

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES SEPTEMBER 17, 2020

Mr. Detore called the meeting to order at 4:05 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Caraballo, Wilfredo		X
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.	X	
*Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aubato, Theresa, Principal	X	
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Eveland, Scott, School Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

*Ms. Strand arrived at 4:42 pm

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **minutes of the August 20, 2020 Board Meeting**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Davis	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira				X
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

BOARD AFFAIRS

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve the Paraprofessional Statement of Assurance due September, 2020. **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the CSA Evaluation for the 2019-2020 SY. Per the NJDOE, all tenured administrators will receive the same rating as the 2018-2019 SY.
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the SBA Evaluation for the 2019-2020 SY.
- BA-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the 2020-2021 SBA Contract. **(Attachment BA-4)**

RECORD OF VOTE BA-1

Moved by:	Mr. Alagia	Seconded by:	Ms. Davis
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira				X
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

Mr. Detore explain resolutions BA-2 through BA-4 will be discussed in executive session.

FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated August 21, 2020 through September 17, 2020 in the amount of \$399,138.28. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows:
- | | |
|-----------------|----------------------|
| August 7, 2020 | \$ 226,183.61 |
| August 21, 2020 | <u>\$ 210,870.24</u> |
| Total | \$ 437,053.85 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending July 31, 2020. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of July 31, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June 30, 2020. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the Digital Divide FY21 grant application in the amount of \$46,912 from August 1, 2020 thru September 30, 2022. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve renewal of Promissory Note with The North Ward Center in the amount of \$500,000 expiring June 30, 2021. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve agreement with DocuSign, Inc. in the amount of \$3,300 from August 28, 2020 through August 27, 2021. **(Attachment F-8)**

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Statement of Work #3 with The Princeton Review in the amount of \$7,200 from September 1, 2020 through August 31, 2021. **(Attachment F-9)**

F-10 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchases from Curriculum Associates “i-Ready” for services and workbooks in the amount of \$51,162.79 for the following: **(Attachment F-10)**

i-Ready	\$ 20,600.00
Toolbox	\$ 3,230.00
Ready Products	\$ 22,223.25
Shipping	\$ 609.54
Professional Dev.	\$ 4,500.00
Total	\$ 51,162.79

F-11 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve information sharing agreement and addendum to information sharing agreement with Curriculum Associates “iReady”. **(Attachment F-11)**

RECORD OF VOTE F-1 thru F-11

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
*Garruto, Emil	X		*X	
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira				X
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	3

*Mr. Garruto abstained on all items pertaining to the The North Ward Center

POLICIES AND PROCEDURES

PP-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve policy 6173.1 as listed below: **(Attachment PP-1)**

Policy #	Policy Name	Mandated / Critical	Approval Type
6173.1	Remote Learning	Mandated	Second Read

RECORD OF VOTE PP-1

Moved by:	Ms. Davis	Seconded by:	Mr. Garruto
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
*Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

*Ms. Strand arrived at 4:42 pm

RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by Mr. Clark.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. x Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation h. Attorney-client privilege
- i. x Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purpose of individual privacy and personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motioned by Ms. Davis and seconded by Mr. Souder with an unanimous voice vote to enter executive session at 4:25 pm.

Motioned by Ms. Davis and seconded by Mr. Souder with an unanimous voice vote to adjourned executive session at 4:52 pm.

BOARD AFFAIRS

BA-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the CSA Evaluation for the 2019-2020 SY. Per the NJDOE, all tenured administrators will receive the same rating as the 2018-2019 SY.

BA-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the SBA Evaluation for the 2019-2020 SY.

RECORD OF VOTE BA-2 thru BA-3

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

BOARD AFFAIRS

BA-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the 2020-2021 SBA Contract. **(Attachment BA-4) Motion was tabled until October 15, 2020**

RECORD OF VOTE TABLE BA-4

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

AGENDA ADDENDUM SEPTEMBER 17, 2020

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby accept the letter letter of resignation for retirement purposes from Jessica Amador effective August 1, 2020.
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve the extension of an unpaid leave for Employee #90050 through July 31, 2020.

RECORD OF VOTE TABLE P-1 – P-2

Moved by:	Ms. Davis	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo				X
Davis, Adrienne	X			
Detore, Robert	X			
Garruto, Emil	X			
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

Be it resolved that on this date, AUGUST 20, 2020, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Davis and seconded by Mr. Garruto with an unanimous voice vote to adjourned at 4:56 pm.