

MINUTES

STEGER SCHOOL DISTRICT 194 BOARD OF EDUCATION MEETING

Thursday, March 16, 2023

5:00 P.M.

Columbia Central School – Cafeteria
Enter through the East Entrance Doors

The meeting was called to order at 5:03 p.m. by President Helsel. Members present Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia. Members absent: None.

Also present:

Dr. David Frusher, Eric Diehl, Lindsey Coffey, Jan Lenci, Dr. Steve Canes, Tom Aguirre, Adam Schoff, Janet Inglese, Jeff Nelson, Alma Solis, Rachael Diehl, Anthony Graziani, Tim Tufts, and Melissa Cunha.

PLEDGE OF ALLEGIANCE

The Board and audience recited the Pledge of Allegiance.

PUBLIC PARTICIPATION

None.

MINUTES

A motion was made by Mr. Hutchison and seconded by Ms. Butkus to approve the following items:

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| ACTION | A. | Approval of the minutes of the February 16, 2023, Board Meeting and Closed Session. |
| ACTION | B. | The Superintendent recommends the board review the minutes from the August 18, 2022, September 1, 2022, and September 15, 2022, Closed Session meetings and they be kept closed. |
| ACTION | C. | The Superintendent recommends the board approve the destruction of the recordings from the August 19, 2021, and September 16, 2021, Closed Session meetings. |

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

FINANCIAL ACCOUNTS

A motion was made by Mrs. Turner and seconded by Mrs. Raymond to approve the following item under Financial Accounts:

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| ACTION | E. | Payment of Bills - Approval of March |
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Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

ADMINISTRATIVE REPORTS

INFO A. Superintendent Report, Dr. Frusher

- All Principal and Assistant Principal evaluations were completed. All summative evaluation meetings occurred before 3/1/2023. All PERA state guidelines and timelines were followed and met.
- On 2/21/2023 and 3/15/2023, our SD 194 District Administrative Council and District Instructional Team Leaders met. Our focus is on School crisis response planning, our threat assessment plan, School improvement day updates, MAP and AIMS Web assessment review, PLC updates, 5Essentials survey, Kindergarten placement, Attendance letters to families, School Improvement Plan SMART goals, PLC Common Formative Assessments, Devereux protocols in each school, Summer school updates, Multi factor authentication (technology), SmartBoard installation updates, Illinois Assessment for Readiness (IAR) test schedule and student preparation, Step up days, and 8th grade graduation planning.
- On 2/28/2023 and 3/14/2023, I attended the Steger Kiwanis Club meetings, where our mission is: *Kiwanis is a global organization of volunteers dedicated to improving the world one child and one community at a time.* We're staying true to this mission. In addition, our largest fundraiser, the Pancake Breakfast held on Sunday, March 5th was a huge success. If anyone is running a bake sale, I'm your person. Thanks to everyone who attended or donated. Come July 1st, 2023, I will become the Vice President (President Elect) of the Steger Kiwanis Club. I'm looking forward to this exciting opportunity.
- On 3/1/2023, I attended the Illinois Association of School Board South Cook Division Spring 2023 Meeting in Hickory Hills. There were Ignite Sessions (5-8 minute presentations) from three different south cook school districts on facilities, technology, and career pathways. It was nice to sit down with others from south cook and have a dinner. I sat with board members from East Hazel Crest and Brookwood School District.
- On 3/2/2023, I attended superintendent professional development "The New Well-being Strategy for Superintendents" provided by SCISC in Orland Park. Areas of focus were: Prioritizing wellness in your work and personal lives, Creating a wellness plan based on the unique needs and challenges you face as a superintendent, and Developing positive relationships with other superintendents that share the same stressors. It was nice to sit down with others from south cook and have a dinner together. I sat with the SCISC leadership team and a couple superintendents.
- On 3/9/2023, I attended the Illinois Association of School Administrators South Cook Division Meeting in Olympia Fields. Our featured speaker was Dr. Tony Sanders, the new State Superintendent of Education. Dr. Sanders was the former superintendent of U-46 in Elgin before accepting this position. Dr. Sanders is going around the state sharing his background and listening to stakeholder priorities. In addition, Colin MacLean from BMO Bank's Senior Investment Advisory Council spoke about the future of the economy, inflation, wages, and work force in our country.
- On 3/16/2022, this morning, I attended the monthly SPEED Operating Committee Meeting. Items covered included their staff shortages (using subs to teach and no 1:1 aides), having 42 vacancies currently (teachers, para professions, and speech and language pathologists), they now have an eLearning plan if they need to pivot to an eLearning day, annual health life safety visit – no citations, an Illinois Math and Science Academy April and Summer 2023 STEM programs (Held in-person at IMSA's campus in Aurora, but also offering many through asynchronous learning, free because IMSA is a public school, the brochure has been shared with all of our principals to share with our families and on social media), SPEED's enrollment remains steady.

INFO B. Presentation by Rachael Diehl, Director of Food Service

BOARD MATTERS (Consent Agenda)

A motion was made by Mrs. Edwards and seconded by Mrs. Turner to approve the following action items under Board Matters.

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| INFO | A. | On March 9, 2023 Jan Lenci, Mandy Helsel, Frosini Smith and Tina Scheffer presented "Writing in Response to Reading: Scaffolding Instruction to Meet the Needs of All Learners" at the IRC Conference. |
| ACTION | B. | The Superintendent recommends the Board approve the contract with Cara Curtis (ESY Program), \$84.80 per hour, effective July 31, 2023 through August 17, 2023, as presented. |
| ACTION | C. | The Superintendent recommends the Board approve the contract with Cara Curtis (Occupational Therapy Services), \$84.80 per hour, effective August 21, 2023 through June 1, 2024, as presented. |
| ACTION | D. | The Superintendent recommends the Board approve the contract with Omni Therapeutics, INC. (Physical therapy, Occupational Therapy, Speech-Language Pathology, Social Work and Special Education), \$74.00 per hour, effective August 1, 2023 through July 31, 2024, as presented. |
| ACTION | E. | The Superintendent recommends the Board approve the contract with Jana King (Speech Language Pathologist), \$78.00 per hour, effective August 21, 2023 through June 7, 2024, as presented. |
| ACTION | F. | The Superintendent recommends the Board approve the contract with Tim Breshock (Physical therapy services), \$74.00 per hour, effective August 21, 2023 through June 1, 2024, as presented. |
| ACTION | G. | The Superintendent recommends the Board approve the contracts with Pro Care Therapy/Blazer works, as presented for the following positions for the 2022-2023 school year.
Certified Nursing Assistant Aleshia Fields Steger Intermediate Center |
| ACTION | H. | The Superintendent recommends the Board approve the contract with CDW-G for the purchase of endpoint network protection, as presented. |
| ACTION | I. | The Superintendent recommends the Board approve the contract with Dr. Judy Kmak for New Teacher Orientation Programs for the 2023-2024 school year, as presented. |
| ACTION | J. | The Superintendent recommends the Board approve the Intergovernmental Agreement between Steger School District 194 and the Illinois State Police. The purpose of this agreement is to provide principals, administrators, and/or designees of the participating agency an electronic means to report when the principals, administrators, and/or designees have determined that a person poses a clear and present danger. |
| ACTION | K. | The Superintendent recommends the Board approve the purchase of a John Deer 1200A Bunker and Field Rake from Revels Turf and Tractor, as presented. |
| ACTION | L. | The Superintendent recommends the Board approve the Smart Lab for Columbia Central School for the 2023-2024 school year. |
| ACTION | M. | The Superintendent recommends the Board approve the contract with Kimberly M. Gerretse Certified Vision and Hearing Technician for the 2023-2024 school year, as presented. |

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

PERSONNEL (Consent Agenda)

A motion was made by Ms. Butkus and seconded by Mrs. Raymond to approve the following action items under Personnel.

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| ACTION | A. | The Superintendent recommends the Board approve the resignation of Kris Ramos, Building Secretary at Columbia Central School, effective March 2, 2023. |
| ACTION | B. | The Superintendent recommends the Board approve the resignation of Kristin Morris, Fourth Grade Teacher at Steger Intermediate Center, effective at the end of the 2022-2023 school year. |
| ACTION | C. | The Superintendent recommends the Board approve the resignation of Kelly Henning, Third Teacher at Steger Intermediate Center, effective at the end of the 2022-2023 school year. |
| ACTION | D. | The Superintendent recommends the Board approve the resignation of Diane Brackman, Kindergarten Teacher at Steger Primary Center, effective at the end of the 2022-2023 school year. |
| ACTION | E. | The Superintendent recommends the Board approve the resignation of David Weil, Fifth Grade Teacher at Columbia Central School, effective at the end of the 2022-2023 school year. |
| ACTION | F. | The Superintendent recommends the Board approve the resignation of Jennifer Atwell, Eighth Grade Science Teacher at Columbia Central School, effective at the end of the 2022-2023 school year. |
| ACTION | G. | The Superintendent recommends the Board approve the Superintendent Leave for Maria Alvarado, School Security Monitor at Columbia Central School, effective January 23, 2023 through February 28, 2023. |
| ACTION | H. | The Superintendent recommends the Board approve the Superintendent Leave (Article VII, Section 10) for Morgan Bouche, Psychologist at Steger Primary Center, and effective March 13, 2023 through March 17, 2023. |
| ACTION | I. | The Superintendent recommends the Board approve the employment of Timothy Giddins as Day Custodian at Steger Primary Center effective February 27, 2023 as presented. |
| ACTION | J. | The Superintendent recommends the Board approve the employment of Maria Gavina, School Safety Monitor at Columbia Central School at \$15.00 an hour, effective for the 2022-2023 school year. |
| ACTION | K. | The Superintendent recommends the Board approve the employment of Alicia Sanders, Special Education Teacher at Columbia Central School, MA30 Step 4, effective for the 2023-2024 school year. |
| ACTION | L. | The Superintendent recommends the Board approve the employment of Corinne Jung, Board Certified Behavior Analyst (BCBA) at Steger Primary Center, MA30 Step 4, effective for the 2023-2024 school year. |
| ACTION | M. | The Superintendent recommends the Board approve the open positions for the 2023-2024 school year, as presented. |
| ACTION | N. | The Superintendent recommends the Board approve the title change for Tracy Ammons from Human Resources Clerk to Human Resources Coordinator effective immediately. |
| ACTION | O. | The Superintendent recommends the Board approve the FMLA leave for Awdrey Varchetto, Kindergarten Teacher at Steger Primary Center, effective January 25, 2023 through March 27, 2023 and intermittently March 28, 2023 through September 28, 2023. |

ACTION

- P. Approval of the renewal of contracts for the following non-tenured teachers for the 2023-2024 school year:

2nd year status in 2023-2024

Breanna Crubaugh	Kelly Durkin	Karen Ercole
Joseph Hartung	Ebony Kozelsky	Kiera Kuper
Alexandria Leon-Smith	Ernestine McCollum	Marshonda Reed
Donna Rudder	Shelia Sanchez	Holly Schwider

3rd year status in 2023-2024

Kristi Boudreau	Catherine Caruso	Brianna Leeper
Diana Parker	Michelle Perry	Nicole Schmidt
Gregory Stritar	Thomas Vargo	

4th year status in 2023-2024

Eric Carlson	Victoria Czerpaniak	Karoline Giza
Samuel Kessler	Samantha Lusby	Christine Stegenga
Carie Widstrand		

Tenure status in 2023-2024

Jessica Dempsey	Michelle Kalecki	Brian Nolan
Dana Rogers	Jill Velez	

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

INFORMATIONAL ITEMS

A. New Business

- a. The Board of Education congratulated Ivan Baader for placing 2nd in the Spelling Bee. Ivan attends Columbia Central School.
- b. Columbia School Administrators are working on the Debra Page Scholarship and a winner will be announced at graduation.

B. Old Business

C. Correspondence

- a. Thank you – Terry Fiorenzo
- b. Thank you – Diana Parker
- c. Thank you – Teresa Joyce
- d. Mrs. Solis read aloud a card from a SPC Parent regarding the loss of Ms. Price.

D. PTO

- a. The Board of Education discussed having a PTO at each school.

E. Freedom of Information Act (FOIA) Request

F. Committee Updates

G. Upcoming dates

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| a. March 15 | Welcome night for Asylum families |
| b. March 20-24 | Spring Break |
| c. April 7 | Good Friday – no school |
| d. April 10 | District Holiday – no school |
| e. April 20 | Board of Education Meeting 6:00 p.m. |
| f. April 25 | Erin's Law parent night – live stream |
| g. April 26 | EL Bingo night |

CLOSED SESSION

The Open Meeting recessed at 5:48 p.m. a motion was made by Mrs. Garcia and seconded by Mrs. Edwards.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

The Board went into Closed Session at 5:55 p.m. a motion was made by Mrs. Turner and seconded by Mr. Hutchison to go into Closed Session to discuss the following.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried

- ACTION** A. The Superintendent recommends that the Board go into Closed Session to discuss:
1. The appointment, employment, compensation, discipline performance, or dismissal of a specific employee of the public body.
 2. Student disciplinary matters.
 3. Collective negotiating matters between the public body and its employees or their representatives.
 4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 5. The setting of a price for sale or lease of property owned by Steger School District 194.

- ACTION** B. Motion to adjourn Closed Session.

The Board adjourned Closed Session at 10:14 p.m. a motion was made by Mrs. Turner and seconded by Mr. Hutchison.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried..

- ACTION** C. Motion to return to Open Session.

The Board returned to Open Session at 10:14 p.m. a motion was made by Mr. Hutchison and seconded by Ms. Butkus.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

ADJOURNMENT

At 10:15 p.m. a motion was made by Mrs. Edwards and seconded by Mrs. Raymond to adjourn the meeting.

Upon roll call all members voting aye:

Helsel, Edwards, Raymond, Turner, Butkus, Hutchison, and Garcia.

Members voting nay: None. Members absent: None.

Members abstaining: None. Motion carried.

Secretary, Board of Education & Date

President, Board of Education & Date