



**Long Lake**  
CENTRAL SCHOOL DISTRICT

**BOARD OF EDUCATION MEETING**  
**Wednesday, April 10, 2019**  
**6:00 p.m. Regular Meeting, LLCS Cafeteria**

- I. Call to Order – President of the Board
  - a. Pledge of Allegiance
  - b. \*Approval of the March 14, 2019 Regular Meeting Minutes
  - c. Next Meeting Date, Special Meeting - Tuesday, April 30, 2019 Time TBD
  - d. Next Regular Meeting Date, Tuesday, May 14, 2019 6:00 p.m. in Cafeteria  
Budget Hearing 7:00 p.m. in Gym
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
  - a. \*Approval of February 2019 Treasurer's Report
  - b. Comprehensive Budget and Revenue Status Reports
  - c. \*Budget Transfers
  - d. Warrants
- V. Recommendations for Approval
  - a. \*Approval of 2019-2020 School Calendar
  - b. \*Approval of 2019-2020 Budget
  - c. \*Approval 2019-2020 Property Tax Report Card
  - d. \*Approval of Carol Turner & Stephanie Wells as Election Inspectors for May 21,  
2019 Vote - \$100 Stipend
  - e. \*Approval of Victoria Snide as Alternate Election Inspector for May 21, 2019  
Vote – No Stipend
  - f. \*Approval of Joseph Koehring as 2019-2020 Elementary Tennis Coach
- VI. Policies, First Reading
  - a. #5673 Employee Personal Identifying Information
  - b. #7221 Participation in Graduation Ceremonies
  - c. #7530 Child Abuse and Maltreatment
  - d. #7616 Pre-Referral Intervention Strategies
  - e. #7630 Committee on Special Education (CSE) / Committee on Pre-School  
Special Education (CPSE)
- VII. General Discussion
  - a. Capital Project Community Presentation
- VIII. 2<sup>nd</sup> Public Participation

IX. Executive Session

- a. Collective Negotiations Pursuant to Article 14 of the Civil Service Law relating to CSEA Local 821
- b. Employment History of 5 Particular Persons

X. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT  
DRAFT BOARD MEETING MINUTES**

**Date:** March 14, 2019

**Time:** 6:00 p.m.

**Type of Meeting:** Regular Meeting

**Place:** Cafeteria

**Members Present:** Michael Farrell  
Alexandria Harris  
Trisha Hosley  
Brian Penrose  
Frederick Short

**Others Present:** Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Pete Klein

**Call to Order:** The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

**Approved:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the minutes of the February 13, 2019 meeting.

The next meeting date was changed to Wednesday, April 10, 2019 at 6 p.m. in the cafeteria.

**Public Participation:** None

**Presentations:** None

**Superintendent Update:** Progress reports for this quarter were sent out this week.

**Teacher evaluations** are underway with the plan to have all of them done by the beginning of May. Ms. Short detailed some wonderful lessons that she observed.

Five area school **ELA teachers** recently met and collaborated for a full day here at our school.

The seniors leave for their **field trip** to New York City next week. Grades 9 and 10 have a field trip to Albany where they will meet with Senator Tedisco, tour the capital and the NYS museum.

**March is PARP month.** Our theme this year is Dr. Seuss. Family night is March 27, 2019 where there will be a magician presenting. The Book Fair starts March 25, 2019.

The **Drama Club** has 11 students participating. There will be a performance in May. The **Clay Target Club** currently has six students committed.

Colin Bienvenue has received the Lake Placid Center of the Arts **Jurors Choice Art Award** for one of his photographs.

Griffin Farr has been invited to attend the **National Championships in Boardercross** in Colorado this April.

Noelle Short met with a representative from Northstar Behavioral Services on providing **mental health services** to our students. It is hoped that providing services would happen this school year but it may be September 2019.

Laura Wilt has replaced Julie Wolfe as our representative for the **Home Run Program** through Berkshire Farm.

There is an organizational meeting for the new **CSTO (Community, Student, Teachers Organization)** in school on April 2, 2019 at 6 p.m.

**Superintendent's Conference Day** is March 22, 2019. There are in house workshops and a teacher training at the Adirondack Experience. We will also recognize Lisa Walker for 30 years of service and Karl Geiger for 25 years of service to our school.

Noelle Short will be drafting a letter to express our gratitude for the **Klue Scholarship**. She plans to post it on our website and Facebook and will send a formal letter to the bank with the hopes they may know a family member to pass on the letter to.

The **Fitness Center** now has afternoon hours Tuesday through Friday each week. Our website reflects hours as well as days it may be closed due to vacation or staffing.

On March 18, 2019 the Shared Decision Making Committee along with Christine Campeau and Bruce Jennings will host a talk on the **History of the Long Lake Cemetery** from 5:30-7:00 p.m.

#### **Business Affairs:**

**Approved:** On Motion by Trisha Hosley, seconded by Brian Penrose, with all in favor, the January 2019 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Budget Transfer Schedule A-5 and Warrants A-15, C-8, and TA-8 were reviewed.

## **Recommendations for Approval**

**Approved:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the **Grades 7 and 8 Field Trip to Washington, DC May 2, 2019 to May 5, 2019.**

**Approved:** On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Policy #5741 Drug and Alcohol Testing for School Bus Drivers.**

**Approved:** On Motion by Trisha Hosley, seconded by Frederick Short, with all in favor, the **Section VII Sports Merger Application with Indian Lake CSD for the 2019-2020 school year.**

**Approved:** On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **the permanent appointment of Sheri Cook-Keller as Food Service Worker/Cleaner effective March 19, 2019.**

**Accepted with Regrets and Thanks:** On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, **the resignation for the purpose of retirement of Robert Reynolds effective June 30, 2019.**

**Approved:** On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **May 24, 2019 to be used as an Emergency/Snow Day if one is still available.**

**Approved:** On Motion by Alexandria Harris, seconded by Brian Penrose, the following **Capital Project Proposition** to be presented to the voters at the annual district meeting on May 21, 2019. Alexandria Harris, Trisha Hosley, Brian Penrose and Frederick Short approved the Motion. Michael Farrell opposed the Motion.

Shall the Board of Education be authorized to: (A)(1) reconstruct various District buildings and facilities, including site work, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and pay incidental costs related thereto, at a maximum aggregate cost of \$3,500,000; (2) expend such sum for such purposes, including \$300,000 from the Capital Reserve Fund; (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education, taking into account state aid and the amount expended from the Capital Reserve Fund; and (4) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$3,200,000 and levy a tax to pay interest on said obligations when due?

**Approved:** On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, **Michelle Billings as Drama Club Advisor.**

**Policy Readings:** None

## **General Discussion**

The **2019-2020 Draft Budget** was reviewed. The Board discussed reserve funds and Board of Education petitions.

The **2019-2020 Draft School Calendar** was reviewed. An additional emergency/snow day is reflected in next year's calendar.

The **Franklin, Essex, Hamilton BOCES** is accepting petitions until March 29, 2019 for their Board of Education seat.

**2nd Public Participation:** None

**Executive Session:** On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, to enter Executive Session at 6:53 p.m. to discuss a matter relating to personal and financial issues of a particular person(s) and/or which is made confidential by state or federal law.

**Approved:** On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, to come out of Executive Session at 7:24 p.m.

**Adjournment:** On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the Board adjourned at 7:25 p.m.

Clerk of the Board

Victoria J. Snide

**TREASURER'S MONTHLY REPORT****FUND: EXTRACURRICULAR ACCT.**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 6,876.27

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ 1,837.02
	Interest	\$ 0.05

Total Receipts \$ 1,837.07

Total receipts, including balance \$ 8,713.34

Disbursements made during the month:

By Check-From Check :#	\$ -
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 8,713.34

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month

\$ 8,713.34

Less outstanding checks

See attached

\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 8,713.34

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 8,713.34

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.



Treasurer of School District

Clerk of the Board of Education

**FUND: TRUST & AGENCY**

**For the Period from February 1, 2019 thru February 28, 2019**

Total available balance as reported at the end of preceding period	\$ 1,204.26
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Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ 145,295.98

Total Receipts	\$ 145,295.98
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Total receipts, including balance	\$	146,500.24
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**Disbursements made during the month:**

By Check-from check #2997-3002	\$	3,483.84
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EFT Transfers	141,958.66
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### By Debit Charge

Total amount of checks issued and debit charges	\$ 145,442.50
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Cash balance as shown by records	\$ 1,057.74
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### RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 3,516.82
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less outstanding checks # See Attached \$ 2,459.08

**Net balance in bank (Should agree with Cash Balance above unless**

**There are undeposited funds in treasurer's hands)**

**\$ 1,057.74**

Amount of receipts undeposited (See attached schedules)

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**Total available balance (must agree with Cash Balance above if there is a true reconciliation)**

**\$ 1,057.74**

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

**This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.**

Hisa Walker  
Treasurer of School District

**Clerk of the Board of Education**



**TREASURER'S MONTHLY REPORT****FUND: LUNCH FUND**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 18,431.53

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ 720.40
	Interest	<u>0.13</u>

Total Receipts \$ 720.53

Total receipts, including balance \$ 19,152.06

Disbursements made during the month:

By Check-From Check #2163-2169	\$ 2,324.18
EFT Transfers	<u>4,541.30</u>

Total amount of checks issued and debit charges \$ 6,865.48

Cash balance as shown by records \$ 12,286.58**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 12,300.03

Less outstanding checks see attached \$ 13.45

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 12,286.58

Amount of receipts undeposited -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 12,286.58

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

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Heta Walker  
Treasurer of School District

Clerk of the Board of Education

**TREASURER'S MONTHLY REPORT****FUND: PAYROLL FUND**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	94,035.78

Total Receipts \$ 94,035.78

Total receipts, including balance \$ 95,035.78

Disbursements made during the month:

By Check: #15490-15565 \$ 2,886.11

EFT Transfers \$ 91,149.67

\$ -

Total amount of checks issued and debit charges:

\$ 94,035.78

Cash balance as shown by records

\$ 1,000.00

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month

\$ 1,957.48

Less Outstanding Checks - See Attached

\$ 957.48

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

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Treasurer of School District

Clerk of the Board of Education

**TREASURER'S MONTHLY REPORT****FUND: GENERAL FUND**

For Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 41,589.66

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ 264,000.00
	Interest	0.53

Total Receipts \$ 264,000.53

Total receipts, including balance \$ 305,590.19

Disbursements made during the month:

By Check-From Check #15355-15403	\$ 122,334.19
EFT Transfers	140,754.68
	\$ -

Total amount of checks issued and debit charges \$ 263,088.87

Cash balance as shown by records \$ 42,501.32

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 67,201.14

Less outstanding checks see attached \$ 24,699.82

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 42,501.32

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 42,501.32

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

  
Treasurer of School District

Clerk of the Board of Education

**TREASURER'S MONTHLY REPORT** **FUND: SCHOLARSHIP FUND**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 2,772.69

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ -
	Interest	\$ 0.02

Total Receipts \$ 0.02

Total receipts, including balance \$ 2,772.71

Disbursements made during the month:

By Check-from Check #1357 \$ 500.00

EFT Transfers -

Total amount of checks issued and debit charges \$ 500.00

Cash balance as shown by records \$ 2,272.71

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month	\$ 2,772.71
less outstanding checks	\$ 500.00
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 2,272.71

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,272.71

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting heldThis is to certify that the  
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bank statement, as reconciled.

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Clerk of the Board of Education

Lisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: MONEY MARKET ACCOUNT**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 1,293,649.07

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ 27,688.32
	Interest	\$ 18.44
	Total Receipts	\$ 27,706.76
	Total receipts, including balance	\$ 1,321,355.83

Disbursements made during the month:

By Check:	\$ 264,000.00
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ 264,000.00

Cash balance as shown by records \$ 1,057,355.83

**RECONCILIATION WITH BANK STATEMENT**Balance as given on bank statement, end of month \$ 1,057,355.83  
Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)	\$ 1,057,355.83
Amount of receipts undeposited	\$ -
Total available balance (must agree with Cash Balance above if there is a true reconciliation)	\$ 1,057,355.83

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the  
above cash balance is  
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bank statement, as reconciled.  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: MONEY MARKET-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 1,207,344.90

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ -
	Interest	\$ 2,107.35
	Total Receipts	\$ 2,107.35
	Total receipts, including balance	\$ 1,209,452.25

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 1,209,452.25

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 1,209,452.25

Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,209,452.25

Amount of receipts undeposited \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,209,452.25

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: CAPITAL RESERVE-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 335,730.71

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	-
	Interest	\$ 585.98

Total Receipts \$ 585.98

Total receipts, including balance \$ 336,316.69

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 336,316.69

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 336,316.69

less outstanding checks

see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands)

\$ 336,316.69

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 336,316.69

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Heidi Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: REPAIR RESERVE-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 52,287.90

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	-
	Interest	\$ 91.25
	Total Receipts	\$ 91.25
	Total receipts, including balance	\$ 52,379.15

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 52,379.15

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 52,379.15

less outstanding checks  
see attached \$ -  
\$ -Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 52,379.15

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 52,379.15

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting heldThis is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.

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Heidi Walker  
Treasurer of School District

Clerk of the Board of Education



**TREASURER'S MONTHLY REPORT****FUND: TAX RESERVE-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 33,000.31

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>
February	Deposits
	Interest

\$ 57.61

Total Receipts \$ 57.61

Total receipts, including balance \$ 33,057.92

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

\$ -

Total amount of checks issued and debit charges

Cash balance as shown by records \$ 33,057.92

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 33,057.92

less outstanding checks

see attached

\$ -  
\$ -Net balance in bank (Should agree with Cash Balance above unless  
There are undeposited funds in treasurer's hands)

\$ 33,057.92

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a  
true reconciliation)

\$ 33,057.92

Received by the Board of Education and entered  
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: SCHOLARSHIP FUND-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 70,576.61

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ -
	Interest	\$ 123.17

Total Receipts \$ 123.17

Total receipts, including balance \$ 70,699.78

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 70,699.78

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month	\$ 70,699.78
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 70,699.78

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 70,699.78

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: TED ABER SCHOLARSHIP-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 9,370.74

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ -
	Interest	\$ 16.32

Total Receipts \$ 16.32

Total receipts, including balance \$ 9,387.06

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 9,387.06

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month	\$ 9,387.06
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 9,387.06

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 9,387.06

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

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Clerk of the Board of Education

Lisa Walker  
Treasurer of School District

**TREASURER'S MONTHLY REPORT****FUND: COURTNEY SCHOLARSHIP-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 2,030.78

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

Date	Source	
February	Deposits	\$ -
	Interest	\$ 3.60

Total Receipts \$ 3.60

Total receipts, including balance \$ 2,034.38

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 2,034.38

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 2,034.38

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 2,034.38

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 2,034.38

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

hisa Walker  
Treasurer of School District

Clerk of the Board of Education

**TREASURER'S MONTHLY REPORT****FUND: VARTULI SCHOLARSHIP-NY CLASS**

For the Period from February 1, 2019 thru February 28, 2019

Total available balance as reported at the end of preceding period \$ 7,105.67

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
February	Deposits	\$ -
	Interest	\$ 12.37
	Total Receipts	\$ 12.37
	Total receipts, including balance	\$ 7,118.04

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 7,118.04

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month	\$ 7,118.04
less outstanding checks	\$ -
see attached	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 7,118.04

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 7,118.04

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

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Wisa Walker  
Treasurer of School District

Clerk of the Board of Education

**FUND: BUS RESERVE-NY CLASS**

Total available balance as reported at the end of preceding period	\$ 2,911.95
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<u>Date</u>	<u>Source</u>	
February	Deposits	-
	Interest	\$ 5.06

Total Receipts	\$	5.06
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Total receipts, including balance	\$	2,917.01
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By Check-from check #	\$	-
EFT Transfers		-
By Debit Charge		-

**Total amount of checks issued and debit charges**

Cash balance as shown by records	\$ 2,917.01
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Balance as given on bank statement, end of month	\$	2,917.01
less outstanding checks		

see attached	\$	-
	\$	-

**\$ 2,917.01**

Amount of receipts undeposited (See attached schedules)

**\$ 2,917.01**

**This is to certify that the  
above cash balance is  
in agreement with my  
bank statement, as reconciled.**

Hisa Walker  
Treasurer of School District

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**Clerk of the Board of Education**

# LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860 160-0000	Cafeteria Salaries	57,778.00	0.00	57,778.00	37,050.78	0.00	20,727.22
C 2860 200-0000	Cafeteria Equipment	0.00	1,900.00	1,900.00	1,900.00	0.00	0.00
C 2860 400-0000	Cafeteria Contractual	3,000.00	0.00	3,000.00	986.50	0.00	2,013.50
C 2860 410-0000	Cafeteria Food	30,000.00	-1,900.00	28,100.00	16,704.89	7,413.58	3,981.53
C 2860 450-0000	Cafeteria Materials & Supplies	2,500.00	0.00	2,500.00	1,232.62	916.62	350.76
2860	<b>SCHOOL FOOD SERVICE</b>	<b>93,278.00</b>	<b>0.00</b>	<b>93,278.00</b>	<b>57,874.79</b>	<b>8,330.20</b>	<b>27,073.01</b>
28		93,278.00	0.00	93,278.00	57,874.79	8,330.20	27,073.01
2		93,278.00	0.00	93,278.00	57,874.79	8,330.20	27,073.01
C 9010 800-0000	Cafeteria Employees Retirement	9,500.00	0.00	9,500.00	-2,000.00	0.00	11,500.00
9010	<b>STATE RETIREMENT</b>	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>-2,000.00</b>	<b>0.00</b>	<b>11,500.00</b>
C 9030 800-0000	Cafeteria Social Security	4,420.00	0.00	4,420.00	0.00	0.00	4,420.00
9030	<b>SOCIAL SECURITY</b>	<b>4,420.00</b>	<b>0.00</b>	<b>4,420.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,420.00</b>
C 9060 800-0000	Cafeteria Health Insurance	30,107.00	0.00	30,107.00	0.00	0.00	30,107.00
9060	<b>HOSPITAL, MEDICAL &amp; DENTAL INSURANCE</b>	<b>30,107.00</b>	<b>0.00</b>	<b>30,107.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,107.00</b>
90		44,027.00	0.00	44,027.00	-2,000.00	0.00	46,027.00
9		44,027.00	0.00	44,027.00	-2,000.00	0.00	46,027.00
	<b>Fund CTotals:</b>	<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>55,874.79</b>	<b>8,330.20</b>	<b>73,100.01</b>
	<b>Grand Totals:</b>	<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>55,874.79</b>	<b>8,330.20</b>	<b>73,100.01</b>

# LONG LAKE CSD



## Revenue Status Report From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1440.B	Breakfast - Student Sale of Meals	2,500.00	0.00	2,500.00	2,093.10	406.90
C 1440.L	Lunch - Student Sale of Meals	9,500.00	0.00	9,500.00	7,700.35	1,799.65
C 1445.L	A La Carte Sales	2,000.00	0.00	2,000.00	590.21	1,409.79
C 2401	Interest and Earnings	0.00	0.00	0.00	1.42	-1.42
C 2770	Misc. Revenues	0.00	0.00	0.00	5.05	-5.05
C 3190.FB	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	3,392.00	2,108.00
C 3190.FL	Lunch - Federal Reimbursement	12,000.00	0.00	12,000.00	9,666.00	2,334.00
C 3190.FS	Snack - Federal Reimbursement	750.00	0.00	750.00	428.00	322.00
C 3190.SB	Breakfast - State Reimbursement	250.00	0.00	250.00	798.00	-548.00
C 3190.SL	Lunch - State Reimbursement	400.00	0.00	400.00	357.00	43.00
C 4190	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
C 5031	Interfund Transfer	102,605.00	0.00	102,605.00	50,000.00	52,605.00
<b>C Totals:</b>		<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>75,031.13</b>	<b>62,273.87</b>
<b>Grand Totals:</b>		<b>137,305.00</b>	<b>0.00</b>	<b>137,305.00</b>	<b>75,031.13</b>	<b>62,273.87</b>



# LONG LAKE CSD

Revenue Status Report From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,813,826.42	0.00	2,813,826.42	2,813,826.42	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	2,827.91	-2,827.91
A 1085	School Tax Relief Reimb (STAR)	35,173.58	0.00	35,173.58	35,173.58	0.00
A 1090	Penalty on Taxes	3,000.00	0.00	3,000.00	3,078.64	-78.64
A 1310	Day School Tuition	3,300.00	0.00	3,300.00	5,162.00	-1,862.00
A 1335	Other Student Fees/Charges	1,000.00	0.00	1,000.00	1,033.00	-33.00
A 2401	Interest on Earnings	400.00	0.00	400.00	13,826.81	-13,426.81
A 2650	Sale of Excess Materials	0.00	0.00	0.00	8,600.00	-8,600.00
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	7,378.13	-7,378.13
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	518.48	-518.48
A 3101.A	General Aid	475,000.00	0.00	475,000.00	374,660.07	100,339.93
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	26,974.13	-26,974.13
A 3102	VLT Lottery Aid	0.00	0.00	0.00	21,707.92	-21,707.92
A 3103	BOCES Aid	59,000.00	0.00	59,000.00	13,276.79	45,723.21
A 3260	Textbook Aid	4,000.00	0.00	4,000.00	3,146.00	854.00
A 3262	Computer Software Aid	0.00	0.00	0.00	914.00	-914.00
A 3263	Library Material Aid	0.00	0.00	0.00	381.00	-381.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	0.00	0.00	0.00	5,673.16	-5,673.16
A Totals:		3,394,700.00	0.00	3,394,700.00	3,499,114.04	-104,414.04
Grand Totals:		3,394,700.00	0.00	3,394,700.00	3,499,114.04	-104,414.04

# LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,720.00	400.00	11,120.00	1,245.88	0.00	9,874.12
A 1010.450-0000	BOE Materials and Supplies	2,500.00	-400.00	2,100.00	1,699.45	0.00	400.55
A 1010.490-0000	BOE BOCES Services	9,000.00	0.00	9,000.00	4,029.65	0.00	4,970.35
<b>1010</b>	<b>BOARD OF EDUCATION</b>	<b>22,220.00</b>	<b>0.00</b>	<b>22,220.00</b>	<b>6,974.98</b>	<b>0.00</b>	<b>15,245.02</b>
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	1,705.40	0.00	511.60
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	0.00	3,000.00	462.62	0.00	2,537.38
<b>1040</b>	<b>DISTRICT CLERK</b>	<b>5,217.00</b>	<b>0.00</b>	<b>5,217.00</b>	<b>2,168.02</b>	<b>0.00</b>	<b>3,048.98</b>
<b>10</b>	<b>Support Staff Salaries</b>	<b>27,437.00</b>	<b>0.00</b>	<b>27,437.00</b>	<b>9,143.00</b>	<b>0.00</b>	<b>18,294.00</b>
A 1240.160-0000	Central Admin Equipment	112,282.00	0.00	112,282.00	84,804.00	0.00	27,478.00
A 1240.200-0000	Central Admin Contractual	1,500.00	0.00	1,500.00	1,458.83	0.00	41.17
A 1240.400-0000	Central Admin Materials & Supplies	14,430.00	320.00	14,750.00	12,445.48	0.00	2,304.52
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	116.86	2,616.86	1,259.70	147.73	1,209.43
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>130,712.00</b>	<b>436.86</b>	<b>131,148.86</b>	<b>99,968.01</b>	<b>147.73</b>	<b>31,033.12</b>
<b>12</b>	<b>Finance Business Admin Salaries</b>	<b>130,712.00</b>	<b>436.86</b>	<b>131,148.86</b>	<b>99,968.01</b>	<b>147.73</b>	<b>31,033.12</b>
A 1310.160-0000	Finance BOCES Services	74,557.00	0.00	74,557.00	59,382.80	0.00	15,174.20
A 1310.490-0000	Finance BOCES Services	27,500.00	0.00	27,500.00	13,519.10	0.00	13,980.90
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	<b>102,057.00</b>	<b>0.00</b>	<b>102,057.00</b>	<b>72,901.90</b>	<b>0.00</b>	<b>29,155.10</b>
A 1320.160-0000	Finance Auditing Salaries	518.00	0.00	518.00	186.29	0.00	331.71
A 1320.400-0000	Finance Auditor Contractual	8,600.00	0.00	8,600.00	8,600.00	0.00	0.00
<b>1320</b>	<b>AUDITING</b>	<b>9,118.00</b>	<b>0.00</b>	<b>9,118.00</b>	<b>8,786.29</b>	<b>0.00</b>	<b>331.71</b>
A 1325.160-0000	Finance District Treasurer	19,791.00	0.00	19,791.00	15,194.40	0.00	4,596.60
A 1325.450-0000	Finance District Treasurer Supplies	250.00	0.00	250.00	190.74	0.00	59.26
<b>1325</b>	<b>TREASURER</b>	<b>20,041.00</b>	<b>0.00</b>	<b>20,041.00</b>	<b>15,385.14</b>	<b>0.00</b>	<b>4,655.86</b>
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	3,824.00	0.00	0.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	0.00	1,500.00	1,165.35	0.00	334.65
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
<b>1330</b>	<b>TAX COLLECTOR</b>	<b>5,424.00</b>	<b>0.00</b>	<b>5,424.00</b>	<b>4,989.35</b>	<b>0.00</b>	<b>434.65</b>
<b>13</b>	<b>Legal Contractual</b>	<b>136,640.00</b>	<b>0.00</b>	<b>136,640.00</b>	<b>102,062.68</b>	<b>0.00</b>	<b>34,577.32</b>
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	5,055.00	0.00	8,945.00
<b>1420</b>	<b>LEGAL</b>	<b>14,000.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>5,055.00</b>	<b>0.00</b>	<b>8,945.00</b>
A 1430.490-0000	Personnel - BOCES Services	1,950.00	0.00	1,950.00	1,162.00	0.00	788.00
<b>1430</b>	<b>PERSONNEL</b>	<b>1,950.00</b>	<b>0.00</b>	<b>1,950.00</b>	<b>1,162.00</b>	<b>0.00</b>	<b>788.00</b>
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	206.00	0.00	19,994.00

## LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1480 450-0000	Public Info/Printing Charges	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>1480</b>	<b>PUBLIC INFORMATION &amp; SERVICES</b>	<b>21,200.00</b>	<b>0.00</b>	<b>21,200.00</b>	<b>206.00</b>	<b>0.00</b>	<b>20,994.00</b>
<b>14</b>		<b>37,150.00</b>	<b>0.00</b>	<b>37,150.00</b>	<b>6,423.00</b>	<b>0.00</b>	<b>30,727.00</b>
A 1620 160-0000	Central Services Support Staff Salaries	90,396.00	0.00	90,396.00	67,408.40	0.00	22,987.60
A 1620 200-0000	Central Services Equipment	1,200.00	0.00	1,200.00	741.26	0.00	458.74
A 1620 400-0000	Central Services Contractual	61,500.00	0.00	61,500.00	46,599.58	0.00	14,900.42
A 1620 410-0000	Central Services Fuel Oil	72,000.00	0.00	72,000.00	59,143.67	12,856.33	0.00
A 1620 420-0000	Central Services Television	1,500.00	100.00	1,600.00	1,153.65	0.00	446.35
A 1620 430-0000	Central Services Electricity	30,000.00	-100.00	29,900.00	11,140.65	0.00	18,759.35
A 1620 440-0000	Central Services Water Rent	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
A 1620 450-0000	Central Services Materials & Supplies	20,000.00	328.70	20,328.70	16,221.06	4,225.05	-117.41
A 1620 460-0000	Central Services Telephone	8,500.00	0.00	8,500.00	7,427.88	0.00	1,072.12
A 1620 480-0000	Central Services LP Gas	100.00	0.00	100.00	27.77	0.00	72.23
A 1620 490-0000	Central Services BOCES	1,000.00	0.00	1,000.00	474.60	0.00	525.40
<b>1620</b>	<b>OPERATION OF PLANT</b>	<b>287,196.00</b>	<b>328.70</b>	<b>287,524.70</b>	<b>211,338.52</b>	<b>17,081.38</b>	<b>59,104.80</b>
A 1621 160-0000	Mainten Support Staff Salaries	13,759.00	0.00	13,759.00	10,388.00	0.00	3,371.00
A 1621 400-0000	Maintenance Contractual Exp	17,500.00	0.00	17,500.00	7,221.88	9,500.00	778.12
<b>1621</b>	<b>MAINTENANCE OF PLANT</b>	<b>31,259.00</b>	<b>0.00</b>	<b>31,259.00</b>	<b>17,609.88</b>	<b>9,500.00</b>	<b>4,149.12</b>
A 1670 400-0000	Contractual	1,200.00	0.00	1,200.00	1,043.16	0.00	156.84
A 1670 450-0000	Postage	3,500.00	0.00	3,500.00	1,796.28	0.00	1,703.72
A 1670 490-0000	Printing - BOCES Services	2,000.00	0.00	2,000.00	76.69	0.00	1,923.31
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING</b>	<b>6,700.00</b>	<b>0.00</b>	<b>6,700.00</b>	<b>2,916.13</b>	<b>0.00</b>	<b>3,783.87</b>
A 1680 490-0000	Central DP - BOCES Services	37,500.00	-4,763.00	32,737.00	23,017.40	0.00	9,719.60
<b>1680</b>	<b>CENTRAL DATA PROCESSING</b>	<b>37,500.00</b>	<b>-4,763.00</b>	<b>32,737.00</b>	<b>23,017.40</b>	<b>0.00</b>	<b>9,719.60</b>
<b>16</b>		<b>362,655.00</b>	<b>-4,434.30</b>	<b>358,220.70</b>	<b>254,881.93</b>	<b>26,581.38</b>	<b>76,757.39</b>
A 1910 400-0000	Unallocated Insurance	3,000.00	0.00	3,000.00	803.88	0.00	2,196.12
<b>1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>803.88</b>	<b>0.00</b>	<b>2,196.12</b>
A 1920 400-0000	School Association Dues	6,200.00	0.00	6,200.00	4,120.00	0.00	2,080.00
<b>1920</b>	<b>SCHOOL ASSOCIATION DUES</b>	<b>6,200.00</b>	<b>0.00</b>	<b>6,200.00</b>	<b>4,120.00</b>	<b>0.00</b>	<b>2,080.00</b>
A 1981 490-0000	BOCES Administrative Costs	19,500.00	0.00	19,500.00	13,329.40	0.00	6,170.60
<b>1981</b>	<b>BOCES ADMINISTRATIVE COSTS</b>	<b>19,500.00</b>	<b>0.00</b>	<b>19,500.00</b>	<b>13,329.40</b>	<b>0.00</b>	<b>6,170.60</b>
A 1983 490-0000	BOCES Capital Expenses	2,650.00	0.00	2,650.00	20,248.00	0.00	-17,598.00
<b>1983</b>	<b>BOCES CAPITAL EXPENSE</b>	<b>2,650.00</b>	<b>0.00</b>	<b>2,650.00</b>	<b>20,248.00</b>	<b>0.00</b>	<b>-17,598.00</b>

## LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>19</b>		<b>**</b>	<b>31,350.00</b>	<b>0.00</b>	<b>31,350.00</b>	<b>38,501.28</b>	<b>0.00</b>	<b>-7,151.28</b>
<b>1</b>		<b>***</b>	<b>725,944.00</b>	<b>-3,997.44</b>	<b>721,946.56</b>	<b>510,979.90</b>	<b>26,729.11</b>	<b>184,237.55</b>
A 2020.150-0000	Supervision Instructional		25,000.00	0.00	25,000.00	19,230.80	0.00	5,769.20
<b>2020</b>	<b>SUPERVISION - REGULAR SCHOOL</b>	<b>*</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>19,230.80</b>	<b>0.00</b>	<b>5,769.20</b>
A 2070.150-0000	Instructional Salaries		10,440.00	0.00	10,440.00	3,634.00	0.00	6,806.00
A 2070.490-0000	Inservices - BOCES Services		24,500.00	3,000.00	27,500.00	10,440.58	0.00	17,059.42
<b>2070</b>	<b>INSERVICE TRAINING - INSTRUCTION</b>	<b>*</b>	<b>34,940.00</b>	<b>3,000.00</b>	<b>37,940.00</b>	<b>14,074.58</b>	<b>0.00</b>	<b>23,865.42</b>
<b>20</b>		<b>**</b>	<b>59,940.00</b>	<b>3,000.00</b>	<b>62,940.00</b>	<b>33,305.38</b>	<b>0.00</b>	<b>29,634.62</b>
A 2110.120-0000	Teaching K-6 Salaries		451,441.00	0.00	451,441.00	292,259.81	0.00	159,181.19
A 2110.130-0000	Teaching 7-12 Salaries		476,763.00	-6,575.00	470,188.00	258,943.42	0.00	211,244.58
A 2110.140-0000	Substitute Teachers		18,000.00	7,500.00	25,500.00	19,388.65	0.00	6,111.35
A 2110.160-0000	Support Staff Salaries		24,336.00	0.00	24,336.00	14,530.80	0.00	9,805.20
A 2110.170-0000	Payment in Lieu of Health Insurance		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.180-0000	Leave Sellback		0.00	6,575.00	6,575.00	6,575.00	0.00	0.00
A 2110.200-0000	Teaching Equipment		4,000.00	0.00	4,000.00	3,068.37	0.00	911.63
A 2110.400-0000	Teaching Contractual		17,100.00	-1,643.00	15,457.00	9,973.00	0.00	5,484.00
A 2110.410-0000	Field Trips		20,000.00	129.00	20,129.00	15,019.12	0.00	5,109.88
A 2110.411-0000	Conference Attendance		8,500.00	0.00	8,500.00	1,495.47	599.98	6,404.55
A 2110.412-0000	Mileage Reimbursement		2,500.00	0.00	2,500.00	572.03	0.00	1,927.97
A 2110.450-0000	Teaching Materials & Supplies		8,200.00	-83.06	8,116.94	5,872.72	0.00	2,244.22
A 2110.451-0000	Elementary - Grade 1		1,540.00	0.00	1,540.00	1,058.25	0.00	481.75
A 2110.451-1000	Summer School		78.00	0.00	78.00	0.00	0.00	78.00
A 2110.451-2000	Art Program		2,836.00	352.46	3,188.46	2,082.70	0.00	1,105.76
A 2110.451-3000	Computer Literacy		0.00	345.18	345.18	345.18	0.00	0.00
A 2110.451-4000	Teachers Assistant		250.00	0.00	250.00	142.56	0.00	107.44
A 2110.451-5000	English		1,175.00	0.00	1,175.00	206.24	0.00	968.76
A 2110.451-6000	French		200.00	0.00	200.00	0.00	0.00	200.00
A 2110.451-7000	Family Consumer Science		675.00	0.00	675.00	0.00	0.00	675.00
A 2110.451-8000	Health Education		350.00	0.00	350.00	107.58	0.00	242.42
A 2110.451-9000	Math		75.00	85.00	160.00	157.99	0.00	2.01
A 2110.452-1000	Elementary - Conboy/SPED		550.00	0.00	550.00	257.84	0.00	292.16
A 2110.452-2000	Music		1,585.00	0.00	1,585.00	645.01	0.00	939.99
A 2110.452-3000	Phys Ed		715.00	0.00	715.00	268.76	0.00	446.24

## LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-4000	Science	808.00	0.00	808.00	649.78	0.00	158.22
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	225.93	138.90	1,335.17
A 2110.452-7000	Elementary - PreK	650.00	0.00	650.00	541.22	0.00	108.78
A 2110.453-0000	Elementary - Hartness	250.00	0.00	250.00	241.48	0.00	8.52
A 2110.454-0000	Elementary - Grade 2	776.00	0.00	776.00	599.53	0.00	176.47
A 2110.455-0000	Elementary - Grade 3/4	1,050.00	0.00	1,050.00	333.00	0.00	717.00
A 2110.456-0000	Elementary - Grade 5/6	914.00	85.00	999.00	931.54	0.00	67.46
A 2110.458-0000	Elementary - Grade K	1,274.00	0.00	1,274.00	721.22	0.00	552.78
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	551.22	0.00	448.78
A 2110.480-0000	Teaching Textbooks	5,000.00	0.00	5,000.00	2,107.84	0.00	2,892.16
A 2110.490-0000	Teaching BOCES	11,000.00	3,190.06	14,190.06	9,899.75	0.00	4,290.31
<b>2110</b>	<b>TEACHING - REGULAR SCHOOL</b>	<b>1,068,791.00</b>	<b>9,960.64</b>	<b>1,078,751.64</b>	<b>649,793.01</b>	<b>738.88</b>	<b>428,219.75</b>
<b>21</b>		<b>1,068,791.00</b>	<b>9,960.64</b>	<b>1,078,751.64</b>	<b>649,793.01</b>	<b>738.88</b>	<b>428,219.75</b>
A 2250.150-0000	Instructional Salaries	83,969.00	0.00	83,969.00	41,305.85	0.00	42,663.15
A 2250.160-0000	Non Instructional Salaries	0.00	17,400.00	17,400.00	8,927.07	0.00	8,472.93
A 2250.400-0000	Students w/Disab Contractual	3,800.00	0.00	3,800.00	4,108.39	0.00	-308.39
A 2250.450-0000	Special Ed Materials & Supplies	610.00	0.00	610.00	575.63	29.97	4.40
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	-17,400.00	67,600.00	14,544.50	0.00	53,055.50
<b>2250</b>	<b>PROGRAM FOR STUDENTS W/ DISABILITIES SCHOOL AGE - SCHOOL YEAR</b>	<b>175,879.00</b>	<b>0.00</b>	<b>175,879.00</b>	<b>69,461.44</b>	<b>29.97</b>	<b>106,387.59</b>
A 2280.490-0000	BOCES Services	30,000.00	0.00	30,000.00	11,194.40	0.00	18,805.60
<b>2280</b>	<b>OCCUPATIONAL EDUCATION (GRADES 9-12)</b>	<b>30,000.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>11,194.40</b>	<b>0.00</b>	<b>18,805.60</b>
<b>22</b>		<b>205,879.00</b>	<b>0.00</b>	<b>205,879.00</b>	<b>80,655.84</b>	<b>29.97</b>	<b>125,193.19</b>
A 2330.150-0000	Adult Education Salary	12,407.00	0.00	12,407.00	2,077.80	0.00	10,329.20
A 2330.151-0000	Special Schools Salary	18,720.00	0.00	18,720.00	12,750.00	0.00	5,970.00
A 2330.400-0000	Special Schools Contractual	3,197.00	0.00	3,197.00	195.60	0.00	3,001.40
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	0.00	1,000.00	551.63	0.00	448.37
<b>2330</b>	<b>TEACHING - SPECIAL SCHOOLS</b>	<b>35,324.00</b>	<b>0.00</b>	<b>35,324.00</b>	<b>15,575.03</b>	<b>0.00</b>	<b>19,748.97</b>
<b>23</b>		<b>35,324.00</b>	<b>0.00</b>	<b>35,324.00</b>	<b>15,575.03</b>	<b>0.00</b>	<b>19,748.97</b>
A 2610.150-0000	Library Salaries	55,808.00	-7,500.00	48,308.00	0.00	0.00	48,308.00

# LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	553.08	0.00	346.92
A 2610.460-0000	Library Collections	7,400.00	0.00	7,400.00	5,741.80	0.00	1,658.20
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>	<b>64,108.00</b>	<b>-7,500.00</b>	<b>56,608.00</b>	<b>6,294.88</b>	<b>0.00</b>	<b>50,313.12</b>
A 2630.220-0000	Computer Hardware	21,000.00	0.00	21,000.00	924.65	0.00	20,075.35
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	21.96	104.86	873.18
A 2630.460-0000	Computer Software	7,000.00	0.00	7,000.00	5,608.71	0.00	1,391.29
A 2630.490-0000	Computer BOCES	70,200.00	0.00	70,200.00	46,682.40	0.00	23,517.60
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	<b>99,200.00</b>	<b>0.00</b>	<b>99,200.00</b>	<b>53,237.72</b>	<b>104.86</b>	<b>45,857.42</b>
<b>26</b>	<b>ATTENDANCE</b>	<b>163,308.00</b>	<b>-7,500.00</b>	<b>155,808.00</b>	<b>59,532.60</b>	<b>104.86</b>	<b>96,170.54</b>
A 2805.160-0000	Attendance	4,500.00	0.00	4,500.00	3,214.35	0.00	1,285.65
<b>2805</b>	<b>ATTENDANCE - REGULAR SCHOOL</b>	<b>4,500.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>3,214.35</b>	<b>0.00</b>	<b>1,285.65</b>
A 2810.150-0000	Guidance Instructional Salaries	58,135.00	0.00	58,135.00	36,572.65	0.00	21,562.35
A 2810.450-0000	Guidance Materials & Supplies	1,219.00	0.00	1,219.00	120.13	42.21	1,056.66
A 2810.451-0000	Guidance Testing and Materials	1,195.00	964.00	2,159.00	420.00	938.00	801.00
<b>2810</b>	<b>GUIDANCE - REGULAR SCHOOL</b>	<b>60,549.00</b>	<b>964.00</b>	<b>61,513.00</b>	<b>37,112.78</b>	<b>980.21</b>	<b>23,420.01</b>
A 2815.160-0000	Support Staff Salaries	30,380.00	0.00	30,380.00	20,523.50	0.00	9,856.50
A 2815.400-0000	Health Contractual	6,800.00	0.00	6,800.00	3,085.00	0.00	3,715.00
A 2815.450-0000	Health Materials & Supplies	1,828.00	0.00	1,828.00	846.15	0.00	981.85
<b>2815</b>	<b>HEALTH SERVICES - REGULAR SCHOOL</b>	<b>39,008.00</b>	<b>0.00</b>	<b>39,008.00</b>	<b>24,454.65</b>	<b>0.00</b>	<b>14,553.35</b>
A 2820.400-0000	Psychologist Contractual	40,000.00	0.00	40,000.00	18,180.30	0.00	21,819.70
A 2820.450-0000	Psychologist Materials & Supplies	1,150.00	0.00	1,150.00	1,030.16	0.00	119.84
<b>2820</b>	<b>PSYCHOLOGICAL SERVICES - REGULAR SCHOOL</b>	<b>41,150.00</b>	<b>0.00</b>	<b>41,150.00</b>	<b>19,210.46</b>	<b>0.00</b>	<b>21,939.54</b>
A 2825.400-0000	Contractual	6,000.00	0.00	6,000.00	5,450.00	0.00	550.00
<b>2825</b>	<b>SOCIAL WORK SERVICES - REGULAR SCHOOL</b>	<b>6,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>5,450.00</b>	<b>0.00</b>	<b>550.00</b>
A 2850.150-0000	Co-curricular Salaries	21,394.00	0.00	21,394.00	5,598.00	0.00	15,796.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	344.28	0.00	655.72
<b>2850</b>	<b>CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL</b>	<b>22,394.00</b>	<b>0.00</b>	<b>22,394.00</b>	<b>5,942.28</b>	<b>0.00</b>	<b>16,451.72</b>
A 2855.150-0000	Interscholastic Salaries	20,000.00	-12,000.00	8,000.00	3,029.71	0.00	4,970.29
A 2855.200-0000	Interscholastic Equipment	10,000.00	0.00	10,000.00	7,754.40	0.00	2,245.60
A 2855.400-0000	Interscholastic Contractual	10,500.00	12,000.00	22,500.00	16,680.84	0.00	5,819.16
A 2855.450-0000	Interscholastic Materials & Supplies	3,000.00	0.00	3,000.00	622.48	0.00	2,377.52

# LONG LAKE CSD



## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855 490-0000	BOCES Interscholastic	500.00	0.00	500.00	303.10	0.00	196.90
2855	INTERSCOLASTIC ATHLETICS - REGULAR SCHOOL	44,000.00	0.00	44,000.00	28,390.53	0.00	15,609.47
28		217,601.00	964.00	218,565.00	123,775.05	980.21	93,809.74
2		1,750,843.00	6,424.64	1,757,267.64	962,636.91	1,853.92	792,776.81
A 5510 160-0000	Transportation Salaries	78,399.00	0.00	78,399.00	51,486.38	0.00	26,912.62
A 5510 210-0000	Purchase of Buses	0.00	0.00	0.00	112,375.72	0.00	-112,375.72
A 5510 400-0000	Transportation Contractual	14,000.00	-2,146.00	11,854.00	8,722.76	0.00	3,131.24
A 5510 450-0000	Transportation Materials & Supplies Misc	500.00	0.00	500.00	134.74	0.00	365.26
A 5510 451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	7,648.26	0.00	10,351.74
A 5510 452-0000	Tires	2,500.00	3,000.00	5,500.00	4,783.90	0.00	716.10
A 5510 453-0000	Parts	7,500.00	-1,000.00	6,500.00	3,656.04	0.00	2,843.96
A 5510 454-0000	Labor	13,000.00	0.00	13,000.00	5,365.61	0.00	7,634.39
A 5510 455-0000	Oil	0.00	0.00	0.00	0.00	0.00	0.00
A 5510 490-0000	BOCES Contractual	1,300.00	146.00	1,446.00	724.75	0.00	721.25
5510	DISTRICT TRANSPORTATION SERVICES	135,199.00	0.00	135,199.00	194,898.16	0.00	-59,699.16
55		135,199.00	0.00	135,199.00	194,898.16	0.00	-59,699.16
5		135,199.00	0.00	135,199.00	194,898.16	0.00	-59,699.16
A 9010 800-0000	NYS Retirement	56,000.00	0.00	56,000.00	42,227.00	0.00	13,773.00
9010	STATE RETIREMENT	56,000.00	0.00	56,000.00	42,227.00	0.00	13,773.00
A 9020 800-0000	Teacher Retirement	145,000.00	0.00	145,000.00	5,010.89	0.00	139,989.11
9020	TEACHERS' RETIREMENT	145,000.00	0.00	145,000.00	5,010.89	0.00	139,989.11
A 9030 800-0000	Social Security	130,741.00	0.00	130,741.00	79,873.91	0.00	50,867.09
9030	SOCIAL SECURITY	130,741.00	0.00	130,741.00	79,873.91	0.00	50,867.09
A 9040 800-0000	Worker Compensation	13,000.00	0.00	13,000.00	12,078.00	0.00	922.00
9040	WORKERS' COMPENSATION	13,000.00	0.00	13,000.00	12,078.00	0.00	922.00
A 9050 800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 9055 800-0000	Disability Plan	4,000.00	0.00	4,000.00	2,204.36	0.00	1,795.64
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	2,204.36	0.00	1,795.64
A 9060 800-0000	Hospitalization	984,540.00	0.00	984,540.00	769,615.26	0.00	214,924.74
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	984,540.00	0.00	984,540.00	769,615.26	0.00	214,924.74
90		1,353,281.00	0.00	1,353,281.00	911,009.42	0.00	442,271.58

# LONG LAKE CSD

## Appropriation Status Detail Report By Function From 7/1/2018 To 6/30/2019



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9901,930-0000	Transfer to School Food Svc Fund	102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
9901	TRANSFERS TO FUNDS	102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
99		102,605.00	0.00	102,605.00	50,000.00	0.00	52,605.00
9		1,455,886.00	0.00	1,455,886.00	961,009.42	0.00	494,876.58
Fund ATotals:		4,067,872.00	2,427.20	4,070,299.20	2,629,524.39	28,583.03	1,412,191.78
Grand Totals:		4,067,872.00	2,427.20	4,070,299.20	2,629,524.39	28,583.03	1,412,191.78



## LONG LAKE CSD



## Budget Transfer Schedule Report For A - 6: Budget Transfer

Ref Number	Date	Budget Transfer Description	Detail Description	Approval Status	Transfer Out	Transfer In
Account	Account	Description				
101	04/01/2019	TRANSFER FROM MATERIAL & SUPPLIES TO CONTRACTUAL FOR COMMITTEE PRESENTATION		Not Required		
A 1010.400-0000		BOE Contractual Expense			400.00	400.00
A 1010.450-0000		BOE Materials and Supplies				
102	04/01/2019	TRANSFER FROM LIBRARY SALARIES TO SUBSTITUTE SALARIES TO COVER R. PAULA LIBRARY SUBSTITUTE FOR 18-19		Not Required		
A 2110.140-0000		Substitute Teachers		* Needs Approval by BOE		7,500.00
A 2610.150-0000		Library Salaries			7,500.00	
103	04/01/2019	TRANSFER WITHIN INTERSCHOLASTIC BUDGET TO COVER MERGED SPORTS PROGRAM		Not Required		
A 2855.150-0000		Interscholastic Salaries		* Needs Approval by BOE	12,000.00	
A 2855.400-0000		Interscholastic Contractual				12,000.00
104	04/01/2019	TRANSFER WITHIN TRANSPORTATION BUDGET		Not Required		
A 5510.400-0000		Transportation Contractual			2,000.00	
A 5510.452-0000		Tires				2,000.00

# LONG LAKE CSD



## Budget Transfer Schedule Report For A - 6: Budget Transfer

Ref Number	Date	Budget Transfer Description	Detail Description	Approval Status	Transfer Out	Transfer In
Account	Account	Description				

Number of Budget Transfers: 4

Grand Totals: 21,900.00 21,900.00  
Net Amount: 0.00

### Account Distribution Totals

Account	Description	Debits	Credits
A 1010.400-0000	BOE Contractual Expense	0.00	400.00
A 1010.450-0000	BOE Materials and Supplies	400.00	0.00
A 2110.140-0000	Substitute Teachers	0.00	7,500.00
A 2610.150-0000	Library Salaries	7,500.00	0.00
A 2855.150-0000	Interscholastic Salaries	12,000.00	0.00
A 2855.400-0000	Interscholastic Contractual	0.00	12,000.00
A 5510.400-0000	Transportation Contractual	2,000.00	0.00
A 5510.452-0000	Tires	0.00	2,000.00

Fund A Totals: 21,900.00 21,900.00

Grand Totals: 21,900.00 21,900.00

# LONG LAKE CSD

Check Warrant Report For A - 17: Cash Disbursement-March 2019 For Dates 3/1/2019 - 3/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15404	03/04/2019	4605	XEROX FINANCIAL SERVICES	COPIER LEASE		210.00
15405	03/04/2019	3259	FIRST UNUM LIFE INSURANCE CO.	MARCH DISABILITY		232.27
15406	03/12/2019	3292	DAY WHOLESALE INC.	WATER	190045	51.00
15407	03/12/2019	4653	BERNARD P. DONEGAN, INC.	FINANCIAL MGMT SERVICES		2,563.37
15408	03/12/2019	3396	LIFETIME BENEFIT SOLUTIONS	2019 ANNUAL COMPLIANCE SERVICES		275.00
15409	03/12/2019	2695	CDW	COMPUTER MONITORS	190221	563.10
15410	03/12/2019	1100	NASCO	GRADE 3/4 SUPPLIES	190211	99.70
15411	03/12/2019	1709	QUILL		190212	436.73
15412	03/12/2019	1840	GRAINGER	MOTOR/LED FIXTURE	190215	493.81
15413	03/12/2019	1360	HAMILTON COUNTY TREASURER	GAS/DIESEL FOR FEBRUARY		1,029.68
15414	03/12/2019	4014	TBS			982.87
15415	03/12/2019	4605	XEROX FINANCIAL SERVICES	COPIER LEASE		132.00
15416	03/12/2019	3217	FRONTIER	TELEPHONE		399.41
15417	03/12/2019	4525	SLIC NETWORK SOLUTIONS	CABLE TV MARCH		147.55
15418	03/12/2019	4435	HARTSON TOTAL OPENING	KEYS	190192	70.00
15419	03/12/2019	3934	THERMAL ENVIRONMENT SALES, INC.	CUSTODIAL SUPPLIES		573.00
15420	03/12/2019	2060	LEONARD BUS SALES, INC.	WINDSHIELD BUS 29		199.95
15421	03/12/2019	1913	TUPPER LAKE SUPPLY CO.	TECH ED SUPPLIES		29.88
15422	03/12/2019	4614	CHRIS JOHNSON, INC.	PARP PRESENTATION/ARTS IN ED		1,197.00
15423	03/12/2019	3805	MARY PHILLIPS-LEBLANC	SENIOR TRIP MEALS, PETTY CASH, METRO CARDS ADVANCE		1,485.00
15424	03/12/2019	4604	DOCUMENT SOLUTIONS OF THE NORTH COUNTRY	COPIER CHARGES		196.41
15425	03/12/2019	2742	TUPPER LAKE CENTRAL SCHOOL	JANUARY BUS MTNCE		2,206.85
15426	03/12/2019	2551	LELAND PAPER CO.	CUSTODIAL SUPPLIES	190148	498.45
15427	03/12/2019	1420	TOWN OF LONG LAKE	SPONSOR COMMUNITY PRIDE DAY		30.00
15428	03/12/2019	2004	FORTUNE'S HARDWARE	CUSTODIAL SUPPLIES	190015	29.98
15429	03/12/2019	1209	J. W. PEPPER & SON INC.	MUSIC	190223	109.24
15430	03/20/2019	1346	CASH	BOOK FAIR CASH BOX		100.00
15431	03/25/2019	1485	INDUSTRIAL APPRAISAL COMPANY	VFACS MTNCE 3/1/19-2/28/20		250.00
15432	03/25/2019	1714	FLINN SCIENTIFIC INC.	SCIENCE SUPPLIES	190231	37.20
15433	03/25/2019	4014	TBS	BOILER REPAIR		523.00
15434	03/25/2019	3934	THERMAL ENVIRONMENT SALES, INC.	CUSTODIAL SUPPLIES	190229	289.00

# LONG LAKE CSD

Check Warrant Report For A - 17: Cash Disbursement-March 2019 For Dates 3/1/2019 - 3/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
15435	03/25/2019	1926	LAKESHORE LEARNING MATERIALS	GRADE K SUPPLIES	190224	137.98
15436	03/25/2019	4651	PETROLEUM TRADERS CORP	FUEL OIL DELIVERY	190152	12,158.80
15437	03/25/2019	2988	GIRVIN & FERLAZZO, P.C.	LEGAL RETAINER FEBRUARY + SEQRA		855.00
15438	03/25/2019	4141	NOELLE SHORT	MILEAGE 3/6/19		40.11
15439	03/25/2019	4658	ANDREW ARSENAULT	ASP ASSISTANT		111.00
15440	03/25/2019	4199	NYS EMPLOYEES' HEALTH INSURANCE	APRIL HEALTH INSURANCE		71,935.22
15441	03/25/2019	4391	LOREMAN'S	PARP TSHIRTS		349.88
15442	03/25/2019	3825	AMAZON		190219	1,246.00
15443	03/25/2019	3759	CNY ELEVATOR INSPECTIONS	ELEVATOR INSPECTIONS		210.00
15444	03/25/2019	2465	SCOTT ELECTRIC	LAMINATING FILM	190233	198.00
15445	03/25/2019	4425	VERIZON	CELL PHONE		27.84
15446	03/25/2019	3627	JOHNSBURG TRAVEL CLUB	GRADE 7/8 FIELD TRIP- WASH DC		5,850.00
15447	03/25/2019	4117	ED & ED BUSINESS TECHNOLOGY INC.	POSTAGE MACHINE INK	190239	176.00
15448	03/25/2019	1305	AMERICAN EXPRESS	FIELD TRIPS, FINGERPRINTS, WINDSHIELD, FEES, SOFTWARE, RUG		3,870.75
15449	03/25/2019	1896	WILLIAMSON LAW BOOK COMPANY	ABSENTEE VOTER SUPPLIES	190234	93.98
	03/25/2019	4659	COMMUNITY PERFORMANCE SERIES	FIELD TRIP		60.00

Number of Transactions: 47

Warrant Total: 112,762.01  
Vendor Portion: 112,762.01

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 47 in number, in the total amount of \$ 112,762.01. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/28/19 Noelle J. Short  
Date SUPERINTENDENT

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 112,762.01. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/29/19 James F. Naranga  
Date CLAIMS AUDITOR



## LONG LAKE CSD

Check Warrant Report For TA - 9: Cash Disbursement-Trust & Agency For Dates 3/1/2019 - 3/31/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
479	03/14/2019	3407	NYS INCOME TAX	Trust & Agency Payment		2,691.39
480	03/14/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		1,965.00
481	03/14/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		44,901.83
482	03/14/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		15,316.71
483	03/28/2019	3407	NYS INCOME TAX	Trust & Agency Payment		2,975.54
484	03/28/2019	3411	VOYA INSTITUTIONAL TRUST COMPANY	Trust & Agency Payment		1,965.00
485	03/28/2019	3413	NYS EMPLOYEES RETIREMENT SYSTEM	Trust & Agency Payment		349.15
486	03/28/2019	4340	LLCS GENERAL FUND	Trust & Agency Payment		48,443.23
487	03/28/2019	4375	EFTPS Enrollment Processing	Trust & Agency Payment		17,060.70
3003	03/14/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		132.50
3004	03/14/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00
3005	03/28/2019	3406	C.S.E.A., INC.	Trust & Agency Payment - DUES-CSEA		132.50
3006	03/28/2019	3408	C.S.E.A. EMPLOYEE BENEFIT FUND	Trust & Agency Payment - F-EBF		1,817.77
3007	03/28/2019	3591	NEW YORK STATE DEFERRED COMP PLAN	Trust & Agency Payment - T-NYSDEF		210.00

Number of Transactions: 14

Warrant Total: 138,171.32  
Vendor Portion: 138,171.32

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$138,171.32. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/28/19  
Date

Noelle J. Short  
Superintendent

## LONG LAKE CSD

## Check Warrant Report For C - 9: Cash Disbursement-March 2019 For Dates 3/1/2019 - 3/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2170	03/12/2019	2551	LELAND PAPER CO.	CAFETERIA SUPPLIE	190100	116.10
	03/12/2019	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	190164	186.69
2172	03/12/2019	2861	HUFF ICE CREAM	CAFETERIA FOOD	190218	293.04
2173	03/12/2019	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	190213	37.82
2174	03/12/2019	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	190210	973.73
2175	03/12/2019	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	190101	102.30
2176	03/12/2019	2836	CENTRAL RESTAURANT PRODUCTS	MILK COOLER	190207	1,900.00
2177	03/12/2019	4656	FRANCIS PEETS	LUNCH FUND REIMB		25.75
2178	03/25/2019	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	190164	447.62

Number of Transactions: 9

Warrant Total: 4,083.05

Vendor Portion: 4,083.05

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 4,083.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/28/19  
Date

Walter J. Short  
SUPERINTENDENT

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 4,083.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/29/19  
Date

James S. Maranga  
CLAIMS AUDITOR



# Long Lake

CENTRAL SCHOOL DISTRICT

Long Lake Central School  
20 School Lane  
P.O. Box 217  
Long Lake, New York 12847

P 518/624-2221

F 518/624-3896

W [www.longlakecsd.org](http://www.longlakecsd.org)

**Board of Education**  
Brian Penrose  
*President*  
Michael Farrell  
*Vice President*  
Alexandria Harris  
Trisha Hosley  
Frederick Short

**Superintendent/Principal**  
Noelle J. Short  
[nshort@longlakecsd.org](mailto:nshort@longlakecsd.org)

**Business Manager**  
Victoria J. Snide  
[vsnide@longlakecsd.org](mailto:vsnide@longlakecsd.org)

**Treasurer**  
Lisa Walker  
[lwalker@longlakecsd.org](mailto:lwalker@longlakecsd.org)

**School Counselor**  
Elisha Pylman  
[epylman@longlakecsd.org](mailto:epylman@longlakecsd.org)

To: Board of Education Members

From: Vickie Snide *Vickie*

Re: Budget Information Worksheet

Date: April 3, 2019

Attached is our final version of the 2019-2020 budget. I have given you our preliminary School Budget document which will be available here at school May 1, 2019. The School Budget Notice will be mailed to all taxpayers on May 15, 2019 (required to be mailed after our public budget hearing).

Our levy will be below the tax levy cap. If we levy \$2,918,000, taxes on a \$100,000 home will be approximately \$478.70 (\$11.32 more than this school year).

I currently have received two petitions for the Board of Education seat – one from Joan Paula and one from Jodi Luxford.

The Board needs to approve two items at the April 10, 2019 board meeting. We must approve the budget for presentation to the voters and we must approve our property tax report card.

Please see me if you have any questions.

# LONG LAKE CSD



## Revenue Status Report For 2019-2020 LUNCH FUND REVENUE BUDGET

Account	Description	2019 - 20		2018 - 19	
		Proposed Budget	Budget	Budget	
C 1440.B	Breakfast - Student Sale of Meals	2,500.00		2,500.00	
C 1440.L	Lunch - Student Sale of Meals	9,500.00		9,500.00	
C 1445.B	A La Carte Sales				
C 1445.L	A La Carte Sales	1,800.00		2,000.00	
C 2401	Interest and Earnings			0.00	
C 2665	Sale of Equipment				
C 2770	Misc. Revenues			0.00	
C 3190.FB	Breakfast - Federal Reimbursement	5,500.00		5,500.00	
C 3190.FL	Lunch - Federal Reimbursement	12,000.00		12,000.00	
C 3190.FS	Snack - Federal Reimbursement	550.00		750.00	
C 3190.SB	Breakfast - State Reimbursement	250.00		250.00	
C 3190.SL	Lunch - State Reimbursement	500.00		400.00	
C 4190	USDA Surplus Food	1,800.00		1,800.00	
C 5031	Interfund Transfer	105,709.00		102,605.00	
Grand Totals:		140,109.00		137,305.00	



# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 LUNCH FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
C 2860.160-0000	Cafeteria Salaries	59,553.00	57,778.00
C 2860.400-0000	Cafeteria Contractual	3,000.00	3,000.00
C 2860.410-0000	Cafeteria Food	30,000.00	30,000.00
C 2860.450-0000	Cafeteria Materials & Supplies	2,500.00	2,500.00
2860	SCHOOL FOOD SERVICE *	95,053.00	93,278.00
28	**	95,053.00	93,278.00
2	***	95,053.00	93,278.00
C 9010.800-0000	Cafeteria Employees Retirement	9,500.00	9,500.00
9010	STATE RETIREMENT *	9,500.00	9,500.00
C 9030.800-0000	Cafeteria Social Security	4,556.00	4,420.00
9030	SOCIAL SECURITY *	4,556.00	4,420.00
C 9060.800-0000	Cafeteria Health Insurance	31,000.00	30,107.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE *	31,000.00	30,107.00
90	**	45,056.00	44,027.00
9	***	45,056.00	44,027.00
Grand Totals:		140,109.00	137,305.00

## LONG LAKE CSD



## Revenue Status Report For 2019-2020 GENERAL FUND REVENUE BUDGET

Account	Description	2019 - 20	2018 - 19
		Proposed Budget	Budget
A 1001	Real Property Taxes		2,813,826.42
A 1040	Appropriation of Planned Balance		
A 1080	Federal Payment in Lieu of Taxes		
A 1081	Other Payments in Lieu of Taxes		0.00
A 1085	School Tax Relief Reimb (STAR)		35,173.58
A 1090	Penalty on Taxes	3,000.00	3,000.00
A 1310	Day School Tuition	3,600.00	3,300.00
A 1315	CONTINUING EDUCATION		
A 1335	Other Student Fees/Charges	1,000.00	1,000.00
A 2350	Youth Services, Other Governments		
A 2401	Interest on Earnings	15,000.00	400.00
A 2650	Sale of Excess Materials		0.00
A 2680	Insurance Recoveries		
A 2701	Refunds of Prior Years Expenditures		0.00
A 2770	Other Unclassified Revenues		0.00
A 3040	State Aid Other - STAR Admin		
A 3101.A	General Aid	480,000.00	475,000.00
A 3101.B	Excess Cost Aid		0.00
A 3102	VLT Lottery Aid		0.00
A 3103	BOCES Aid	45,000.00	59,000.00
A 3106	Sound Basic Education Aid		
A 3260	Textbook Aid	4,000.00	4,000.00
A 3262	Computer Software Aid		0.00
A 3263	Library Material Aid		0.00
A 3265	Small Government Assistance		0.00
A 3289	Other State Aid		0.00
A 4285	Deficit Reduction Assessment Res't		
A 4289	Other Federal Educational Aid		
A 4601	Medicaid Assistance, HRSS	4,000.00	0.00
A 5031	Interfund Transfer		

Revenue Status Report For 2019-2020 GENERAL FUND REVENUE BUDGET

Account	Description	2019 - 20	2018 - 19
		Proposed Budget	Budget
Grand Totals:		555,600.00	3,394,700.00

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
A 1010.400-0000	BOE Contractual Expense	7,920.00	10,720.00
Budgeted less for NYSSBA			
Conferences			
A 1010.450-0000	BOE Materials and Supplies	2,500.00	2,500.00
A 1010.490-0000	BOE BOCES Services	7,500.00	9,000.00
<b>1010</b>	<b>BOARD OF EDUCATION *</b>	<b>17,920.00</b>	<b>22,220.00</b>
A 1040.160-0000	BOE District Clerk Salaries	2,284.00	2,217.00
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	3,000.00
<b>1040</b>	<b>DISTRICT CLERK *</b>	<b>5,284.00</b>	<b>5,217.00</b>
<b>10</b>	<b>**</b>	<b>23,204.00</b>	<b>27,437.00</b>
A 1240.160-0000	Support Staff Salaries	117,579.00	112,282.00
A 1240.200-0000	Central Admin Equipment	2,000.00	1,500.00
A 1240.400-0000	Central Admin Contractual	12,280.00	14,430.00
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	2,500.00
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR *</b>	<b>134,359.00</b>	<b>130,712.00</b>
<b>12</b>	<b>**</b>	<b>134,359.00</b>	<b>130,712.00</b>
A 1310.160-0000	Finance Business Admin Salaries	82,966.00	74,557.00
Per Contracted Salaries			
A 1310.490-0000	Finance BOCES Services	27,500.00	27,500.00
<b>1310</b>	<b>BUSINESS ADMINISTRATION *</b>	<b>110,466.00</b>	<b>102,057.00</b>
A 1320.160-0000	Finance Auditing Salaries	534.00	518.00
A 1320.400-0000	Finance Auditor Contractual	8,800.00	8,600.00
<b>1320</b>	<b>AUDITING *</b>	<b>9,334.00</b>	<b>9,118.00</b>
A 1325.160-0000	Finance District Treasurer	20,374.00	19,791.00

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
A 1325.450-0000	Finance District Treasurer Supplies	250.00	250.00
1325	<b>TREASURER</b>	<b>20,624.00</b>	<b>20,041.00</b>
A 1330.160-0000	Finance Tax Collector Salary	3,939.00	3,824.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	1,500.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	100.00
1330	<b>TAX COLLECTOR</b>	<b>5,539.00</b>	<b>5,424.00</b>
13		<b>145,963.00</b>	<b>136,640.00</b>
A 1420.400-0000	Legal Contractual	14,000.00	14,000.00
1420	<b>LEGAL</b>	<b>14,000.00</b>	<b>14,000.00</b>
A 1430.490-0000	Personnel - BOCES Services	1,950.00	1,950.00
1430	<b>PERSONNEL</b>	<b>1,950.00</b>	<b>1,950.00</b>
A 1480.400-0000	Public Info Contractual	250.00	20,200.00
	No longer using TwoDot Consulting Services		
A 1480.450-0000	Public Info/Printing Charges	1,000.00	1,000.00
1480	<b>PUBLIC INFORMATION &amp; SERVICES</b>	<b>1,250.00</b>	<b>21,200.00</b>
14		<b>17,200.00</b>	<b>37,150.00</b>
A 1620.160-0000	Central Services Support Staff Salaries	91,375.00	90,396.00
A 1620.200-0000	Central Services Equipment New lawn tractor	21,300.00	1,200.00
A 1620.400-0000	Central Services Contractual	62,700.00	61,500.00
A 1620.410-0000	Central Services Fuel Oil	80,000.00	72,000.00

# LONG LAKE CSD



## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)

Account	Description	2019, 20 Proposed Budget	2018 - 19 Budget
Fuel oil no longer under NYS Contract so I increased budget line			
A 1620.420-0000	Central Services Television	1,800.00	1,500.00
A 1620.430-0000	Central Services Electricity	27,000.00	30,000.00
A 1620.440-0000	Central Services Water Rent	1,000.00	1,000.00
A 1620.450-0000	Central Services Materials & Supplies	21,500.00	20,000.00
A 1620.460-0000	Central Services Telephone	8,500.00	8,500.00
A 1620.480-0000	Central Services LP Gas	100.00	100.00
A 1620.490-0000	Central Services BOCES	1,000.00	1,000.00
<b>1620</b>	<b>OPERATION OF PLANT *</b>	<b>316,275.00</b>	<b>287,196.00</b>
A 1621.160-0000	Mainten Support Staff Salaries	13,928.00	13,759.00
A 1621.400-0000	Maintenance Contractual Exp	17,500.00	17,500.00
<b>1621</b>	<b>MAINTENANCE OF PLANT *</b>	<b>31,428.00</b>	<b>31,259.00</b>
A 1670.400-0000	Contractual	1,200.00	1,200.00
A 1670.450-0000	Postage	3,200.00	3,500.00
A 1670.490-0000	Printing - BOCES Services	2,000.00	2,000.00
<b>1670</b>	<b>CENTRAL PRINTING &amp; MAILING *</b>	<b>6,400.00</b>	<b>6,700.00</b>
A 1680.490-0000	Central DP - BOCES Services	37,500.00	37,500.00
<b>1680</b>	<b>CENTRAL DATA PROCESSING *</b>	<b>37,500.00</b>	<b>37,500.00</b>
<b>16</b>	<b>**</b>	<b>391,603.00</b>	<b>362,655.00</b>
A 1910.400-0000	Unallocated Insurance	1,000.00	3,000.00
No longer purchasing Chromebook Insurance			
<b>1910</b>	<b>UNALLOCATED INSURANCE *</b>	<b>1,000.00</b>	<b>3,000.00</b>

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
A 1920.400-0000	School Association Dues	4,500.00	6,200.00
1920	SCHOOL ASSOCIATION * DUES	4,500.00	6,200.00
A 1981.490-0000	BOCES Administrative Costs	19,500.00	19,500.00
1981	BOCES ADMINISTRATIVE * COSTS	19,500.00	19,500.00
A 1983.490-0000	BOCES Capital Expenses	100.00	2,650.00
1983	BOCES CAPITAL * EXPENSE	100.00	2,650.00
19	**	25,100.00	31,350.00
1	***	737,429.00	725,944.00
A 2020.150-0000	Supervision Instructional	25,000.00	25,000.00
2020	SUPERVISION - REGULAR SCHOOL *	25,000.00	25,000.00
A 2070.150-0000	Instructional Salaries	13,180.00	10,440.00
A 2070.490-0000	Inservices - BOCES Services	20,000.00	24,500.00
2070	INSERVICE TRAINING - * INSTRUCTION	33,180.00	34,940.00
20	**	58,180.00	59,940.00
A 2110.120-0000	Teaching K-6 Salaries	480,452.00	451,441.00
	Per contracted salaries and includes longevity payments		
A 2110.130-0000	Teaching 7-12 Salaries	477,469.00	476,763.00
	Per contracted salaries and reflects change in employees due to retirement		
A 2110.140-0000	Substitute Teachers	18,000.00	18,000.00
A 2110.160-0000	Support Staff Salaries	53,753.00	24,336.00

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account <sup>1</sup>	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
<b>Addition of Teaching Assistant Position</b>			
A 2110.170-0000	Payment in Lieu of Health Insurance	6,000.00	2,000.00
A 2110.200-0000	Teaching Equipment	10,000.00	4,000.00
<b>Treadmill, microphones, Caravright</b>			
A 2110.400-0000	Teaching Contractual	16,650.00	17,100.00
A 2110.410-0000	Field Trips	20,000.00	20,000.00
A 2110.411-0000	Conference Attendance	8,500.00	8,500.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	2,500.00
A 2110.413-0000	Arts in Education	3,000.00	
A 2110.450-0000	Teaching Materials & Supplies	9,000.00	8,200.00
A 2110.451-0000	Elementary - Grade 1	2,631.00	1,540.00
A 2110.451-1000	Summer School	78.00	78.00
A 2110.451-2000	Art Program	2,869.00	2,836.00
A 2110.451-4000	Teachers Assistant	250.00	250.00
A 2110.451-5000	English	621.00	1,175.00
A 2110.451-6000	French	0.00	200.00
A 2110.451-7000	Family Consumer Science	675.00	675.00
A 2110.451-8000	Health Education	250.00	350.00
A 2110.451-9000	Math	500.00	75.00
A 2110.452-1000	Elementary - Conboy/SPED	750.00	550.00
A 2110.452-2000	Music	2,366.00	1,585.00
A 2110.452-3000	Phys Ed	300.00	715.00
A 2110.452-4000	Science	750.00	808.00
A 2110.452-5000	Social Studies	900.00	
A 2110.452-6000	Technology	750.00	1,700.00
A 2110.452-7000	Elementary - PreK	650.00	650.00
A 2110.452-9000	Teachers Aide Supplies	341.00	
A 2110.453-0000	Elementary - Harkness	270.00	250.00
A 2110.454-0000	Elementary - Grade 2	913.00	776.00
A 2110.455-0000	Elementary - Grade 3/4	1,100.00	1,050.00
A 2110.456-0000	Elementary - Grade 5/6	484.00	914.00
A 2110.458-0000	Elementary - Grade K	1,160.00	1,274.00



# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
A 2110.459-1000	Ace Committee	1,500.00	1,500.00
A 2110.459-2000	STEM	1,000.00	1,000.00
A 2110.480-0000	Teaching Textbooks	3,000.00	5,000.00
A 2110.490-0000	Teaching BOCES	20,000.00	11,000.00
Increased for iReady program & Speech Improvement			
<b>2110</b>	<b>TEACHING - REGULAR SCHOOL</b>	<b>1,149,432.00</b>	<b>1,068,791.00</b>
<b>21</b>	<b>**</b>	<b>1,149,432.00</b>	<b>1,068,791.00</b>
A 2250.150-0000	Instructional Salaries	86,695.00	83,969.00
A 2250.160-0000	Non Instructional Salaries	17,929.00	
Reflects new position created 2018			
A 2250.400-0000	Students w/Disab Contractual	4,500.00	3,800.00
A 2250.450-0000	Special Ed Materials & Supplies	400.00	610.00
A 2250.470-0000	Special Tuition	2,500.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	85,000.00
<b>2250</b>	<b>PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR</b>	<b>197,024.00</b>	<b>175,879.00</b>
A 2280.490-0000	BOCES Services	30,000.00	30,000.00
<b>2280</b>	<b>OCCUPATIONAL EDUCATION (GRADES 9 -12)</b>	<b>30,000.00</b>	<b>30,000.00</b>
<b>22</b>	<b>**</b>	<b>227,024.00</b>	<b>205,879.00</b>
A 2330.150-0000	Adult Education Salary	10,804.00	12,407.00
A 2330.151-0000	Special Schools Salary	20,160.00	18,720.00
A 2330.400-0000	Special Schools Contractual	3,398.00	3,197.00
A 2330.450-0000	Special Schools Materials &	1,000.00	1,000.00

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
2330	Supplies TEACHING - SPECIAL SCHOOLS	35,362.00	35,324.00
23		** 35,362.00	35,324.00
A 2610.150-0000	Library Salaries	52,504.00	55,808.00
A 2610.450-0000	Library Materials & Supplies	900.00	900.00
A 2610.460-0000	Library Collections	7,400.00	7,400.00
A 2610.490-0000	Library BOCES Services	8,500.00	
Library Automation Services			
2610	SCHOOL LIBRARY & AUDIOVISUAL	* 69,304.00	64,108.00
A 2630.220-0000	Computer Hardware	21,000.00	21,000.00
A 2630.450-0000	Computer Materials & Supplies	1,000.00	1,000.00
A 2630.460-0000	Computer Software	7,000.00	7,000.00
A 2630.490-0000	Computer BOCES	70,200.00	70,200.00
2630	COMPUTER ASSISTED INSTRUCTION	* 99,200.00	99,200.00
26		** 168,504.00	163,308.00
A 2805.160-0000	Attendance	4,500.00	4,500.00
2805	ATTENDANCE - REGULAR SCHOOL	* 4,500.00	4,500.00
A 2810.150-0000	Guidance Instructional Salaries	61,455.00	58,135.00
A 2810.450-0000	Guidance Materials & Supplies	500.00	1,219.00
A 2810.451-0000	Guidance Testing and Materials	1,150.00	1,195.00
2810	GUIDANCE - REGULAR SCHOOL	* 63,105.00	60,549.00
A 2815.160-0000	Support Staff Salaries	30,855.00	30,380.00

# LONG LAKE CSD



## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)

Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
A 2815.400-0000	Health Contractual	6,800.00	6,800.00
A 2815.450-0000	Health Materials & Supplies	1,540.00	1,828.00
2815	HEALTH SERVICES - REGULAR SCHOOL	39,195.00	39,008.00
A 2820.400-0000	Psychologist Contractual	40,000.00	40,000.00
A 2820.450-0000	Psychologist Materials & Supplies	250.00	1,150.00
A 2820.490-0000	BOCES Psychologist	11,000.00	
Includes Northstar Mental Health Services			
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	51,250.00	41,150.00
A 2825.400-0000	Contractual	6,000.00	6,000.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	6,000.00
A 2850.150-0000	Co-curricular Salaries	25,890.00	21,394.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	1,000.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	26,890.00	22,394.00
A 2855.150-0000	Interscholastic Salaries	10,000.00	20,000.00
Many current coaches are from ILCS so decreased this line and increased Contractual line			
A 2855.200-0000	Interscholastic Equipment		10,000.00
18-19 Budget included soccer goals and gym scoreboard			
A 2855.400-0000	Interscholastic Contractual	20,500.00	10,500.00
Many current coaches are from ILCS so increased this line and decreased salaries line			
A 2855.450-0000	Interscholastic Materials &	3,000.00	3,000.00

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
A 2855.490-0000	Supplies BOCES Interscholastic	500.00	500.00
2855	INTERSCHOOLASTIC ATHLETICS - REGULAR SCHOOL	* 34,000.00	44,000.00
28		** 224,940.00	217,601.00
2		*** 1,863,442.00	1,750,843.00
A 5510.160-0000	Transportation Salaries	78,760.00	78,399.00
A 5510.400-0000	Transportation Contractual	15,000.00	14,000.00
A 5510.450-0000	Transportation Materials & Supplies Misc	500.00	500.00
A 5510.451-0000	Diesel/Gasoline	18,000.00	18,000.00
A 5510.452-0000	Tires	2,500.00	2,500.00
A 5510.453-0000	Parts	7,500.00	7,500.00
A 5510.454-0000	Labor	13,000.00	13,000.00
A 5510.490-0000	BOCES Contractual	1,300.00	1,300.00
5510	DISTRICT TRANSPORTATION SERVICES	* 136,560.00	135,199.00
55		** 136,560.00	135,199.00
5		*** 136,560.00	135,199.00
A 9010.800-0000	NYS Retirement	61,000.00	56,000.00
9010	STATE RETIREMENT	* 61,000.00	56,000.00
A 9020.800-0000	Teacher Retirement	125,500.00	145,000.00
TRs rates decreased			
9020	TEACHERS' RETIREMENT	* 125,500.00	145,000.00
A 9030.800-0000	Social Security	140,000.00	130,741.00

# LONG LAKE CSD

## Budgeting Appropriation Status Report For 2019-2020 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2019 - 20 Proposed Budget	2018 - 19 Budget
9030	SOCIAL SECURITY *	140,000.00	130,741.00
A 9040.800-0000	Worker Compensation	12,000.00	13,000.00
9040	WORKERS' COMPENSATION *	12,000.00	13,000.00
A 9050.800-0000	Unemployment	20,000.00	20,000.00
9050	UNEMPLOYMENT INSURANCE *	20,000.00	20,000.00
A 9055.800-0000	Disability Plan	4,000.00	4,000.00
9055	DISABILITY INSURANCE *	4,000.00	4,000.00
A 9060.800-0000	Hospitalization	980,000.00	984,540.00
Reflects 6 months (7/1/19-12/31/19) of lower than expected rates			
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE *	980,000.00	984,540.00
90	**	1,342,500.00	1,353,281.00
A 9901.930-0000	Transfer to School Food Svc Fund	105,709.00	102,605.00
9901	TRANSFERS TO FUNDS *	105,709.00	102,605.00
99	**	105,709.00	102,605.00
9	***	1,448,209.00	1,455,886.00
Grand Totals:		4,185,640.00	4,067,872.00

# Budget Percentage Comparisons

SCHOOL YEAR	TOTAL BUDGET	% OF INCREASE IN BUDGET OVER PRIOR YEAR	TAX LEVY	% OF INCREASE IN TAX LEVY OVER PRIOR YEAR	TAX RATE	% OF INCREASE IN TAX RATE
2019-2020	\$4,185,640	2.90%	\$2,918,000	2.42%	\$ 4.78700	2.42%
2018-2019	\$4,067,872	1.95%	\$2,849,000	2.15%	\$ 4.67376	2.21%
2017-2018	\$3,990,242	2.45%	\$2,788,942	1.54%	\$ 4.57287	1.93%
2016-2017	\$3,894,743	-0.74%	\$2,746,561	-0.67%	\$ 4.48622	0.32%
2015-2016	\$3,923,935	2.74%	\$2,765,000	2.83%	\$ 4.47171	3.88%
2014-2015	\$3,819,403	3.67%	\$2,688,896	3.36%	\$ 4.30450	3.48%
2013-2014	\$3,684,259	1.91%	\$2,601,546	3.31%	\$ 4.15980	10.85%
2012-2013	\$3,615,151	-1.91%	\$2,518,214	2.32%	\$ 3.75275	2.55%
2011-2012	\$3,685,596	1.52%	\$2,461,129	5.04%	\$ 3.65934	5.64%
2010-2011	\$3,630,301	-4.35%	\$2,343,078	-13.26%	\$ 3.46400	-12.03%
2009-2010	\$3,795,355	-0.01%	\$2,701,318	9.40%	\$ 3.93760	-29.70%
2008-2009	\$3,795,660	-2.30%	\$2,469,136	-14.42%	\$ 5.60150	-14.68%
2007-2008	\$3,884,926	1.41%	\$2,885,158	-4.46%	\$ 6.56520	-5.61%
2006-2007	\$3,831,090	4.41%	\$3,019,840	7.35%	\$ 6.95550	9.46%
2005-2006	\$3,669,112	4.35%	\$2,812,952	-0.45%	\$ 6.35410	-18.57%
2004-2005	\$3,516,062	0.95%	\$2,825,775	1.59%	\$ 7.80330	1.19%
2003-2004	\$3,483,018	4.20%	\$2,781,593	7.30%	\$ 7.71130	-4.18%
2002-2003	\$3,342,538	2.90%	\$2,592,288	3.07%	\$ 8.04730	1.63%
2001-2002	\$3,248,335	3.93%	\$2,515,085	3.95%	\$ 7.91840	-2.09%
2000-2001	\$3,125,606	4.20%	\$2,419,437	3.37%	\$ 8.08780	3.56%

Tax Rate: 2005-2006 school year - Reassessment  
2009-2010 school year - Reassessment  
2013-2014 school year - Revaluation

Tentative, April 2019

# Long Lake Central School District 2019-2020 School Calendar

**DRAFT**



September 2019						
S	M	T	W	T	F	S
1	2	3	★	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## Dates to Remember:

- September 2- Labor Day ○
- September 3- Superintendent Conference Day □
- September 4- Classes Begin ★
- October 4- Superintendent Conference Day □
- October 14- Columbus Day ○
- November 11- Veteran's Day ○
- November 14- Parent Teacher Conference ○
- November 15- Emergency Release Day
- November 27-29- Thanksgiving Recess ○
- December 23-January 3- Holiday Recess ○
- January 20- Martin Luther King Day ○
- January 21-24- Regents Exams △
- February 17-21- Winter Recess ○
- March 12- Parent Teacher Conference ○
- March 20- Superintendent Conference Day □
- March 25-26- Grades 3-8 ELA Testing ◇
- April 9-17- Spring Recess ○
- April 22-23- Grades 3-8 Math Testing ◇
- May 19- Grades 4-8 Science Performance Testing ◇
- May 22-25 Memorial Day Recess ○
- June 1-Grades 4-8 Science Written Testing ◇
- June 2- Regents Exams △
- June 12-16- Local Exams ||
- June 17-25- Regents Exams △
- June 26- Last Day of School & Graduation ★

## Marking Period Dates

First Quarter: 9/4/19- 11/8/19

Parent/Teacher Conferences: 11/14/19

Second Quarter: 11/12/19-1/24/20

Third Quarter: 1/27/20-4/8/20

Parent Teacher Conference: 3/12/19

Fourth Quarter: 4/20/20-6/26/20

September 20	February 15
October 22	March 22
November 17	April 15
December 15	May 19
January 19	June 20
Total Days: 184	Emergency Days: 4



**Long Lake**  
CENTRAL SCHOOL DISTRICT

## **SCHOOL BUDGET 2019-2020**

Voting is in the Cafeteria

Tuesday, May 21, 2019

2:00 p.m. - 8:00 p.m.

### Qualifications of a Voter

1. A Citizen of the United States;
2. Eighteen years of age; and,
3. A resident within the district for a period of 30 days preceding the budget vote.

Residence for the purpose of this statute means domicile or what one considers their permanent place of residency. For example: if a person resides in Albany and is registered there to vote in the general and local elections then he/she is not a resident of Long Lake, even though he/she may own property and pay taxes here.



***LONG LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION***

***MICHAEL FARRELL***

***ALEXANDRIA HARRIS***

***TRISHA HOSLEY***

***BRIAN PENROSE***

***FREDERICK SHORT***

***Administrative Salaries Statement***

New York State Law requires school districts to publish the cost of employee benefits and other remuneration received by superintendents of schools, assistant or associate superintendents, and any other school administrator or supervisor scheduled to be paid a salary of \$138,000 or more. The Long Lake Central School District Superintendent's estimated compensation data for school year 2019-2020 is shown below.

Salary	\$106,090
Employer Retirement @ 8.86%	9,400
Health, Vision, Dental & Life Insurance	13,427
Employer Social Security @ 7.65%	8,116
Disability	198
Workers Compensation Insurance	446
Technology Reimbursement	1,500
Professional Membership Fees	<u>2,039</u>
Total Annual Compensation	\$141,216

**LONG LAKE CENTRAL SCHOOL  
GENERAL FUND BUDGET  
SCHOOL YEAR 2019-2020**

**GENERAL SUPPORT**

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Board of Education</u>		
1010.4	Contractual	10,720	7,920
1010.45	Materials and Supplies	2,500	2,500
1010.49	BOCES	9,000	7,500
1040.16	District Clerk – Salary	2,217	2,284
1040.4	District Clerk – Contractual	<u>3,000</u>	<u>3,000</u>
	<b>Total</b>	<b>27,437</b>	<b>23,204</b>

Includes funds for board conferences and retreats, supplies and material, board support and recognition, character education, expenses at meetings, district clerk salary, legal notices, help wanted ads, board policy updates, and BOCES health, safety & risk management services.

	<u>Central Administration</u>		
1240.1...	Salaries	112,282	117,579
1240.2	Equipment	1,500	2,000
1240.4	Contractual	14,430	12,280
1240.45	Supplies	<u>2,500</u>	<u>2,500</u>
	<b>Total</b>	<b>130,712</b>	<b>134,359</b>

Salaries (partial) for superintendent and superintendent secretary, and for office supplies, equipment, inventory software, NYSCOSS, SAANYs, and AASA dues, conferences and travel expenses and Affordable Care Act reporting fees.

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Finance</u>		
1310.16	Business Administration – Salaries	74,557	82,966
1310.49	BOCES Financial Services	27,500	27,500
1320.16	Auditing – Salary	518	534
1320.4	Auditing – Contractual	8,600	8,800
1325.16	Treasurer – Salary	19,791	20,374
1325.4...	Treasurer – Contractual & Supplies	250	250
1330.16	Tax Collector's Salary	3,824	3,939
1330.4	Contractual – Tax Roll	1,500	1,500
1330.45	Materials and Supplies	<u>100</u>	<u>100</u>
	<b>Total</b>	136,640	145,963

Includes BOCES fees for State Aid Planning, substitute coordination and mandated post-employment benefit analysis. Also included is the annual audit fee, accounting/payroll/budget software maintenance, salaries for the district tax collector, claims auditor, business manager, and treasurer (partial), tax rolls and tax software, and general materials and supplies.

	<u>Staff</u>		
1420.40	Legal Contractual	14,000	14,000
1430.49	BOCES-Personnel	1,950	1,950
1480.4...	Public Information	<u>21,200</u>	<u>1,250</u>
	<b>Total</b>	37,150	17,200

Includes outside legal services and BOCES personnel recruitment.

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Central Services</u>		
1620.16	Salaries	90,396	91,375
1620.2	Equipment	1,200	21,300
1620.4	Contractual	61,500	62,700
1620.4...	Fuel and Utilities	113,100	118,400
1620.45	Materials and Supplies	20,000	21,500
1620.49	BOCES Central Services	1,000	1,000
1621.16	Maintenance Salaries	13,759	13,928
1621.4	Contractual	17,500	17,500
1670.4...	Central Printing & Mailing	4,700	4,400
1670.49	BOCES Printing	2,000	2,000
1680.49	BOCES Data Processing	<u>37,500</u>	<u>37,500</u>
	<b>Total</b>	362,655	391,603

Reflects the operation and maintenance of the school building and grounds, including salaries for custodial staff, equipment, HVAC maintenance contracts, elevator maintenance and fees, BOCES administrative computer services, fiber lines, heating oil and other utilities, annual septic system maintenance, pick-up repairs, and gym floor refinishing. Also included is refurbishing of a classroom heating unit and a new lawn tractor/snowblower/sweeper.

	<u>Special Items</u>		
1910.4	Insurance	3,000	1,000
1920.4	School Association Dues	6,200	4,500
1981.49	BOCES – Administrative Charges	19,500	19,500
1983.49	BOCES- Capital Expenses	<u>2,650</u>	<u>100</u>
	<b>Total</b>	31,350	25,100

Includes student computer and accident insurance, dues to various professional associations, and funds for BOCES administration and capital expenses.

<b>TOTAL GENERAL SUPPORT</b>	<b>725,944</b>	<b>737,429</b>
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## INSTRUCTIONAL

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Curriculum Development</u>		
2020.15	Supervision, Instructional	25,000	25,000
2070.15	Instructional Salaries	10,440	13,180
2070.49	BOCES In-Service Training/Instruction	<u>24,500</u>	<u>20,000</u>
	<b>Total</b>	59,940	58,180
	<u>Teaching</u>		
2110.12	Elementary Teaching Salaries	451,441	480,452
2110.13	High School Teaching Salaries	476,763	477,469
2110.14	Substitute Teacher Salaries	18,000	18,000
2110.16	Support Staff Salaries	24,336	53,753
2110.17	Payment in Lieu of Health Insurance	2,000	6,000
2110.2	Equipment	4,000	10,000
2110.4 ...	Contractual, Field Trips, Conferences	48,100	47,650
2110.45	Supplies, ACE Funds	28,151	33,108
2110.48	Textbooks	5,000	3,000
2110.49	BOCES	<u>11,000</u>	<u>20,000</u>
	<b>Total</b>	1,068,791	1,149,432

Includes salaries for teachers and teaching assistant, textbooks, instructional supplies, presenters, teaching equipment, copier contracts & supplies, instructional equipment repairs, fingerprint fees, substitute salaries, teacher evaluation software, curriculum mapping software, workshop travel and field trip expenses, summer curriculum training and academic enrichment. BOCES has been increased for speech improvement services for our students. Equipment includes concert microphones, replacement of a fitness center treadmill and replacement of a Carviewright machine for Technology classes.

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Program for Students with Disabilities</u>		
2250.1...	Salaries	83,969	104,624
2250.40	Contractual	3,800	4,500
2250.45	Supplies	610	400
2250.47	Special Tuition	2,500	2,500
2250.49	BOCES Special Education Services	85,000	85,000
2280.49	BOCES Occupational Education	<u>30,000</u>	<u>30,000</u>
	<b>Total</b>	205,879	227,024

A portion of the total school population has been identified as special needs by the Committee on Special Education (CSE). Funding supports occupational education, occupational therapy, physical therapy, speech and special education programs and software for current and potential needs.

	<u>Special Schools</u>		
2330.15	Adult Education	12,407	10,804
2330.151	Special Schools Salaries	18,720	20,160
2330.4...	Special Schools Contractual/Supplies	<u>4,197</u>	<u>4,398</u>
	<b>Total</b>	35,324	35,362

Includes funding for after school study hall , fitness center attendant, and the K-6 After School Program.

	<u>School Library &amp; Audiovisual</u>		
2610.15	Librarian Salary	55,808	52,504
2610.45	Library Supplies	900	900
2610.46	Library Volumes	7,400	7,400
2610.49	BOCES Library Automation	<u>-0-</u>	<u>8,500</u>
	<b>Total</b>	64,108	69,304

Funding of the school library including the addition of BOCES Library automation services.

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Computer Assisted Instruction</u>		
2630.22	Computer Hardware	21,000	21,000
2630.4...	Computer Software & Supplies	8,000	8,000
2630.49	BOCES Technician & Internet	<u>70,200</u>	<u>70,200</u>
	<b>Total</b>	99,200	99,200

Computer Services.

	<u>Attendance</u>		
2805.16	Salaries	<u>4,500</u>	<u>4,500</u>
	<b>Total</b>	4,500	4,500
	<u>Guidance</u>		
2810.15	Guidance Salary	58,135	61,455
2810.45	Supplies/Testing Materials	<u>2,414</u>	<u>1,650</u>
	<b>Total</b>	60,549	63,105

Funds for salaries, supplies, college references, and student testing materials.

	<u>Health</u>		
2815.16	Support Staff Salaries	30,380	30,855
2815.4	Contractual	6,800	6,800
2815.45	Supplies	1,828	1,540
2820.15	School Psychologist	40,000	40,000
2820.45	Psychologist Supplies	1,150	250
2820.49	BOCES – Mental Health Services	-0-	11,000
2825.40	Social Work Contractual	<u>6,000</u>	<u>6,000</u>
	<b>Total</b>	86,158	96,445

Resources fund the health care provider and materials, the annual medical center services fee and social work services. This budget includes a School Psychologist and CSE Chairperson that is shared with a neighboring school and includes mental health services through Northstar Behavioral (billed through BOCES).

<u>Code</u>		<u>Adopted 2018-19</u>	<u>Proposed 2019-20</u>
	<u>Co-Curricular Activities</u>		
2850.15	Salaries	21,394	25,890
2850.45	Materials & Supplies	<u>1,000</u>	<u>1,000</u>
	<b>Total</b>	22,394	26,890

The money in this category funds stipends for class activity chaperones, field trip chaperones, lead teacher, and stipends for various clubs.

	<u>Interscholastic Athletics</u>		
2855.15	Salaries	20,000	10,000
2855.2	Equipment	10,000	-0-
2855.4	Contractual	10,500	20,500
2855.45	Supplies	3,000	3,000
2855.49	BOCES	<u>500</u>	<u>500</u>
	<b>Total</b>	44,000	34,000

Stipends for coaches, fees for sports officials and time keepers, supervision at home events, uniforms and supplies for sports program whether at LLCs or as a merged team. All merged team expenses (other than transportation) are split with Indian Lake CSD.

<b>TOTAL INSTRUCTIONAL</b>	<b>1,750,843</b>	<b>1,863,442</b>
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#### **TRANSPORTATION**

	<u>Pupil Transportation</u>		
5510.16	Salaries	78,399	78,760
5510.4	Contractual	14,000	15,000
5510.45...	Supplies/Fuel	41,500	41,500
5510.49	BOCES Bus Driver Training, Testing	<u>1,300</u>	<u>1,300</u>
	<b>TOTAL PUPIL TRANSPORTATION</b>	<b>135,199</b>	<b>136,560</b>

Bus driver salaries, maintenance and repair of all buses, vehicle gas and diesel and vehicle insurance.



# **UNDISTRIBUTED**

		<b>Adopted</b>	<b>Proposed</b>
		<b><u>2018-19</u></b>	<b><u>2019-20</u></b>
<b><u>Code</u></b>			
	<u>Employee Benefits</u>		
9010.8	State Retirement (ERS)	56,000	61,000
9020.8	Teachers Retirement (TRS)	145,000	125,500
9030.8..	Social Security	130,741	140,000
9040.8	Workers' Compensation	13,000	12,000
9050.8	Unemployment Insurance	20,000	20,000
9055.8	Disability Insurance	4,000	4,000
9060.8	Hospital, Medical & Dental Insurance	<u>984,540</u>	<u>980,000</u>
<b>Total</b>		1,353,281	1,342,500

This category includes monies for employee retirement benefits, employer's social security contributions, workers' compensation, unemployment and disability premiums and the district's health insurance plan.

	<u>Interfund Transfer</u>		
9901.93	Transfer to Lunch Fund	<u>102,605</u>	<u>105,709</u>
<b>Total</b>		102,605	105,709
<b>TOTAL UNDISTRIBUTED</b>		<b><u>1,455,886</u></b>	<b><u>1,448,209</u></b>

<b>GENERAL FUND BUDGET TOTAL</b>	<b>4,067,872</b>	<b>4,185,640</b>
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# BUDGET SPREADSHEET

	2017-2018	2018-2019	Proposed 2019-2020
<b>Budget Summary</b>			
General Support	718,641	725,944	737,429
Instruction	1,719,403	1,750,843	1,863,442
Pupil Transportation	128,832	135,199	136,560
Undistributed	1,423,366	1,455,886	1,448,209
General Fund Budget Total	3,990,242	4,067,872	4,185,640
 <b>Projected Revenues</b>			
State Aid	474,500	479,000	484,000
BOCES	55,000	59,000	45,000
Interest on Deposits	400	400	15,000
Miscellaneous	6,400	7,300	11,600
Total External Revenues	536,300	545,700	555,600
Appropriated Fund Balance	664,942	673,172	712,040
 <b>Total Revenues &amp; Appropriated Fund Balance</b>	1,201,242	1,218,872	1,267,640
Appropriated Planned Balance	285,000	285,000	285,000
 <b>Tax Levy Summary</b>			
General Fund Appropriation	3,990,242	4,067,872	4,185,640
Less Projected Revenues & Approp. Fund Bal.	1,201,242	1,218,872	1,267,640
Tax Levy Summary	2,789,000	2,849,000	2,918,000
 Tax Rate Summary-Long Lake (Per \$1,000 A/V)	\$4.5729	\$4.6738	\$4.7870
Tentative, April 2019			

## TAX RATE PROJECTION

### SCHOOL YEAR 2019-2020

The tax rate is determined annually and is based on taxable assessed property values and the tax levy required to support the General Fund Budget. Our district has two geographic components: state lands in Arietta and taxable assessed property in the Town of Long Lake. The state establishes Arietta's assessed value and the Town of Long Lake's assessed values are established by the assessor. Both assessments are estimated at full market value (100%). The combination of these two property values equals the district's total value. The tax levy is then apportioned between Arietta and Long Lake based on their respective percentage of the district's total assessed value. The separate tax levies are then calculated by dividing the apportioned levy by the associated assessed value. The resulting figure is the tax rate per \$1,000 of assessed value. The tax levy calculations for school year 2019-2020 are estimated below.

	ARIETTA	LONG LAKE
Taxable assessed value:	\$28,369,470	\$581,203,871
Total district value:	\$609,573,341	
Proportion of district value:	4.6540%	95.3460%
School tax levy:	\$2,918,000	
Levy Apportioned by Municipality	\$135,803.72	\$2,782,196.28
Tax rate per \$1,000 of assessed value 2019-2020:	\$ 4.7870	\$ 4.7870

#### Tax Rate Comparison:

2018-2019	\$4.673761	\$4.673761
2017-2018	4.572867	4.572867
2016-2017	4.486221	4.486221
2015-2016	4.471709	4.471709
2014-2015	4.304469	4.304469
2013-2014	4.159804	4.159804
2012-2013	3.75275	3.75275
2011-2012	3.65934	3.65934
2010-2011	3.46705	3.46398
2009-2010	3.94173	3.93757
2008-2009	4.66889	5.60146
2007-2008	5.74916	6.56517
2006-2007	6.4191	6.9555
2005-2006	6.3541	6.3541

(Tentative, April 2019)

## BUDGETARY COMPONENTS SY 2019-2020

[illegible]

School District - 203201 Long Lake 1					Equalized Total Assessed Value	635,656,782
Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted	
2100	NYS - GENERALLY	RPTL 404(1)	18	4,775,300	0.75	
3500	TOWN - GENERALLY	RPTL 406(1)	25	7,239,475	1.14	
3800	SCHOOL DISTRICT	RPTL 408	1	7,144,250	1.12	
3950	MUNICIPAL RAILROAD	RPTL 456	4	452,000	0.07	
5110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	4	1,917,200	0.30	
5120	NONPROF CORP - EDUCL(CONST PRC	RPTL 420-a	2	1,874,700	0.29	
5230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	3	4,976,900	0.78	
5400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	1	934,800	0.15	
7350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	35,000	0.01	
1120	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	42	1,098,989	0.17	
1130	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	24	1,010,763	0.16	
1140	ALT VET EX-WAR PERIOD-DISABIL	RPTL 458-a	7	399,670	0.06	
1400	CLERGY	RPTL 460	1	1,500	0.00	
1806	PERSONS AGE 65 OR OVER	RPTL 467	30	2,789,179	0.44	
1834	ENHANCED STAR	RPTL 425	80	5,100,235	0.80	
1854	BASIC STAR 1999-2000	RPTL 425	103	3,090,000	0.49	
7450	FOREST/REF LAND - FISHER ACT	RPTL 480	11	5,575,005	0.88	
7460	FOREST LAND CERTD AFTER 8/74	RPTL 480-a	24	15,433,854	2.43	
9500	SOLAR OR WIND ENERGY SYSTEM	RPTL 487	4	8,071	0.00	
Total Exemptions Exclusive of System Exemptions:				63,856,891	10.05	
Total System Exemptions:				0	0.00	
Total Exemptions:				63,856,891	10.05	

/amounts have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments or municipal services.

**Amount, if any, attributable to payments in lieu of taxes:**

TC

# 2019-20 Property Tax Report Card

200701 - LONG LAKE CSD

Contact Person: Ms. Noelle J. Short, Superintendent

Telephone Number: 518-624-2221

	Budgeted 2018-19 (A)	Proposed Budget 2019-20 (B)
Total Budgeted Amount, not including Separate Propositions	4,067,872	4,185,640
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	2,849,000	2,918,000
B. Tax Levy to Support Library Debt, if Applicable	0	0
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0
E. Total Proposed School Year Tax Levy (A + B + C - D)	2,849,000	2,918,000
F. Permissible Exclusions to the School Tax Levy Limit	0	0
G. School Tax Levy Limit, Excluding Levy for Permissible Exclusions <sup>3</sup>	2,849,189	2,918,955
H. Total Proposed School Year Tax Levy, Excluding Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	2,849,000	2,918,000
I. Difference: (G - H); (negative value requires 60.0% voter approval) <sup>2</sup>	189	955
Public School Enrollment	61	56
Consumer Price Index		2.13%
<sup>1</sup> Include any prior year reserve for excess tax levy, including interest. <sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements. <sup>3</sup> For 2019-20, includes any carryover from 2017-18 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.		
Adjusted Restricted Fund Balance	Actual 2018-19 (D)	Estimated 2019-20 (E)
Assigned Appropriated Fund Balance	632,849	299,775
Adjusted Unrestricted Fund Balance	958,172	997,040
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	257,571	377,274
	6.33%	9.01%

IVC

### Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/19 Actual Balance	6/30/19 Estimated Ending Balance	Intended Use of the Reserve in the 2019-20 School Year
Capital	Capital Reserve	To pay the cost of any object or purpose for which bonds may be issued.	336,970	38,000	
Capital	Capital Reserve-Bus Purchase	To pay the cost of any bus for which bonds may be issued.	2,923	62,950	
Repair	Repair Reserve	To pay the cost of repairs to capital improvements or equipment.	52,481	52,800	
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance		To pay the cost of reimbursement to the State Unemployment Insurance Fund.			
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.			
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability		To establish and maintain a program of reserves to cover liability claims incurred.			
Tax Certiorari	Reserve for Tax Certiorari	To establish a reserve fund for tax certiorari settlements	33,122	33,300	
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end			
EBALR - Employee Benefit Accrued Liability	Employee Benefit & Accrued Liability Reserve	For the payment of accrued employee benefits' due to employees upon termination of service.	20,000	32,725	Used for Retirement Obligations
Retirement Contribution	Retirement Contribution Reserve	To fund employer retirement contributions to the State and Local Employees' Retirement System	80,000	80,000	
Other Reserve					

Non-Instructional/Business  
Operations**SUBJECT: EMPLOYEE PERSONAL IDENTIFYING INFORMATION**

The District will restrict the use and access to employee personal identifying information. As defined in law, "personal identifying information" includes social security number, home address or telephone number, personal electronic mail address, Internet identification name or password, parent's surname prior to marriage, or driver's license number.

The District will not unless otherwise required by law:

- a) Publicly post or display an employee's social security number;
- b) Visibly print a social security number on any identification badge or card, including any time card;
- c) Place a social security number in files with unrestricted access; or
- d) Communicate an employee's personal identifying information to the general public.

A social security number will not be used as an identification number for purposes of any occupational licensing.

District staff will have access to this policy, informing them of their rights and responsibilities in accordance with Labor Law Section 203-d. District procedures for safeguarding employee "personal identifying information" will be evaluated; and employees who have access to this information as part of their job responsibilities will be advised as to the restrictions on release of this information in accordance with law.

~  
Labor Law § 203-d

Adoption Date



*Proposed New Policy*

POLICY

2018

7221

Students

**SUBJECT: PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES**

Any student who has satisfactorily completed all graduation requirements will be permitted to participate in the graduation ceremony and all related graduation activities.

The District permits any student to participate in the graduation ceremony and all related graduation activities of his or her high school graduating class, if the student has been awarded a Skills and Achievement Commencement Credential or a Career Development and Occupational Studies (CDOS) Commencement Credential, but has not otherwise qualified to receive a Regents or local diploma. While permitted to participate, these students are not required to participate in the graduation ceremony or related graduation activities of his or her high school graduating class. For purposes of this policy, a student's high school graduating class is the twelfth grade class with which he or she entered into ninth grade.

The District will provide annual written notice of this policy and any related procedures to all students and their parents or guardians.

Education Law § 3204(4-b)

Adoption Date

**SUBJECT: CHILD ABUSE AND MALTREATMENT**

The District takes seriously the obligations of its officers and employees to report cases of child abuse or maltreatment. To this end, regulations will be developed, maintained, and disseminated by administration regarding the:

- a) Mandatory reporting of suspected child abuse or maltreatment;
- b) Reporting procedures and obligations of persons required to report;
- c) Provisions for taking a child into protective custody;
- d) Mandatory reporting of deaths;
- e) Immunity from liability and penalties for failure to report;
- f) Obligations for provision of services and procedures necessary to safeguard the life or health of a child; and
- g) Provision of information in recognizing signs of unlawful methamphetamine laboratories for all current and new school officials (i.e., "mandated reporters") who, as part of their usual responsibilities, visit children's homes.

Additionally, an ongoing training program for all current and new school officials will be established and implemented to enable ~~such~~ the staff to carry out their reporting responsibilities.

**Reporting Information**

The District will post the child abuse hotline telephone number and directions for accessing the Office of Children and Family Services (OCFS) website in English and Spanish on its website and in clearly and highly visible areas of school buildings. The District will also make this information available from its administrative offices; provide it to parents and persons in parental relation at least once per school year by electronic communication, sending the information home with students, or otherwise; and provide it to each teacher and administrator. The District may post and provide this information in other, common languages used by the school community.

**Persons Required to Report**

Persons required to report cases of child abuse or maltreatment to the State Central Register (SCR) in accordance with Social Services Law Section 413(1) include, but are not limited to, school teachers, school guidance counselors, school psychologists, school social workers, school nurses, school administrators or other school personnel required to hold a teaching or administrative license or certificate, and full- or part-time compensated school employees required to hold a temporary coaching license or professional coaching certificate.

(Continued)

Students

**SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)**

All mandated reporters must make the report themselves and then immediately notify the building principal or designee. The building principal or designee will be responsible for all subsequent administration necessitated by the report. Any report must include the name, title, and contact information for every staff member who is believed to have direct knowledge of the allegations in the report.

**Prohibition of Retaliatory Personnel Action**

The District will not take any retaliatory personnel action against an employee because the employee believes that he or she has reasonable cause to suspect that a child is an abused or maltreated child and that employee makes a report to SCR. Further, no school official will impose any conditions, including prior approval or prior notification, upon any staff member specifically designated a mandated reporter.

"Retaliatory personnel action" means the discharge, suspension, or demotion of an employee, or other adverse employment action taken against an employee in the terms and conditions of employment.

**Report Form**

The "Report of Suspected Child Abuse or Maltreatment" Form LDSS-2221A may be accessed at the OCFS website.

**Child Abuse in an Educational Setting**

The District is committed to the protection of students in educational settings from abuse and maltreatment by employees or volunteers.

"**Child abuse**" means any of the following acts committed in an educational setting by an employee or volunteer against a child:(defined as a person under the age of 21 years enrolled in a school):

- a) Intentionally or recklessly inflicting physical injury, serious physical injury, or death; or
- b) Intentionally or recklessly engaging in conduct which creates a substantial risk of physical injury, serious physical injury, or death; or
- c) Any child sexual abuse, defined as conduct prohibited by Penal Law Articles 130 or 263; or
- d) The commission or attempted commission against a child of the crime of disseminating indecent materials to minors in accordance with Penal Law Article 235.

**Administrator or school administrator** means a principal, or the equivalent title, in a school, or other chief school officer.

(Continued)

## Students

**SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)**

**"Educational setting"** means the building(s) and grounds of the District; the vehicles provided directly or by contract by the District for the transportation of students to and from school buildings, field trips, co-curricular and extracurricular activities both on and off District grounds; all co-curricular and extracurricular activity sites; and any other location where direct contact between an employee or volunteer and a child has allegedly occurred.

In any case where an oral or written allegation is made to a teacher, school ~~registered professional nurse, school guidance counselor, school psychologist, school social worker, school administrator, Board member, or other school personnel required to hold a teaching or administrative license or certificate, that a child (defined as a person under the age of 21 years enrolled in a school district in this state)~~ as well as a licensed and registered physical therapist, licensed and registered occupational therapist, licensed and registered speech-language pathologist, teacher aide or school resource officer that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that person will upon receipt of the allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. This written report will be completed on a form as prescribed by the Commissioner of Education.
- b) Except where the school administrator is the person receiving ~~an~~ the oral or written allegation, the employee completing the written report must promptly personally deliver a copy of that written report to the school administrator of the school in which the child abuse allegedly occurred.

In any case where an oral or written allegation is made to a school bus driver employed by a person or entity that contracts with the District to provide transportation services to children that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that school bus driver will upon receipt of the allegation, promptly report or cause a report to be made to his or her supervisor employed by the contracting person or entity.

In any case where an oral or written report or allegation is made to a supervisor who is employed by a person or entity that contracts with the District to provide transportation services to children from a person employed by the contracted person or entity that a child has been subjected to child abuse by an employee or volunteer in an educational setting, the supervisor must, upon receipt of an allegation:

- a) Promptly complete a written report of the allegation including the full name of the child alleged to be abused; the name of the child's parent or guardian; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific

(Continued)

## Students

**SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)**

allegations of child abuse in an educational setting. This report must be completed on a form prescribed by the Commissioner.

- b) Ensure that the written report is personally delivered to the Superintendent employed by the school district where the child abuse occurred or, for a school other than a school district or public school, the school administrator employed by the school where the child abuse occurred.

In any case where it is alleged thea child was abused by an employee or volunteer of a school other than a school within the District, the report of these allegations will be promptly forwarded to the Superintendent of the District and the Superintendent of the school district where the abuse of the child allegedly occurred. If a case involves a school that is not a school district or public school, the appropriate school administrator or administrators, in addition to any appropriate Superintendent, must be notified of the allegations of abuse.

If it is alleged the child was abused by the Superintendent or administrator, the report of the allegations will be made to another designated administrator.

Any employee ~~or~~, volunteer, or supervisor who is employed by a person or entity that contracts with the District to provide transportation services to children who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law will have immunity from civil liability which might otherwise result by reason of those actions.

Upon receipt of a written report alleging child abuse in an educational setting, thea school administrator or the Superintendent must then determine whether there is "reasonable suspicion" to believe that an act of child abuse has occurred. Where there has been a determination as to the existence of reasonable suspicion, the school administrator or Superintendent must follow the ~~notification or reporting~~ procedures mandated in law and further described in administrative regulations including parental notification. When the school administrator receives a written report, he or she must promptly provide a copy of the report to the Superintendent and promptly forward the report to appropriate law enforcement. In no event will reporting to law enforcement be delayed by an inability to contact the Superintendent.

Where the Superintendent or, in a school other than a school district or public school, the school administrator ~~or Superintendent~~ has forwarded a written report of child abuse in an educational setting to law enforcement authorities, the Superintendent will also refer the report to the Commissioner of Education whereif the employee or volunteer alleged to have committed an act of child abuse holds a certification or license issued by the State Education Department.

Any school administrator or Superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits a report to

(Continued)

**SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)**

a person or agency as required by law, will have immunity from civil liability which might otherwise result by reason of those actions.

Reports and other written material submitted in accordance with law with regard to allegations of child abuse in an educational setting, and photographs taken concerning those reports that are in the possession of any person legally authorized to receive that information, will be confidential and will not be redisclosed except to law enforcement authorities involved in an investigation of child abuse in an educational setting or as expressly authorized by law or in accordance with a court-ordered subpoena. School administrators and the Superintendent will exercise reasonable care in preventing unauthorized disclosure.

Additionally, teachers and all other school officials will be provided an annual written explanation concerning the reporting of child abuse in an educational setting, including the immunity provisions as set forth in law. Further, ~~the Commissioner of Education~~ will furnish the District with required information, including rules and regulations for training necessary to implement District and staff responsibilities under the law.

All persons employed by the District, in titles equivalent to teacher or administrator, and any school bus drivers employed by a person or entity that contracts with the District to provide transportation services to children, are required to complete coursework or training regarding the identification and reporting of child abuse and maltreatment in accordance with law and Commissioner's regulations.

**Prohibition of "Silent" (Unreported) Resignations**

The Superintendent and other school administrators are prohibited from withholding from law enforcement authorities, the Superintendent, or the ~~Commissioner of Education~~, as appropriate, information concerning allegations of child abuse in an educational setting against an employee or volunteer in exchange for that individual's resignation or voluntary suspension from his or her position.

The Superintendents ~~(or a designated~~ other school administrator) who reasonably and in good faith reports to law enforcement officials information regarding allegations of child abuse or a resignation as required by law will have immunity from any liability, civil or criminal, which might otherwise result by reason of those actions.

**Prohibition on Aiding and Abetting Sexual Abuse**

Unless exempted by law, no District employee, contractor, or agent of the District will assist another District employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or agency knows or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law.

(Continued)

2019

7530  
6 of 6

Students

**SUBJECT: CHILD ABUSE AND MALTREATMENT (Cont'd.)**

Education Law Article 23-B and §§ 409-1, 902(b), 3028-b and 3209-a  
Family Court Act § 1012  
Labor Law § 740(1)(e)  
Penal Law Articles 130, 235 and 263  
Social Services Law §§ 411-428  
8 NYCRR Part 83, § 100.2(nn)  
20 USC § 7926

Adoption Date

# POLICY

2016

2019

Students

7616

1 of 3

## **SUBJECT: PREREFERRAL INTERVENTION STRATEGIES**

The District will implement school-wide approaches and prereferral interventions in order to remediate a student's performance within the general education setting prior to referral to the Committee on Special Education (CSE) for special education. The determination of prevention and prereferral intervention strategies or services will take into consideration the student's strengths, environment, social history, language, and cultural diversity, in addition to the teacher's concerns. The District may also provide a Response to Intervention (RtI) program to eligible students that is developed in accordance with Commissioner's regulations as part of its school-wide approach to improve a student's academic performance prior to a referral for special education.

The provision of programs and/or services for students starts with consideration and implementation of instruction in the general education curriculum, with appropriate supports, or modifications as may be necessary. In implementing prereferral intervention strategies, the District may utilize resources or strategies already in place for qualified students including, but not limited to, services available through Section 504 of the Rehabilitation Act of 1973 and Academic Intervention Services (AIS) as defined in Education Law and/or Commissioner's regulations. The District will ensure that there is a system in place, with qualified, appropriately certified personnel, for developing, implementing, and evaluating prereferral intervention strategies.

If a student is identified as needing additional instructional support, the District will establish formal Instructional Support Teams (ISTs) in accordance with law, regulations, and District guidelines, as may be applicable, to review information from the student's work, screenings, and assessments. The IST will include representatives from general and special education as well as other disciplines and include individuals with classroom experience, who may then recommend which type of instructional support the student requires and the frequency with which he or she should receive these services or supports. The building administrator will further ensure that all staff are familiar with intervention procedures and procedures for operating an IST. Parents or persons in parental relation to students will be involved in developing prereferral strategies to address the educational needs of the child. Additionally, the District will seek collaboration between outside agencies and the school prior to a referral of the student to the CSE in order to address necessary student support services.

District administration will also ensure that opportunities exist for collaboration between general educators and special educators, and that consultation and support are available to teachers and other school personnel to assist parents or persons in parental relation to students and teachers in exploring alternative approaches for meeting the individual needs of any student prior to formal referral for special education.

Prereferral/Intervention Instructional Support Plans will be designed so as to set forth proactive strategies to meet the broad range of individual student needs and to improve student performance. Prereferral/Intervention strategies and/or Instructional Support Plans will be reviewed and evaluated to determine their effectiveness and modified as appropriate. Appropriate documentation of the prevention and/or intervention strategies implemented will be maintained.

(Continued)



**SUBJECT: PREREFERRAL INTERVENTION STRATEGIES (Cont'd.)**

If a referral is made to the CSE during the course of implementing prereferral/intervention instructional support services, the CSE is obligated to fulfill its duties and functions, and must meet mandatory time lines in evaluating the student for special education services and implementation of an individualized education program (IEP), if applicable.

**Academic Intervention Services**

The Board will provide to students at risk of not achieving state standards with AIS. AIS means additional instruction which supplements the instruction provided in the general education curriculum and assists students in meeting those state learning standards as defined in Commissioner's regulations and/or student support services which may include guidance, counseling, attendance, and study skills which are needed to support improved academic performance. The District will identify students to receive AIS through a two-step identification process set forth in Commissioner's regulations.

The District will provide AIS to students who are limited English proficient (LEP) and are determined, through uniformly applied District-developed procedures, to be at risk of not achieving state learning standards in English language arts, mathematics, social studies and/or science, through English or the student's native language.

The District has developed a description of the AIS offered to grades K through 12 students in need of these services. The description includes any variations in services in schools within the District and specifically sets forth:

- a) The District-wide procedure(s) used to determine the need for AIS;
- b) Academic intervention instructional and/or student support services to be provided;
- c) Whether instructional services and/or student support services are offered during the regular school day or during an extended school day or year; and
- d) The criteria for ending services, including, if appropriate, performance levels that students must obtain on District-selected assessments.

The District will review and revise this description every two years based on student performance results.

**Parental Notification**

- a) **Commencement of Services:** Parents or persons in parental relation to a student who has been determined to need AIS will be notified in writing by the building principal. This notice will be provided in English and translated into the parent's native language or mode of communication, as necessary. The notice will also include a summary of the AIS to be provided to the student, why the student requires these services, and the consequences of not achieving expected performance levels.

(Continued)

# POLICY

2016

7616

3 of 3

Students

## **SUBJECT: PREREFERRAL INTERVENTION STRATEGIES (Cont'd.)**

- b) Ending of AIS: Parents or persons in parental relation will be notified in writing when AIS is no longer needed. This notice will be provided in English and translated to the parent's native language or mode of communication, as necessary.

Parents will be provided with ongoing opportunities to consult with the student's teachers and other professional staff providing AIS, receive reports on the student's progress, and information on ways to work with their child to improve achievement.

§ 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.

Education Law §§ 3602, 4401, and 4401-a

8 NYCRR §§ 100.1(g), 100.1(p), 100.1(r), 100.1(s), 100.1(t), 100.2(v), 100.2(dd)(4), 100.2(ee), 200.2(b)(7), 200.4(a)(2), 200.4(a)(9); 200.4(c), and Part 154

NOTE: Refer also to Policy #7212 -- Response to Intervention (RtI) Process

Adoption Date

Replaces Policy # 7631 + #7632

2019

7630  
1 of 3

Students

**SUBJECT: COMMITTEE ON SPECIAL EDUCATION (CSE)/COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE)**

**Committee on Special Education (CSE) Membership**

The Board will appoint a CSE in accordance with relevant law and regulations, whose membership will include, but not be limited to, the following members:

- a) The parent(s) or persons in parental relation of the student;
- b) At least one regular education teacher of the student (if the student is, or may be, participating in the regular education environment);
- c) At least one special education teacher of the student, or, if appropriate, at least one special education provider (i.e., related service provider) of the student;
- d) A school psychologist;
- e) A District representative who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of District resources. This individual may also be the same individual appointed as the special education teacher or special education provider of the student or the school psychologist. The District representative will serve as the chairperson of the Committee;
- f) An individual who can interpret the instructional implications of evaluation results, who may also be the CSE member appointed as the regular education teacher, the special education teacher, or special education provider, the school psychologist, the District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;
- g) A school physician, if specifically requested in writing by the parent or by the District at least 72 hours prior to the meeting;
- h) An additional parent member of a student with a disability residing in the District or a neighboring school district, provided that this parent's child has been declassified less than five years' prior or the child has graduated less than five years' prior, if specifically requested in writing by the parent of the student, the student, or member of the CSE at least 72 hours prior to the meeting;
- i) Other persons having knowledge or special expertise regarding the student as designated by either the parent or District;
- j) The student, if appropriate.

(Continued)

**SUBJECT: COMMITTEE ON SPECIAL EDUCATION (CSE)/COMMITTEE ON  
PRESCHOOL SPECIAL EDUCATION (CPSE) (Cont'd.)**

**Subcommittee on Special Education Membership**

The Board may appoint, as necessary, Subcommittees on Special Education to assist in the timely evaluation and placement of students with disabilities in accordance with applicable law and Commissioner's regulations. The Board will determine the number of subcommittees to be appointed upon the recommendation of the CSE.

**Committee on Preschool Special Education (CPSE) Membership**

The Board will appoint a CPSE whose membership and purpose varies slightly from the membership of the CSE. The CPSE must include those same individuals as the CSE as set forth within this policy and also include the following members:

- a) For a child in transition from early intervention programs and services, at the request of the parent or person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- b) A representative of the municipality of the preschool child's residence.

**Member Attendance**

All members of the CSE or CPSE must attend committee meetings except that the parent and District may agree in writing prior to the meeting date that the attendance of a member or members is not necessary or impossible in accordance with applicable Commissioner's regulations and, as a result, may be excused from the meeting.

**Training**

The training of qualified personnel is essential to the effective implementation of Commissioner's regulations regarding the education of all students with disabilities.

The Director of Special Education will establish administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's regulations as well as members of the CSE and CPSE.

**Alternative Means of Meeting**

When conducting a meeting of the CSE or CPSE, the parent and the representative of the District appointed to the CSE or CPSE may agree to use alternative means of meeting participation, such as videoconferences and conference calls.

(Continued)

2019

7630  
3 of 3

Students

**SUBJECT: COMMITTEE ON SPECIAL EDUCATION (CSE)/COMMITTEE ON  
PRESCHOOL SPECIAL EDUCATION (CPSE) (Cont'd.)**

Individuals with Disabilities Education Act (IDEA) 20 USC § 1400 et seq.  
34 CFR Part 300 and § 300.321  
Education Law § 4402, 4410  
8 NYCRR §§ 200.2(b)(3), 200.3, and 200.4(d)(4)(i)(d)

NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's  
Individualized Education Program  
#7614 -- Preschool Special Education Program

Adoption Date