

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES NOVEMBER 19, 2020

Mr. Detore called the meeting to order at 4:02 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
*Alagia, Phil	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil		x
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa, Principal	X	
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Eveland, Scott, School Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

*Mr. Alagia arrived at 4:07 pm

Ms. Adubato gave her Principal's Report and Charlene Peterson conducted ethics training for the Board of Trustees

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **minutes of the October 15, 2020 Board Meeting**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Strand	Seconded by:	Ms. Davis
-----------	------------	--------------	-----------

Motion carried in an unanimous voice vote.

BOARD AFFAIRS

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Self-Assessment for Anti-Bullying Bill of Rights Act 2019-20. **(Attachment BA-1)**

RECORD OF VOTE BA-1

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
-----------	------------	--------------	---------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

FISCAL

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated October 16, 2020 through November 19, 2020 in the amount of \$396,103.62 and further authorizes the Business Administrator/Board Secretary to makes payments to vendors prior to December 17, 2020 meeting due to Covid 19 closures. All payments will be presented at the December 17, 2020 meeting for approval. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows:

October 2, 2020	\$ 223,433.59
October 16, 2020	\$ 219,114.05
October 30, 2020	<u>\$ 218,434.00</u>
Total	\$ 660,981.64

F-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending September 30, 2020. **(Attachment F-3)**

F-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of September 30, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of September 30, 2020. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the disposal/recycling of 51 obsolete Apple Ipad. **(Attachment F-6)**

RECORD OF VOTE F-1 thru F-6

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
-----------	-----------	--------------	---------------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

PERSONNEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Ivette Toledo-Navarro, Secretary (Part-time) effective November 13, 2020. **(Attachment P-1)**
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Employee #90417, paid maternity leave of absence with benefits, using 33 personal illness days, from July 30, 2020 through September 29, 2020 NJFLA. Unpaid maternity leave of absence with benefits from, September October 25, 2020 through **December 21, 2020 (Revised)** under NJFLA. **(Attachment P-2)**

Revision to return date of employment

- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Employee #90322, paid parental leave of absence with benefits, using 9 personal illness days, from November 4, 2020 through November 17, 2020 NJFLA. **(Attachment P-3)**
- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve staff raises for 2020-21 school year and bonuses based upon 2019-20 performance **the raises for 2020-21 shall be combined with the bonuses based upon 2019-20 performance for a total bonus amount. (Attachment P-4 Revised)**
- P-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Employee #90509, paid maternity leave of absence with benefits, using 8 personal illness days, from October 2, 2020 through October 14, 2020 under NJFLA. Unpaid maternity leave of absence with benefits from, October 14, 2020 through **January 4, 2021 (Revised)** under NJFLA. **(Attachment P-5)**

Revision to return date of employment

RECORD OF VOTE P-1 thru P-5

Moved by:	Mr. Caraballo	Seconded by:	Ms. Strand
-----------	---------------	--------------	------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil				X
Pichardo, Wilson A.				X
Souder, Calvin W.				X
*Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

RESOLUTION OF THE BOARD OF TRUSTEES

There was Executive Session..

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Scott Eveland, Board Attorney reviewed his current position concerning P.L. 2020, Chapter 44, and advised the Board to take no action at this time and wait for a legislative solution.

Adjournment

Be it resolved that on this date, November 19, 2020, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Caraballo and seconded by Ms. Davis with an unanimous voice vote to adjourned at 6:15 pm.

Robert Clark,
Buisness Administrator/Board Secretary