## WESTBROOK BOARD OF EDUCATION EDUCATE, CHALLENGE, & INSPIRE

## WESTBROOK BOARD OF EDUCATION

Tuesday, January 9, 2024 @ @ 5:00 p.m. Fiscal and Facilities Subcommittee Superintendent's Office

## **MINUTES**

Members Present: A. Miesse, D. Perreault, H. Jalil @ 5:05, S. Greaves @ 5:10, K. Walker

(ex-officio)

Also Present: Superintendent K. Martineau; Ann Burke, Director of Finance

I. Call to Order: The meeting was called to order at 5:03 p.m.

- II. Election of Chairperson: MOTION by D. Perrault to nominate A. Miesse as Chair for the Fiscal and Facilities Subcommittee. Vote unanimous.
- III. Reviewed Facilities Study
  - A. Daisy Ingraham Enclosure 1
  - B. Westbrook Middle School Enclosure 2
  - C. Westbrook High School Enclosure 3
- IV. Draft of 10-Year Capital Plan Tabled until the next meeting (further discussion on truck/van)
  - V. Reviewed initial budget requests by school.
- VI. Next meeting and possible topics
  - 1. January 23 @ 5 p.m. Superintendent's Office
    - A. HVAC Update
    - B. Welding Lab Update
    - C. Electrical Upgrade Update
  - 2. February 6 @ 5 pm Superintendent's Office
    - A. Review Facilities Study with R. LaFleur
    - B. Finalize Capital Plan
- VII. Adjourn: MOTION by D. Perreault and SECOND by S. Greaves to adjourn at 5:59 p.m. Vote unanimous.

Respectfully submitted, Christine Kuehlewind

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting