

CHALLENGE, EDUCATE & INSPIRE (REVISED 8-3-2023)

**WESTBROOK BOARD OF EDUCATION
Tuesday, August 08, 2023 @ 7:00 p.m.
Regular Board of Education Meeting
WHS Library**

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, August 8, 2023 at 7:00 p.m. in the WHS Library. Members of the public who would like to join this meeting remotely may access the link below:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

AGENDA

- I. CALL TO ORDER – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS
- IV. STUDENT REPRESENTATIVE REPORT - No report
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

*The Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment, except to clarify issues. When appropriate, district administration will follow-up at a later point in time.*

- VI. ADMINISTRATOR(S) COMMENTS
- VII. NEW BUSINESS
- VIII. SUPERINTENDENT’S REPORT
 - A. Summer School Update
 - B. Legislative Update and Impact

- C. Convocation and Professional Development for Opening Days
- D. School Opening Update

IX. OLD BUSINESS

X. CONSENT AGENDA – Vote Anticipated – **Enclosure 1**

- A. Approval of Minutes:
 - 1. Regular Meeting – June 06, 2023
 - 2. Special Meeting- July 27, 2023

XI. FINANCIAL REPORTS - **Enclosure 2**

- A. Review of Check Listings
 - 1. Update of end of year financials 2022-2023
 - 2. Review of check listings for July 2023
- B. Budget Narrative/Review of Expenditure Reports
- C. Line Item Transfers
- D. Insurance Report

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Long Range Planning –A. Miesse
- C. Fiscal & Budget – Z. Hayden
- D. Teaching & Learning – C. Kuehlewind
- E. Communications & Marketing – M. Luft
- F. Negotiations – D. Perreault
- G. Town Energy Ad Hoc Committee – A. Miesse
- H. LEARN – Z. Hayden
- I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

XIII. PERSONNEL

- A. Professional Appointments
 - 1, Maria Dalmau Ferrer - Spanish Teacher
- B. Non-Certified Appointments
 - 1. Lori-Ray Landry - Nurse
 - 2. Denise Doheny - Paraprofessional
- C. Professional Resignations:
 - 1. Lesley Wysocki – Director of Finance and Operations
 - 2. Lori Salisbury – Daisy Ingraham Teacher (retired)
- D. Non-Certified Resignations:
 - 1. Janet Dunn, Paraprofessional
 - 2. Jan Lynch, Cook/Kitchen Manager (Daisy)

XIV. EXECUTIVE SESSION

- A. Superintendent Goals for 2023-2024

XV. PUBLIC SESSION

XVI. ADJOURN

ENCLOSURE 1

WESTBROOK BOARD OF EDUCATION

EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION

Tuesday, June 6, 2023 @ 7:00 p.m.

WHS Library

Regular Board of Education Meeting

Members Present: K. Walker, Z. Hayden, C. Kuehlewind, M. Palumbo, M. Luft, D. Perreault, S. Greaves
Absent: A. Miesse, M. Esposito
Also Present: Superintendent Kristina Martineau; Lesley Wysocki, Business Manager; Administrators: Ruth Rose, Tara Winch, Matthew Talmadge, Fran Lagace; Technology Director, Ben Russell

Minutes – June 6, 2023

- I. CALL TO ORDER** – The Regular BOE meeting of June 6, 2023 was called to order at 7:02 pm. by K. Walker, Chair.
- II. PLEDGE OF ALLEGIANCE**
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS**
 - A. BOE Senior Student Representative – Delaney Belcourt, senior BOE student Representative, was acknowledged for her service on the Board of Education. Delaney expressed her appreciation for having the opportunity to serve.
 - B. CIAC Scholar Athlete Awards: Adriana Stranieri and Vincent Naccarato were acknowledged as CIAC Scholar Athletes. Ms. Winch spoke about each of the student's accomplishments.
 - C. National 4 x 100 Track Competition – University of Oregon – John and James Grace, Brandon and Vincent Naccarato were also acknowledged at the Board meeting for having successfully qualified for the National 4 x 100 Track competition.
 - D. Shoreline Conference Math and Social Studies Awards: Leticia Pires and Gabrielle Walker were presented with certificates for their academic excellence in Math and Social Studies.
 - E. HALO Awards: Caroline Benzi, Sofia Ferrucci, Hever Gomez, Margaret Izzo, Lisa Litevich and Myan Nguyen were honored for recognition as HALO award winners.
 - F. Recognition of Retirees: Superintendent Martineau and the BOE honored Rodney Abbott, Industrial Arts teacher, for 20 years of service to WPS and Joanna Brother, Bilingual teacher with the District since 2015.
- IV. WHS PROMO VIDEO:** The BOE viewed a video on the offerings of WHS created by sophomore, Matthew Izzo, with the assistance of Nicole Esposito, Librarian. Matthew was grateful for the opportunity to use his skills to showcase WHS.
- V. STUDENT REPRESENTATIVE REPORT:** Ana Dias Heringer, Delaney Belcourt and Elliott Koplas reported on WHS activities including music departments participation in the Memorial Day Parade, club activities, sports events and standings, end of year senior activities at Holiday Hill, Junior/Senior Prom at St. Clements, Baccalaureate, Senior exit interviews with Superintendent Martineau, last day of school on June 14 and Graduation on June 16

The Board recessed for a brief reception at 7:20 p.m.

VI. NEW BUSINESS

A. BOE meeting dates - January 2024 through January 2025:

Superintendent Martineau recommended the BOE approve the Board meeting dates from January 2024 through January 2025, amending the June meeting date to June 4, 2024. MOTION by M. Luft and SECOND by M. Palumbo to approve the Board meeting dates as presented amending the June date to June 4, 2024. Vote unanimous.

VII. PUBLIC COMMENT:

Hiram Fuchs expressed concern about poison ivy growing through the fence at Daisy Ingraham School and on the pathway to the library and requested BOE address the problem. The Administration will follow up.

VIII. ADMINISTRATOR(S) COMMENTS

A. Graduation update – T. Winch reminded BOE that WHS graduation is on Friday, June 16 at 5:00 p.m. and board members planning to participate should contact C. Lester (for seating arrangements and caps and gowns if needed)

B. End of Year Activities (Daisy) – R. Rose reminded BOE of final PTO meeting on 6/7/23, Ice Cream Social and Art Show on 6/8/23, Promotion on 6/13 at 9:15 and several end of year field trips to Oxford Academy, 4th graders to WMS, kindergartners to the town beach and 3rd graders to the Capital and Hammonnasset Nature walk.

C. End of Year Activities (WMS) – M. Talmadge expressed his pride at the students who took the the SBA testing for 4 days. WMS Promotion is on 6/14/23 at 9:00 a.m.

IX. SUPERINTENDENT'S REPORT

A. Enrollment: Superintendent Martineau reported June enrollment totals equal 618 students.

B. Senior Exit Interviews: Superintendent Martineau reported that she has been meeting with seniors (two at a time) and has received feedback on their dreams and aspirations, comments on support from staff and their appreciation for the wide variety of courses and opportunities at the high school. Seniors also acknowledged the strength of staff relationships that have made a positive impact on them. The Board requested a list of college acceptances which will be available in the fall.

C. Graduation Date 2024: The Board discussed options for WHS graduation 2024 and it was the consensus to keep it the fixed date of Friday, June 14; however, will revisit after this year's graduation and place on the August 2023 agenda.

X. OLD BUSINESS

A. Policy 5141.21 – Administering Medications: This is the second reading of this policy and it is the recommendation of the policy subcommittee and Superintendent Martineau that the Board approve Policy 5141.21 as presented. MOTION by D. Perreault and SECOND by M. Palumbo to approve Administering Medications 5141.21 as presented. Vote unanimous.

XI. CONSENT AGENDA

A. Approval of Minutes:

1. Regular Meeting – May 09, 2023 – MOTION by D. Perreault and SECOND by S. Greaves to approve the minutes of the regular meeting of May 9, 2023. Vote unanimous.

XII. FINANCIAL REPORTS

A. Review of Check Listing: Board members reviewed check listings for May 11, 2023 in the amount of \$121,719.77 and for May 25, 2023 in the amount of \$83,824.19.

- B. Budget Narrative/Review of Expenditure Report: L. Wysocki reported that she has no concerns. Based on the current expenditures, L. Wysocki anticipated enough funding to continue to fund the Capital Fund at 2 percent (\$375,225) and any additional funding will be used for instructional supplies. The BOE was in agreement and consensus.
- C. Line Item Transfer – no line item transfers
- D. Insurance Report – not available

XIII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker reported the meeting for June 7 is being postponed.
- B. Long Range Planning – no meeting
- C. Fiscal & Budget – Z. Hayden – no meeting
- D. Teaching & Learning – C. Kuehlewind reported that a meeting is scheduled for June 7 at 5:00 p.m.
- E. Communications & Marketing – M. Luft reported the Communications meeting took place prior to this BOE meeting and the committee viewed the WHS video.
- F. Negotiations – D. Perreault will report in Executive Session
- G. Town Energy Ad Hoc Committee – L. Wysocki reported the committee discussed car charging stations.
- H. LEARN – Z. Hayden will attend on Thursday.
- I. PTO Representatives - M. Luft (Daisy) reported a meeting on June 7; Z. Hayden (WMS) no report, K. Walker (WHS) reported that Lisa Anderson has been actively recruiting members for WHS PTO for next year.

XIV. BOARD OF EDUCATION GOALS

K. Walker, Chair reminded Board members of the board retreat on August 8 at 5:00 p.m. prior to the regular BOE meeting and to submit surveys to Zack prior to graduation. Kim attended the Daisy Play and board members attended sports events.

XV. PERSONNEL

- A. **Professional Appointment(s)** – not at this time
- B. **Non-Certified Resignation(s)** Superintendent Martineau reported the following resignations:
 1. Rebecca Corcoran – Behavior Technician submitted her resignation effective June 14, 2023.
 2. Heather Hosmer – Paraprofessional submitted her resignation effective at the end of this school year.

MOTION by D. Perreault and **SECOND** by Z. Hayden to move to Executive Session at 8:36 p.m. with invited guest, Superintendent Martineau. **Vote unanimous.**

XVI. EXECUTIVE SESSION

- A. Tentative Agreement between Westbrook Board of Education and AFT: Vote Anticipated
Discussion of matters that would result in the disclosure of exempt matters.
Moved back to Regular Session at 8:53 p.m.

MOTION by D. Perreault and **SECOND** by S. Greaves to accept the AFT agreement for July1, 2023 through June 30, 2028 between BOE as presented. **Vote unanimous.**

- XVII. ADJOURN:** **MOTION** by Z. Hayden and **SECOND** by M. Luft to adjourn at 8:55 p.m. **Vote unanimous.**

Respectfully submitted,

Christine Kuhlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

**WESTBROOK BOARD OF EDUCATION
Thursday, July 27, 2023 @ 5:15 p.m.
BOE Special Meeting
Google Meeting**

MINUTES

Members present: Kim Walker, Zachary Hayden, Christine Kuehlewind, Mary Ella Luft, Michelle Palumbo, Don Perreault

Absent: Andrew Miesse, Sally Greaves, Mike Esposito

Also Present: Superintendent Kristina J. Martineau; Ann Burke, Director of Finance Finalist

I. **Call to Order:** Kim Walker, Chair, called the special meeting of July 27, 2023 to order at 5:15 pm.

II. **Director of Finance Search Committee and Process discussion:** Superintendent Martineau briefly described the process.

Motion to move to Executive Session at 5:16 p.m. with invite of Superintendent Martineau and Ann Burke

III. **Executive Session: Personnel Matter**
Discussion of matters that would result in the disclosure of exempt matters.

Move to Regular Session at 5:43 p.m.

IV. **Director of Finance Appointment:**
MOTION by K. Walker and **SECOND** by Z. Hayden to accept the Superintendent's recommendation of Ann Burke as Director of Finance and to give the Superintendent the authority to negotiate the contract. **Vote unanimous.**

V. **Adjournment:** **MOTION** by Z. Hayden and **SECOND** by M. Luft to adjourn at 5:45 p.m. **Vote unanimous.**

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting

ENCLOSURE 2

June 2023 – FINANCIALS/BUDGET NARRATIVE

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/8/2023
From Check: 39539
From Voucher: 1172

To Date: 6/8/2023
To Check: 39593
To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39539	06/08/2023	A.C.E.S.	\$1,087.50	1172	Printed	Expense	<input type="checkbox"/>	<i>Spec. ed. Services</i>	
39540	06/08/2023	ABLENET, INC.	\$530.00	1172	Printed	Expense	<input type="checkbox"/>		
39541	06/08/2023	ADVANCED CORPORATE NETWORKING, INC.	\$8,517.00	1172	Printed	Expense	<input type="checkbox"/>	<i>software renewal</i>	
39542	06/08/2023	ALL WASTE, INC.	\$2,566.71	1172	Printed	Expense	<input type="checkbox"/>	<i>trash removal</i>	
39543	06/08/2023	AMAZON CAPITAL SERVICES	\$7,796.16	1172	Printed	Expense	<input checked="" type="checkbox"/>	<i>Daisy: Fish tank, spool, MS pitching mach. library</i>	
39544	06/08/2023	ATHLETIC TRAINER SOLUTIONS	\$5,040.00	1172	Printed	Expense	<input type="checkbox"/>	<i>MS: fenced. Sevens, library</i>	
39545	06/08/2023	CBS BLOOM'S BUSINESS SYSTEMS, INC.	\$3,131.61	1172	Printed	Expense	<input type="checkbox"/>	<i>athletic trainer spring '23</i>	
39546	06/08/2023	CDWG GOVERNMENT, INC.	\$820.66	1172	Printed	Expense	<input type="checkbox"/>	<i>copier overages</i>	
39547	06/08/2023	CIAC	\$360.00	1172	Printed	Expense	<input type="checkbox"/>		
39548	06/08/2023	CIT TECHNOLOGY FIN SERV., INC.	\$8,376.91	1172	Printed	Expense	<input type="checkbox"/>	<i>copier lease payment</i>	
39549	06/08/2023	COMMON CENTS EMS SUPPLY	\$118.00	1172	Printed	Expense	<input type="checkbox"/>		
39550	06/08/2023	CONNECTICUT MUSIC CO	\$396.90	1172	Printed	Expense	<input type="checkbox"/>		
39551	06/08/2023	CURTIN MOTOR LIVERY SERV.	\$4,557.00	1172	Printed	Expense	<input type="checkbox"/>	<i>spec. ed. transportation</i>	
39552	06/08/2023	DBO-TSG, LLC.	\$2,681.46	1172	Printed	Expense	<input type="checkbox"/>	<i>phone bill</i>	
39553	06/08/2023	DELTA-T GROUP HARTFORD, INC.	\$5,197.50	1172	Printed	Expense	<input type="checkbox"/>	<i>para coverage</i>	
39554	06/08/2023	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$5,735.50	1172	Printed	Expense	<input type="checkbox"/>	<i>grounds maintenance contract</i>	
39555	06/08/2023	DINN BROS	\$449.00	1172	Printed	Expense	<input type="checkbox"/>		
39556	06/08/2023	ENVIRONMENTAL CONSULTING	\$405.00	1172	Printed	Expense	<input type="checkbox"/>		
39557	06/08/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$1,541.13	1172	Printed	Expense	<input type="checkbox"/>	<i>Daisy + MS library books</i>	
39558	06/08/2023	[REDACTED]	\$12,150.00	1172	Printed	Expense	<input type="checkbox"/>	<i>spec. ed. tuition</i>	
39559	06/08/2023	HAWKES GOLF VEHICLES	\$130.00	1172	Printed	Expense	<input type="checkbox"/>		
39560	06/08/2023	HK TRACK	\$200.00	1172	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/8/2023

From Check: 39539

From Voucher: 1172

To Date: 6/8/2023

To Check: 39593

To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39561	06/08/2023	HOME DEPOT	\$345.42	1172	Printed	Expense	<input type="checkbox"/>		
39562	06/08/2023	JENNY SZEWCZYK	\$185.00	1172	Printed	Expense	<input type="checkbox"/>		
39563	06/08/2023	KELLY SERVICES INC.	\$4,637.77	1172	Printed	Expense	<input type="checkbox"/>	sub. coverage	
39564	06/08/2023	KRISTINA MARTINEAU	\$500.00	1172	Printed	Expense	<input type="checkbox"/>		
39565	06/08/2023	LAKESHORE LEARNING MATERIALS	\$1,894.05	1172	Printed	Expense	<input type="checkbox"/>	carpet for prek	
39566	06/08/2023	LANGUAGE LINE SERVICES, INC.	\$17.00	1172	Printed	Expense	<input type="checkbox"/>		
39567	06/08/2023	[REDACTED]	\$10,038.00	1172	Printed	Expense	<input type="checkbox"/>	spec. ed. tuition	
39568	06/08/2023	M.D. STETSON COMPANY INC.	\$451.65	1172	Printed	Expense	<input type="checkbox"/>		
39569	06/08/2023	MARC DUBE	\$52.00	1172	Printed	Expense	<input type="checkbox"/>		
39570	06/08/2023	MICHAEL A. THOMAS	\$116.59	1172	Printed	Expense	<input type="checkbox"/>		
39571	06/08/2023	MMSGGS	\$65.85	1172	Printed	Expense	<input type="checkbox"/>		
39572	06/08/2023	MUTUAL OF OMAHA	\$1,810.36	1172	Printed	Expense	<input type="checkbox"/>	life insurance premium	
39573	06/08/2023	NASSP	\$270.99	1172	Printed	Expense	<input type="checkbox"/>		
39574	06/08/2023	NATIONAL AUTO PARTS	\$53.67	1172	Printed	Expense	<input type="checkbox"/>		
39575	06/08/2023	NEW PRECISION TECHNOLOGY LLC	\$129.03	1172	Printed	Expense	<input type="checkbox"/>		
39576	06/08/2023	PETTY CASH	\$60.25	1172	Printed	Expense	<input type="checkbox"/>		
39577	06/08/2023	PITNEY BOWES	\$342.24	1172	Printed	Expense	<input type="checkbox"/>		
39578	06/08/2023	PITSCO	\$45.00	1172	Printed	Expense	<input type="checkbox"/>		
39579	06/08/2023	ROSIE GERSHMAN	\$292.50	1172	Printed	Expense	<input type="checkbox"/>		
39580	06/08/2023	SAYBROOK HARDWARE	\$490.68	1172	Printed	Expense	<input type="checkbox"/>		
39581	06/08/2023	SAYBROOK PIZZA & RESTAURANT	\$52.25	1172	Printed	Expense	<input type="checkbox"/>		
39582	06/08/2023	SCHOLASTIC, INC.-2	\$4.46	1172	Printed	Expense	<input type="checkbox"/>		
39583	06/08/2023	SCHOOL SPECIALTY	\$1,910.19	1172	Printed	Expense	<input type="checkbox"/>	Daisy - gen office supplies + inst. supplies	

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/8/2023

From Check: 39539

From Voucher: 1172

To Date: 6/8/2023

To Check: 39593

To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39584	06/08/2023	SHOPRITE OF WEST HAVEN	\$652.33	1172	Printed	Expense	<input type="checkbox"/>		
39585	06/08/2023	SOLIANI HEALTH, LLC.	\$1,891.50	1172	Printed	Expense	<input type="checkbox"/>	para coverage	
39586	06/08/2023	SPORTEES LLC.	\$1,545.50	1172	Printed	Expense	<input type="checkbox"/>	MS spirit Tshirts & award	
39587	06/08/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$5,630.49	1172	Printed	Expense	<input type="checkbox"/>	NG supply	
39588	06/08/2023	STEWART'S MUSIC	\$892.20	1172	Printed	Expense	<input type="checkbox"/>	instrument repairs (HS)	
39589	06/08/2023	SUBURBAN STATIONERS	\$70.94	1172	Printed	Expense	<input type="checkbox"/>		
39590	06/08/2023	TARA WINCH	\$75.90	1172	Printed	Expense	<input type="checkbox"/>		
39591	06/08/2023	THE HUNTINGTON NATIONAL BANK	\$12,621.53	1172	Printed	Expense	<input type="checkbox"/>	solar credits	
39592	06/08/2023	YVONNE REYNOLDS	\$37.14	1172	Printed	Expense	<input type="checkbox"/>		
39593	06/08/2023	ZELEK ELECTRIC	\$656.06	1172	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$119,626.58						
End of Report									

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/22/2023

From Check: 39594

From Voucher: 1178

To Date: 6/22/2023

To Check: 39653

To Voucher: 1178

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39594	06/22/2023	ACORN-BERNIER ELECTRIC	\$1,145.00	1178	Printed	Expense	<input type="checkbox"/>		
39595	06/22/2023	ADP, INC	\$3,032.23	1178	Printed	Expense	<input type="checkbox"/>		
39596	06/22/2023	ALLSTON SUPPLY CO., INC.	\$197.92	1178	Printed	Expense	<input type="checkbox"/>		
39597	06/22/2023	AMAZON CAPITAL SERVICES	\$2,465.60	1178	Printed	Expense	<input type="checkbox"/>		
39598	06/22/2023	BIGGER FASTER STRONGER	\$76.68	1178	Printed	Expense	<input type="checkbox"/>		
39599	06/22/2023	CAROLINA BIOLOGICAL SUPPLY CO.	\$1,398.18	1178	Printed	Expense	<input type="checkbox"/>		
39600	06/22/2023	CBS THERAPY	\$6,816.00	1178	Printed	Expense	<input type="checkbox"/>		
39601	06/22/2023	CHESHIRE FITNESS ZONE, LLC.	\$1,375.00	1178	Printed	Expense	<input type="checkbox"/>		
39602	06/22/2023	CIAC	\$475.00	1178	Printed	Expense	<input type="checkbox"/>		
39603	06/22/2023	CITIZENS BANK-MASTERCARD	\$1,454.75	1178	Printed	Expense	<input type="checkbox"/>		
39604	06/22/2023	COMMERCIAL BANKING	\$67.66	1178	Printed	Expense	<input type="checkbox"/>		
39605	06/22/2023	COMMON CENTS EMS SUPPLY	\$128.63	1178	Printed	Expense	<input type="checkbox"/>		
39606	06/22/2023	CONNECTICUT MUSIC CO	\$335.00	1178	Printed	Expense	<input type="checkbox"/>		
39607	06/22/2023	CRUTCHFIELD	\$949.05	1178	Printed	Expense	<input type="checkbox"/>		
39608	06/22/2023	CURTIN MOTOR LIVERY SERV.	\$1,760.00	1178	Printed	Expense	<input type="checkbox"/>		
39609	06/22/2023	DELTA-T GROUP HARTFORD, INC.	\$2,983.75	1178	Printed	Expense	<input type="checkbox"/>		
39610	06/22/2023	DINN BROS	\$423.70	1178	Printed	Expense	<input type="checkbox"/>		
39611	06/22/2023	EZS SOFTWARE, INC.	\$90.00	1178	Printed	Expense	<input type="checkbox"/>		
39612	06/22/2023	FRONTIER	\$771.13	1178	Printed	Expense	<input type="checkbox"/>		
39613	06/22/2023	GRAINGER, INC	\$448.82	1178	Printed	Expense	<input type="checkbox"/>		
39614	06/22/2023	GROVE GARDENS	\$1,368.00	1178	Printed	Expense	<input type="checkbox"/>		
39615	06/22/2023	HEALTH ED CO.	\$1,040.91	1178	Printed	Expense	<input type="checkbox"/>		
39616	06/22/2023	HIGHLAND WOODWORKING	\$86.98	1178	Printed	Expense	<input type="checkbox"/>		

Daisy hvac motor controller
Payroll Services
Ms science supplies
para coverage
Spec. ed. services
Spec. ed. transportation
para coverage
athletics and grad., awards
ms health supplies

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/22/2023
From Check: 39594
From Voucher: 1178

To Date: 6/22/2023
To Check: 39653
To Voucher: 1178

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39617	06/22/2023	INFINITY MUSIC THERAPY SERVICES	\$375.00	1178	Printed	Expense	<input type="checkbox"/>		
39618	06/22/2023	J.W. PEPPER & SON INC.	\$64.98	1178	Printed	Expense	<input type="checkbox"/>		
39619	06/22/2023	KELLY SERVICES INC.	\$3,963.70	1178	Printed	Expense	<input type="checkbox"/>		
39620	06/22/2023	KIDDIE KABZ, LLC.	\$5,200.00	1178	Printed	Expense	<input type="checkbox"/>		
39621	06/22/2023	KRISTINA MARTINEAU	\$127.98	1178	Printed	Expense	<input type="checkbox"/>		
39622	06/22/2023	M & J BUS, INC.	\$33,153.55	1178	Printed	Expense	<input type="checkbox"/>		
39623	06/22/2023	M.D. STETSON COMPANY INC.	\$1,139.34	1178	Printed	Expense	<input type="checkbox"/>		
39624	06/22/2023	MAKEMYNEWSPAPER.COM INC.	\$245.57	1178	Printed	Expense	<input type="checkbox"/>		
39625	06/22/2023	N.E.LEAGUE OF MIDDLE SCHO	\$350.00	1178	Printed	Expense	<input type="checkbox"/>		
39626	06/22/2023	NAT'L ASSN EL SCH PRIN	\$1,334.00	1178	Printed	Expense	<input type="checkbox"/>		
39627	06/22/2023	[REDACTED]	\$9,130.00	1178	Printed	Expense	<input type="checkbox"/>		
39628	06/22/2023	NEW ENGLAND CENTER FOR HEARING REHAB	\$199.00	1178	Printed	Expense	<input type="checkbox"/>		
39629	06/22/2023	PEARSON CLINICAL ASSESSMENT	\$460.66	1178	Printed	Expense	<input type="checkbox"/>		
39630	06/22/2023	[REDACTED]	\$1,711.00	1178	Printed	Expense	<input type="checkbox"/>		
39631	06/22/2023	S&S WORLDWIDE	\$3,001.12	1178	Printed	Expense	<input type="checkbox"/>		
39632	06/22/2023	SAYBROOK HARDWARE	\$95.46	1178	Printed	Expense	<input type="checkbox"/>		
39633	06/22/2023	SAYBROOK PIZZA & RESTAURANT	\$239.00	1178	Printed	Expense	<input type="checkbox"/>		
39634	06/22/2023	SCHOOL NURSE SUPPLY, INC	\$703.58	1178	Printed	Expense	<input type="checkbox"/>		
39635	06/22/2023	SCHOOL SPECIALTY	\$656.92	1178	Printed	Expense	<input type="checkbox"/>		
39636	06/22/2023	SOLIANT HEALTH, LLC.	\$1,576.25	1178	Printed	Expense	<input type="checkbox"/>		
39637	06/22/2023	SOUTHERN CT DIAMOND CLUB	\$410.00	1178	Printed	Expense	<input type="checkbox"/>		
39638	06/22/2023	SOUTHERN CT GAS CO	\$3,921.65	1178	Printed	Expense	<input type="checkbox"/>		
39639	06/22/2023	SPORTEES LLC.	\$320.00	1178	Printed	Expense	<input type="checkbox"/>		

subst tutor

spec. ed. transportation

late buses, Vinal/Voaf, field trips

athletics

custodial supplies

membership

spec. ed. tuition

spec. ed. tuition

MS + HS P.E supplies

para coverage

NG "generation"

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/22/2023

From Check: 39594

From Voucher: 1178

To Date: 6/22/2023

To Check: 39653

To Voucher: 1178

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39640	06/22/2023	STADIUM SYSTEMS	\$1,345.00	1178	Printed	Expense	<input type="checkbox"/>	MS athletics, HS athletics	
39641	06/22/2023	STEWART'S MUSIC	\$2,652.40	1178	Printed	Expense	<input type="checkbox"/>	MS instruments, HS repairs	
39642	06/22/2023	SUBURBAN STATIONERS	\$1,074.00	1178	Printed	Expense	<input type="checkbox"/>	office desk chairs (4)	
39643	06/22/2023	TAYLOR RENTAL	\$858.50	1178	Printed	Expense	<input type="checkbox"/>		
39644	06/22/2023	TECHNIQUE PRINTERS	\$425.00	1178	Printed	Expense	<input type="checkbox"/>		
39645	06/22/2023	THE MATH LEARNING CENTER	\$1,783.08	1178	Printed	Expense	<input type="checkbox"/>	Daisy math supplies	
39646	06/22/2023	THE WRITING REVOLUTION, INC.	\$1,000.00	1178	Printed	Expense	<input type="checkbox"/>	MS pd	
39647	06/22/2023	UPPER STORY LLC.	\$552.14	1178	Printed	Expense	<input type="checkbox"/>		
39648	06/22/2023	VERIZON WIRELESS	\$244.78	1178	Printed	Expense	<input type="checkbox"/>		
39649	06/22/2023	VEX ROBOTICS, INC.	\$2,638.17	1178	Printed	Expense	<input type="checkbox"/>	HS robotics	
39650	06/22/2023	WESTBROOK PIZZA	\$459.75	1178	Printed	Expense	<input type="checkbox"/>		
39651	06/22/2023	WOODWIND & BRASSWIND	\$2,110.00	1178	Printed	Expense	<input type="checkbox"/>	HS instruments	
39652	06/22/2023	YELLOW FARMHOUSE EDUCATION CENTER	\$25.00	1178	Printed	Expense	<input type="checkbox"/>		
39653	06/22/2023	YVONNE REYNOLDS	\$17.69	1178	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$112,454.26

End of Report

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/29/2023
From Check: 39654
From Voucher: 1182

To Date: 6/29/2023
To Check: 39690
To Voucher: 1182

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39654	06/29/2023	A.C.E.S.	\$2,475.00	1182	Printed	Expense	<input type="checkbox"/>	spec. ed. services	
39655	06/29/2023	ADVANCED POWER SERVICES, LLC.	\$4,810.00	1182	Printed	Expense	<input type="checkbox"/>	Fire pump repair	
39656	06/29/2023	ALL WASTE, INC.	\$2,842.45	1182	Printed	Expense	<input type="checkbox"/>	trash removal	
39657	06/29/2023	CABE, INC.	\$1,360.00	1182	Printed	Expense	<input type="checkbox"/>	policy services	
39658	06/29/2023	CIT TECHNOLOGY FIN SERV., INC.	\$8,376.91	1182	Printed	Expense	<input type="checkbox"/>	copier lease agreement	
39659	06/29/2023	CLINTON SPORT SHOP	\$54.00	1182	Printed	Expense	<input type="checkbox"/>		
39660	06/29/2023	CONN.WATER CO.	\$1,108.08	1182	Printed	Expense	<input type="checkbox"/>	water usage + testing fees	
39661	06/29/2023	DEBOW MECHANICAL SERVICES	\$5,680.00	1182	Printed	Expense	<input type="checkbox"/>	bearing assembly (MS), greenhouse	
39662	06/29/2023	DELTA-T GROUP HARTFORD, INC.	\$707.85	1182	Printed	Expense	<input type="checkbox"/>	water supply repair,	
39663	06/29/2023	EB EXTERMINATING CO.	\$113.00	1182	Printed	Expense	<input type="checkbox"/>		
39664	06/29/2023	ELECTRICAL WHOLESALERS	\$86.04	1182	Printed	Expense	<input type="checkbox"/>		
39665	06/29/2023	ELEVATE YOUR CLASSROOM LLC.	\$550.00	1182	Printed	Expense	<input type="checkbox"/>		
39666	06/29/2023	INFINITY MUSIC THERAPY SERVICES	\$75.00	1182	Printed	Expense	<input type="checkbox"/>		
39667	06/29/2023	KELLY SERVICES INC.	\$691.14	1182	Printed	Expense	<input type="checkbox"/>		
39668	06/29/2023	KIDDIE KABZ, LLC.	\$5,200.00	1182	Printed	Expense	<input type="checkbox"/>	spec. ed. transportation	
39669	06/29/2023	M.D. STETSON COMPANY INC.	\$1,946.25	1182	Printed	Expense	<input type="checkbox"/>	custodial supplies	
39670	06/29/2023	MARC DUBE	\$33.79	1182	Printed	Expense	<input type="checkbox"/>		
39671	06/29/2023	MICHAEL A. THOMAS	\$233.10	1182	Printed	Expense	<input type="checkbox"/>		
39672	06/29/2023	MJ DALY	\$475.00	1182	Printed	Expense	<input type="checkbox"/>		
39673	06/29/2023	MONOFLO SEPTIC TANK CO.	\$8,335.00	1182	Printed	Expense	<input type="checkbox"/>	septic pumping	
39674	06/29/2023	MUTUAL OF OMAHA	\$1,737.02	1182	Printed	Expense	<input type="checkbox"/>	life insurance premium	
39675	06/29/2023	NYMAN JEWELERS	\$125.00	1182	Printed	Expense	<input type="checkbox"/>		
39676	06/29/2023	PATRICK COLQUHOUN	\$25.00	1182	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/29/2023
From Check: 39654
From Voucher: 1182

To Date: 6/29/2023
To Check: 39690
To Voucher: 1182

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39677	06/29/2023	PAYROLL	\$365,726.11	1182	Printed	Expense	<input type="checkbox"/>		
39678	06/29/2023	PETTY CASH	\$145.14	1182	Printed	Expense	<input type="checkbox"/>		
39679	06/29/2023	RE-DESIGN-CT	\$4,300.00	1182	Printed	Expense	<input type="checkbox"/>		wall + door installation (Daisy)
39680	06/29/2023	SAYBROOK HARDWARE	\$183.24	1182	Printed	Expense	<input type="checkbox"/>		
39681	06/29/2023	SCHOOL OUTFITTERS	\$353.88	1182	Printed	Expense	<input type="checkbox"/>		
39682	06/29/2023	SHIPMAN & GOODWIN	\$4,321.00	1182	Printed	Expense	<input type="checkbox"/>		legal fees
39683	06/29/2023	SOLIANT HEALTH, LLC.	\$691.13	1182	Printed	Expense	<input type="checkbox"/>		
39684	06/29/2023	SPORTEES LLC.	\$180.00	1182	Printed	Expense	<input type="checkbox"/>		
39685	06/29/2023	STADIUM SYSTEMS	\$1,553.00	1182	Printed	Expense	<input type="checkbox"/>		us uniforms
39686	06/29/2023	SUBURBAN STATIONERS	\$447.85	1182	Printed	Expense	<input type="checkbox"/>		
39687	06/29/2023	SWEETWATER	\$2,196.45	1182	Printed	Expense	<input type="checkbox"/>		us instrument.
39688	06/29/2023	TAYLOR RENTAL	\$165.31	1182	Printed	Expense	<input type="checkbox"/>		
39689	06/29/2023	WALMART - CAPITAL ONE	\$651.79	1182	Printed	Expense	<input type="checkbox"/>		
39690	06/29/2023	WILLIAM GOMBOS	\$315.07	1182	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$428,269.60

End of Report

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/30/2023
From Check: 39691
From Voucher: 1187

To Date: 6/30/2023
To Check: 39729
To Voucher: 1187

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39691	06/30/2023	ADP, INC	\$1,796.48	1187	Printed	Expense	<input type="checkbox"/>	payroll	
39692	06/30/2023	AIR GAS USA, LLC.	\$3,128.82	1187	Printed	Expense	<input type="checkbox"/>	welding supplies	
39693	06/30/2023	ALLSTON SUPPLY CO., INC.	\$883.34	1187	Printed	Expense	<input type="checkbox"/>		
39694	06/30/2023	AMAZON CAPITAL SERVICES	\$6,734.50	1187	Printed	Expense	<input type="checkbox"/>	MS: Science, English, health, math, & general supplies	
39695	06/30/2023	AUTOMATED BLDG SYSTEMS	\$190.00	1187	Printed	Expense	<input type="checkbox"/>		
39696	06/30/2023	CITIZENS BANK-MASTERCARD	\$1,212.70	1187	Printed	Expense	<input type="checkbox"/>	indeed + boc refreshments	
39697	06/30/2023	CONN.WATER CO.	\$763.96	1187	Printed	Expense	<input type="checkbox"/>		
39698	06/30/2023	DALENE FLOORING	\$7,925.00	1187	Printed	Expense	<input type="checkbox"/>	gym floor cleaners/finisher	
39699	06/30/2023	DBO-TSG, LLC.	\$2,633.56	1187	Printed	Expense	<input type="checkbox"/>	phone bill	
39700	06/30/2023	DEMCO	\$730.76	1187	Printed	Expense	<input type="checkbox"/>		
39701	06/30/2023	ENCORE FIRE PROTECTION	\$1,871.20	1187	Printed	Expense	<input type="checkbox"/>	kitchen suppression inspection & extinguishers	
39702	06/30/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$975.47	1187	Printed	Expense	<input type="checkbox"/>		
39703	06/30/2023	HAWKES GOLF VEHICLES	\$880.00	1187	Printed	Expense	<input type="checkbox"/>		
39704	06/30/2023	HEALTH ED CO.	\$1,040.91	1187	Printed	Expense	<input type="checkbox"/>	health supplies (MS)	
39705	06/30/2023	HOME DEPOT	\$293.20	1187	Printed	Expense	<input type="checkbox"/>		
39706	06/30/2023	JOHNSON CONTROLS	\$1,255.00	1187	Printed	Expense	<input type="checkbox"/>	inspections	
39707	06/30/2023	KAREN SCHUMANN	\$155.88	1187	Printed	Expense	<input type="checkbox"/>		
39708	06/30/2023	KELLY SERVICES INC.	\$138.60	1187	Printed	Expense	<input type="checkbox"/>		
39709	06/30/2023	LAKESHORE LEARNING MATERIALS	\$205.85	1187	Printed	Expense	<input type="checkbox"/>		
39710	06/30/2023	LANGUAGE LINE SERVICES, INC.	\$22.10	1187	Printed	Expense	<input type="checkbox"/>		
39711	06/30/2023	M & J BUS, INC.	\$6,422.24	1187	Printed	Expense	<input type="checkbox"/>	late buses, pre-k-mid day, spec.ed.	
39712	06/30/2023	M.D. STETSON COMPANY INC.	\$2,297.50	1187	Printed	Expense	<input type="checkbox"/>	floor finish/carpet cleaner	
39713	06/30/2023	[REDACTED]	\$4,565.00	1187	Printed	Expense	<input type="checkbox"/>	spec.ed. tuition	

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/30/2023
From Check: 39691
From Voucher: 1187

To Date: 6/30/2023
To Check: 39729
To Voucher: 1187

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39714	06/30/2023	PLAQUEMAKER.COM, INC.	\$167.00	1187	Printed	Expense	<input type="checkbox"/>		
39715	06/30/2023	PMRESOURCES, LLC	\$20,865.45	1187	Printed	Expense	<input type="checkbox"/>		
39716	06/30/2023	[REDACTED]	\$2,117.00	1187	Printed	Expense	<input type="checkbox"/>		
39717	06/30/2023	RIDGEFIELD SUPPLY CO.	\$372.14	1187	Printed	Expense	<input type="checkbox"/>		
39718	06/30/2023	SAFETY MATTERS, LLC	\$22,000.00	1187	Printed	Expense	<input type="checkbox"/>		
39719	06/30/2023	SCHOOL SPECIALTY	\$1,040.74	1187	Printed	Expense	<input type="checkbox"/>		
39720	06/30/2023	SHERWIN WILLIAMS	\$111.16	1187	Printed	Expense	<input type="checkbox"/>		
39721	06/30/2023	SHOPRITE OF WEST HAVEN	\$231.18	1187	Printed	Expense	<input type="checkbox"/>		
39722	06/30/2023	SPORTEES LLC.	\$40.00	1187	Printed	Expense	<input type="checkbox"/>		
39723	06/30/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$2,678.13	1187	Printed	Expense	<input type="checkbox"/>		
39724	06/30/2023	SUBURBAN STATIONERS	\$932.85	1187	Printed	Expense	<input type="checkbox"/>		
39725	06/30/2023	SWEETWATER	\$2,196.45	1187	Printed	Expense	<input type="checkbox"/>		
39726	06/30/2023	TAYLOR RENTAL	\$337.08	1187	Printed	Expense	<input type="checkbox"/>		
39727	06/30/2023	TK ELEVATOR CORPORATION	\$6,480.00	1187	Printed	Expense	<input type="checkbox"/>		
39728	06/30/2023	UPS	\$22.47	1187	Printed	Expense	<input type="checkbox"/>		
39729	06/30/2023	WILSON LANGUAGE TRAINING	\$1,520.00	1187	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$107,233.72						

End of Report

☐ Metal Shop unit
☐ spec ed. tuition
☐ All Hazards planning & chemical hygiene officer
☐ Math supplies, Foss refills (Science)
☐
☐ MG "Supply"
☐ time clock & C.D. supplies
☐ MS instrument.
☐
☐ MS chair lift repairs
☐
☐ FUN Hub subscription

Westbrook Public Schools

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 6/30/2023

From Check: 39755

From Voucher: 1189

To Date: 6/30/2023

To Check: 39762

To Voucher: 1189

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39755	06/30/2023	AIR GAS USA, LLC.	\$14,504.38	1189	Printed	Expense	<input type="checkbox"/>	<i>welding room supplies</i>	
39756	06/30/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$2,612.14	1189	Printed	Expense	<input type="checkbox"/>	<i>HS library books</i>	
39757	06/30/2023	NIGHTLOCK	\$6,141.57	1189	Printed	Expense	<input type="checkbox"/>	<i>security blinds</i>	
39758	06/30/2023	RNB ENTERPRISES, INC.	\$2,999.70	1189	Printed	Expense	<input type="checkbox"/>	<i>software renewal</i>	
39759	06/30/2023	SAV-MOR COOLING AND HEATING, INC	\$320.25	1189	Printed	Expense	<input type="checkbox"/>		
39760	06/30/2023	SAYBROOK HARDWARE	\$731.32	1189	Printed	Expense	<input type="checkbox"/>		
39761	06/30/2023	SCHOLASTIC, INC.-2	\$1,390.15	1189	Printed	Expense	<input type="checkbox"/>	<i>classroom reading library</i>	
39762	06/30/2023	SCHOOL SPECIALTY	\$165.85	1189	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$28,865.36

End of Report

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GEN FUND AP 211170114

From Date:
From Check: 39802
From Voucher:

To Date:
To Check: 39809
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39802	06/30/2023	AIR GAS USA, LLC.	\$6,284.70	1191	Printed	Expense	<input type="checkbox"/>	wedding room supplies	
39803	06/30/2023	BRAIN POP	\$7,747.00	1191	Printed	Expense	<input type="checkbox"/>	software renewal	
39804	06/30/2023	CONN.WATER CO.	\$771.88	1191	Printed	Expense	<input type="checkbox"/>		
39805	06/30/2023	INTEGRATED SYSTEMS SERVICES	\$362.50	1191	Printed	Expense	<input type="checkbox"/>		
39806	06/30/2023	JOHNSON CONTROLS	\$211.82	1191	Printed	Expense	<input type="checkbox"/>		
39807	06/30/2023	MJ DALY	\$386.00	1191	Printed	Expense	<input type="checkbox"/>		
39808	06/30/2023	SOUTHERN CT GAS CO	\$3,427.89	1191	Printed	Expense	<input type="checkbox"/>	NG "generation	
39809	06/30/2023	SUBURBAN STATIONERS	\$1,179.52	1191	Printed	Expense	<input type="checkbox"/>	classroom seating (MS)	
Total Amount:			\$20,371.31						
End of Report									

☐ welding room supplies
☐ software renewal
☐
☐
☐
☐
☐ NG "generation
☐ classroom seating (MS)

Budget Narrative
Almost Year End 2022-23

I have not reconciled our expenditures with the Town yet.

Acting on the consensus of the Board in May 2023, I anticipate there will be 2% of the allowable surplus (\$375,226) sent to the capital fund. Due to commitments made in June, actual year end is delayed a few weeks.

Salary Accounts- There were many factors affecting the salary lines in 22-23: Positions not filled or unfilled (3 World Language teachers, paraprofessionals, and the tech support position only part-time, for example), Positions not budgeted, (EL, Math tutors, the hiring of in-house substitutes an increase in homebound instruction), contractual changes (salary change mid-year for MS principal, for example) and 3 unpaid maternity leaves. There were also new hires with lower wages than the previous employee, (2 teachers, new para professionals). The year ended with an overall balance of **\$108,430.95. There should be no further adjustments to these lines.**

Benefits – While there was a small balance in Social Security/Medicare costs, due to lower or lack of wages, an overall deficit of **\$88,941.67** is due to the health premium coming in higher than budgeted, and contractual changes to the pension contributions after the budget had been developed. **There should be no further adjustments to these lines.**

Purchased Services- Professional Services – There are a few outstanding invoices in tech.services and special education, but an **overall balance is anticipated.**

Building Services-There are several items still encumbered; waiting for work to be completed. Electrical work for the welding lab, bleacher repair work (HS and MS), wheelchair lift repairs (MS), etc. **An overall deficit is anticipated.**

Purchased Services – **There is an overall balance of \$6,593.2.** Advertising was extremely high, only to be offset by fewer conference/travel expenses and lower than budgeted dues and fees expenses (especially from central office) **There should be no further adjustments to these lines.**

Transportation- **An overall balance is anticipated,** however, we discovered we had missed a March payment to M&J for regular transportation and those invoices will be paid the second week of August. The balance should be approximately \$40,000.

Tuition- **There is an overall balance of \$329,999.73** primarily due to special education; variances in placements and students budgeted vs. actual expenses. There was a slight deficit in Magnet school tuition. **There should be no further adjustments to these lines.**

Supplies- While there are many backordered instructional supplies (science mobile lab, Foss kit replacements, art room supplies, music supplies, classroom leveled libraries, etc.), balances and deficits throughout all departments occurred. **An approximately \$54,400 balance is anticipated.**

Properties (equipment)- **A deficit of approximately \$56,852** is due to the purchase of additional welding lab equipment beyond grant approved items and some MS computer equipment still on backorder.

Westbrook Public Schools

Financial Statement For the Period 07/01/2022 through 06/30/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Salaries							
All Wages (+)	\$11,519,898.83	\$11,411,467.88	\$11,411,467.88	\$108,430.95	\$0.00	\$108,430.95	0.9%
Sub-total : Salaries	\$11,519,898.83	\$11,411,467.88	\$11,411,467.88	\$108,430.95	\$0.00	\$108,430.95	0.9%
Benefits							
All Benefits (+)	\$3,036,137.81	\$3,125,079.48	\$3,125,079.48	(\$88,941.67)	\$0.00	(\$88,941.67)	-2.9%
Sub-total : Benefits	\$3,036,137.81	\$3,125,079.48	\$3,125,079.48	(\$88,941.67)	\$0.00	(\$88,941.67)	2.9%
Professional Services							
Professional Services (+)	\$821,626.64	\$714,319.76	\$714,319.76	\$107,306.88	\$7,811.98	\$99,494.90	12.1%
Sub-total : Professional Services	\$821,626.64	\$714,319.76	\$714,319.76	\$107,306.88	\$7,811.98	\$99,494.90	12.1%
Purch. Services- BLDG							
Bldg Services (+)	\$401,638.00	\$394,509.61	\$394,509.61	\$7,128.39	\$87,007.16	(\$79,878.77)	-19.9%
Sub-total : Purch. Services- BLDG	\$401,638.00	\$394,509.61	\$394,509.61	\$7,128.39	\$87,007.16	(\$79,878.77)	19.9%
Transportation							
Transportation Services (+)	\$832,755.32	\$772,686.25	\$772,686.25	\$60,069.07	\$5.00	\$60,064.07	7.2%
Sub-total : Transportation	\$832,755.32	\$772,686.25	\$772,686.25	\$60,069.07	\$5.00	\$60,064.07	7.2%
Purchased Services							
Other Services (+)	\$135,907.34	\$129,314.07	\$129,314.07	\$6,593.27	\$0.00	\$6,593.27	4.9%
Sub-total : Purchased Services	\$135,907.34	\$129,314.07	\$129,314.07	\$6,593.27	\$0.00	\$6,593.27	4.9%
Tuition							
All Tuitions (+)	\$813,700.00	\$483,700.27	\$483,700.27	\$329,999.73	\$0.00	\$329,999.73	40.6%
Sub-total : Tuition	\$813,700.00	\$483,700.27	\$483,700.27	\$329,999.73	\$0.00	\$329,999.73	40.6%
Supplies							
All Supplies (+)	\$996,039.24	\$919,626.65	\$919,626.65	\$76,412.59	\$22,012.23	\$54,400.36	5.5%
Sub-total : Supplies	\$996,039.24	\$919,626.65	\$919,626.65	\$76,412.59	\$22,012.23	\$54,400.36	5.5%
Property							
Equipment (+)	\$203,576.72	\$202,191.82	\$202,191.82	\$1,384.90	\$58,237.67	(\$56,852.77)	-27.9%

Operating Statement with Encumbrance

Westbrook Public Schools

Financial Statement For the Period 07/01/2022 through 06/30/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$203,576.72	\$202,191.82	\$202,191.82	\$1,384.90	\$58,237.67	(\$56,852.77)	27.9%
Total : EXPENSES	\$18,761,279.90	\$18,152,895.79	\$18,152,895.79	\$608,384.11	\$175,074.04	\$433,310.07	2.3%
NET ADDITION/(DEFICIT)	\$18,761,279.90	\$18,152,895.79	\$18,152,895.79	\$608,384.11	\$175,074.04	\$433,310.07	2.3%

End of Report

Operating Statement with Encumbrance

Printed: 07/28/2023 4:20:42 PM

Report: rptGLOperatingStatementwithEnc

2021.4.45

Page: 2

July 2023 – FINANCIALS/BUDGET NARRATIVE

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 07/13/2023

From Check:

From Voucher: 1000

To Date: 07/13/2023

To Check:

To Voucher: 1000

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39730	07/13/2023	AMAZON CAPITAL SERVICES	\$43.53	1000	Printed	Expense	<input type="checkbox"/>		
39731	07/13/2023	ASCD	\$59.00	1000	Printed	Expense	<input type="checkbox"/>		
39732	07/13/2023	CABE, INC.	\$7,187.00	1000	Printed	Expense	<input type="checkbox"/>		<i>does a policy renewal</i>
39733	07/13/2023	CAS	\$675.00	1000	Printed	Expense	<input type="checkbox"/>		
39734	07/13/2023	CBS THERAPY	\$3,108.00	1000	Printed	Expense	<input type="checkbox"/>		<i>summer school para coverage</i>
39735	07/13/2023	CMC NEPTUNE LLC	\$1,800.00	1000	Printed	Expense	<input type="checkbox"/>		<i>software renewal HS</i>
39736	07/13/2023	COOPERATIVE ED SERVICES	\$668.00	1000	Printed	Expense	<input type="checkbox"/>		<i>CT Reap renewal</i>
39737	07/13/2023	CSMI	\$440.00	1000	Printed	Expense	<input type="checkbox"/>		
39738	07/13/2023	CT DEPT OF ENVIRONMENTAL PROTECTION	\$555.00	1000	Printed	Expense	<input type="checkbox"/>		
39739	07/13/2023	DIGITAL BACKOFFICE	\$11,580.00	1000	Printed	Expense	<input type="checkbox"/>		<i>Fiber optic to Daisy</i>
39740	07/13/2023	EAST RIVER OIL CO.,INC.	\$42,204.50	1000	Printed	Expense	<input type="checkbox"/>		<i>diesel fuel for buses</i>
39741	07/13/2023	J.W. PEPPER & SON INC.	\$434.23	1000	Printed	Expense	<input type="checkbox"/>		
39742	07/13/2023	JOHNSON CONTROLS	\$8,551.00	1000	Printed	Expense	<input type="checkbox"/>		<i>fire alarm panel HS + MS</i>
39743	07/13/2023	KRISTINA MARTINEAU	\$500.00	1000	Printed	Expense	<input type="checkbox"/>		
39744	07/13/2023	N.E.LEAGUE OF MIDDLE SCHO	\$325.00	1000	Printed	Expense	<input type="checkbox"/>		
39745	07/13/2023	NATIONAL ASSOC OF SCHOOL PSYCHOLOGISTS	\$230.00	1000	Printed	Expense	<input type="checkbox"/>		
39746	07/13/2023	NATIONAL AUTO PARTS	\$30.32	1000	Printed	Expense	<input type="checkbox"/>		
39747	07/13/2023	NEACAC	\$25.00	1000	Printed	Expense	<input type="checkbox"/>		
39748	07/13/2023	PROJECT GENESIS	\$754.00	1000	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. summer programming</i>
39749	07/13/2023	REBECCA CORCORAN	\$56.03	1000	Printed	Expense	<input type="checkbox"/>		
39750	07/13/2023	SHERWIN WILLIAMS	\$68.32	1000	Printed	Expense	<input type="checkbox"/>		
39751	07/13/2023	TPC ASSOCIATES INC	\$3,180.00	1000	Printed	Expense	<input type="checkbox"/>		<i>fire alarm panel Daisy</i>
39752	07/13/2023	USI CONSULTING GROUP	\$750.00	1000	Printed	Expense	<input type="checkbox"/>		<i>GASB 75 report</i>

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 07/13/2023

To Date: 07/13/2023

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39753	07/13/2023	VALLEY SHORE YMCA	\$2,030.00	1000	Printed	Expense	<input type="checkbox"/>		
39754	07/13/2023	WESTBROOK RECREATION DEPT.	\$11,692.00	1000	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$96,945.93						
End of Report									

> summer programs

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 7/20/2023
From Check: 39763
From Voucher: 1002

To Date: 7/20/2023
To Check: 39801
To Voucher: 1002

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39763	07/20/2023	ACCO BRANDS DIRECT	\$45.00	1002	Printed	Expense	<input type="checkbox"/>		
39764	07/20/2023	AMAZON CAPITAL SERVICES	\$1,982.37	1002	Printed	Expense	<input checked="" type="checkbox"/>		
39765	07/20/2023	AMERICAN CHORAL DIRECTORS ASSN.	\$125.00	1002	Printed	Expense	<input type="checkbox"/>		
39766	07/20/2023	AMSCO SCHOOL PUBLICATIONS	\$893.01	1002	Printed	Expense	<input type="checkbox"/>		
39767	07/20/2023	CAS	\$5,200.00	1002	Printed	Expense	<input type="checkbox"/>		
39768	07/20/2023	CASP	\$75.00	1002	Printed	Expense	<input type="checkbox"/>		
39769	07/20/2023	COMMERCIAL BANKING	\$61.12	1002	Printed	Expense	<input type="checkbox"/>		
39770	07/20/2023	DELTA-T GROUP HARTFORD, INC.	\$2,351.25	1002	Printed	Expense	<input type="checkbox"/>		
39771	07/20/2023	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$5,735.50	1002	Printed	Expense	<input type="checkbox"/>		
39772	07/20/2023	EASTCONN	\$2,000.00	1002	Printed	Expense	<input type="checkbox"/>		
39773	07/20/2023	EASY WAY SAFETY SERVICES	\$440.00	1002	Printed	Expense	<input type="checkbox"/>		
39774	07/20/2023	eCHALK, INC.	\$7,425.00	1002	Printed	Expense	<input type="checkbox"/>		
39775	07/20/2023	EVERYDAY SPEECH, LLC	\$399.99	1002	Printed	Expense	<input type="checkbox"/>		
39776	07/20/2023	FRONTIER	\$761.14	1002	Printed	Expense	<input type="checkbox"/>		
39777	07/20/2023	FRONTLINE TECHNOLOGIES GROUP LLC	\$6,454.70	1002	Printed	Expense	<input type="checkbox"/>		
39778	07/20/2023	INFOBASE PUBLISHING	\$1,031.74	1002	Printed	Expense	<input type="checkbox"/>		
39779	07/20/2023	INSECT LORE	\$78.56	1002	Printed	Expense	<input type="checkbox"/>		
39780	07/20/2023	LEARNING ALLY	\$2,849.05	1002	Printed	Expense	<input type="checkbox"/>		
39781	07/20/2023	M & J BUS, INC.	\$30,711.84	1002	Printed	Expense	<input type="checkbox"/>		
39782	07/20/2023	MICHAEL A. THOMAS	\$91.44	1002	Printed	Expense	<input type="checkbox"/>		
39783	07/20/2023	MMSGGS	\$738.60	1002	Printed	Expense	<input type="checkbox"/>		
39784	07/20/2023	NATIONAL ASSN FOR MUSIC EDUCATION	\$280.00	1002	Printed	Expense	<input type="checkbox"/>		

*Daisy: math, office, spec. ed.
MS: bus, HS: athletics, bus spec. ed.*

membership

summer school parat/covrage

grounds maintenance

summer PT services

annual software renewal

substitute software

its software

software renewal

summer school transport.

Westbrook Public Schools

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 7/20/2023
From Check: 39763
From Voucher: 1002

To Date: 7/20/2023
To Check: 39801
To Voucher: 1002

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
39785	07/20/2023	PAR INC.	\$509.98	1002	Printed	Expense	<input type="checkbox"/>		
39786	07/20/2023	PEARSON CLINICAL ASSESSMENT	\$983.25	1002	Printed	Expense	<input type="checkbox"/>		
39787	07/20/2023	POWERSCHOOL GROUP, LLC	\$3,147.50	1002	Printed	Expense	<input type="checkbox"/>		
39788	07/20/2023	QBS LLC.	\$40.00	1002	Printed	Expense	<input type="checkbox"/>		
39789	07/20/2023	RIVERSIDE INSIGHTS	\$1,466.10	1002	Printed	Expense	<input type="checkbox"/>		
39790	07/20/2023	ROBOTICS EDUCATION & COMPETITION	\$200.00	1002	Printed	Expense	<input type="checkbox"/>		
39791	07/20/2023	SAV-MOR COOLING AND HEATING, INC	\$1,579.55	1002	Printed	Expense	<input type="checkbox"/>		
39792	07/20/2023	SAYBROOK HARDWARE	\$83.26	1002	Printed	Expense	<input type="checkbox"/>		
39793	07/20/2023	SCHOOL NURSE SUPPLY, INC	\$561.03	1002	Printed	Expense	<input type="checkbox"/>		
39794	07/20/2023	SHIPMAN & GOODWIN	\$210.00	1002	Printed	Expense	<input type="checkbox"/>		
39795	07/20/2023	SHORELINE CONFERENCE PRINCIPAL'S ASSOC.	\$3,000.00	1002	Printed	Expense	<input type="checkbox"/>		
39796	07/20/2023	STARFALL EDUCATION FOUNDATION	\$70.00	1002	Printed	Expense	<input type="checkbox"/>		
39797	07/20/2023	STATE OF CONNECTICUT	\$240.00	1002	Printed	Expense	<input type="checkbox"/>		
39798	07/20/2023	SUPER DUPER SCHOOL CO.	\$384.34	1002	Printed	Expense	<input type="checkbox"/>		
39799	07/20/2023	THERAPRO, INC.	\$110.00	1002	Printed	Expense	<input type="checkbox"/>		
39800	07/20/2023	TOWN OF ENFIELD	\$100.00	1002	Printed	Expense	<input type="checkbox"/>		
39801	07/20/2023	VERIZONWIRELESS	\$244.73	1002	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$82,660.05

End of Report

Budget Narrative
July 31, 2023

Salary Accounts- An initial place holding payroll encumbrance has been entered. Once all known personnel have started the school year and grant offset figures have been confirmed, it will be adjusted accurately. We will continue to run payroll expenses through the general fund and then offset with grant funds when they are received.

Benefits - Associated Social Security/Medicare costs, as well as the health and life insurance figures for known personnel will also be adjusted when staff hiring settles. This is a place holding encumbrance. Employee cost shares have not yet been deducted from this total.

Transportation- Summer School/ ESY (Extended School Year) – Purchase orders are in the process of being entered.

Purchased Services-Annual building maintenance contracts and other annual blanket purchase orders are in the process of being entered.

Tuition- Summer School/ ESY (Extended School Year) and annual student placements have not all been encumbered yet.

Supplies- Materials necessary for the opening of schools have been ordered.

Properties (equipment) –student Chromebooks and some special education equipment has been ordered.

7/31/23
LEW

Westbrook Public Schools

Financial Statement For the Period 07/01/2023 through 07/31/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Salaries							
All Wages (+)	\$11,571,242.10	\$721,743.70	\$721,743.70	\$10,849,498.40	\$10,815,482.90	\$34,015.50	0.3%
Sub-total : Salaries	\$11,571,242.10	\$721,743.70	\$721,743.70	\$10,849,498.40	\$10,815,482.90	\$34,015.50	0.3%
Benefits							
All Benefits (+)	\$3,739,965.02	\$198,115.31	\$198,115.31	\$3,541,849.71	\$3,519,509.71	\$22,340.00	0.6%
Sub-total : Benefits	\$3,739,965.02	\$198,115.31	\$198,115.31	\$3,541,849.71	\$3,519,509.71	\$22,340.00	0.6%
Professional Services							
Professional Services (+)	\$695,793.59	\$42,095.48	\$42,095.48	\$653,698.11	\$270,453.70	\$383,244.41	55.1%
Sub-total : Professional Services	\$695,793.59	\$42,095.48	\$42,095.48	\$653,698.11	\$270,453.70	\$383,244.41	55.1%
Purch. Services- BLDG							
Bldg Services (+)	\$396,821.52	\$19,941.05	\$19,941.05	\$376,880.47	\$191,691.90	\$185,188.57	46.7%
Sub-total : Purch. Services- BLDG	\$396,821.52	\$19,941.05	\$19,941.05	\$376,880.47	\$191,691.90	\$185,188.57	46.7%
Transportation							
Transportation Services (+)	\$995,392.84	\$30,711.84	\$30,711.84	\$964,681.00	\$838,187.77	\$126,493.23	12.7%
Sub-total : Transportation	\$995,392.84	\$30,711.84	\$30,711.84	\$964,681.00	\$838,187.77	\$126,493.23	12.7%
Purchased Services							
Other Services (+)	\$142,192.46	\$18,910.90	\$18,910.90	\$123,281.56	\$51,264.20	\$72,017.36	50.6%
Sub-total : Purchased Services	\$142,192.46	\$18,910.90	\$18,910.90	\$123,281.56	\$51,264.20	\$72,017.36	50.6%
Tuition							
All Tuitions (+)	\$557,196.35	\$14,476.00	\$14,476.00	\$542,720.35	\$532,992.35	\$9,728.00	1.7%
Sub-total : Tuition	\$557,196.35	\$14,476.00	\$14,476.00	\$542,720.35	\$532,992.35	\$9,728.00	1.7%
Supplies							
All Supplies (+)	\$1,101,587.75	\$54,649.57	\$54,649.57	\$1,046,938.18	\$153,374.17	\$893,564.01	81.1%
Sub-total : Supplies	\$1,101,587.75	\$54,649.57	\$54,649.57	\$1,046,938.18	\$153,374.17	\$893,564.01	81.1%
Property							
Equipment (+)	\$213,927.98	\$440.00	\$440.00	\$213,487.98	\$38,649.00	\$174,838.98	81.7%

Operating Statement with Encumbrance

Printed: 07/28/2023 2:10:40 PM

Report: rptGLOperatingStatementwithEnc

2021.4.45

Page:

1

Westbrook Public Schools

Financial Statement For the Period 07/01/2023 through 07/31/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$213,927.98	\$440.00	\$440.00	\$213,487.98	\$38,649.00	\$174,838.98	81.7%
Total : EXPENSES	\$19,414,119.61	\$1,101,083.85	\$1,101,083.85	\$18,313,035.76	\$16,411,605.70	\$1,901,430.06	9.8%
NET ADDITION/(DEFICIT)	\$19,414,119.61	\$1,101,083.85	\$1,101,083.85	\$18,313,035.76	\$16,411,605.70	\$1,901,430.06	9.8%

End of Report

Operating Statement with Encumbrance

Printed: 07/28/2023 2:10:40 PM

Report: rptGLOperatingStatementwithEnc

2021.4.45

Page:

2

New Vendors- June/July

USA Field Hockey Association – coach PD

Deep Space Sparkle, Inc. – Daisy Art supplies

Nightlock – Safety shades for classroom doors

Star Autism Support, Inc.-Spec. Ed supplies

Different Roads to Learning, Inc.- Spec. Ed. supplies

Elevate Your Classroom, LLC – Daisy PD

Sophia Rutkis – parent reimbursement for lost book

Karen Schumann – HS author visit and book purchase

University of Maryland – Thrall scholarship

William McCarthy – Scholarship

Halley Pierson - Scholarship

L.E.W. 7/31/2023

**Line Item Transfer
July 31, 2023**

Funds originally budgeted for Substitutes and the Athletic Trainer services in “professional services” line items have been moved to the “salaries” line items and to “benefits” as we will be hiring in-house for these services beginning in 2023-24. Some funds have remained in substitutes- purchased services for paraprofessional coverage from outside agencies.

Upon request from the Middle School Principal, transfers between some of his funds were requested to be moved to cover his general supply account.

Moved from:

Purchased Services - \$124,518
(Substitutes)

Purchased Services - \$ 85,000
(Athletic trainer)

Total: - \$209,518

Repairs Tech. Ed. - \$ 500
Tech. Ed. Supplies -\$4,800
PD MS Principal - \$ 300
Supplies Clubs -\$ 500
Assemblies - \$ 500

Total: -\$6,600

Moved to:

Salaries: + \$189,518

Benefits: +\$ 20,000

Total: +\$209,518

Instructional Supplies: +\$6,600

Total: +\$6,600

Westbrook Public Schools

Budget Journal Entry

Journal Entry Number 5

Fiscal Year: 2023-2024

GL Entry Date: 07/01/2023

Memo: initial line item transfers

Journal Type: Adjustment

Budget Type: FY 23-24 BUDGET
W/TRANSACTIONS

User ID: LWysocki

Reference: Budget Adjustment

Voucher: 0

Originator: LWysocki

Line #	Account	Description	Debit	Credit
1	001.113.1091.1	SUBSTITUTE	\$41,506.00	\$0.00
2	001.113.1091.2	SUBSTITUTE	\$41,506.00	\$0.00
3	001.113.1091.3	SUBSTITUTE	\$41,506.00	\$0.00
4	001.315.0000.1	SUBSTITUTE SERVICE	\$0.00	(\$41,506.00)
5	001.315.0000.2	SUBSTITUTE SERVICE	\$0.00	(\$41,506.00)
6	001.315.0000.3	substitutes	\$0.00	(\$41,506.00)
7	001.340.3200.3	STUDENT/ATHLETIC INSURANCE	\$0.00	(\$85,000.00)
8	001.111.3101.0	DEANS AND ATHLETIC TRAINER	\$65,000.00	\$0.00
9	001.212.0000.0	HEALTH BENEFITS BC	\$20,000.00	\$0.00
Total Items Printed: 9			\$209,518.00	(\$209,518.00)

Master Account Entries

Fund	Debits	Credits
001	209,518.00	(209,518.00)
Totals:	209,518.00	(209,518.00)

End of Report

Westbrook Public Schools

Budget Journal Entry

Journal Entry Number 6

Fiscal Year: 2023-2024

GL Entry Date: 07/11/2023

Memo: MS requested budget adjustments

Journal Type: Adjustment

Budget Type: FY 23-24 BUDGET
W/TRANSACTIONS

User ID: LWysocki

Reference: Budget Adjustment

Voucher: 0

Originator: LWysocki

Line #	Account	Description	Debit	Credit
1	001.430.1008.2	REPAIRS TECH ED	\$0.00	(\$500.00)
2	001.611.1008.2	TECH ED SUPPLIES	\$0.00	(\$4,800.00)
3	001.320.2400.2	PD MS PRIN	\$0.00	(\$300.00)
4	001.694.3200.2	SUPPLIES CLUBS	\$0.00	(\$500.00)
5	001.695.3202.2	ASSEMBLIES	\$0.00	(\$500.00)
6	001.611.1000.2	INSTRUCTIONAL SUPPLIES	\$6,600.00	\$0.00
Total Items Printed: 6			\$6,600.00	(\$6,600.00)

Master Account Entries

Fund	Debits	Credits
001	6,600.00	(6,600.00)
Totals:	6,600.00	(6,600.00)

End of Report

Funding Westbrook Board of Education
\$125,000 Individual Stop-Loss
Expected Claims and Fees Based on 133 Medical Contracts and 141 Dental Contracts; Actual Claims and Fees Based on Actual Contracts
July 1, 2022 through June 30, 2023

July 1, 2022 through June 30, 2023 Overall Fund Analysis - Board of Education Only																
	1	1a	1b	2	3	4	5	6	7	8	9	10	11	12	13	14
	Board Monthly Funding	Board Amount Borrowed from Reserve	Total Board Funding (Board Amount Borrowed from Reserve)	Board Projected Expected Medical Claims	Board Actual Incurred & Paid Medical Claims	Board Projected Expected Rx Claims	Board Actual Incurred & Paid Rx Claims	Board Projected Expected Dental Claims	Board Actual Incurred & Paid Dental Claims	Board Actual Paid Discount Share*	Board Expected Retention Costs (Includes actual Discount Share, Broker Service Fee and ACA Taxes)	Board Actual Paid Retention Costs (Includes actual Discount Share, Broker Service Fee and ACA Taxes)	Claims over \$125,000 stop-loss paid by S/L Insurance	Board Actual Monthly Out-of-Pocket Costs	Board Medical & Rx Claims Loss Ratio Only	Board Surplus or (Deficit) Total Claims and Fees
Jul-22	\$256,519	\$43,792	\$300,312	\$173,999	\$115,625	\$58,000	\$47,526	\$8,866	\$11,248	\$7,387	\$74,868	\$69,507	\$0	\$343,907	76.7%	\$56,405
Aug-22	\$256,519	\$43,792	\$300,312	\$173,999	\$92,112	\$58,000	\$63,637	\$8,866	\$9,472	\$9,355	\$76,536	\$67,560	\$0	\$232,781	78.3%	\$67,531
Sep-22	\$256,519	\$43,792	\$300,312	\$173,999	\$93,040	\$58,000	\$73,408	\$8,866	\$7,892	\$2,799	\$70,280	\$67,483	\$0	\$236,822	82.3%	\$63,489
Oct-22	\$256,519	\$43,792	\$300,312	\$173,999	\$100,324	\$58,000	\$74,588	\$8,866	\$6,641	\$5,961	\$73,442	\$63,645	\$0	\$247,198	85.7%	\$53,114
Nov-22	\$256,519	\$43,792	\$300,312	\$173,999	\$199,675	\$58,000	\$83,367	\$8,866	\$2,556	\$6,376	\$73,337	\$66,550	(\$4,226)	\$347,921	137.5%	(\$47,610)
Dec-22	\$256,519	\$43,792	\$300,312	\$173,999	\$112,058	\$58,000	\$73,034	\$8,866	\$6,596	\$6,377	\$73,838	\$66,061	(\$17,197)	\$240,351	90.7%	\$59,760
Jan-23	\$256,519	\$43,792	\$300,312	\$173,999	\$152,120	\$58,000	\$94,091	\$8,866	\$7,226	\$6,378	\$73,859	\$66,057	(\$19,116)	\$301,077	121.0%	(\$7,666)
Feb-23	\$256,519	\$43,792	\$300,312	\$173,999	\$181,971	\$58,000	\$32,519	\$8,866	\$8,021	\$6,179	\$73,860	\$67,982	(\$88,144)	\$222,346	115.9%	\$77,963
Mar-23	\$256,519	\$43,792	\$300,312	\$173,999	\$241,371	\$58,000	\$132,839	\$8,866	\$9,505	\$6,380	\$73,861	\$67,499	(\$108,367)	\$342,102	178.9%	(\$41,791)
Apr-23	\$256,519	\$43,792	\$300,312	\$173,999	\$417,810	\$58,000	\$82,516	\$8,866	\$5,116	\$6,381	\$73,862	\$67,511	(\$312,241)	\$260,782	239.1%	\$39,530
May-23	\$256,519	\$43,792	\$300,312	\$173,999	\$445,061	\$58,000	\$101,741	\$8,866	\$6,942	\$6,382	\$73,863	\$68,480	(\$342,435)	\$279,329	256.7%	\$20,983
Jun-23	\$256,519	\$43,792	\$300,312	\$173,999	\$445,061	\$58,000	\$101,741	\$8,866	\$6,942	\$6,382	\$73,863	\$68,480	(\$342,435)	\$279,329	256.7%	\$20,983
TOTALS	\$3,821,712	\$481,716	\$4,303,427	\$1,913,998	\$2,152,667	\$637,996	\$878,977	\$97,527	\$80,213	\$78,155	\$812,444	\$735,335	(\$891,722)	\$2,954,819	92.4%	\$348,608

Column 1 - Monthly Funding (included amount transferred from reserve)
Column 2 - Projected Expected Medical Claims by Month (based on contracts at renewal)
Column 3 - Actual Incurred and Paid Medical Claims by Month including claims over the stop-loss (stop-loss claims are removed in #11)
Column 4 - Projected Expected Rx Claims by Month (based on contracts at renewal)
Column 5 - Actual Incurred and Paid Rx Claims by Month
Column 6 - Projected Expected Dental Claims by Month (based on contracts at renewal)
Column 7 - Actual Incurred and Paid Dental Claims by Month
Column 8 - Actual Anthem Discount Share Paid by Month
Column 9 - Projected Expected Retention Costs by Month (based on contracts at renewal)
Column 10 - Actual Total Paid Retention Costs (Administrative Costs) by Month
Column 11 - Claims Incurred over \$125,000 and paid by Stop-Loss Insurance
Column 12 - Actual Total OUT-OF-POCKET COSTS (Column 3 minus Column 8; plus Columns 5, 6, and 7)
Column 13 - Medical Loss Ratio by Month by Total Costs. Actual Medical & Rx Claims minus Any Large Claims Over the Stop-Loss divided by the Expected Medical & Rx Claims
Column 14 - The Surplus or (Deficit) by Month

\$17.09 Broker Service Fee PEPMI (Employee)
\$0.58 PCORI PEPMI (Employee) - July-June
(figures included in columns 9 and 10 above)

\$2,272.97 Total Monthly For Broker Service Fee
\$77.14 Jul-Jun PCORI Taxes per Month

