

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, April 27, 2021, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 9, 2021 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Guarascio, Mr. MacMoyle, Mrs. Shedlock,
Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Pellecchia

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradek, Board Attorney

IV. SWEARING IN OF NEW BOARD MEMBER

Business Administrator/Board Secretary Laura Gingerelli administers the Oath of Office to Mr. Coffey.

New Board Member takes his seat.

V. ROLL CALL

PRESENT: Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mr. MacMoyle,
Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Pellecchia

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradek, Board Attorney

VI. PUBLIC HEARING ON BUDGET

A. SUPERINTENDENT'S PRESENTATION ON 2021-2022 DISTRICT BUDGET

Dr. Roselli gave a presentation on the 2021-2022 Budget.

B. PUBLIC COMMENT ON THE BUDGET

None

C. ADOPTION OF 2021-2022 BUDGET

MOTION by Mrs. Shedlock that the 2021-22 Budget be approved.

SECOND by Mr. Guarascio

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

BE IT RESOLVED to approve the school district budget for the 2021-22 School Year as follows:

	Budget	Local Tax Levy
Total General Fund	\$36,073,554	\$30,095,640
Total Special Revenue Fund	6,597,354	N/A
Total Debt Service Fund	<u>1,977,875</u>	<u>1,977,875</u>
Totals	\$44,648,783	\$32,073,515

BE IT FURTHER RESOLVED that \$100,000 of Maintenance Reserve will be transferred into the 2021-2022 budget; and

BE IT FURTHER RESOLVED that travel expense for the 2021-22 School Year shall not exceed \$57,000.

D. ADJOURNMENT OF PUBLIC HEARING ON THE BUDGET

MOTION by Mr. MacMoyle to adjourn the Public Hearing on the Budget.

SECOND by Mr. Guarascio.

All in favor

VII. PRESIDENT'S REPORT

Good evening. Hope everyone enjoyed their Spring Break.

Congratulations to James Coffey and welcome to the Board. Happy to have you join the team.

Sunday, April 25th, I had the honor of attending the ceremony for the Eagle Court of Honor for Ryan Camburn, Boy Scouts of America Troop 83. Ryan was a student at BTES and is now a senior at Central Regional. Ryan worked very hard to receive this high honor.

I would like to congratulate Dr. Zito on his new position. Thank you for 19 years of dedicated service to the Berkeley Township School District. Wishing you the best of luck and success in your new endeavor. I would also like to recognize retiree Meera Malik for 44 years of service and congratulate her on her retirement.

This morning I passed by Bayville Elementary School and saw the huge pile of dirt and the trucks getting ready to work on the playground. I can't wait to see it completed and how excited the kids will be with the new playground.

This concludes the President's report. Thank you.

VIII. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

IX. PUBLIC DISCUSSION ON AGENDA ITEMS

Mrs. Malik recognized each Board Member for all of their hard work. She knows that they all care for the children and that is why they volunteer so much of their time. Berkeley Township School District is the best in the State of New Jersey. She has enjoyed teaching for the past 44 years and also served on the Board of Education in Toms River for 18 years. She also thanked Dr. Roselli.

Mrs. Trethaway personally thanked Meera Malik for her years of service and for being so warm and passionate.

X. COMMITTEE REPORTS

Finance: Mr. MacMoyle thanked Mrs. Gingerelli and the Finance Committee for all of their work and time spent on the budget. All bills, claims and purchase orders were reviewed and approved.

Education: Mrs. Shedlock reported that the Education Committee met on Tuesday, April 20, 2021 and discussed the following:

Summer Programs (June 22, 2021-July 27, 2021)

- The District is planning on running Extended School Year (ESY), Camp Paw, and Tiny Paws this year. The ESY programs are planning on being more hands on and less technically driven this year. The programs will run Monday through Thursday as they have in the past.

New Jersey State Testing

- The State is accepting benchmark testing results as "state standardized tests" for this school year. Berkeley has submitted the winter benchmark tests that were administered and we are waiting to hear back from the State as to whether they are accepted.

Personnel: Mr. Ytreboe reported that the Personnel Committee met on April 22, 2021. Agenda items 1-12 were reviewed for approval. Congratulations to Dr. Zito on his new position and thank you for your time served with the Education and Personnel Committees. Congratulations to Meera Malik on her retirement and thank you for 44 years of service to the District.

XI. SUPERINTENDENT'S AGENDA

MOTION by Mr. MacMoyle that upon recommendation of the Superintendent Items A1-A17 be approved.

SECOND by Mrs. Trethaway

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Resignation/Retirement

Recommend the Board accept the retirement of the following staff members:

Name	Position/School	Reason	Effective
a) Marylou Bartelli	Clerical Worker - CST	Retirement	7/1/21
b) Ulrich Mueller	Facilities Manager - Dist.	Retirement	9/1/21
c) Jeffery Zito	Dir. of Elem. Ed. - Dist.	Resignation	7/1/21
d) Salvatrice Grimaldi	Clerical Worker - HMP	Retirement	8/1/21
e) Meera Malik	Teacher - BAY	Retirement	7/1/21
f) Robert D'Amore	Custodian - CBW	Resignation	5/14/21

2. New Hires

Recommend the Board approve the following new hires, in the positions listed, for the remainder of the 2021 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Sharon Celeste	Bus Driver - District (6.75 hrs./daily)	TBD	Contractual
b) Denise Orovio	Bus Attendant - District (4.25 hrs./daily)	4/28/21	Contractual

3. Start Date

Recommend the Board approve the start date for the following new hires:

Name	Position	Effective
a) Kelly Malloy*	Bus Attendant - 4.25 hrs. daily	4/12/21
b) Michelle Laskowski	School Aide - CBW - 3.5 hrs. daily	4/13/21

*Paid through PEA Funding

4. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #6875-Trans.-Dist:
Extension of medical leave of absence from 5/3/21 and continue through 8/31/21.
- b) I.D. #6546-Teacher-HMP:
Maternity leave of absence to start on 3/16/21 and continue through 10/26/21.
- c) I.D. #5547-Teacher-BTE:
Medical leave of absence to start 4/12/21 and continue until medically released.
- d) I.D. #6367-Teacher-BTE:
Maternity leave of absence to start on 6/1/21 and continue through 12/6/21.
- e) I.D. #6151-Trans.-Dist:
Medical leave of absence to start 4/22/21 and continue through 5/14/21.
- f) I.D. #6862-Aide-HMP:
Maternity leave of absence to start 5/24/21 and continue through 6/18/21.

- g) I.D. #6540-Aide-HMP:
Medical leave of absence to start 5/18/21 and continue through 6/18/21.

5. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2020-2021 school year, pending completed paperwork:

Name	Position
a) Donna Mascio	Teacher
b) Kimberley Bucceroni	Teacher/Aide/Clerical Worker
c) Gina Anthony	Teacher

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

6. Reappointment of Non-Tenured Administrators & Teachers/CST Staff

Recommend the Board approve the reappointment of the non-tenured administrators & teachers/CST staff for the 2021-2022 school year per the negotiated contract.
(Attachment 2)

7. Reappointment of Tenured Administrators

Recommend the Board reappoint the tenured administrators for the 2021-2022 school year per the negotiated contracts. (Attachment 3)

8. Reappointment of Tenured Teachers/CST Staff

Recommend the Board reappoint the tenured certificated teachers/CST staff for the 2021-2022 school year per the negotiated contract. (Attachment 4)

9. Reappointment of Non-Instructional Staff

Recommend the Board reappoint the non-instructional staff for the 2021-2022 school year per the negotiated contracts: (Attachment 5)

- a) Administrative Office Staff
- b) Secretarial/Clerical Staff
- c) Technology Staff
- d) Teacher and School Aides; Bus Attendants
- e) Food Service Workers
- f) Supervisors

- g) Custodial Staff
- h) Maintenance Staff
- i) Mechanics
- j) Bus Drivers/School Messenger.

10. Termination of Employment

Recommend the Board approve the termination of employment for I.D. #6578 effective 4/19/21.

11. Basic Skills Spring Information Night (Revision of #11 from 3/23/21 meeting)

Recommend the Board approve the following teaching staff members for Basic Skills Spring Information Night, two (2) hours (dates to be determined), at the contractual rate of pay: (Account #11-230-100-101-07-0001)

a) Melanie Biscardi - CBW	g) ♦Kimberle Mitchell - BTE
b) Laura Bale - CBW	h) ♦Diane Steller - BTE
c) Denise Mannarino - CBW	i) ♦Laurie Peters - BAY
d) *Thomas Ettari - HMP	j) ♦Meera Malik - BAY
e) *Gina Boyles - HMP	k) ♦Robert Ernst - BAY
f) *Valerie Rollis - HMP	

***Paid through Title I SIA Part A Grant Funding ♦Paid through Title I Grant Funding**

12. Grade Level Articulation

Recommend the Board approve the following grade level articulation for the purpose of aligning to the NJSLS: (Account #11-120-100-101-07-0001)

Name/School	Hours	Rate
a) Jaime Poggioli - HMP	5	\$41.61
b) Danielle Stesner - HMP	5	\$41.61
c) Lauren Treshock - BAY	5	\$41.61
d) Meredith Trembulak - BAY	5	\$41.61
e) Krista DesJardin - CBW	5	\$41.61
f) Michelle Speidel - CBW	5	\$41.61
g) Laura Bale - CBW	5	\$41.61

h) Nicole Cook - CBW	5	\$41.61
i) Lindsay Quigley - BTE	5	\$41.61
j) Victoria Guy - BTE	5	\$41.61
k) Kimberle Mitchell - BTE	5	\$41.61
l) Joanna Mulholland - BTE	5	\$41.61
m) Sharon Ofsanko - BTE	5	\$41.61

13. New Hire

Recommend the Board approve the following new hire, in the position listed, for the remainder of the 2021 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Patrick Manfredi	Custodial Worker - BAY	TBD	Contractual

14. Substitute

Recommend the Board approve the following substitute for the assignment listed for the 2020-2021 school year, pending completed paperwork:

Name	Position
a) Michael Penn	Custodian

15. Resignation/Retirement

Recommend the Board accept the retirement of the following staff member:

Name	Position/School	Reason	Effective
a) Angela Sweikert	Bus Driver - District	Retirement	7/1/21

16. Transfer/Reassignment

Recommend the Board approve the following transfer for the 2021-22 school year:

Name/Position	From	To	Effective
a) Nicole Fisher-Cafe Aide	BAY	CBW	TBD

17. Leave of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member (start and end dates are subject to change):

a) I.D. #5333-Teacher-CST:

Medical leave of absence to start 4/14/21 and continue through 5/17/21.

XI. SUPERINTENDENT'S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Superintendent Items B1-B3 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

 0 HIB Investigations conducted/affirmed - Mar. 23, 2021 - Apr. 26, 2021

 0 HIB's from Mar. 23, 2021 - Apr. 26, 2021

 0 Suspensions - Mar. 23, 2021 - Apr. 26, 2021

2. Second Reading of New/Revised ByLaws/Policies/Regulations

Recommend the Board approve the Second Reading of the New/Revised ByLaws/Policies/Regulations listed below:

SECOND READING:

Policy 1643	Family Leave (New/Mandated)
Policy 2270	Religion In Schools (Revised/Recommended)
Policy 2431.3	Heat Participation Policy For Student-Athlete Safety (Revised/Mandated)
Policy 2622	Student Assessment (Revised/Mandated)
Policy/Reg. 5111	Eligibility of Resident/Non-Resident Students (Revised/Mandated)
Policy/Reg. 5200	Attendance (Revised/Mandated)
Policy/Reg. 5320	Immunization (Revised/Recommended)
Policy 5610	Suspension (Revised/Mandated)
Regulation 5610	Suspension Procedures (Revised/Mandated)
Policy 5620	Expulsion (Revised/Mandated)
Policy/Reg. 8320	Personnel Records (Revised/Mandated)

3. Use of Facilities

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

HMP

Walk Through Auction Setup - 4:00 pm - 11:30 pm

Friday, June 4, 2021

PTA - Auction Walk Through Ticket Drop - 12:00 pm - 11:30 pm

Saturday, June 5, 2021

BTES

Berkeley Township Police Department

Swearing in of New Police Chief - 11:00 am - 3:00 pm

Saturday, May 1, 2021

XII. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-11 be approved.

SECOND by Mr. Bowens.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 3 Abstain) Mr. Coffey Abstains on Item 1, Mr. Guarascio Abstains on Items 1 and 3 and Mr. MacMoyle Abstains on Item 3. Motion carries.

1. Minutes

RESOLVED that the Minutes of the Regular Meeting held on March 23, 2021 be approved.
(Attachment 6)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated April 27, 2021	
Check numbers 49291 through 49419	\$1,314,468.48
(Attachment 7)	
Purchase Orders numbered 21-01363 through 21-01578	\$ 641,829.74
(Attachment 8)	

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

March 15, 2021	\$1,218,332.51
March 31, 2021	\$1,234,735.18

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of March 2021, be approved.
(Attachment 9)

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of March 31, 2021, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
(Attachment 10)

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended March 31, 2021 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. (Attachment 11)

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop</u> <u>(Registration &/or Mileage)</u>	<u>Dates</u>	<u>Not to</u> <u>Exceed</u>
Danielle Austin	NAEYC DAP Symposium (registration) - Virtual	6/9 & 6/10, 2021	\$285
Various	Professional Development Hours at Stockton University	5/2021-5/2023	\$15,150
Dr. James Roselli	Stockton University- Collaborative Practice and Inclusion (tuition)	5/3-7/15/21	\$3,500

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

<u>Host District</u>	<u>Student ID</u>	<u>Dates</u>	<u>School</u>	<u>Per Diem Rates</u>
MOESC	998333	3/29-6/18/21	BTES to/from Barnegat	\$72.30

9. Renewal of Food Service Management Company (FSMC) Contract

WHEREAS, districts are permitted to renew contracts at an increase less than or equal to the Consumer Price Index, and

WHEREAS, Sodexo Management, Inc. has agreed to renew its 2021-2022 contract at an amount less than or equal to the Consumer Price Index,

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education, upon recommendation of the Business Administrator, Laura Gingerelli, approves the FSMC base year contract with Sodexo Management, Inc. for the 2021-2022 school year as follows:

Meal Rate: Fixed Cost Per Meal Rate: SFA shall pay Three Dollars and Twenty Five and 744/1000 Cents (\$3.25744) per Breakfast for the 2021-2022 contract year.

Meal Rate: Fixed Cost Per Meal Rate: SFA shall pay Sodexo Three Dollars and Twenty Five and 744/1000 cents (\$3.25744) per Lunch, Ala Carte Meal Equivalent & Dinner for the 2021-2022 contract year.

Guarantee: Sodexo guarantees that SFA shall break even for the 2021-2022 school year.

10. School Safety Grant

WHEREAS, the Berkeley Township School District was allocated \$109,091 in 2020 for the New Jersey School Safety Grant; and,

WHEREAS, the District installed:

Door Access Upgrades (\$16,298.72)

Surveillance Cameras (\$9,343.20)

Exterior phones at entrance cameras at schools (\$5,092.64)

911 Inform - Hardware, Software & Emergency Push Buttons (\$78,199.96)

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education approves of the above expenditures and the School Safety Grant application submitted requesting payment of \$108,934 as reimbursements.

11. NJSIG Safety Grant

WHEREAS, the New Jersey School Insurance Group ("NJSIG") is a school board insurance group; and,

WHEREAS, the Berkeley Township Board of Education is a member of NJSIG; and,

WHEREAS, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve safety,

4/27/21

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education applies for a safety grant through the NJSIG safety grant program for the 2021-2022 fiscal year in the amount of \$20,967 and the Business Administrator is hereby authorized to take all action necessary to apply for and receive a safety grant award.

XIII. OLD BUSINESS

None

XIV. NEW BUSINESS

None

XV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

Mayor Amato welcomed Mr. Coffey to the Board. He reflected on when he was first elected to the Board of Education in 1993 and suggested that Mr. Coffey finds a good mentor on the Board. He congratulated Meera Malik on her retirement. 44 years is a haul in education. He wished her and her husband health and happiness in retirement. He also wished Dr. Zito well in his future position. Mayor Amato thanked the Board for approval of the use of BTES for swearing in the new police chief as they are expecting members from all over the state.

XVI. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mr. MacMoyle. All in favor. Meeting adjourns at 7:24 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary

