

PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
REGULAR MEETING
August 8, 2016

The regular meeting of the Prince George County School Board was held in the County Administration Building, Third Floor Board Room, on Monday, August 8, 2016 at 6:30 p.m.

A closed meeting was held at 5:30 p.m.

Members and staff present:

Mr. Reeve E. Ashcraft, Board Member [absent]
Mr. Robert E. Cox, Jr., Board Member [absent]
Mr. Kevin S. Foster, Chairman
Mr. Roger E. Franklin, Jr., Board Member
Mr. Lewis E. Stevenson, Vice Chairman
Dr. Lisa Pennycuff, Assistant Superintendent
Dr. Patrick Bingham, Assistant Superintendent
Mrs. Rebecca Kirk, Clerk of the Board

I. CALL TO ORDER

Mr. Foster, Chairman, called the meeting to order at 5:35 p.m.

II. ROLL CALL

Roll call indicated the following Board members present:

Present: Foster, Franklin, Stevenson
Absent: Ashcraft, Cox

III. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia

- A. Student Matters – Section 2.2-3711.A.2
1. Student Expulsion Matter 58/15-16 (approximately 5:35 p.m.)

Mr. Franklin made a motion to go into a closed meeting to discuss specific student matters pursuant to the student records exemptions of the VA Code §2.2-3711.A.2. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
Absent: Ashcraft, Cox

IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Mr. Franklin made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
 Absent: Ashcraft, Cox

Mr. Franklin made a motion in Student Expulsion Number 58/15-16 to reinstate student back to school and suspension time served will remain due to the disciplinary action. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
 Absent: Ashcraft, Cox

V. PLEDGE OF ALLEGIANCE

Mr. Foster led the audience in the Pledge of Allegiance.

VI. APPROVAL OF AGENDA

Mr. Franklin made a motion to amend the agenda to remove the presentation by Cenergistic and approve the agenda as amended by addendum. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
 Absent: Ashcraft, Cox

VII. APPROVAL OF MINUTES

- A. July 11, 2016 Regular School Board Meeting
- B. July 20, 2016 Special School Board Meeting
- C. August 2, 2016 Special School Board Meeting

Mr. Stevenson made a motion to collectively approve the July 11, 2016 Regular School Board Meeting minutes, the July 20, 2016 Special School Board Meeting minutes, and the August 2, 2016 Special School Board Meeting minutes as presented. Mr. Franklin seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
 Absent: Ashcraft, Cox

VIII. SPECIAL RECOGNITIONS

A. Drs. Singh and Bhuller Tri-Cities Outstanding Educator of the Year Award

* Lizbeth Guadalupe-Diaz

Lisa Sharpe, Executive Director, and Bonnie Falls, Scholarship Program Officer of the John Randolph Foundation, were present to recognize Lizbeth Guadalupe-Diaz as the recipient of the "Drs. Singh and Bhuller Tri-Cities Outstanding Educator of the Year Award". This award, sponsored by John Randolph Foundation, recognizes outstanding educators to motivate them to maintain standards of excellence. With the recognition, Mrs. Guadalupe-Diaz will receive a \$2,500 grant to use towards enhancing her teaching skills.

B. Retirees

* Douglas Reese, Jr. – Computer/Network Technician

Doug Reese was recognized with 32 years of service in education. Congratulations to Mr. Reese on his retirement.

IX. PRESENTATIONS

A. Smart Beginnings Program – by Katie Sloan

Katie Sloan, Coordinator of Programs and Community Impact, was present to report on Smart Beginnings Southeast, a non-profit organization that leads families and community partners in maximizing resources to assure that all children ages 0-5 are prepared emotionally, cognitively, socially and physically for school readiness. Smart Beginnings supports Dinwiddie, Emporia, Greensville, Hopewell, Prince George, Surry, and Sussex counties and assists the communities to help with parent education, kindergarten registration, and kindergarten transition as well as enhance social and emotional development of young children, screening for detecting development delays and early literacy. She described the programs offered through the communities and she thanked the local School Board for supporting early childhood educational opportunities so children will be ready to succeed in school and in life.

B. Cenergistic Presentation – by Jon Hampton **[removed from agenda]**

C. Construction and Maintenance Update – by Ron Rhodes

Mr. Rhodes updated the board on construction and maintenance work throughout the division: Two hundred thirty-three work orders were completed over the last month, including Monarch Consultants completed roof punch lists at Walton Elementary and Prince George High Schools, parking lot/sidewalk work at Beazley Elementary School, and water main tie-in to county water at the bus garage. Work continues at Prince

George Education Center to complete the installation of power, water and sewer at that location. Mr. Rhodes thanked the board for 6 new buses: one special education bus is already on the road and the other 5 buses will arrive in late September/early October. The Transportation Department staff is working on transportation requests and completing routes for the upcoming year. He invited all to attend the annual bus rodeo on August 15-17 at Prince George High School beginning at 7:00 a.m., and he is excited about the four new bus trainers for the upcoming year.

X. PUBLIC COMMENT – GENERAL

There were no public comments.

XI. SCHOOL BOARD MEMBER COMMENT

Mr. Franklin said it is a tremendous task to get the schools ready to open for the first day of school. There are a lot of people behind the scenes who work daily to get the buildings ready for that first day of school and he thanked the custodians, maintenance people, directors and administrators for working diligently to have our buildings ready for a successful opening day.

Mr. Stevenson attended the board meeting at Rowanty Technical School and he stated that there is a sense of renewed energy at Rowanty with revitalized leadership. He also commended custodian and maintenance staffs for doing a great job getting the buildings clean for opening day.

Mr. Foster stated it was a pleasure having Officer Pearson visible at the board meetings and he appreciated him attending the meetings. He was unable to attend the summer school graduation but he heard it was a very small, intimate ceremony for the few who graduated during the summer, and he thanked Mr. Nelson and staff for organizing a special setting for these students.

XII. CONSENT AGENDA

- A. Personnel Report
- B. Board Requests
- C. Warrants
 - 1. General
 - 2. Title I
 - 3. Food and Nutrition Services
 - 4. Permission to Pay Additional Bills/Anticipated Bills not listed on Warrants List

Mr. Franklin made a motion to approve the Consent Agenda as amended, including permission to pay additional bills/anticipated bills not listed on the Warrants list (see attached Ask Permission to Pay list). Mr. Stevenson seconded the motion.

Personnel Report

Appointments (for the 2016-17 School Year)

Laura Greaves-Smith – High Qualified Paraprofessional, Walton - September 6, 2016

Brandy Sturm – Highly Qualified Paraprofessional Copy Aide, South - September 6, 2016

Britney Ceney – Highly Qualified Paraprofessional Copy Aide, North - September 6, 2016

Stacy Maddox – Registered Nurse, Beazley - August 24, 2016

John Holden – High Qualified Paraprofessional, Clements - September 6, 2016

Litresha Shipmon – Food Service, North – September 6, 2016

Sharon Pettaway – Food Service, North – September 6, 2016

Cheryl Harrahas – Food Service, Clements – September 6, 2016

Carmen Valentino-Gonzalez – Food Service, PGHS – September 6, 2016

Katrine Nelson-Bey – Food Service, PGHS – September 6, 2016

Victoria Birch – Food Service, PGHS – September 6, 2016

Jennifer Birch – Food Service, PGHS – September 6, 2016

Amanda Dillard – Registered Nurse, Clements – August 24, 2016

Sarah Warwick – Special Education Teacher, PGHS – August 22, 2016

Jamie McCartney – Special Education Teacher, South – August 22, 2016

Resignation

Jane Wilhite – School Nurse (RN), Moore – August 4, 2016

Tonya Smiley – Paraprofessional, North – June 30, 2016

Retirement

Richard Roberts – Driver II, Transportation - August 31, 2016

Supplement Report (see attached)

Board Requests

Use of School Facilities

James River District PTA (Julie Preston) requests permission for use of school facilities (N.B. Clements Junior High School – auditorium) to meet with PTA units in Prince George on September 15, 2016.

Prince George Police Department requests permission for use of school facilities (N.B. Clements Junior High School – cafeteria) for Dispatcher Testing on July 13, 2016.

Field Trip Requests

Kim Beale requests permission for the DECA Club to attend the DECA Ultimate Power Trip in Washington, DC on November 18-20, 2016.

Kim Beale requests permission for the DECA Club to attend a trip to New York City to explore the marketing, finance, fashion and hospitality districts on April 5-7, 2017.

Requests

Purchasing a Home

Ms. Amy Shinault requests permission for her child, Aleigha, to start the school year at North Elementary School. They are currently purchasing a home and expect occupancy approximately September 1, 2016.

VOTE: Ayes: Foster, Franklin, Stevenson
Absent: Ashcraft, Cox

XIII. ACTION ITEMS

- A. 2016-17 Student Conduct and Safety Handbook – by William Barnes
- B. Policy JFC-R – by Patrick Bingham

The Student Conduct and Safety Handbook and Policy JFC-R actions were tabled until Thursday, August 11, 2016 at 5:30 p.m. at the School Board Office.

- C. School Crisis Emergency Management & Medical Emergency Response Plan and School Safety Audit – by Patrick Bingham

The division's crisis plans are modeled after state guidelines. Mr. Cox inspected each school's crisis plan and made note of incomplete or wrong information to be completed. Mr. Foster thanked Mr. Cox for reviewing each plan.

Mr. Stevenson made a motion to approve the division's School Crisis Emergency Management, and Medical Emergency Response Plans as presented. Mr. Franklin seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
Absent: Ashcraft, Cox

XIV. DISCUSSION ITEMS

- A. 2016 Summer School Enrollment – by Lisa Pennycuff

Dr. Pennycuff reviewed the academic programs implemented over the summer. There were 1,242 students who enrolled with 1,095 students completing the academic, enrichment, intervention or remediation programs. These programs included Summer Enrichment, Fine Arts Academy, Freshen Up, LIFE, LEAP, Moore Explorers (2M7) and the Academy programs, including high school credit courses.

- B. School Staffing Agreements and MOUs – by Patrick Bingham

School staffing agreements and MOUs were executed for services for the 2016-17 school year with Anytime Investigations, LLC, Allied Instructional Services, Inc., Cobb Pediatrics Speech Services, Inc., and Therapy Resources, Inc.

- C. 2016 Department of Defense Educational Activity Grant - Students Centered Learning to Support Success (S-CLaSS) Grant – by Lisa Pennycuff

Dr. Pennycuff reported that Prince George School Division has been awarded a 2016 DoDEA Grant in the amount of \$1,250,000 for the *Student-Centered Learning to Support Success* project. This project will support efforts to improve English (Grades 6-8) and Math (Grades-Geometry) achievement for all students with an emphasis on military dependent students through the use of blended and virtual learning experiences. This grant will bring 556 new laptops to the division for the use in secondary schools.

D. 2016 Professional Development Report – by Lisa Pennycuff

Dr. Pennycuff provided the 2016 Professional Development statistics by schools with 580 professional development activities requested at the state, local or national levels. This is an increase of 117 requests over the previous year.

E. 2015-16 Budget Review / Funding Categories – by Ray Watson/
Patrick Bingham

Mr. Watson presented the FY 2015-16 Budget Projected Fund Balance Report, including the categorical comparison for FY 2016 (see attached).

XV. INFORMATION ITEMS/SUPERINTENDENT'S REPORT

- A. Current enrollment as of August 3, 2016 – Projection
- B. 2016-17 Student Expulsion/Suspension Report
- C. Final 2015-16 Expulsion Statistics
- D. 2016-17 Current Building Use Requests
- E. Student/Employee Emergency Monthly Report via School Messenger
- F. 2016 Orientation Schedules
- G. Transportation Department Driver Skills Meeting, Training and Rodeo August 15-17, 2016 (see attached schedule)
- H. Back to School Fair – August 25, 2016 – 4:00 – 7:00 @ Scott Park
- I. Convocation Monday, August 29, 2016 – 8:00 – 11:00 @ Prince George High School
- J. Prince George Golf Tournament Rescheduled – September 24, 2016 at Prince George Golf Course
- K. VSBA Education Foundation Workshop – November 15, 2016 – Williamsburg
- L. VSBA Annual Conference – November 16-18, 2016 – Williamsburg
- M. VSBA Newsletter

Dr. Pennycuff announced orientation dates and times for elementary and secondary schools (see attached). She also commented on the Driver Skills meeting, training and rodeo on August 15-17 at Prince George High School, the Back to School Fair on August 25 at Scott Park, Convocation on August 29 at Prince George High

School, and stated that registration is ongoing for the Golf Tournament on September 24 at Prince George Golf Course.

XVI. ADJOURNMENT

Mr. Franklin made a motion to adjourn the meeting at 8:10 p.m. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
 Absent: Ashcraft, Cox

The meeting adjourned at 8:10 p.m.

IN WITNESS WHEREOF, we set our signatures this 12th day of September, 2016.

Approved:

/s/ Kevin S. Foster – Chairman

Attest:

/s/ Rebecca B. Kirk, Clerk

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were

discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE

Ayes: 3

/s/ Rebecca B. Kirk – Clerk
August 8, 2016
Meeting Date