	April 1

### *Billing Period - Energy Services Coordination*

For school districts, the billing period for the participation/coordination of energy services is ten (10) relatively equal monthly installments from September through June.

For all other municipalities, the billing period for the participation/coordination of energy services is one (1) initial lump sum payment due on or about January 1 or within thirty (30) days of the invoice date, whichever is later.

### *Reconciliation*

Reconciliation is the balancing between the amount paid based on estimates and the amount due based on actual costs and consumption. The Administrative Participant performs an annual reconciliation, balancing the amount paid for the six (6) installments and the amount of actual electricity consumed based upon the Participant's actual bills.

The reconciliation balance also reflects any unpaid prior balances and losses to the NYSMEC due to unpaid or uncollectable accounts payable, termination costs and/or other costs or liabilities under the energy purchasing contracts and/or the Agreement. Except as provided otherwise in the Agreement or this Billing Schedule and Agreement all gains or losses to the NYSMEC are prorated to the Participants in proportion to the relative costs of each Participant's purchases of electricity in the year during which such services are rendered, or in accordance with any other reasonable formula.

The reconciliation for the previous year occurs in September of the next year. If the Participant has overpaid, then the Participant will receive a refund of the credit balance. If the Participant has underpaid, then the Participant will be invoiced for the balance due.

### *Payments for Electricity Consumption and Installment Billing*

The Participant agrees to pay all installment and other invoices within thirty (30) days of the invoice date. The Participant's bill is prepared and mailed through the NYSMEC. Payments must be made payable to the "New York School and Municipal Energy Consortium" or "NYSMEC". A 0.75% per month late charge will be assessed on the outstanding balance of any unpaid invoices exceeding thirty (30) days from the original invoice date. Late payments

may affect the Participant's share of NYSMEC's year-end surplus, if any. The Administrative Participant may calculate and impose any necessary assessment on the Participants for additional payments if actual costs (e.g., due to energy consumed, administrative expenses and/or other liabilities or expenses) exceed amounts held on behalf of the Participants and will refund amounts in excess of amounts required.

#### **Termination**

If a Participant voluntarily terminates its participation in a multi-year energy purchasing contract in accordance with such contract's terms, it will be liable for and will pay to the NYSMEC or directly to the energy supplier as may be directed by the NYSMEC any termination charges or other expense determined in accordance with the energy purchasing contract.

The Agreement and NYSMEC's services to an individual Participant may be terminated with respect to such Participant at the discretion of the Administrative Participant, after consultation with the Advisory Council, for non-payment exceeding sixty (60) days from the original invoice date. If a Participant is in jeopardy of being terminated, it will be given written notice and ten (10) days to pay in full. Upon termination, the Participant will be given written notice. In such event, all outstanding balances owed by the Participant to the NYSMEC remain due and payable and the terminated Participant shall be directly liable to the energy supplier for all payment due for energy provided to it pursuant to the energy purchasing contract. In the event of termination, the Administrative Participant may in its discretion refuse future requests for participation from the Participant.

*By signing below, the Participant agrees to all of the terms and conditions of the Agreement and of this Electricity Billing Schedule and Agreement for the service period terminating as described above. Furthermore, it authorizes the Administrative Participant to act on its behalf to execute and deliver contracts for the purchase and delivery of electricity as is more fully set forth in the Resolution adopted by its governing body, a certified copy of which is attached.*

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Representative's Name: Victoria J. Snide

Long Lake Central School District  
Name of the School District or Municipality

Address of School District or Municipality  
PO Box 217  
20 School Lane  
Long Lake, New York 12847

**NEW YORK SCHOOL AND  
MUNICIPAL ENERGY CONSORTIUM  
(NYSMEC)**

**ONONDAGA-CORTLAND-MADISON BOCES (OCM BOCES)  
ADMINISTRATIVE PARTICIPANT FOR NYSMEC**

- NYSMEC created initially in response to natural gas deregulation.
  - School District's asked if OCM could help them procure the commodity at a better rate
  - In time, Electricity procurement followed
- NYSMEC has no staff – OCM BOCES staff used
- 179 Participants in the program – year end 2016-2017
  - 156 - School districts/BOCES*
  - 16 - Municipalities*
  - 7 - Fire Districts*
- NYSMEC Accounts
  - 704 Natural Gas
  - 1,221 Electricity
- 780 – Average # of invoices processed weekly by staff
- May 2016 - April 2017
  - Consortium Volumes – 23.6 (M) Nat. Gas Therms; 386 (M) - kWh

# PROGRAM SERVICE FEES

- \$490 - each account (Gas and/or Electric).
- \$90 - low use accounts (Gas and/or Electric).
  - 10,000 therms or less for natural gas
  - 25,000 kWh or less for electricity
- Amounts listed above are annual fees.
- Amounts above are separate costs from installment billing costs participants send NYSMEC to cover their monthly energy utility and supply invoices.



# BIDDING PROCESS

- State Education and Municipal Laws (GML 103)
- Anticipated annual spend over \$20K in "like" group of commodities – need to bid.
  - (i.e Office supplies, maintenance/janitorial supplies, energy etc.)
- Electricity and natural gas commodity supply must be bid
  - Utility is your utility – can't bid out their delivery charges.
  - Deregulation – ESCO's – competition exists for supply procurement.
- NYSMEC bids go out to all approved ESCO's (Energy Service Company) on the National Grid and NYSEG Web Sites. ESCO's must go through an approval process with each utility company and the PSC.

# BIDDING PROCESS

- Bids are not awarded solely on price, but rather on “best value” taking into account vendor’s ability to service the needs of the consortium. We have the right to reject any and all bids.
- Notification is given to successful bidder(s) and contract negotiations begin.

# CONTRACT TERMS

- Electricity – 3 Years
  - Direct Energy Business
  - May 1, 2015 – April 30, 2018
- Natural Gas – 3 Years
  - Direct Energy Business
  - May 1, 2015 – April 30, 2018

# INSTALLMENT BILLING SYSTEM

- Six payments per year to collect monies to cover your energy expenses
- Payments based on estimated participant consumption and could change throughout year
- Payments include both commodity and transportation costs, plus a factor for weather
- Formula is as follows:
  - Estimated consumption X rate per therm/KWH ÷ 6
- Goal – Forecast expenses & collect enough in advance to:
  - Return excess monies collected back to the participant at NYSMEC year end.
  - Not ask you in Feb./Mar for more \$

## **INSTALLMENT BILLING SYSTEM, Contd.**

- Payments are due from participants within 30 days of the invoice date.
- Late charges of 1% will be added to balances exceeding 30 days.
- Non-payment exceeding 60 days from original invoice date may cause termination from program.

# INVOICE PROCESSING PROCESS

- NYSMEC staff receives utility company and ESCo bills. Enters invoices into database system and prepares for payment.
- Checks for double billing, missing bills, etc.
- Notifies utility companies of any sales tax charges.
- Notifies utility companies and ESCo's of any billing discrepancies.
- Handles non-payment, disconnect notices.
- Bills received kept with NYSMEC files.
  - Comply with NYS ED-1 guidelines – 6 years after year end

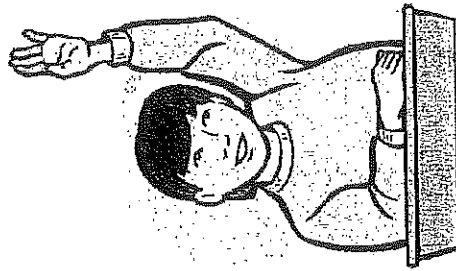
# **PARTICIPANT DATABASE**

- 2012 - NYSMEC discontinued mailings of participant invoice copies to them.
- Participants can view their consumption via NYSMEC Web-based database
- Other reporting features available
- Review sample of "Expense Report"

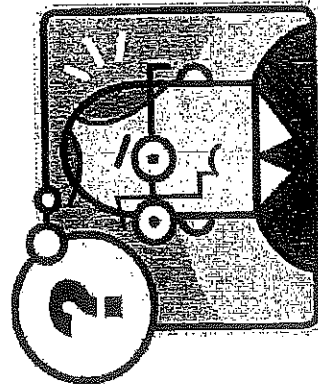
## **NYSMEC – other**

- “One-stop shopping” for supply procurement
- Convenience of annual forecasted consumption expense being billed over six installments
- Auditing and payment of utility and ESCo bills.
- Bid process handled.
- Awareness of market conditions, trends.
- Liaison between utilities/ESCO’s and customers.





# Questions



Sean Joyce  
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# BUS REPLACEMENT PLAN

Revision Date 10/5/2017

Assumptions: In December, 2000 the Board of Education formally acknowledged past practice by approving a ten year replacement cycle for the district's full size school buses. Smaller buses and other vehicles will be replaced as we see the need.

<u>Bus #</u>	<u>Passenger</u>	<u>Model Year</u>	<u>Replacement Budget Year</u>
25	48	2007	School Year 2017 - 2018 (In Service 7/06. Mileage 83,406). To be replaced November 2017 by Bus #29
26	60	2010	School Year 2018-2019 (In Service 8/09), Mileage 51,331
27	30	2011	School Year 2020-2021 (In Service 7/11), Mileage 46,633
28	35	2015	School Year 2023-2024 (In Service 4/14), Mileage 29,777
D1	6	2010	School Year 2019-2020 (In Service 12/11 - Dodge Caravan Extended another year, Mileage 67,663)
C1	4	2016	School Year 2020-2021 (In Service 11/15), Mileage 19,742

## Other Vehicles

2015 Ford F250 4x4 Pick-up

## Replacement Budget Year

School Year 2024-2025  
(In service 10/14), Mileage ????

**Projected Expense for Replacement Vehicles by School Year**

<u>School Year</u>	<u>Expense</u>	<u>Vehicle to be Replaced</u>
2017-2018	\$115,000	Bus 25 – To be replaced with a 60 passenger bus November 2017
2018-2019	\$115,000	Bus 26 - 60 passenger bus
2019-2020	\$25,000	2010 Dodge Caravan
2020-2021	\$65,000 \$25,000	Bus 27 – 30 passenger bus 2016 Chevy Equinox
2021-2022	-0-	
2022-2023	-0-	
2023-2024	\$65,000	Bus 28 – 35 passenger bus
2024-2025	\$35,000	2015 Ford Pickup

\*The bus purchase reserve fund has approximately \$85,780 available for bus purchases (Bus 29 purchase price has already been deducted). This is used to fund large school buses, not cars used as buses.

BOE members -

The following quotations were drawn from an activity that was completed at the September Faculty meeting. The faculty members were asked to include on an "Exit Ticket" (a submission made before they leave the meeting) "A positive that has stood out to you since the start of the school year." Below you will find their responses.

-NJS

"Student behavior has been good. Students are ready to learn and have been engaged."

"Staff has been friendly and supportive."

"New faces, new ideas, new energy."

"A fun, relaxed environment that I wasn't expecting!"

"Everyone has been extremely welcoming and helpful. It has been a great start."

"I am seeing some really creative ways of teaching from our new staff."

"New people (students and staff) falling into our Long Lake "family"!"

"Kids who were struggling last year have found themselves this year and are doing and coping really well."

"Beautiful weather. Awesome students who are working hard."

"Everyone seems full of fresh ideas and ready to begin the school year."

"Positive attitudes amongst students."

"How understanding and flexible the staff has been throughout my transition."

"How accepting students have been and seeking out help when necessary."

"Getting into a balance!"

"Programs are being revised in order to better accommodate students."

"My students are well behaved, curious and enthusiastic. They are a treat."

"The school environment/staff morale feels the most positive it has ever been."

"The students and teachers truly care about one another."

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"Great attitudes of the students."

"Great new staff members - hard workers and interesting people."

"The fabulous (or it will be eventually) staff lounge!"

"The new faces have been really nice!"

"The students have been pretty good about controlling their cell phone use."

"The sense that everyone is willing to pitch in to make our school the best it can be."