

MT. PLEASANT-BLYTHEDALE UFSD
BOARD OF EDUCATION MEETING
November 2, 2021

MINUTES

The virtual, regular meeting of the Board of Education of the Mt. Pleasant-Blythedale Union Free School District was called to order at 3:30 p.m. by President, Peter Rittmaster.

1. PLEDGE OF ALLEGIANCE

2. CALL OF THE ROLL

BOARD MEMBERS PRESENT

Peter Rittmaster, President
Owen Gutfreund, Vice President
Judith Wiener Goodhue
Micheline Malow
Cindy Musoff
Leslie Soodak
Virginia Furth Weisman

OTHER

Emily Hersh, Superintendent
Griselda Rodriguez-Reyes, Principal
Sandra Myke, Business Administrator
Matthew Wenz, teacher and BTG President
Scott Oling, auditor, PKF O'Connor Davies, LLP

Melissa Lopena-parent
Marlenny Hernandez-parent

Andrea Aitken, Clerk of the Board

BOARD MEMBER ABSENT-none

At 3:34 p.m. a motion was made by Owen Gutfreund, seconded by Judith Wiener Goodhue, to proceed into executive session allowing for the discussion of matters made exempt by Federal Law and the Family Educational Rights and Privacy Act. Carried 7-0.

The executive session adjourned at 4:35 p.m. and the regular meeting reconvened at 4:38 p.m.

3. AUDIT REPORT

Mr. Scott Oling, auditor and partner of PKF O'Connor, Davies, LLP presented a review of the recently completed audit for the year ended June 30, 2021. Mr. Oling invited questions before concluding his presentation. Mr. Rittmaster thanked Mr. Oling who then exited the meeting at 4:50 p.m.

4. COMMENTS ON AGENDA – The clerk reported that amended Policy 6160-Professional Growth/Staff Development will be presented for adoption in item 12C.

5. APPROVAL OF MINUTES - **Regular Board of Education Meeting - September 28, 2021 (ATTACHMENT I)**

Moved by Judith Wiener Goodhue, seconded by Micheline Malow

Carried 7-0

6. COMMUNICATIONS/CORRESPONDENCE-The Board was notified of an upcoming webinar hosted by Westchester Putnam School Boards Association.

7. SUPERINTENDENT'S REPORT - The superintendent first reported on the enrollment status. As of November 2, 2021, the student count was 122 which included 76 day-hospital students and 46 inpatients. The superintendent then reported that inpatients with medical clearance were transitioning from being virtual, to a cohort, in-person program. Dr. Hersh continued to update the meeting on the plans for a medical treatment room and a larger, enclosed classroom; the remodel is expected to commence June 2022.

Mr. Gutfreund recognized the challenges of bringing students in the building.

Mr. Rittmaster recommended getting the input of potential end users to ensure needs would be satisfied. Dr. Hersh assured the meeting of the involvement of all key personnel.

8. PRESENTATION

Dr. Hersh, recognized Board Appreciation Month and invited two parents Mrs. Melissa Lopena and Mrs. Marlenny Hernandez to speak. Both parents expressed appreciation for the work being done at Blythedale and thanked the Board for affording the services that greatly benefit their children.

9. TREASURER'S REPORT

The treasurer commented on the financial report and tuition status as of September 30, 2021. Ms. Myke reported that the tuition billed to date was \$1,685,277.15 and tuition received to date was \$651,712.23. The billable full-time equivalent (FTE) was 117.

10. BOARD POLICY

First Reading:

Revised Policy 6160-Professional Growth/Staff Development

A motion was moved to waive the second reading of policy 6160.

Moved by Leslie Soodak, seconded by Owen Gutfreund

Carried 7-0

11. RETIREMENTS/RESIGNATIONS

Recommendation of the Superintendent of Schools to accept the resignations of:

Michael Sullivan, teacher aide, effective October 8, 2021;

Jelissa Morales, teacher aide, effective October 15, 2021

Moved by Leslie Soodak, seconded by Owen Gutfreund

Carried 7-0

12. RECOMMENDATIONS

A. SPECIAL STUDENT PLACEMENTS

Recommendation of the Committee on Special Education for implementation of the special student placements, as attached, and to approve the authorization of funds for such special education programs and services as recommended. (ATTACHMENT II)

Moved by Leslie Soodak, seconded by Micheline Malow

Carried 7-0

B. ACCEPTANCE OF INDEPENDENT AUDIT REPORT

Recommendation of the Superintendent of Schools to accept the independent audit report for the fiscal year ended June 30, 2021.

Moved by Leslie Soodak, seconded by Micheline Malow

Carried 7-0

C. ADOPTION OF AMENDED POLICY

Recommendation of the Superintendent of Schools to adopt: -

Revised Policy 6160-Professional Growth/Staff Development as presented.

Moved by Leslie Soodak, seconded by Micheline Malow

Carried 7-0

13. PERSONNEL

A. Instructional Appointments none

B. Non-Instructional Appointment

Recommendation of the Superintendent of Schools to appoint **Michael Baker**, to the position of teacher aide at the board approved rate, effective October 28, 2021.

Moved by Virginia Furth Weisman, seconded by Judith Wiener Goodhue

Carried 7-0

14. NEXT BOARD MEETING - December 7, 2021 (Finance Committee Only)

- January 25, 2022 (Regular Board Meeting)

15. ADJOURNMENT - 5:28pm

Moved by Cindy Musoff, seconded by Micheline Malow

Carried 7-0

Respectfully Submitted,



Andrea Aitken
District Clerk

MT. PLEASANT BLYTHEDALE UFSD
VALHALLA, NY 10595

The students listed below were reviewed by the Committee on Special Education for placement at **Mt. Pleasant Blythedale Union Free School District** and require Board approval of the CSE recommendations:

ID Number	Date Of Meeting	Classification - Disability
110112	9/30/21	Other Health Impaired
101587	10/1/21	Other Health Impaired
111021	10/12/21	Other Health Impaired
110370	10/13/21	Other Health Impaired
109453	10/14/21	Other Health Impaired
110945	10/14/21	Other Health Impaired
111131	10/15/21	Traumatic Brain Injury
110841	10/20/21	Other Health Impaired
111222	10/21/21	Orthopedic Impairment
111306	10/21/21	Traumatic Brain Injury
111288	10/22/21	Other Health Impaired
111325	11/2/21	Traumatic Brain Injury
110890	11/2/21	Other Health Impaired
110520	10/6/21	Preschool student with a Disability
109213	9/28/21	Preschool student with a Disability

CASH STATUS REPORT

SEPTEMBER 30, 2021

(Funds not reflected in Financial/Status or Actual /Budget Status Reports)

Account		Transfers				
		Opening Balance	Between Funds	Receipts	Disbursements	Ending Balance
Disbursement Account	A200.1	(\$297.53)	\$444,477.71	\$0.00	(\$444,180.18)	\$0.00
Investors Choice ⁽²⁾	A201.1	\$468,973.14	(\$444,224.88)	\$531,207.24	(\$345,109.01)	\$210,846.49
RAN Fund	A202	\$505,000.67	\$0.00	\$20.75	\$0.00	\$505,021.42
Unemployment	A203	\$87,460.68	\$0.00	\$3.59	\$0.00	\$87,464.27
Federal Fund ⁽³⁾	F200	\$339,576.64	\$0.00	\$6.98	\$0.00	\$339,583.62
Payroll Disbursement	A200.2	\$6,668.49	\$0.00	\$344,874.57	(\$347,231.61)	\$4,311.45
Student Forum Fund ⁽⁴⁾	TE200	\$39,001.59	\$0.00	\$0.00	(\$7,052.25)	\$31,949.34

(1) Transfer to Fund Accounts Payable Claims for September 2021

(2) Receipts: Tuition, health insurance, and monthly interest

(3) Receipts: Monthly interest

Disbursements:

(4) Receipts:

Disbursements: Pop's Deli, Corporate Audio Visual, BSN Sports, LLC., and Sam's Club/GECRB

STUDENT FORUM CASH STATUS REPORT

SEPTEMBER 30, 2021

(Funds not reflected in Financial/Status or Actual /Budget Status Reports)

TE Account	Opening Balance	Receipts	Disbursements	Ending Balance
Student Forum Fund ⁽¹⁾	\$39,001.59	\$0.00	(\$7,052.25)	\$31,949.34
TOTAL	\$39,001.59	\$0.00	(\$7,052.25)	\$31,949.34

⁽¹⁾Receipts:

Disbursements:

Pop's Deli, Corporate Audio Visual, BSN Sports, LLC., and Sam's Club/GECRB

FINANCIAL STATUS REPORT

SEPTEMBER 30, 2021

(TUITION RECEIVED)

SCHOOL AGE/PRE-K COMBINED

	Actual September 30, 2021	Actual YTD		Estimated 2021-2022 Budget Projection
REVENUE:				
Actual Tuition Received ⁽¹⁾⁽²⁾	530,165.08	\$ 1,485,401.88	Revenue Projection ⁽³⁾	\$ 7,861,800.51
Expenditures:			Expenditure Projection: ⁽⁴⁾	
Salaries	\$ 321,265.78	\$ 707,211.45	Salaries	\$ 4,155,519.88
Benefits	\$ 218,428.64	\$ 622,695.08	Benefits	\$ 1,946,642.10
Supplies/Contractual/BOCES	\$ 242,380.57	\$ 486,036.10	Supplies/Contractual/BOCES	\$ 1,859,029.90
Interfund Transfer	\$ -	\$ -	Interfund Transfer	-
Prior Year Expenses	\$ -	\$ -	Prior Year Expenses	\$ -
Total Actual Expenditures	\$ 782,074.99	\$ 1,815,942.63	Total Projected Expenditures	\$ 7,961,191.88
Ending Balance	\$ (251,909.91)	\$ (330,540.75)	Ending Balance	\$ (99,391.37)

⁽¹⁾ As reported to SED and used to calculate tuition rate. See Cash Status Reports for other revenue sources (i.e. federal funds, grants and proceeds from fundraising).

⁽²⁾ Actual tuition received to date \$1,485,401.88

Actual tuition received to date for current fiscal year \$651,712.33

Total Tuition billed to date: \$1,685,277.15

Total uncollected: \$1,033,564.82 for current fiscal year 2021-2022

⁽³⁾ Reflects estimated billing based on prospective rate and census 120 School age and 24 Pre-K

⁽⁴⁾ Monies encumbered to be expended by June 30th.

FINANCIAL STATUS REPORT

SEPTEMBER 30, 2021

(TUITION BILLED)

SCHOOL AGE/PRE-K COMBINED

	K-12 Actual September 30, 2021	K-12 Budget September 30, 2021	K-12 YTD Actual September 30, 2021	K-12 Budget 2021-22
REVENUE:				
Tuition Billed ⁽¹⁾	\$ 536,027.40	\$ 577,640.88	\$ 1,492,251.40	6,931,690.50
Expenditures:				
Salaries	\$ 264,495.14	285,930.32	613,277.33	3,431,163.88
Fringe Benefits	\$ 218,428.64	162,220.18	622,695.08	1,946,642.10
Contractual	\$ 221,102.68	130,745.33	420,599.44	1,568,943.90
Materials & Supplies	\$ 819.07	6,437.25	7,785.10	77,247.00
BOCES	\$ 5,334.82	8,963.17	34,965.56	107,558.00
Total Expenditures	\$ 710,180.35	\$ 594,296.24	\$ 1,699,322.51	\$ 7,131,554.88
Ending Balance	\$ (174,152.95)	\$ (16,655.36)	\$ (207,071.11)	\$ (199,864.38)

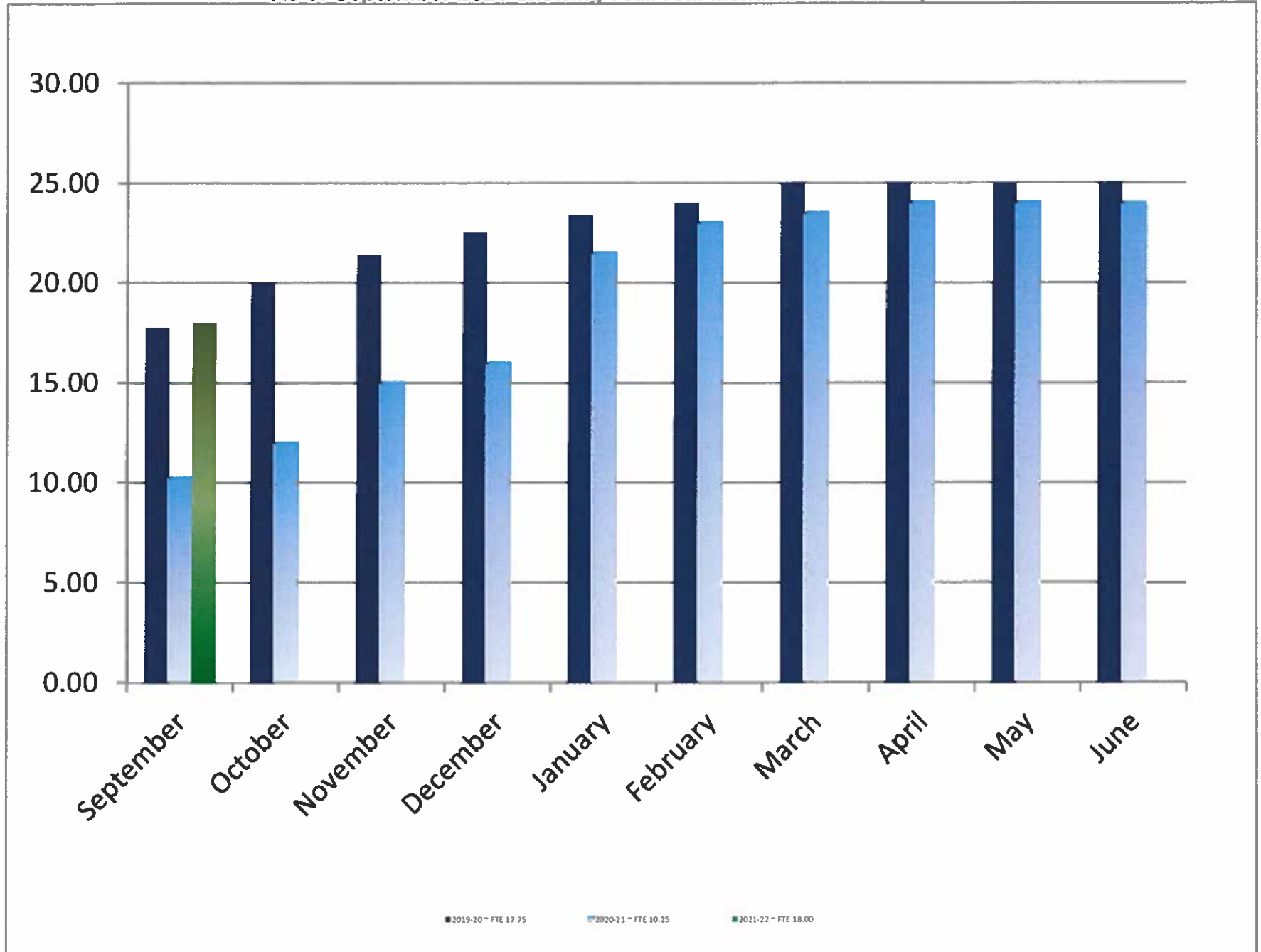
	Pre-K Actual September 30, 2021	Pre-K Budget September 30, 2021	Pre-K YTD Actual September 30, 2021	Pre-K Budget 2021-22
REVENUE:				
Tuition Billed	\$ 62,624.72	\$ 77,509.17	\$ 193,025.75	\$930,110.01
Expenditures:				
Salaries	\$ 56,770.64	60,363.00	\$ 93,934.12	724,356.00
Fringe Benefits	\$ -	-	-	-
Contractual	\$ 15,124.00	8,773.42	\$ 22,686.00	105,281.00
Materials & Supplies ⁽²⁾	\$ -	-	-	-
BOCES	\$ -	-	-	-
Total Expenditures	\$ 71,894.64	\$ 69,136.42	\$ 116,620.12	\$829,637.00
Ending Balance	\$ (9,269.92)	\$ 8,372.75	\$ 76,405.63	\$100,473.01

⁽¹⁾ Budget based on 120 School age and 24 Pre-K

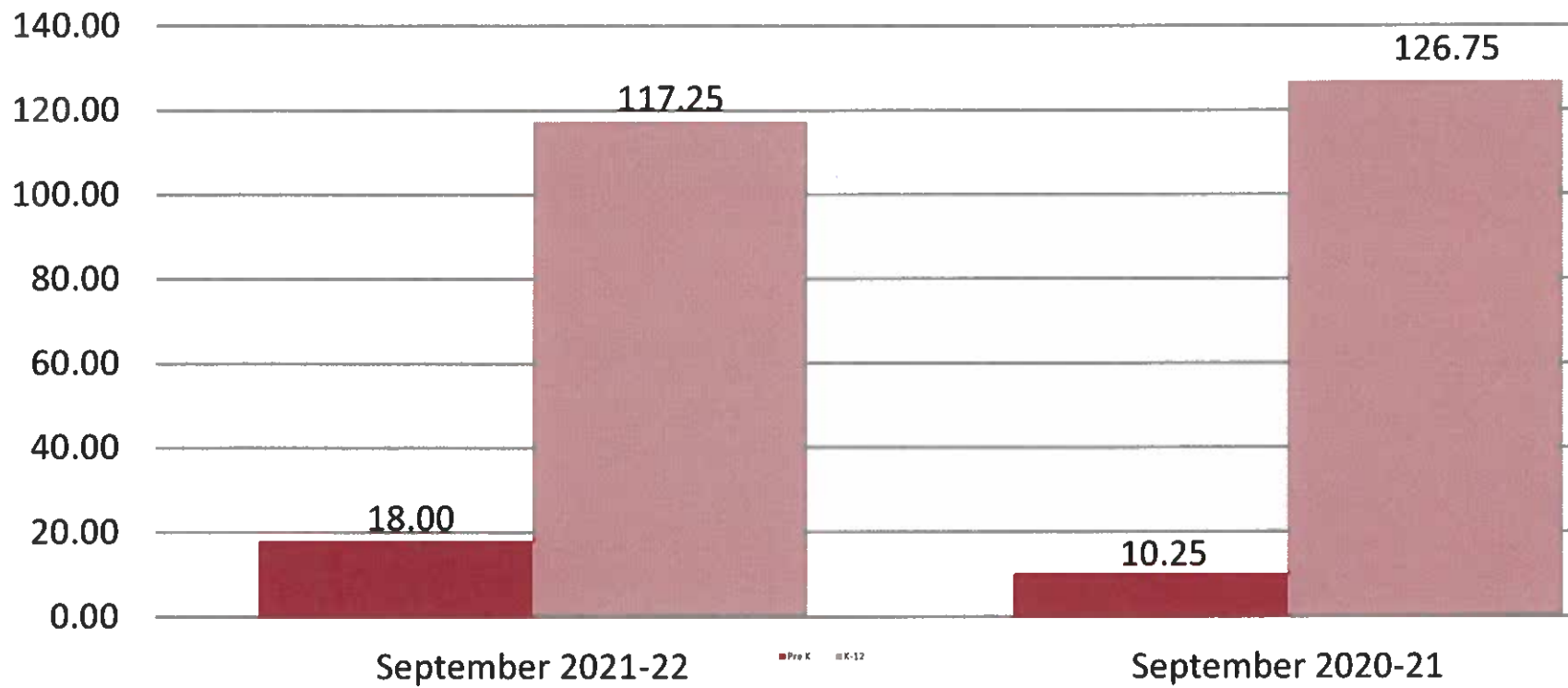
⁽²⁾ Funds to be transferred to other codes as needed

Pre-K Historical Enrollment

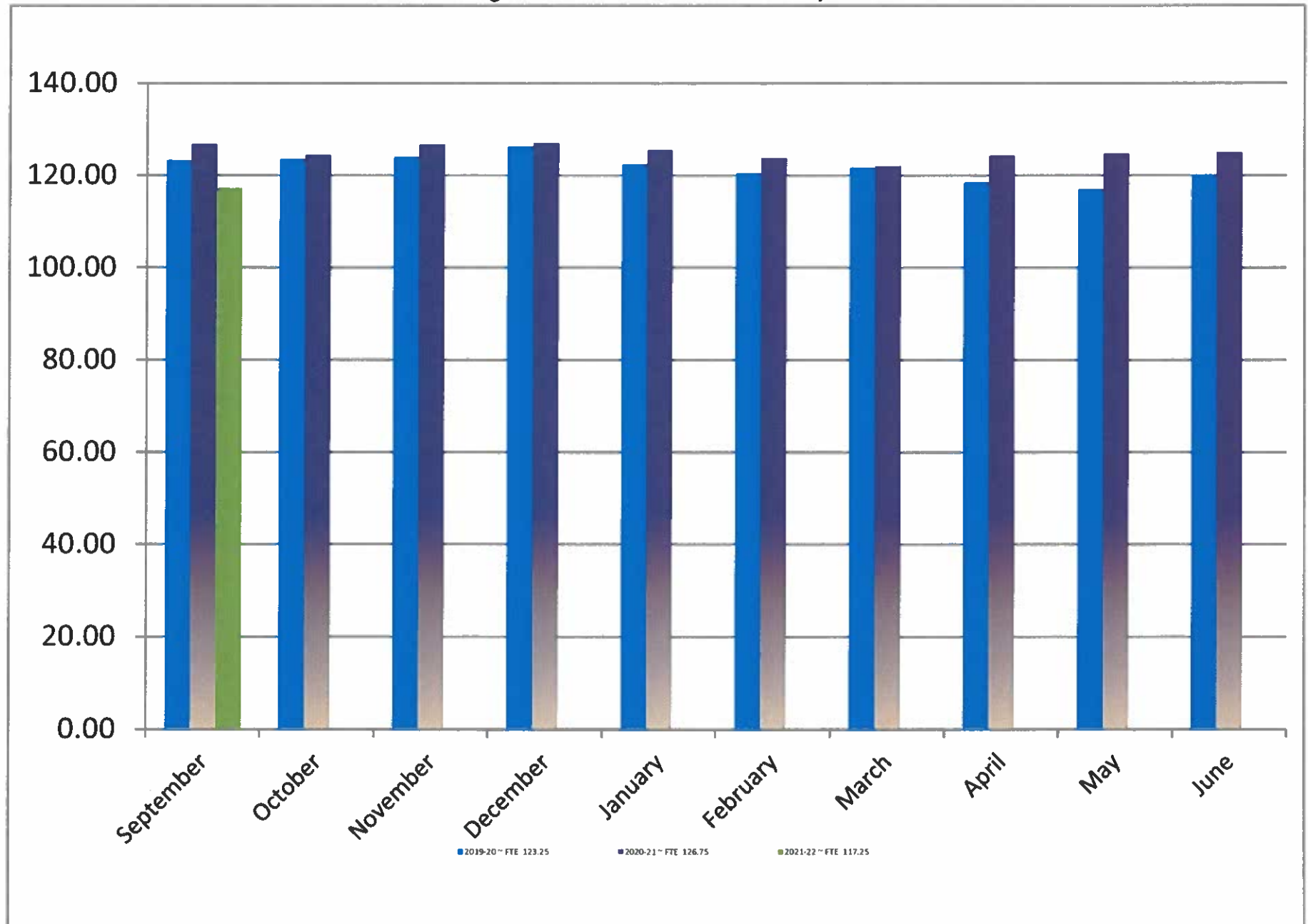
As of September 2021 Showing Year/Year Month to Month Comparison



2021-2022 School Year Enrollment



K-12 Historical Enrollment
As of September 2021
Showing Year/Year Month to Month comparisons



Enrollment as of 2021-2022 Board Meeting Dates

	July			August			September			October			November			December		
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Total School Age	127	133	127	129	128	126	124	126	118	123	126	122	126	127		126	127	
Day Hospital	97	93	82	95	94	84	88	90	73	89	84	76	88	87		87	88	
Inpatient	30	40	45	34	34	42	36	36	45	34	42	46	38	40		39	39	
SEIS	2	7	5	2	7	5	5	5	5	5	5	5	5	4		5	4	
Total Pre K	25	25	24	25	25	23	19	11	19	21	12	20	22	16		23	16	
Breakdown																		
Total Elementary	79	80	77	81	76	76	72	81	61	70	77	67	69	77		72	75	
Total Secondary	48	53	50	48	52	50	52	45	57	53	49	55	57	50		54	52	

Enrollment as of Board Meeting Dates

	January			February			March			April			May			June		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Total School Age	123	127		120	123		122	126		C	128		124	131		125		
Day Hospital	87	84		88	83		88	80		O	81		90	84		90		
Inpatient	36	43		32	40		34	46		V	47		34	47		35		
SEIS	5	6		4	6		5	5		I	5		5	5		5		
Total Pre K	23	22		24	23		25	24		D	24		25	24		25		
Breakdown																		
Total Elementary	71	76		70	75		70	80		1	80		73	81		71		
Total Secondary	52	51		50	48		52	46		9	48		51	50		54		