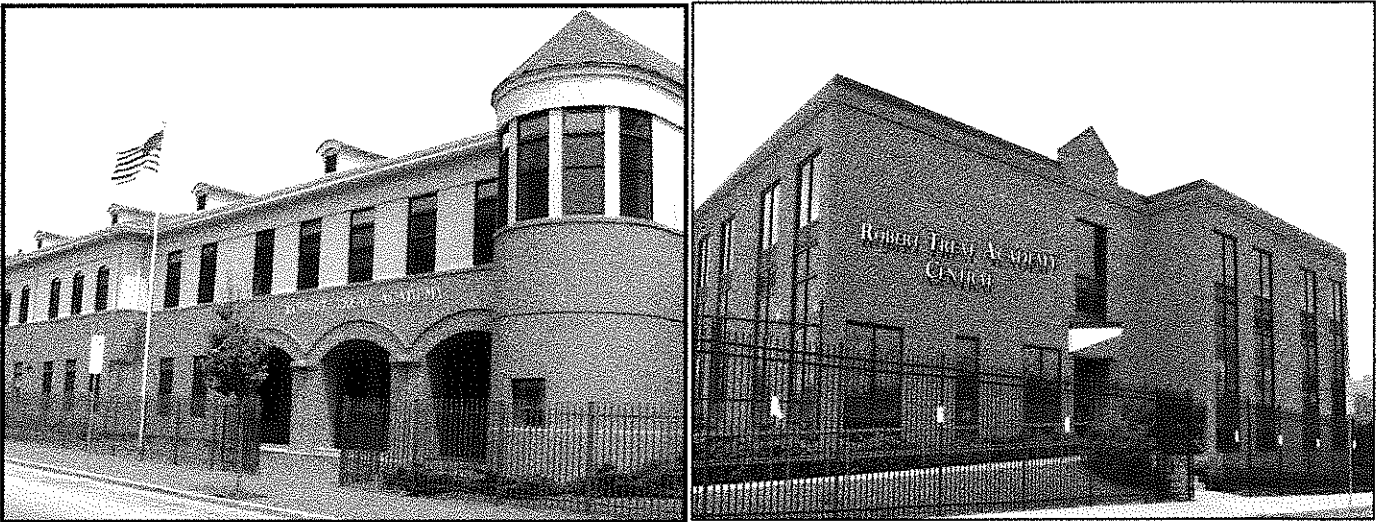


**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, MAY 20, 2021**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

Call to Order _____ pm & Pledge of Allegiance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

Attendance - Roll Call

Principal's Report and Attachments

PR-1 Principal's Report

Minutes

M-1 Review of and motion to approve minutes of previous meeting

Board Affairs

BA-1 Review of motion to approve contribution to New Jersey Charter School's Association for defense of case filed by the Latino Action Network in the amount of \$10,000.

Fiscal

F-1 Review of motion to approve the payment of Bills and Claims from the Operating Account dated April 24, 2020 through May 20, 2021 in the amount of \$314,771.36. **(Attachment F-1)**

F-2 Review of motion to approve the payment of payrolls as follows: **(Attachment F-2)**

April 1, 2021	\$ 222,360.37
April 16, 2021	\$ 215,047.98
April 30, 2021	<u>\$ 247,977.28</u>
Total	\$ 685,385.63

F-3 Review of motion to approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending March 31, 2021. **(Attachment F-3)**

F-4 Review of motion to approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of March 31, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Review of motion to approve budget transfers for the month of March 31, 2021. **(Attachment F-5)**

F-6 Review of motion to approve Provider Agreement with Essex Regional Educational Services Commission for homeschooling for 2021-22 school year. **(Attachment F-6)**

- F-7** Review of motion to approve submittal of the Elementary and Secondary School Emergency Relief Fund FY 21 (ESSER II) grant application. **(Attachment F-7)**
- F-8** Review of motion to approve use of specific vendors from various purchasing cooperatives or state contracts. **(Attachment F-8)**
- F-9** Review of motion to approve with McCloskey Mechanical Contractors, Inc. for HVAC preventive maintenance for the 2020-21 school year. **(Attachment F-9)**
- F-10** Review of motion to approve Maschios's Food Services, Inc. as the Food Service Management Company for the 2021-22 School Year. **(Attachment F-10)**
- F-11** Review of motion to approve submittal of NJSIG Safety Grant Application for 2021-22. **(Attachment F-11)**
- F-12** Review of motion to approve health, prescription and dental plans and rates for 2021-22. **(Attachment F-12)**
- F-13** Review of motion to approve purchase and installation of 30 Promethean Boards from Keyboards Consultants, Inc. via HCESC CAT-19-06 at cost of \$183,739. **(Attachment F-13)**

Policies and Procedures

No Resolutions

Education

No Resolutions

Personnel

- P-1** Review of and motion to accept resignation of Tiffany Perez-Arocho effective June 23, 2021. **(Attachment P-1)**
- P-2** Review of motion to approve staffing and salaries for the 2021-22 school year. **(Attachment P-2)**

Executive Session (if necessary)

Review of and motion to adjourn to and return from executive session

Public Comment Period

Adjournment _____ pm

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Garruto, Emil		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, School Attorney		
Parada, Paul, Vice Principal		
Trillo, Marcelino, Vice Principal		

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **minutes of the April 22, 2021 Board Meeting and Executive Session**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:		Seconded by:	
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BOARD AFFAIRS

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve contribution to New Jersey Charter School's Association for defense of case filed by the Latino Action Network in the amount of \$10,000.

RECORD OF VOTE BA-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated April 24, 2021 through May 20, 2021 in the amount of \$314,771.36. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

April 1, 2021	\$ 222,360.37
April 16, 2021	\$ 215,047.98
April 30, 2021	<u>\$ 247,977.28</u>
Total	\$ 685,385.63

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending March 31, 2021. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of March 31, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of March 31, 2020. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Provider Agreement with Essex Regional Educational Services Commission for homeschooling at a rate of \$55.00 per hour from July 1, 2021 through June 30, 2022. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the submittal of the Elementary and Secondary School Emergency Relief Fund FY 21 (ESSER II) grant application from March 13, 2020 thru September 30, 2023 as follows: **(Attachment F-7)**

ESSER II	\$ 1,472,976
Learning Acceleration	\$ 94,528
Mental Health & Support Services	<u>\$ 45,000</u>
Total	\$ 1,612,504

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchasing

from the attached list of vendors through NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2020-21 school year. **(Attachment F-8)**

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve contract with McCloskey Mechanical Contractors, Inc. for HVAC preventive maintenance services via HCESC-SER-12A for the 2021-22 school year as follows: **(Attachment F-9)**

Jackie Robinson Campus	\$12,000
Stephen A. Adubato Campus	<u>\$35,200</u>
Total	\$47,500

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve agreement (Form#23CR) with Maschios's Food Service, Inc., 525 E. Main Street, Chester, NJ 07930 for Food Service Management Services in the amount of \$30,300 with a guaranteed return of \$40,000 from July 1, 2021 through June 30, 2022. **(Attachment F-10)**

- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve submittal of NJSIG Safety Grant Application for 2021-22. **(Attachment F-11)**

- F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the renewal rates and commissions (IMAC Agency) for health benefits, prescription and dental effective August 1, 2021 through July 31, 2022 and declining participation in the Horizon Direct Access Design NJEH plan. **(Attachment F-12)**

OMNIA Design 10

	<u>Current Rate</u>	<u>Renewal Rate</u>
Single	\$ 673.309	\$ 963.50
2 Adults	\$ 1,718.86	\$ 1,770.43
Family	\$ 2,364.90	\$ 2,435.85
P&C	\$ 1,183.40	\$ 1,218.90

*Broker Commission \$29,575

OMNIA Design 2

	<u>Current Rate</u>	<u>Renewal Rate</u>
Single	\$ 605.97	\$ 624.15
2 Adults	\$ 1,546.97	\$ 1,593.38
Family	\$ 2,128.41	\$ 2,192.26
P&C	\$ 1,056.06	\$ 1,097.01

Prescription

	<u>Current Rate</u>	<u>Renewal Rate</u>
Single	\$188.62	\$194.28
2 Adults	\$425.33	\$438.09
Family	\$574.55	\$591.79
P&C	\$304.27	\$313.40

*Broker Commission \$6,258

Dental

	<u>Current Rate</u>	<u>Renewal Rate</u>
Single	\$52.56	\$52.56
2 Adults	\$107.34	\$107.34
Family	\$212.44	\$212.44
P&C	\$129.34	\$129.34

F-12 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchase and installation of 30 Promethean Boards from Keyboards Consultants, Inc. via HCESC CAT-19-06 at cost of \$183,739. **(Attachment F-13)**

*Funding from Elementary and Secondary School Emergency Relief Fund FY 21 (ESSER II)

RECORD OF VOTE F-1 thru F-13

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

POLICIES AND PROCEDURES

PP-1 No Resolutions

RECORD OF VOTE PP-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

EDUCATION

E-1 No Resolutions

RECORD OF VOTE E-1

Moved by:		Seconded by:	
-----------	--	--------------	--

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

PERSONEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby to accept resignation of Tiffany Perez-Arocho effective June 23, 2021. **(Attachment P-1)**
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby to approve staffing and salaries for the 2021-22 school year. **(Attachment P-2)**

RECORD OF VOTE P-1 thru P-2

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M

Be it resolved that on this date, **MAY 20, 2021**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

RECORD OF VOTE ADJOURNMENT

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				