

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: July 11, 2016

Time: 7:00 p.m.

Type of Meeting: Reorganizational Meeting

Place: Cafeteria

Members Present: Christine Campeau
Alexandria Harris
Frederick Short

Members Absent: Brian Penrose
Paul Roalsvig

Others Present: Victoria Snide-Clerk of the Board

Call to Order: The Clerk of the Board called the meeting to order at 7:10 p.m. and dispensed with the Pledge of Allegiance.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the nomination of Christine Campeau **as Board of Education Vice President.**

The Vice President took her **Oath of Office.**

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the below **appointments and recommendations for the 2016-2017 school year:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Kristen Lance
Tax Collector	Jerome Flanagan
Claims Auditor	Jerome Flanagan
School Physician	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Reece & Robinson, CPA's, P.C.
Chief Information Officer	Michael Corey
Alternate Chief Information Officer	Sally Long
Coordinator of Special Education	TBD
Central Treasurer-Extra Classroom Activity Accounts	Lisa Walker

Attendance Officer	Donald Carlisle
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Donald Carlisle
Records Management Officer	Donald Carlisle
Records Access Officer	Kristen Lance
Civil Rights Compliance Officers	Nicole Curtin & Robert Reynolds
Dignity Act Coordinator	Nicole Curtin
Energy Conservation Task Force Member	Frederick Short
Chemical Hygiene Officers	Nicole Curtin & Anthony Clark
Liaison for Homeless Children & Youth	Michael Corey
Designated Education Official	Donald Carlisle
Reviewer of Public Works Contractors Payroll Records	Victoria Snide
Delegation for Sale of School Property (#5250)	Donald Carlisle
Official Bank Depository	Community Bank
Integrated Pest Management Coordinator	Anthony Clark
Regular Board Meetings	2 nd Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Donald Carlisle
Conferences & Workshop	
Attendance Approvals	Donald Carlisle
Petty Cash Fund	\$100.00
Check Signatures	Kristen Lance
	Lisa Walker
	Donald Carlisle (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.54/mile
Authorization of Investments	Victoria Snide
Tuition	\$1,000/family for 1 st child (non faculty) \$300 each additional child
Official Undertakings (Bonds)	Tax Collector - \$1,000,000
	Treasurer - \$1,000,000
	Claims Auditor - \$1,000,000
	Business Manager - \$1,000,000
	All Other Employees - \$100,000
BOE Sick Bank Committee Member	Christine Campeau

Credit Card Limits	American Express \$20,000 Exxon Mobil \$400 Wex Fleet \$400
Superintendent Conference Approval	NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the following **Committee Designations:**

Committee on Special Education – Mandated Members
Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Megan Nevins, Elizabeth Noonan
School Psychologist
CSE Chairperson
School Physician - Dr. Russell Rider**
Additional Parent Member**

Subcommittee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Megan Nevins, Elizabeth Noonan
CSE Chairperson
School Physician - Dr. Russell Rider**
Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

Parents of the Student
Special Education Teacher/Provider
CPSE Chairperson
Additional Parent Member**
Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the following as **Approved Institutions for Pre-School Special Education Programs:**

UCP of Utica, Utica
Adirondack ARC, Tupper Lake
Advanced Therapy, Albany
Prospect Center, Queensbury
Children's Development Group, Keeseville
Kelberman Center, Utica

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the adoption of all Long Lake Central School District Board of Education Policies

Adjournment: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the Board adjourned at 7:15 p.m.

Clerk of the Board

Victoria J. Snide