



Marcelino Trillo
Vice Principal

ROBERT TREAT ACADEMY
CHARTER SCHOOL
A 2008 NCLB BLUE RIBBON SCHOOL
www.RobertTreatAcademy.org

Theresa Adubato
Principal



Paul Parada
Vice Principal

(Updated 4/12/21)

Restart and Recovery Parent Guide 2020/21

The Academy has established a restart and recovery plan that can be accessed on the school website homepage under the restart and recovery drop down tab. This restart plan accounts for beginning the school year on **Monday, August 10th**, remotely school wide. We will transition to an A/B weekly hybrid instructional model beginning **Monday, April 19th** (see attached A/B weekly grade band schedule). This guide lays out the schedule for school-wide remote learning as well as A/B hybrid model.

School-Wide Remote Learning Plan

Update assignments daily on School Website

1. All assignments will be posted on each classroom homepage on our school website at www.roberttreatacademy.org. To find your classroom pages click on the Directory tab, then classroom directory and choose your child's homeroom page.

Instruction (4 hours daily)

1. A minimum of 4 hours of daily instruction will be provided via livestream lesson or recorded lesson and shall include independent work assigned with each lesson.

Video Streaming

1. RTA will be using Zoom to live stream.
2. Students must use the school provided Zoom invitation to create an account that must be used to log into classroom sessions
3. Zoom codes will be posted on each classroom homepage and passwords will be emailed

*****Cameras will be enabled for Zoom sessions. If you do not want this feature enabled, notify your child's homeroom teacher at any point*****

*****The reproduction of any live stream lessons is strictly prohibited*****



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Grades K-5 Daily Routine

1. Every K-5th grade student has been issued a Chromebook/iPad and school email address. We strongly encourage that you change your child's email address password for added security.
2. Modified Livestreaming schedules will be posted on each classroom homepage. RTA will follow a normal class schedule as close as possible in the 4 core subjects (ELA, MATH, SCIENCE, SOCIAL STUDIES). For example, on a normal school day, Student John Doe may have ELA from 9-10, Math from 10-11, Science from 11-12, Social Studies from 12-1. Following this schedule remotely, John Doe would join ELA livestream at 9, Math livestream at 10, Science livestream at 11 and Social Studies livestream at 12. After all livestreams are completed, John Doe would have time to complete any work given or communicate with his teachers via Email or Zoom from 1-4 pm for any additional help and for scheduled small group zoom sessions with students.
3. All livestream sessions will require a specific meeting ID and password to join the stream. This code will be emailed to students and/or posted on the classroom homepage prior to each livestream session. All livestream sessions will be recorded and posted to their classroom webpage by the end of the school day. In the event your child cannot attend the livestream, they may view this recording at a later time.

Grades 6-8 Daily Routine

1. Every 6th-8th grade student has been/will be issued a Chromebook and school email address. We strongly encourage that you change your child's email address password for added security.
2. Modified Livestreaming schedules will be posted on each classroom homepage. RTA will continue to follow the normal class schedule as close as possible in the 4 core subjects (ELA, MATH, SCIENCE, SOCIAL STUDIES). For example, on a normal school day, Student John Doe may have ELA from 9-10, Math from 10-11, Science from 11-12, Social Studies from 12-1. Following this schedule remotely, John Doe would join ELA livestream at 9, Math livestream at 10, Science livestream at 11 and Social Studies livestream at 12. After all livestreams are completed, John Doe would have time to complete any work given or communicate with his teachers via Email or Live Chat from 1-3pm for any additional help and for scheduled small group zoom sessions with students.
3. All livestream sessions will require a specific meeting ID and password to join the stream. This codes will be emailed to students prior to each livestream session and/or posted on the Classroom webpage.
4. All livestream sessions will be recorded and posted to their classroom webpage by the end of the school day. In the event your child cannot attend the livestream, they may view this recording at a later time.

*****In the event that livestreaming is unavailable, teachers in grades K-8 will assign and post asynchronous work on classroom homepage.*****



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Attendance/Grading

1. Students must participate in live ZOOM lessons in order to be marked present.
2. Students must submit work in teacher requested format in order to receive credit.
3. Teachers will implement the traditional grading system, not a pass/fail as we did in cycle 4 of last school year. The exceptions will be music, art, physical education, technology.

Special Education/ Resource Room Support

1. Teachers will create a modified schedule to accommodate their students to live stream with a student or a small group of students using Zoom.

Provisions for students who do not have internet access or compatible devices for use at home

1. Distribution of electronic devices to any household that does not have a least one device to access the internet.
2. Temporary access to internet for any household that does not currently have internet service (includes traditional internet provider, wifi, or mobile hotspot).
3. You will receive a communication with a date for device pick up.

ELL Services

1. Teachers will coordinate with families to provide limited weekly instruction.

Occupational/Physical Therapy

1. Services will continue via teletherapy. School will coordinate a weekly schedule with families.

Food Distribution Procedures

1. All students (free/reduced/paid) are eligible for a daily breakfast/lunch grab and go package.
2. Meals will be distributed from the main entrance of each campus between the hours 8:00am – 12:00pm daily.

A/B Weekly Hybrid Instructional Plan-

This restart plan accounts for resuming in-person instruction. Scheduling decisions have been made with careful evaluation of the health and safety standards and the most up to date guidance from New Jersey Department of Health (NJDOH), as well as the input of stakeholders about the needs of all students and the realities of our school district. While the Academy is implementing A/B weeks across grade levels, the school will be prepared to shift back to remote learning if circumstances change and those guidelines can no longer be met.

The scheduling system will support in-person, fully remote and hybrid learning and was developed with the following core guiding principles:

The Academy will identify small groups and keep them together (cohorting or batching) to ensure student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, and as much as possible for other children). Mixing of groups will be limited, whenever possible. The Academy will rotate teachers instead of students to reduce contact. The cohort model will be utilized to facilitate hybrid instruction Using the **A/B WEEKS ACROSS GRADES** model.



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Each student will be assigned to either group A or Group B

Cohort	Monday	Tuesday	Wednesday	Thursday	Friday
A	In-person	Remote Zoom into live lesson	In-person	Remote Zoom into live lesson	Alternating every other Friday of In-Person/ Remote Zoom
B	Remote Zoom into live lesson	In-person	Remote Zoom into live lesson	In-person	Alternating every other Friday of In-Person/ Remote Zoom

A/B Weekly Hybrid Instructional Plan

In-Person Instruction Days	Remote Instruction Days	Alternating Fridays
8:00-8:30 Student Arrival 8:30-12:30 Instruction 12:30 Dismissal/Lunch (Grab and Go) 1:30-4:00 Follow small group schedule provided by each homeroom teacher and complete independent assignments.	8:30 Log into Zoom live instruction 12:30 Lunch 1:00-4:00 Follow small group schedule provided by each homeroom teacher and complete independent assignments.	Cohort A and B will alternate every other Friday between In-Person and Remote beginning with Cohort A. The Hybrid schedule for the remainder of the school year will be posted on the RTA website.

*****Important information regarding In-Person Drop-off and Pick-up*****

- Students arrival between 8-8:30.
- Temperature checks will be administered before students exit vehicle.
- Grab and Go lunch packages will be distributed to every student and will include breakfast for the following remote school day.
- Students will be dismissed at 12:30 in order to begin the process of deep cleaning and disinfecting each classroom so they will not be permitted back in the building once they exit. If you or your designee cannot pick up your child every In-Person day at precisely 12:30 you must choose the fulltime remote option (see below for full time remote learning options).
- Parents will not be permitted in the building.



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Full Time Remote Learning Options for Families 2020-2021

All students are eligible for fulltime remote learning unconditionally.

Procedures for Submitting Fulltime Remote Learning Requests:

1. Families were asked to complete a survey advising us of their intent to send/not send their child for in school sessions (sent prior to receiving guidance from the NJ Department of Education.) The attached letter was sent to all parents opting for full time remote learning. Parents will receive approval letters with in five (5) working days after request is received.
2. Points of contact for questions regarding instruction will be instructional staff. Points of contact for other questions or concerns is administrative staff.
3. The only documentation parent/guardian needs to provide is the request.
4. The Child Study Team during the Emergency Closure had previously completed review of IEP's to determine if adjustments were necessary for fulltime remote learning.

Scope and Expectations of Fulltime Remote Learning: A student participating in the fulltime remote learning option will receive the same quality and scope of instruction and other educational services any other student otherwise participating in district programs. All fulltime remote students will be assigned to an A/B cohort and follow that cohort schedule. When a student cohort is in-person, full time remote students will zoom into the classroom for live instruction. When cohort is remote, full time remote students will follow same schedule which shall include small group targeted instruction zoom sessions during afternoon periods. In grades K-2 every attempt will be made to include full time remote students into live zoom lessons. If not logistically feasible full time remote students will view recorded live instruction and participate in small group targeted instruction zoom lessons in the afternoon sessions. Students participating in fulltime remote learning must adhere to length of school day requirements and Robert Treat Academy's attendance policies, completion of all assignments. Unless we are notified of device or internet issues, remote learning students are required to attend all classes. As not to disrupt instruction, remote students are expected to log into Zoom classes at the designated times.

Procedures to Transition from Fulltime Remote Learning to In-Person Services:

1. Students are eligible to return to in-person instruction within five (5) days after parent/guardian notification.
2. Parents/Guardians must submit in writing to the Principal their request to have their child return to in-person sessions. Parent/Guardian will be the point of contact. No additional documentation is necessary.
3. There will be no specific services that will accompany a student's transition from full-time to in person learning as they will have received the same quality and scope of instruction and other educational services any other student otherwise participating in a district program.

Reporting: When requested, the data including the number of students by their subgroups (economically disadvantaged, major racial and ethnic groups, students with disabilities and ELL's) will be submitted.

Procedures for Communicating District Policy with Families: Parents/Guardians will continue to receive all communications sent from the Academy. They will receive the policies and procedures regarding full-time remote learning.