

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES FEBRUARY 16, 2023

Mr. Detore called the meeting to order at 5:47 pm and the Board cited the Pledge of Allegiance.

Ms. Detore read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		NA
Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

Correspondence

There was no correspondence.

Principal's Report and Attachments

Mr. Trillo gave the Principal's Report.

Public Comment (Agenda Items Only)

None

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of January 19, 2023**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
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Motion carried in an unanimous voice vote.

Board Affairs

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve submission of letter requesting waiver to maximize SEMI participation for the 2023-24 School Year. **(Attachment BA-1)**

BA-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached 2023-34 school calendar. **(Attachment BA-2)**

RECORD OF VOTE BA-1 thru BA-2

Moved by:	Mr. Caraballo	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	5	0	0	3

Fiscal

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated January 20, 2023 through February 16, 2023 in the amount of \$468,355.22. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

January 6, 2023	\$ 304,076.14
January 20, 2023	<u>\$ 326,183.91</u>

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending December 31, 2022. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of December 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of December 31, 2022. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the acceptance of the Elementary and Secondary School Emergency Relief Fund FY 21 (ESSER II) Amendment #2 grant application from March 13, 2020 thru September 30, 2023 as follows:
- | | |
|----------------------------------|--------------|
| ESSER II | \$ 1,472,976 |
| Learning Acceleration | \$ 94,528 |
| Mental Health & Support Services | \$ 45,000 |
| Total | \$ 1,612,504 |
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally reject the bid of Villani Bus Company for the transportation bid held on February 8, 2023. The bid is being rejected because it did not meet the specifications required.

RECORD OF VOTE F-1 thru F-8

Moved by:	Ms. Davis	Seconded by:	Mr. Pichardo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	5	0	0	3

Policies and Procedures

There were no resolutions.

Education

There were no resolutions.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
Christine Sherlock	Band Instructor	\$50.00 hr.	2/7/23	NA
Mary Johnston	Speech Teacher	\$60 hr.	2/7/23	NA

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90270, paid medical leave of absence with benefits, from March 19, 2023 through March 27, 2023 FMLA and NJFLA. Unpaid leave of absences with employer paid benefits from March 28, 2023 through June 12, 2023 FMLA and NJFLA. **(Attachment P-2)**

- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
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Sydni Cole	Instructional Assistant	\$35,000	2/14/23	\$14,808
*Sydni Cole	Instructional Assistant	\$45.00 /\$65.00 hr.	2/14/22	NA

*Saturday & Before/After Care paid by ESSER II and ESSER III 20-483-100-100-0096 or 20-487-100-100-000-096

P-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve for Micah Rivas for a salary adjustment from \$15.00 per hour to \$21.87 per hour effective 7/28/22.

Employee was transferred to a new position and salary was not adjusted

RECORD OF VOTE P-1 thru P-4

Moved by:	Mr. Caraballo	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	5	0	0	3

Public Comment Period

There was no public comment.

Executive Session

I. EXECUTIVE SESSION

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- X b. Individual privacy
- c. Collective bargaining agreements
- X d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected

- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- X h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purposes of individual privacy, Attorney-client privilege and purchase or lease of real property if public interest could be adversely affected. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Mr. Pichardo made the motion to enter into executive session; Ms. Davis seconded the motion to enter into executive session at 6:07 pm. Motion carried in an unanimous voice vote.

Ms. Davis made the motion to enter into regular session; Ms. Strand seconded the motion to enter into regular session at 6:18 pm. Motion carried in an unanimous voice vote.

Adjournment

Be it resolved that on this date, February 16, 2023, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Pichardo and seconded by Mr. Caraballo with an unanimous voice vote to adjourned at 6:19 pm.

Robert Clark,
Buisness Administrator/Board Secretary