

<p>WESTBROOK BOARD OF EDUCATION Tuesday, August 08, 2017 @ 7:00 p.m. Regular Board of Education Meeting</p>
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MINUTES

Present: Lee Bridgewater, Don Perreault, Mary Ella Luft, Jackie Lyman, Dee Adorno, Kim Walker, Michele Palumbo, Sally Greaves, Marti White (via speaker phone)

Also Present: Superintendent Patricia A. Ciccone; Administrators; Ruth Rose, Cori DiMaggio; Tara Winch; Business Manager, Lesley Wysocki; IT Specialist, Ben Russell; Curriculum Lead Teacher, Michele Hammond; Also, Kim Godfrey

- I. **CALL TO ORDER** – The regular meeting of August 8, 2017, was called to order at 7:00 p.m. by Lee Bridgewater, Chair.
- II. **PLEDGE OF ALLEGIANCE**
- III. **BOARD OF EDUCATION ACKNOWLEDGEMENTS:** None
- IV. **STUDENT REPRESENTATIVE REPORT** – No report
- V. **PUBLIC COMMENT:** No Comments
- VI. **ADMINISTRATOR(S) COMMENTS**
 - A. NEASC Updates – Tara Winch: Ms. Winch, WHS Principal, gave a brief review of the status of the upcoming accreditation review by NEASC. She stated that all reports are finished and uploaded. Ms. Winch expressed appreciation to all involved in the process, and everyone looks forward to the Decennial Team (NEASC) visit in the fall.
- VII. **NEW BUSINESS:**
 - A. Health Curriculum Addendum: Superintendent Patricia A. Ciccone spoke about the timeline set to meet the requirements of PA 14-196, and the implementation of the curriculum for K-12, Sexual Assault and Abuse Prevention and Awareness. Michele Hammond, Lead Curriculum Teacher, provided information to the Board on the process of creating the curriculum, beginning with focus groups. She reported that every teacher has been trained, as well as paraprofessionals. Parent forums are planned to take place in the fall. The Board received the curriculum electronically for their review. The Board expressed their gratitude for the excellent work, and Michele's stewardship.
 - B. Annual Board of Education Meeting Dates: The Board was asked to approve regular BOE meeting dates from January 2018 to January, 2019; a requirement to be posted with

the town from January to January. Moved by Dee Adorno and seconded by Mary Ella Luft. Vote unanimous.

VIII. SUPERINTENDENT'S REPORT

- A. Enrollment update: Superintendent Ciccone reported that enrollment figures show a decline as was expected. She said that Kindergarten enrollment is down, but there is a large Pre-K; many with special needs. Reconfiguring among teachers is taking place to accommodate the enrollment issue, and the Superintendent stated that she is keeping a close eye and has updated town officials. In the matter of enrollment decline, Don Perreault stated the same is happening in Region 4, as well as many other suburban areas.
- B. School Projects Update: Superintendent Ciccone spoke about the summer projects including the new ms/hs gym floors, and work at Daisy involving removal of shrubs and trees. She mentioned a lightning strike at the middle school which blew a transformer affecting lawn sprinklers; the installation of air conditioning on the second floor of the middle school; and replacement of carpet in some areas.; all completed.
- C. Summer Meals Program Update: The Superintendent reported the summer meal program was successful, providing lunches for many children. It was a joint effort among Region 4, Westbrook Schools, Council of Beaches and New London Schools.
- D. CT Budget Delay: The Superintendent talked about a conversation she had with town officials and the lack of a state budget and its impact on the town's/school's budgets.
- E. Opening Days – Convocation and Professional Development Format: The Board was given a schedule for the Opening Days of School and Convocation. Board members were invited to attend.

IX. OLD BUSINESS:

- A. Policies: This was a second reading of the following policies and the board was asked to approve the revisions of the 5000 Student series. Moved by Dee Adorno and seconded by Michelle Palumbo. Vote unanimous.
 - 1. 5150 – Chemical Health of Student Athletes
 - 2. 5155 – Fundraising Activities
 - 3. 5160 – Homeless Students
 - 4. 5165 – Non-Discrimination
 - 5. 5170 – Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990

X. CONSENT AGENDA

- A. Approval of Minutes:
 - 1. Regular Meeting – June 13, 2017 - Moved by Kim Walker and seconded by Jackie Lyman to approve the minutes of the June 13, 2017 meeting. Vote unanimous.

XI. FINANCIAL REPORTS

A. Review of Check Listings

1. The Board reviewed check listings on June 1, 2017 in the amount of \$101,440.83; on June 15, 2017 in the amount of \$149,651.00; on June 29, 2017 in the amount of \$566,670.39, and on June 30, 2017 in the amount of \$208,331.43, \$123,024.10, \$163,045.79, and \$97,556.71.
2. Review of check listings on July 2017: The Board also reviewed check listings on July 13, 2017 in the amount of \$266,738.38; and July 26 in the amount of \$45,515.14.

B. Budget Narratives/Review of Expenditure Reports for 2016-17, 2017-18: Mrs. Wysocki commented that she has not yet reconciled expenditures with the Town and has acted on the Board's approval to send the allowable 1% of any surplus funds to the CNRE.

C. Line Item Transfer - None

D. Insurance Report: The Board reviewed the current health report.

XII. BOARD COMMITTEE REPORTS

- A. LEARN – D. Adorno (no report)
- B. Policy– M. White (no report)
- C. Communications (no report)
- D. Long Range Planning (no report)
- E. Insurance- L. Bridgewater (no report)
- F. Negotiations - S. Greaves (no report)
- G. Town Energy Ad Hoc Committee – L. Wysocki talked about a meeting she and the Superintendent attended at the town hall regarding energy saving projects. The Town appears to be moving forward with these energy cost saving projects.
- H. PTSO Representatives - J. Lyman, M. Luft, L. Bridgewater (no report)

XIII. PERSONNEL

A. Professional Appointments: The Board approved the following professional appointments: Moved by Sally Greaves and seconded by Kim Walker: Vote unanimous.

1. Erica Hocking – Special Education teacher.
2. Meredith Keller – (BCBA)
3. Susan Speir – School Psychologist.

B. Professional Resignation(s)

1. Cori DiMaggio – WMS Principal. The Board accepted with regret the resignation of Cori DiMaggio, WMS Principal, effective August 11, 2017. Moved by Don Perreault and seconded by Michelle Palumbo. Vote unanimous. The Board Chair expressed appreciation to Mrs. DiMaggio for her service to the students and community of the middle school and wished Mrs. DiMaggio success in her new position. Mrs. DiMaggio

thanked the Board of Education for their support and gave praise to the students, staff, and families of Westbrook Middle School.

C. Non-Certified Appointment(s): The Board was informed of the following non-certified new employees:

1. Amanda Altieri – Paraprofessional
2. Kimberly Wardlaw – Paraprofessional
3. Kelsie Smith – PT Paraprofessional.

D. Non-Certified Resignation(s): The Board was informed of the following non-certified resignations:

1. Cindi Good, Food Service Director, submitted a letter announcing her retirement effective June 26, 2017.
2. Larry Dinger, Custodian at Daisy Ingraham Elementary, submitted a letter of resignation effective July 21, 2017.
3. Julia Hall, Paraprofessional, submitted a letter of resignation effective July 10, 2017.

Lee Bridgewater requested the Board adjourn to Executive Session. Moved by M. Palumbo and seconded by K. Walker to move to Executive Session at 8:15 p.m. Vote unanimous.

Discussion of matters that would result in the disclosure of exempt matters.

Moved by Jackie Lyman and seconded by Michelle Palumbo to move back into regular session at 8:54 p.m. Vote unanimous.

Mary Ella Luft, Sally Greaves, and Kim Walker agreed to take part on the interview committee in the search for a middle school principal.

XIV. ADJOURN: Moved by Michelle Palumbo and seconded by Mary Ella Luft to adjourn at 8:54 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Secretary

Cecilia S. Lester, Board Recording Clerk

BOE Approved 9-12-2017

