

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: July 18, 2023

Time: 6:00 p.m.

Type of Meeting: Regular/Reorganizational Meeting

Place: LLCS Cafeteria

Members Present: Michael Farrell
Joan Paula
Tara Murphy
PJ Preuss

Members Absent: Trisha Hosley

Others Present: David Snide-Principal/Superintendent, Elizabeth Hosley-Clerk of the Board

Call to Order: The Board Clerk called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Approved: Upon the nomination by Tara Murphy, with all in favor, **Michael Farrell as Board of Education President.**

Approved: Upon the nomination by Tara Murphy with all in favor, **Trisha Hosley as Board of Education Vice-President.**

Michael Farrell took his **Oath of Office.**

Approved: On Motion by Tara Murphy, seconded by Joan Paula, with all in favor, the below appointments and recommendations for the 2023-2024 school year:

Chief Fiscal Officer	BOE President
District Clerk	Elizabeth Hosley
District Treasurer	Elizabeth Hosley
Deputy District Treasurer	Julie Puterko
Tax Collector	Jerome Flanagan
Deputy Tax Collector	Elizabeth Hosley
Claims Auditor	Lynn Zaidan
School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Raymond G. Preusser, CPA, P.C.
Chief Information Officer	TBD
Alternate Chief Information Officer	David Snide

Chief Emergency Officer	David Snide
Central Treasurer-Extra Classroom	
Activity Accounts	Julie Puterko
Supervisor of Attendance	Michelle Billings
Asbestos (LEA) Designee	Eric Hample
Purchasing Agent	David Snide
Records Management Officer	David Snide
Records Access Officer	Lynn Zaidan
Civil Rights Compliance Officers (#6121)	David Snide
Dignity Act Coordinator	Michelle Billings
Chemical Hygiene Officers	Nicole Curtin & Eric Hample
Liaison for Homeless Children & Youth	TBD
Designated Education Official	David Snide
Reviewer of Public Works	
Contractors Payroll Records	Elizabeth Hosley
Delegation for Sale of School Property (#5250)	David Snide
Official Bank Depository	Community Bank, N.A., NYClass
Integrated Pest Management Coordinator	Eric Hample
Regular Board Meetings	2nd Tuesday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	David Snide
Conferences & Workshop	
Attendance Approvals	David Snide
Petty Cash Fund	\$100.00
Check Signatures	Julie Puterko
	Lynn Zaidan
	David Snide (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.655/mile
Authorization of Investments	Elizabeth Hosley
Tuition	Non-Resident \$1,000/family for 1st child, \$300 each additional child
	Non-Resident Employee - \$100 for 1st child, \$50 each additional child
	PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000
	Treasurer - \$1,000,000
	Claims Auditor - \$1,000,000
	Business Manager - \$1,000,000
	All Other Employees - \$100,000
BOE Sick Bank Committee	
Member	Trisha Hosley
Credit Cards & Limits	Community Bank (First National of Omaha) \$10,500
Designated No Smoking Zone	
Officials (#5640)	Eric Hample
	David Snide

Data Protection Officer	David Snide
Audit Committee (#1330)	Board of Education
APPR Lead Evaluator	David Snide
Child Nutrition Program:	
Reviewing Official	Elizabeth Hosley
Hearing Official	David Snide
Verification Official	Elizabeth Hosley
Grants in Aid (Federal & State) Applications	David Snide
Superintendent Conference Approval	NYSCOSS Conferences
	Rural Schools Association Conferences
	NYSSBA Conferences
	BOCES Conferences
	NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops
	NYSSBA Conferences
	Rural Schools Association Conferences
	BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko, EduAbroad
Reestablish Tax Certiorari Reserve Fund	\$10,000 plus interest

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, the following **Committee Designations, Pre-School Special Education Programs, and adoption of all Board of Education Policies:**

Committee Designations:

Committee on Special Education – Mandated Members
 Parents of the Student
 Student, if appropriate
 General Education Teacher
 Special Education Teacher/Provider – TBD
 School Psychologist – Contract with Schroon Lake CSD
 CSE Chairperson – Joshua Tremblay
 School Physician – Dr. Russell Rider**
 Additional Parent Member**

Subcommittee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – TBD
CSE Chairperson – Joshua Tremblay
School Physician – Dr. Russell Rider**
Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

Parents of the Student
Special Education Teacher/Provider – TBD
CPSE Chairperson – Contract with Schroon Lake CSD
Additional Parent Member**
Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica
Adirondack ARC, Tupper Lake
Advanced Therapy, Albany
Prospect Center, Queensbury
Children's Development Group, Keeseville
Kelberman Center, Utica

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor to exit the Reorganization Meeting at 6:08.

Approved: On Motion by Tara Murphy, seconded by Joan Paula, with all in favor, **minutes of the June 8, 2023, regular meeting.**

The **next meeting date is Tuesday, August 8, 2023**, at 6 p.m.

Public Participation: None

Presentations: None

Superintendent's Update:

End of school year **report cards** went out.

Field Trips: Grades K and 1st went to the Newcomb ADK Interpretive Center, K-6th went to the Wild Center, and grade 2 completed the Tupper Lake Triad.

Clay Target competed in the State Tournament.

We will be conducting interviews for the **Cook Manager** position on Thursday, July 27, 2023. Currently we have three applicants.

July 11th flooding. The school building and grounds did not sustain any damage. Due to the flooding the Newcomb Youth program is on hold for Long Lake campers because the road to Newcomb is closed for repairs and Capital Project activities were delayed two days.

Tuesday, September 5, 2023, there will be a tabletop exercise from 8:30-10:00am.

There are a few remaining **Advisor positions** open.

The timeline for **recruiting a Superintendent** was reviewed and discussed.

Business Affairs:

Approved: On Motion by Michael Farrell, seconded by Joan Paula, with all in favor, the May 2023 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and **Warrants** were reviewed.

Approved: On Motion by Tara Murphy, seconded by Michael Farrell, with all in favor, **Budget Transfers** Schedule A-4.

Recommendations for Approval:

Approved: On Motion by PJ Preuss, seconded by Tara Murphy, with all in favor, **Student Transportation Agreement with True North Schools for the 2023-2024 School Year**.

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, **Student Transportation Agreement with Tupper Lake CSD for the 2023-2024 School Year**.

Approved: On Motion by Michael Farrell, seconded by PJ Preuss, with all in favor, **Resolution to Participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program**.

Approved: On Motion by Tara Murphy, seconded by Joan Paula, with all in favor, **Resolution to Participate in the Capital Region BOCES Cooperative Bidding for Shared Food Service Program**.

Approved: On Motion by Joan Paula, seconded by Tara Murphy, with all in favor, **Non-Resident Students for 2022-2023 School Year**.

Approved: On Motion by Michael Farrell, seconded by Joan Paula, with all in favor, **Policy #6121 Sexual Harassment in the Workplace, Policy #6130 Evaluation of Personnel, Policy #7150 Remote Learning, Policy #8450 Home, Hospital, or Institutional Instruction (Homebound Instruction)**.

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, to **Rescind Appointments of Bradley Countermine as Special Education Teacher, CSE Chairperson, and 11th Grade Advisor**.

Approved: On Motion by Joan Paula, seconded by Tara Murphy, with all in favor, **Joshua Tremblay as Mentor for Aaron Chambers**.

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, **Aaron Chambers as Girls Modified Basketball Coach, Donna Furlong as Green Team Club Advisor for 2023-2024 School Year.**

Recognized: On Motion by Tara Murphy, seconded by PJ Preuss, with all in favor, **Julie Wolfe as Girls Modified Softball for 2023-2024 School Year.**

Approved: On Motion by PJ Preuss, seconded by Michael Farrell, with all in favor, **Resignation of Kathryn Connell as Elementary Education Teacher effective August 31, 2023.**

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, **Request for Disposal of School Property Declared Obsolete.**

Approved: On Motion by Tara Murphy, seconded by Joan Paula, with all in favor, **CSE Recommendations for Student #s 202753, 202746, 202749, 202301, 202204, 202302.**

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, **Rates of Pay for the 2023-2024 School Year.**

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, **Grade 12 Spanish Textbook Adoption:** Carie Toth *La calaca alegre*, Carrie Toth *Vector*, Carrie Toth and Carol Gaab *La hija del sastre*, Kristy Placido *Leyendas impactantes*

Approved, regretfully: On Motion by Joan Paula, seconded by PJ Preuss, with all in favor, **Resignation of Elisha Cohen Effective August 11, 2023.**

Approved: On Motion by Joan Paula, seconded by Tara Murphy, with all in favor, **Joshua Tremblay as 2023-2024 CSE Chairperson.**

General Discussion:

Code of Conduct was discussed.

Approved: On Motion by Michael Farrell, seconded by Joan Paula, with all in favor, **Code of Conduct.**

Anticipated sports enrollment numbers for the next few years, past practice of sports scheduling and combining teams was discussed.

Updates on **Capital Project** pieces and finances were discussed.

Policy 1st Readings: A first policy reading was held on Policy #5630 Facilities: Inspection, Operation, and Maintenance, Policy #7420 Sports and the Athletic Program, Policy #8240 Instruction in Certain Subjects.

2nd Public Participation: None

Executive Session: On Motion by Michael Farrell seconded by Tara Murphy, with all in favor, **enter Executive Session at 8:08**, to discuss a Matter Related to Personal and Financial Issues of a Particular

Person and/or Which Is Made Confidential by State Or Federal Law and Employment History of Three Particular Persons.

Approved: On Motion by Tara Murphy, seconded by PJ Preuss, with all in favor, to leave Executive Session at 8:44 p.m.

Approved: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, **BE IT RESOLVED** the Board of Education of the Long Lake Central School District, on the recommendation of the Superintendent of Schools, **does hereby appoint Lacey Dukett to the position of Elementary Teacher**, pursuant to a three (3) year probationary appointment in the Elementary tenure area commencing September 1, 2023 and terminating August 31, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout their probationary period, consistent with the requirements of Education Law Sections 3012-d.

Approved: On Motion by PJ Preuss, seconded by Joan Paula, with all in favor, **BE IT ALSO RESOLVED** Mrs. Dukett is hereby granted a leave of absence from her current position as Teacher Assistant, in the Teacher Assistant tenure area, for a period of one (1) year (from September 1, 2023 to August 31, 2024), for the purpose of accepting the Elementary Teacher appointment. Either party may decide, during or at the end of this 1-year leave of absence, to terminate this appointment. Should Mrs. Dukett's probationary appointment be terminated during or at the end of this one (1) year leave, she shall have the right to return to a position in the Teacher Assistant tenure area. **BE IT FURTHER RESOLVED**, that during or upon the conclusion of such leave of absence Mrs. Dukett returns to the Teacher Assistant tenure area, Mrs. Dukett will be reinstated with her tenure and all previously accrued seniority.

Adjournment: On Motion by Michael Farrell, seconded by Tara Murphy, with all in favor, the Board adjourned at 8:47 p.m.

Clerk of the Board

Elizabeth Hosley