

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, September 24, 2019, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 8, 2019 and August 5, 2019 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for our military and for our teachers who have devoted their lives to teaching and are no longer with us.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Cammarato, Mr. Fisher, Mr. Guarascio, Mr. MacMoyle, Mr. Pellecchia, Mrs. Shedlock, Mr. Ytreboe and Mrs. Bacchione

ABSENT: None

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Matt Thompson, Acting Board Attorney

IV. PRESENTATIONS

Tommy Donachy presented his proposed Eagle Scout project which would be to construct a walkway through the median at the front of BTES to connect parking areas.

V. PUBLIC INPUT ON INTERNET SAFETY POLICY & REGULATION #2361

None

VI. PRESIDENT'S REPORT

Good evening everyone. Welcome to the 2019-2020 school year!

On August 19, 2019, I attended the ESSA Stakeholder Meeting led by Dr. Roselli and Dr. Zito. We reviewed the strategic plan, the timeline for the annual plan, the stakeholder engagement requirements, the effective engagement and strategies and tools and the student code of

conduct for the 2019-2020 school year. Thank you Dr. Roselli, Dr. Zito and Mrs. Cimino for inviting me to attend.

On September 3, 2019 Vice President Cammarato, Mr. Bowens and I attended the teacher's in-service day. Thank you Dr. Roselli for inviting the board to be part of the enthusiasm of the staff's first day back.

The board committees have met and will report their findings in tonight's meeting.

This concludes the President's report. Thank you.

VII. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as Attachment 1. He highlighted some of the items.

VIII. PUBLIC DISCUSSION ON AGENDA ITEMS

None

IX. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on Monday, September 16, 2019 and discussed some of the projects and programs that are going on for the 2019-2020 school year. As usual, this is going to be a very busy and packed year with many programs and activities going on. The Board looks forward to seeing all of the programs that the District has to offer being implemented and successful throughout the school year.

Personnel: Mr. Ytreboe reported that the Personnel Committee met on Monday, September 16, 2019 and discussed agenda items 1-21 for tonight's meeting.

Building and Grounds: Mr. Fisher reported that the Building and Grounds Committee met on Tuesday, September 24, 2019 and discussed the District's Long Range Facilities Plan which updated our floor plans with the changes that included the preschool rooms and libraries. The Comprehensive Maintenance Plan was also discussed and what we do to keep our schools looking as good as they do. The parking lot at BTES was completed and it seems to be working well. Awnings were also installed at BTES, CBW, and the maintenance building to add coverings for students waiting for buses and employees entering the buildings.

Finance: Mr. Cammarato reported that the Finance Committee met on Tuesday, September 17, 2019 and discussed the following:

- All Bills/Claims/Purchase Orderss have been reviewed and approved up through and including the date of Tuesday, September 17, 2019. No additions are permitted to be

added at the conclusion of the Tuesday, September 17, 2019 Finance Committee Meeting.

- The Finance Committee has reviewed the new district website. There will be an evaluation of the website based upon the need, value, and impacts thereof from the previous vendor of E-Chalk to the new current provider of Apptegy. The results will be presented at the October Board Meeting.
- In accordance with NJ S-1773 passed by the New Jersey State Senate, all School Districts must be prepared to display an equivalent "how is my driving" sticker with identifiable information on our buses. However, since the State of NJ has not yet provided guidance, and stickers on school buses can be problematic, it was left it to individual districts to manage this effectively. So, the BTSD will now be providing on its website a downloadable form that can be populated by anyone and provided to the Business Administrators office. It is worthy of note, that none of the reports will be accepted anonymously. This is for the protection of our equipment, our residents and most importantly our drivers. If a report is submitted, it needs to be audited and investigated thoroughly.
- Agenda Item Numbers 5 and 6 have been reviewed and all entries tie accordingly to their supportive exhibits. If there any questions regarding, kindly see Mr. MacMoyle, Mr. Pellecchia, Mrs. Gingerelli or myself.
 - Capital Reserve Account \$988,567.22
 - Maint. Reserve Account \$1,177,844.98
 - Total Budget for the month ending July 31, was \$32,181,193.00 (from all sources)
- Agenda Item Number 8. The Finance Committee has extensively reviewed and discussed the impacts thereof by the requested change in Health Benefits, and are comfortable supporting this change effective 1/1/20, as the new health benefit plan complies with all legal requirements of this change as mandated by the state of New Jersey. This change in health benefits will be equal to or better than the current iteration.
- The Finance Committee remains committed to working with the District's Chief Financial Officer in finding economic efficiencies through cost reduction and attrition that will both safeguard the contributions of the local taxpayer and promote programs for our students.

X. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1-A21 be approved.

SECOND by Mr. Cammarato

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

1. Resignation(s)/Retirement(s)

Recommend the Board accept the resignation(s)/retirement(s) of the following staff members:

Name	Position	Reason	Effective
a) Elaine Ritchey	Speech Language Pathologist	Retirement	1/1/20
b) Jessica Patti	Bus Aide	Resignation	9/6/19
c) Mary Sedlack	Bus Aide	Resignation	9/6/19
d) Dorothy Meelheim	Bus Driver	Retirement	1/1/20
e) Elizabeth Keenan	School Aide - CBW	Retirement	10/18/19
f) Katherine Zaccone	LDT-C Teacher - CST	Resignation	11/30/19

2. New Hires

Recommend the Board approve the following new hires, in the positions listed, pending completed paperwork:

Name	Position/School	Effective	Salary
a) Ana Roman-Bernal♦	Bus Aide - Transportation - 4.25 hours daily	9/25/19	Contractual
b) Christine Ogonofski♦	Bus Aide - Transportation - 2.25 hours daily	9/25/19	Contractual
c) Jessica Mayers♦	Bus Aide - Transportation - 2.25 hours daily	9/25/19	Contractual
d) Brian Harkavy	Music Teacher - BTE	TBD	Contractual

♦Will be paid through PEA pending continued funding

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- a) I.D. #5113-Custodian-BAY:
Medical leave of absence to start 8/26/19 and continue through 9/6/19.
- b) I.D. #5534-Teacher-CBW:
Maternity leave of absence to start 9/3/19 and continue through 11/29/19.
- c) I.D. #6528-Transportation:
Medical leave of absence to start 9/4/19 and continue through 9/20/19.
- d) I.D. #4036-Aide-CBW:
Unpaid leave of absence to start 9/6/19 and continue through 11/1/19.
- e) I.D. #6344-Sys. Analyst.-District:
Medical leave of absence to start 8/19/19 and continue through 9/6/19.
- f) I.D. #6279-Teacher-BAY:
Maternity leave of absence to start 10/24/19 and continue through 6/22/20.

4. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2019-2020 school year:

Name	Position
a) Mark Piervicenti	Custodian
b) Melanie Valverde	Aide
c) Lisa Swistock	Aide
d) Angela Palzer	Aide
e) Ellen Hughes	Bus Attendant

f) Jaclyn Pujois	Aide/Clerical Worker
g) Wendy Gibson	Teacher/Aide/Clerical Worker
h) Donna Mascio	Teacher/Aide
i) Jill Edelman	Teacher/Aide
j) Robert Kaminski	Bus Driver/Attendant
k) Amber Maertens	Bus Attendant
l) Kevin Seybert	Bus Attendant
m) Erin Rhoades	Teacher
n) Kelsey Kelly	Teacher
o) William Simione	Custodian
p) John Cotton	Custodian
q) Laura Morgan	Bus Attendant
r) Debra Braitsch	Bus Attendant
s) Donna Walker	Bus Attendant
t) Thomasina Moody	Clerical Worker/Aide

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

5. Long-term Substitute

Recommend the Board approve the following long-term substitute meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
a) Kimberly Nardone	I.D. #6279-Teacher-BAY	10/24/19 - 6/30/20
b) Kelsey Kelly	I.D. #6118-Teacher-BAY	9/23/19-2/28/20

6. Revised Start Date

Recommend the Board approve the revised start date for Marianne Grasso, Special Education Aide assigned to the Clara B. Worth School, as follows:

<u>From</u>	<u>To</u>
9/1/19	9/11/19

7. Teacher Mentors

Recommend the Board approve the following teachers to perform as Mentors, at the stipend listed, to be paid by the Mentee:

Mentor	Mentee	Stipend
a) Danielle Austin	Danielle Perez	\$550
b) Jessica Burlew	Ariel Clark-Mafia	\$1,000
c) Amy Sherwood	Amanda O'Neill	\$550
d) Kimberly Guarascio	Brianna Pastrick	\$550
e) JoAnn Donachy	Danielle Pineno	\$550
f) Heather Ettari	Jillian Scalpati	\$550
g) Heather Ettari	Dana Reuning	\$1,000
h) Heather Ettari	Kim Woodman	\$1,000
i) Daniel Cooney	Paige DeDeyn	\$293.34
j) JoAnn Donachy	Carly Komorowski	\$1,000

8. Gifted & Talented Enrichment Program

Recommend the Board approve the following teachers for an after school Enrichment Program, (Grades K-2 & Grade 5), to run two (2) times a week for 40 one-hour sessions, for the 2019-2020 school year, at the contractual rate of pay (11-120-100-101-07-0001):

CBW	HMP	BAY	BTE
a) Melissa Davenport	b) Marianne Cicco	c) Regina Avenoso	d) Adam Steinmetz

9. Gifted & Talented Night

Recommend the Board approve the following teachers for the Gifted and Talented Night, for three hours each, at the contractual rate:

CBW	HMP	BAY	BTE
a) Melissa Davenport	b) Marianne Cicco	c) Regina Avenoso	d) Adam Steinmetz

10. Internship

Recommend the Board approve the following staff member for an Administrative Internship for the 2019-2020 school year:

Name	Assigned to	Start Date	Requirements
a) Steven Poppe	Andrea Cimino	Fall Semester	150 Hours

11. Student Teacher Placement

Recommend the Board approve the following student teacher placement for the 2019-2020 school year:

Name	Assigned To	Start Date	Requirements
a) Adam Mastapeter	BTE - Angela Frawley	Fall Semester	50 hours

12. Coordinators, Sponsors & Clubs - Fall Cycle

a) Recommend the Board remove the following Club Sponsor for the Fall Cycle of Clubs:

School	Sponsor	Club
BAY	a) Amanda McKenna	Makerspace - Gr. 3-4

b) Recommend the Board approve the following Club Sponsor for the Fall Cycle of Clubs, to run for 10 sessions from September 16 to December 3, for 1 hour at the hourly supplemental rate per club meeting date:

School	Sponsor	Club
BAY	a) Cheryl DePetro	Classic Games
	b) Gina Canzano, Substitute	

13. Kindergarten/Preschool Orientation

Recommend the Board approve the following Kindergarten/Preschool teachers to be paid for conducting Orientation on August 29, 2019 not to exceed 3 hours:

BAYVILLE SCHOOL	CLARA B. WORTH SCHOOL	H & M POTTER SCHOOL
a) Chelsea Horsch	a) Kelly Emberson	a) Teri Felumero
	b) Danielle Austin, Master Teacher	b) Donna Laudenbach

14. Schoolhouse Personnel:

Recommend the Board approve the following personnel for Schoolhouse for the 2019-2020 school year, at the hourly contractual rate:

Joseph Zaccone - Teacher (35 days for 1.5 hrs.)
 Lisa Spano - Teacher (35 days for 1.5 hrs.)
 Kirk Burr - Teacher (35 days for 1.5 hrs.)
 Erin LeBert - Teacher (35 days for 1.5 hrs.)
 Substitute Teacher - position will be split by the 4 teachers
 Scott Selby - Security (2 hrs./day @ \$35/hr.)

15. Project Starfish

Recommend the Board approve the following staff members for Project Starfish, an after-school program, for the 2019-2020 school year, paid through the McKinney-Vento "Project Starfish" Grant as listed:

Name/School	Days	Hrs./Rate	Title/Amount
a) Gianna Clavelli-Bassford - Dist.	60	3.0 - \$41.61	Master Teacher - \$7,489.80
b) Rebecca Melanson - HMP	25	1.0 - \$41.61	Guidance Counselor - \$1,040.25
c) Theresa Pasqualetto - CBW	25	1.0 - \$41.61	Guidance Counselor - \$1,040.25
d) Stacy Maravelias-Kakos - BTE	25	1.0 - \$41.61	Guidance Counselor - \$1,040.25
e) Gail Salmon - BAY	25	1.0 - \$41.61	Guidance Counselor - \$1,040.25
f) Melissa Stierle - BAY	60	1.5 - \$41.61	Teacher - \$3,744.90
g) Jill Kramer - CBW	60	1.5 - \$41.61	Teacher - \$3,744.90
h) Heather Melanson - CBW	60	1.5 - \$41.61	Teacher - \$3,744.90
i) Kimberly Tacon - HMP	60	1.5 - \$41.61	Teacher - \$3,744.90
j) Kayla Crick - HMP	60	1.5 - \$41.61	Teacher - \$3,744.90
k) Tracy Smith - BTE	40	1.5 - \$41.61	Teacher - \$2,496.60
l) Vicky Guy - BTE	40	1.5 - \$41.61	Teacher - \$2,496.60
m) Lisa Spano - BTE	40	1.5 - \$41.61	Teacher - \$2,496.60
n) Lauren Treshock - BAY	30	1.5 - \$41.61	Teacher - \$1,872.45
o) Lisa Zarra - BAY	30	1.5 - \$41.61	Teacher - \$1,872.45

p) Kathy Bechtle - BAY	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
q) Jackie Wright - BAY	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
r) Melissa Tomaini - BTE	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
s) Kim Mitchell - BTE	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
t) Jennifer Bell - CBW	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
u) Mitch Lange - CBW	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
v) Steve Poppe - HMP	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
w) Tara O'Brien - HMP	16	1.0 - \$41.61	Multi-Activity Teacher - \$665.76
x) Michele O'Brien - BAY	60	1.0 - \$20.24	Aide - \$1,214.40
y) Barbara Conrad - BAY	30	1.0 - \$20.09	Aide - \$ 602.70
z) Jaimee Jones - BAY	30	1.0 - \$13.15	Aide - \$ 394.50
aa) Diane Skowronski - BTE	60	1.0 - \$20.24	Aide - \$1,214.40
bb) Sharon Madore - BTE	60	1.0 - \$18.64	Aide - \$1,118.40
cc) Denise Giordano - CBW	60	1.0 - \$17.94	Aide - \$1,076.40
dd) Meghan Faljean - CBW	60	1.0 - \$12.47	Aide - \$ 748.20
ee) Maria Rosen - HMP	60	1.0 - \$13.15	Aide - \$ 789.00
ff) Lori Periera-Arnold - HMP	60	1.0 - \$16.99	Aide - \$1,019.40
gg) Melissa Tomaini			Substitute Teacher
hh) Lisa Spano			Substitute Teacher
ii) Kim Mitchell			Substitute Teacher
jj) Stacy Maravelias-Kakos			Substitute Teacher
kk) Jennifer Bell			Substitute Teacher
ll) Mitch Lange			Substitute Teacher
mm) Terry Pasqualetto			Substitute Teacher
nn) Kathy Bechtle			Substitute Teacher
oo) Lisa Zarra			Substitute Teacher
pp) Lauren Treshock			Substitute Teacher
qq) Jackie Wright			Substitute Teacher
rr) Gail Salmon			Substitute Teacher
ss) Steve Poppe			Substitute Teacher
tt) Tara O'Brien			Substitute Teacher
uu) Rebecca Melanson			Substitute Teacher
vv) Tracey Jarossy			Substitute Teacher
ww) Tracy Smith			Substitute Teacher
xx) Kecia Drake			Substitute Aide
yy) Barbara Conrad			Substitute Aide
zz) Jaimee Jones			Substitute Aide
aaa) Hara Nemeth			Substitute Aide

16. School Assignment

Recommend the Board approve the following staff member's change of school assignment:

Name	From	To
a) Francesca Gervato, Speech	BAY & HMP	HMP ONLY

17. Special Education Aides Work Hours

Recommend the Board approve the work hours for the special education aides, at their contractual rate of pay, for the 2019-2020 school year. **(Attachment 2)**

18. Bus Drivers/Attendants Work Hours

Recommend the Board approve the work hours for the bus drivers and attendants, at their contractual rate of pay, for the 2019-2020 school year. **(Attachment 3)**

19. Goals

Recommend the Board approve the following Goals for the 2019-2020 school year as detailed in the Superintendent's Report:

- Superintendent/District Goals
- Action Plans to attain Goals
- Board of Education Goals

20. BSI After School Program

Recommend the Board approve the following teachers and positions for the BSI After School Program at H. & M. Potter and Bayville Schools to run two (2) times a week for 40 sessions at the contractual rate of pay (paid through Title I Grant funding).

H. & M. Potter	Bayville
Lead Teacher - Thomas Ettari 1.5 hours/day	Lead Teacher - Laurie Peters 1.5 hours/day
Teacher - Tracy Foster 1 hour/day	Teacher - Sandy Cotten 1 hour/day
Teacher - Gina Boyles 1 hour/day	Teacher - Cheryl DePetro 1 hour/day
Sub - Debbie Immerso	Sub - Kathy Bechtle

21. Clubs Nurses

Recommend the Board approve all School Nurses, to be paid for one (1) hour per club day for the 2019-2020 school year. Club hours not to exceed 20.

X. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1-B9 be approved.

SECOND by Mr. Fisher

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

 0 HIB investigations confirmed September 4 - September 24, 2019

 0 HIB alleged September 4 - September 24, 2019

2. Various Items

Recommend the Board approve the following items for the 2019-2020 school year as detailed in the Superintendent's Report:

- MOA Between Education and Law Enforcement
- Code of Conduct
- District Emergency Operations Plan
- Long Range Facilities Plan
- Comprehensive Maintenance Plan
- Children's Internet Protection Act (CIPA)
- Every Student Succeeds Act (ESSA) Plan

(Copies of these documents are available for review at the Board of Education Office.)

3. Participation Agreement

Recommend the Board approve the Participation Agreement with Ocean County College Professional Development Academy, in the amount of \$1,200, for the 2019-2020 school year, to be held on the Ocean County College Campus.

4. Acceptance of Donations

Recommend the Board accept the following donations:

- a) BAY - The New Beginnings Church - School supplies - valued at \$500.
- b) CBW - PTA: Recess equipment - valued at \$2,000.
 - Poster Maker - valued at \$4,500.
 - Welcome Sign - valued at \$1,600

5. Job Description

Recommend the Board approve the job description for "School Nurse (Non-Instructional)"
(Attachment 4)

6. Field Trips

Recommend the Board approve the attached list of field trips for the 2019-20210 school year.
(Attachment 5)

7. Marzano

Recommend the Board approve the use of the Marzano framework for the evaluation of district Administrators, Teachers, Counselors, Nurses and CST in the 2019-2020 school year.

8. Use of Facilities

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

HMP

PTA - TERROR IN THE HALLS

Friday, October 25, 2019 - 4:00 pm - 11:30 pm

Saturday, October 26, 2019 - 3:00 pm - 11:30 pm

Entire school building

PTA - GIFT AUCTION

Friday, April 3, 2020 - 4:00 pm - 11:30 pm (Set Up)

Saturday, April 4, 2020 - 3:00 pm - 11:30 pm (Gift Auction)

First floor hallways, APR, Gym

BERKELEY BASKETBALL SPECIAL NEEDS

Saturday: November 23, 2019 - 8:45 am - 10:15 am

Gym

BAY

BERKELEY BASKETBALL SPECIAL NEEDS

Saturday, September 28; October 5,12,19; November 9,16, 2019 - 8:45 am - 10:15 am
Gym

PTA - ADULT AUCTION/BINGO

Saturday, November 23, 2019 - 9:00 am - 10:00 pm
APR & Gym

BTE

BERK. TWP. REC. - TRUNK OR TREAT

Saturday, October 26, 2019 - 9:00 am - 5:00 pm
Parking lot and Restrooms

9. Curriculum Aligned to Standards

Recommend the Board approve the Curriculum Aligned to Standards as listed:

Curricular Document:	Aligned to:
K-5 English	NJSLS English Language Arts (2016); Technology (2014); 21st Century Life and Careers (2014)
K-5 Mathematics	NJSLS Mathematics (2016); Technology (2014); 21st Century Life and Careers (2014)
K-5 Science	NJSLS Science (2014); Technology (2014); 21st Century Life and Careers (2014)
K-5 Social Studies	NJSLS Social Studies (2014); Technology (2014); 21st Century Life and Careers (2014)
K-5 Health / Physical Ed.	NJSLS Comprehensive Health & Physical Education; Technology (2014); 21st Century Life and Careers (2014)
K-5 Spanish	NJSLS World Language (2014); Technology (2014); 21st Century Life and Careers (2014)
K-5 Music	NJSLS Visual and Performing Arts (2014); Technology (2014); 21st Century Life and Careers (2014); National Core Arts Standards
K-5 Art	NJSLS Visual and Performing Arts (2014); Technology (2014); 21st Century Life and Careers

	(2014); National Core Arts Standards
6-8 English	NJSLS English Language Arts (2016); Technology (2014); 21st Century Life and Careers (2014)
6-8 Mathematics	NJSLS Mathematics (2016); Technology (2014); 21st Century Life and Careers (2014)
6-8 Science	NJSLS Science (2014); Technology (2014); 21st Century Life and Careers (2014)
6-8 Social Studies	NJSLS Social Studies (2014); Technology (2014); 21st Century Life and Careers (2014)
6-8 Health / Physical Ed.	NJSLS Comprehensive Health & Physical Education; Technology (2014); 21st Century Life and Careers (2014)
6-8 Art	NJSLS Visual and Performing Arts (2014); Technology (2014); 21st Century Life and Careers (2014); National Core Arts Standards
6-8 Music	NJSLS Visual and Performing Arts (2014); Technology (2014); 21st Century Life and Careers (2014); National Core Arts Standards
6-8 Spanish	NJSLS World Language (2014); Technology (2014); 21st Century Life and Careers (2014)

XI. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Cammarato that upon recommendation of the Business Administrator Items 1-7 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (9 Ayes, 0 Nays, 4 Abstain) Mr. Fisher Abstains on Items 1 and 3, Mr. Guarascio Abstains on Items 1 and 3, Mr. MacMoyle Abstains on Item 3 and Mrs. Shedlock Abstains on Item 1. Motion carries.

1. Minutes

RESOLVED that the minutes of the Regular Meeting held on September 3, 2019 be approved. (Attachment 6)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated August 31, 2019
Check numbers 46243 through 46249 \$3,728.31

Check numbers 46250 through 46399 voided and replaced with 46400 through 46549 due to printing error.

Bills List dated September 24, 2019
Check numbers 46400 through 46549 \$2,468,671.23
(Attachments 7 & 8)

Purchase Orders numbered 20-00369 through 20-00659 \$1,273,885.69
(Attachment 9)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

July 15, 2019	\$273,629.93
July 31, 2019	\$260,506.93
August 15, 2019	\$299,992.76
August 31, 2019	\$198,335.48

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of June 2019 and July 2019, be approved. **(Attachments 10 & 11)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of June 30, 2019 and July 31, 2019, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachments 12 & 13)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended June 30, 2019 and July 31, 2019 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachments 14 & 15)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop</u>	<u>Dates</u>	<u>Not to Exceed</u>
Various	Ocean County College Professional Development Academy	9/2019 - 6/2020	\$1,200
Steve Poppe	CPI (Crisis Prevention Intervention) Atlantic City, NJ (registration & mileage paid through IDEA Funds)	10/1 & 10/2, 2019	\$1,200
Kevin Waldron	Managing Educator/Student Relationships Symposium, Lincroft, NJ (registration) (Strauss Esmay)	10/2/19	\$50
Michael Conforti	School Security Workshop (Alyssa's Law) in Cherry Hill, NJ (mileage)	10/17/19	\$35
Laura Gingerelli	Institute for Professional Development -Implementation of Internal Controls, Neptune, NJ (registration)	10/25/19	\$125

MOTION by Mr. Guarascio that upon recommendation of the Business Administrator Items 8-12 be approved.

SECOND by Mr. MacMoyle

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

8. Resolution for Health Benefits

Recommend the Board approve the resolution to authorize participation in School Employees' Health Benefits Program of the State of New Jersey as of January 1, 2020. **(Attachment 16)**

9. School Physician

Recommend the Board approve Dr. Harry Larkin as school physician for the 2019-2020 school year at an annual fee of \$7,000 effective September 25, 2019. (Replaces Dr. David Gigliotti)

10. Batting Cages

WHEREAS, the District purchased batting cages for rental and use by the public, and

WHEREAS, the use by the public has been minimal, and

WHEREAS, the District utilizes the batting cages for physical education classes,

NOW THEREFORE BE IT RESOLVED, that the Berkeley Township Board of Education will transfer the batting cages to the General Fund for use as instructional equipment.

11. Comprehensive Maintenance Plan

Recommend the Board approve the Comprehensive Maintenance Plan and M-1 for the 2018-19 through 2020-21 school years.

12. Maintenance Reserve

WHEREAS, the Berkeley Township Board of Education has an established Maintenance Reserve, and

WHEREAS, the intent of the Maintenance Reserve is to fund unexpected/unbudgeted expenses, and

WHEREAS, the H&M Potter School elevator required extensive repairs,

NOW THEREFORE BE IT RESOLVED, that \$68,780 from the Maintenance Reserve will be transferred to the General Fund to cover the expense.

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

XV. EXECUTIVE SESSION

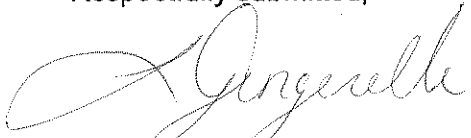
A motion was made by Mr. Cammato that the Board move to executive session at this time, 7:20 p.m. for the purpose of personnel matters. Second by Mrs. Shedlock. No action will be taken after the Executive Session concludes.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

XVI. ADJOURNMENT

A motion was made by Mr. Cammarato to adjourn the open portion of the meeting. Second by Mr. Guarascio. All in favor. Meeting adjourns at 7:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gingerelli", written in dark ink.

Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary

