**TeachHub Student Instructions**

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* Student report cards (available in the Student Documents icon)
* Student grades (available in MyDashboard - if published from DOE Grades)
* Multiple educational applications
* G Suite, Microsoft O365, and Zoom (using secure central accounts)
* And more!
1. Please click <https://teachhub.schools.nyc/Home/Index> and log in with your DOE STUDENT ACCOUNT email and password:



## Resetting Your Password

There are three different ways you can reset your DOE password:

### 1. Reset it yourself through the Student Self-Service tool.

To use the [Student Self-Service([Password & Profile Management (schools.nyc)](https://selfservice.schools.nyc/))](https://selfservice.schools.nyc/) tool you must have created a PIN or set up security questions. If you have not done either, see options 2 and 3. Through this method, you can reset your own password once every 30 days.

### 2. Ask your parent or guardian to reset it through NYCSA.

Your parent or guardian can [reset your password in NYCSA](https://www.schools.nyc.gov/learning/student-journey/nyc-schools-account#jump-to-heading-6). If they don’t have a NYCSA account, they can create one for free.

### 3. Ask your school to reset your password for you.

If you are unable to reset your password, contact your school for help. They can find instructions on how to reset your password on the [Reset Student Account Passwords page](https://infohub.nyced.org/nyc-doe-topics/it/doe-accounts-and-passwords/reset-student-account-passwords) (DOE staff only) on the InfoHub.

## PINs

By default, a PIN is not set for your account. You must create a PIN yourself. Your school does not have, or create, a PIN for you. There is no universal PIN for your school.

To create a PIN:

1. Sign in to the [Student Self-Service](https://selfservice.schools.nyc/) tool with your DOE username and password.
2. Go to the left menu bar, and click on Pin Reset (this applies for creating a new PIN).
3. Enter a PIN.
4. Confirm your PIN by entering it again.
5. Click on Save Changes.
6. That’s it. An email will be sent to your DOE account to confirm you created a PIN.

Please note that PINs are optional for your DOE account. However, if you do not create a PIN, you will not be able to use the self-service tool to reset your password. If you feel like it would be hard to remember your PIN, or you are the parent of a young student, we recommend resetting your password through NYCSA.

## Security Questions

Like a PIN, security questions are, by default, not set up. You must set them up.

To set up security questions:

1. Sign in to the [Student Self-Service](https://selfservice.schools.nyc/) tool with your DOE username and password.
2. Go to the left menu bar, and click on Security Questions.
3. Select and answer three questions of your choosing. Make sure you choose answers that you will remember.
4. Enter your password.
5. Click on Save Changes.
6. That’s it. An email will be sent to your DOE account to confirm you set up security questions.