

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: July 6, 2021

Time: 6:00 p.m.

Type of Meeting: Regular/Reorganizational Meeting

Place: LLCS Cafeteria

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Joan Paula
Brian Penrose

Members Absent: None

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Elisha Cohen

Call to Order: The Board Clerk called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Newly elected member Brian Penrose took his **Oath of Office**.

Approved: Upon the nomination by Trisha Hosley, with all in favor, **Brian Penrose as Board of Education President.**

Approved: Upon the nomination by Alexandria Harris, with all in favor, **Michael Farrell as Board of Education Vice-President.**

Brian Penrose and Michael Farrell took their **Oath of Office**.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the below **appointments and recommendations for the 2021-2022 school year:**

Chief Fiscal Officer
District Clerk
District Treasurer
Deputy District Treasurer
Tax Collector
Deputy Tax Collector
Claims Auditor

BOE President
Victoria Snide
Lisa Walker
Lynn Zaidan
Jerome Flanagan
Victoria Snide
Jerome Flanagan

School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Raymond G. Preusser, CPA, P.C.
Chief Information Officer	Elisha Cohen
Alternate Chief Information Officer	Noelle Short
Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom Activity Accounts	Lisa Walker
Supervisor of Attendance	Michelle Billings
Asbestos (LEA) Designee	Eric Hample
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Lynn Zaidan
Civil Rights Compliance Officers (#6121)	Nicole Curtin
Dignity Act Coordinator	Michelle Billings
Chemical Hygiene Officers	Nicole Curtin & Eric Hample
Liaison for Homeless Children & Youth	Elisha Cohen
Designated Education Official	Noelle Short
Reviewer of Public Works Contractors Payroll Records	Victoria Snide
Delegation for Sale of School Property (#5250)	Noelle Short
Official Bank Depository	Community Bank, N.A., NYClass
Integrated Pest Management Coordinator	Eric Hample
Regular Board Meetings	2 nd Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Lisa Walker Lynn Zaidan Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.56/mile
Authorization of Investments	Victoria Snide

Tuition	Non-Resident \$1,000/family for 1 st child, \$300 each additional child Non-Resident Employee - \$100 for 1 st child, \$50 each additional child PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000 Treasurer - \$1,000,000 Claims Auditor - \$1,000,000 Business Manager - \$1,000,000 All Other Employees - \$100,000
BOE Sick Bank Committee Member	Alexandria Harris
Credit Cards & Limits	American Express \$20,000 Exxon Mobil \$400
Designated No Smoking Zone Officials (#5640)	Eric Hample Noelle Short
Data Protection Officer	Noelle Short
Audit Committee (#1330)	Board of Education
APPR Lead Evaluator	Noelle Short
Child Nutrition Program:	
Reviewing Official	Victoria Snide
Hearing Official	Noelle Short
Verification Official	Victoria Snide
Grants in Aid (Federal & State) Applications	Noelle Short
Superintendent Conference Approval	NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four

Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko, EduAbroad

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the following **Committee Designations and Pre-School Special Education Programs:**

Committee Designations:

Committee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Trevor Sussey, Mara Gaffney
School Psychologist – Olivia Lee
CSE Chairperson – Olivia Lee
School Physician – Dr. Russell Rider**
Additional Parent Member**

Subcommittee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Trevor Sussey, Mara Gaffney
CSE Chairperson – Olivia Lee
School Physician – Dr. Russell Rider**
Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

Parents of the Student
Special Education Teacher/Provider – Mara Gaffney
CPSE Chairperson – Olivia Lee
Additional Parent Member**
Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica
Adirondack ARC, Tupper Lake
Advanced Therapy, Albany
Prospect Center, Queensbury
Children's Development Group, Keeseville
Kelberman Center, Utica

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **adoption of all Board of Education Policies.**

Approved: On Motion by Trisha Hosley, seconded by Joan Paula, with all in favor, the **minutes of the June 10, 2021 regular meeting.**

The **next meeting date is Thursday, August 12, 2021** at 6 p.m.

Public Participation: None

Presentations: Elisha Cohen presented her **Annual Report on School Counseling.**

Superintendent's Update: The **capital project** is in full swing. Tennis court reconstruction work began on June 14. Asbestos abatement is taking place, demolition of ceilings for plumbing, lighting and cabling work and demolition of the front entrance and construction of the new vestibule is underway.

Celebrations for PreK Moving Up, Kindergarten Graduation, National Honor Society Induction, 7-12 and K-6 Awards and Graduation took place. Students spent time outside with our Field Day, Outing Club hikes and local field trips.

We are waiting on guidance for the **reopening in the fall** to determine final schedules.

Business Affairs:

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the May 2021 **Treasurer Reports.**

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Warrant #CM-4 were reviewed.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Budget Transfer** Schedule A-4.

Recommendations for Approval

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, **Policy #3310 Public Access to Records and #6213 Registration and Professional Learning.**

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the **School Psychologist/CSE Chairperson Agreement with Indian Lake CSD** for the 2021-2022 school year.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **Student Transportation Cooperative Agreement with the True North Schools** for the 2021-2022 school year.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the **Student Transportation Cooperative Agreement with the Tupper Lake CSD** for the 2021-2022 school year.

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, the following **non-resident students** for the 2021-2022 school year: Dylan Combs, Alivea Benware, Isabel Tessier-Day, Scarlet Gravlin, Louis and Franklin Tremblay, Ethen Martin and Carson Toohey.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **504/CSE Recommendations** for Students #201907 and 202753.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Kelsie Adams as Student Council Advisor** for the 2021-2022 school year.

General Discussion

The **Code of Conduct** was reviewed by the Board. It will need to be approved next month.

Brian Penrose said he received two calls from the public believing the Board voted to not say the **Pledge of Allegiance** in the classrooms. This is not correct and he is unsure where this thought came from.

Policy 1st Readings: A first reading of Policy #5640 Smoking, Tobacco, and Cannabis (Marijuana) Use took place.

2nd Public Participation: Michael Farrell asked about Club Committee Reports.

Executive Session: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, to enter Executive Session at 7:07 p.m. to discuss the employment history of two particular persons.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, to come out of Executive Session at 7:47 p.m.

Adjournment: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the Board adjourned at 7:48 p.m.

Clerk of the Board

Victoria J. Snide