

**WESTBROOK BOARD OF EDUCATION  
Tuesday, November 13, 2018 @ 7:00 p.m.  
Regular Board of Education Meeting**

**MINUTES**

**Present:** Lee Bridgewater, Sally Greaves, Michelle Palumbo, Don Perreault, Dee Adorno, Kim Walker, Jackie Lyman, Zachary Hayden

**Absent:** Mary Ella Luft

**Also Present:** Superintendent Patricia A. Ciccone; Administrators, Taylor Wrye, Ruth Rose, Tara Winch, Madeline Illinger, Special Services Director; Technology, Ben Russell

**I. CALL TO ORDER** – The Regular Board of Education meeting of November 13, 2018 was called to order at 7:00 p.m. by Lee Bridgewater, Chair.

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD OF EDUCATION ACKNOWLEDGEMENTS:**

A. CAPSS (Connecticut Association of Public School Superintendents) Superintendent Awards: Two middle school students, Sofia Ferrucci and Jacob Perreault were selected as the recipients of the CAPSS Superintendent's Award, based on their leadership, scholarship, and community service. Mr. Wrye, Principal, talked about the attributes of these outstanding and high achieving students. Each student was presented with a certificate from the Superintendent. Superintendent Ciccone said the high school students selected for this prestigious award are Katelyn Wallace and Finian McGannon and they will be recognized at the December Board of Education meeting. The high school students will also be honored at a luncheon on November 26<sup>th</sup> at the Saybrook Point Inn.

**IV. STUDENT REPRESENTATIVE REPORT** - No report

**V. PUBLIC COMMENT** Re: Matters of General Concern & Agenda Items: No comments

**VI. ADMINISTRATOR(S) COMMENTS**

- A. Climate/Culture Data Review
1. T. Winch – WHS
  2. T. Wrye – WMS
  3. R. Rose – Daisy Ingraham

Each of the above-mentioned administrators reported on their respective schools Climate/Culture Data Review, based on the Comprehensive School Climate Inventory (CSCI). The survey measures responses within the 13 Dimensions of School Climate : 1. Rules and Norms, 2. Sense of Physical Security, 3. Sense of Social-Emotional Security, 4. Support for Learning, 5. Social and

Civic Learning, 6. Respect for Diversity, 7. Social Support- Adults, 8. Social Support-Students, 9. School Connectedness/Engagement, 10. Physical Surroundings, 11. Social Media, 12. Leadership, 13. Professional Relationships. The survey was taken by students, parents and staff. For all three schools, each category was rated in the Positive or Neutral Range. There were no negative ratings, and even the neutral spots are trending to the positive. Ratings in each of the schools were similar in each of the categories. Social Media, Social Civic Learning and Sense of Social Emotional Security are areas considered for improvement. T. Winch, WHS Principal, credited the teen leaders with the activities they are involved in promoting school climate toward social emotional learning outcomes. T. Wrye mentioned that middle school students participated in a day-long conference in Plymouth where students participated in climate training. R. Rose commented that Westbrook should be proud as a district for the positive results of the survey. Superintendent Ciccone shared a draft of a white paper soon to be released from CSDE, noting climate and culture as a major impact on academic achievement.

B. Sports Award – T. Cosgriff reported that Westbrook High School is the recipient of the CIAC Michael's Cup Class Act School Award. The award is based on sports participation, win/loss record, and drug awareness program and was created to enhance sportsmanship in schools. He mentioned that a group of twenty students will participate in the Annual Sports Leadership Summit and one of our athletes will be interviewed by FOX 61, which is a sponsor of the event.

## **VII. NEW BUSINESS**

- A. Calendar 2019-20 - The Board was given a first look at the draft calendar for 2019-20, which will be brought back to the Board for final adoption in December.

## **VIII. SUPERINTENDENT'S REPORT**

- A. Enrollment Update: Superintendent Ciccone reported current enrollment is 686 students which includes 7 out placed students.
- B. Demographics Update: Sp. Ed., Prevalence, EL percentage/Free and Reduced lunch – Superintendent Ciccone updated the Board on the demographics of Special Education prevalence, EL percentage and free and reduced lunches. She reported there has been an increase in free and reduced lunch numbers. She said the state is considering a formula on how to deal with special education needs. The formula is essentially an insurance captive formula.
- C. Light on Westbrook/Summer Meal Plan: Superintendent Ciccone reported that she recently met with the planners of the "Light on Westbrook" a fundraising event which provides donations for the summer meals program. That event is scheduled for March 23<sup>rd</sup>, 2019, and she encouraged board members to attend.
- D. Technology & S-T-C Vacancies: Superintendent Ciccone reported to the Board that interviews have taken place on the Technology position; however, she said there is a serious shortage area in Connecticut and other options are being considered. She said she has been in touch with the state CTHSS System superintendent and others about the possibility of sending our students to their schools for instruction. As to the S-T-C position, fundraising continues and the position will be posted. For a full job description, please visit the Westbrook website.

## **IX. OLD BUSINESS- None**

**X. CONSENT AGENDA**

**A. Approval of Minutes:**

1. Regular meeting – October 9, 2018: Moved by D. Perreault and seconded by J. Lyman to approve the minutes of October 9, 2018. Vote unanimous.

**XI. FINANCIAL REPORTS:**

- A.** Review of Check Listing: Board members reviewed check listings for October 4<sup>th</sup> in the amount of \$109,889.99 and for October 18<sup>th</sup> in the amount of \$175,183.45.
- B.** Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the budget as it stands.
- C.** Line Item Transfer - None
- D.** Insurance Report – L. Wysocki provided an insurance report for the month of June.
- E.** Superintendent Ciccone reported to the Board that we are in the midst of rejuvenating the United Way Campaign with our employees.

**XII. BOARD COMMITTEE REPORTS**

- A.** LEARN Report – D. Adorno reported on the LEARN Board of Directors meeting, which included a talk on Regionalism, administrator roundtables, annual report, student support brochures, college partnerships, transportation study/out of district transportation, etc. She offered access to a handout for anyone interested.
- B.** Policy– D. Perreault shared information on the recent policy subcommittee meeting on setting guidelines for purposeful professional travel. The committee will meet again and bring the policy to the full board.
- C.** Long Range Planning – M. Palumbo reported that the generator project is at a standstill and discussions on field maintenance has taken place.
- D.** Insurance- L. Bridgewater (no meeting)
- E.** Negotiations - S. Greaves – No date has been set for AFT mediation at this time.
- F.** Town Energy Ad Hoc – L. Wysocki reported that the town is still in discussion over the type of light bulbs to use and there is no progress on the micro grid project.
- G.** PTSO Representatives - J. Lyman, M. Luft, M. Palumbo - no reports

**XIII. PERSONNEL**

- A. Professional Resignation:** This item was added to the agenda with regard to a resignation received today (11/13/18). Superintendent asked the Board to accept the resignation of Michael Donovan, WMS/WHs Language Arts teacher. Moved by D. Perreault and seconded by Z. Hayden to accept with regret, the resignation of Michael Donovan effective November 21<sup>st</sup>, 2018. Vote unanimous.

**XIV. ADJOURN:** Moved by M. Palumbo and seconded by Z. Hayden to adjourn at 8:30 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk

