

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES DECEMBER 15, 2022

Mr. Detore called the meeting to order at 5:33 pm and the Board cited the Pledge of Allegiance.

Ms. Detore read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
*Alagia, Phil	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		NA
*Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

*Mr. Aliaga arrived at 5:40 pm

*Mr. Pichardo arrived at 5:41 pm

Correspondence

There was no correspondence.

Principal's Report and Attachments

Mr. Trillo gave the Principal's Report.

Public Comment (Agenda Items Only)

Krystin Blackmon, Parent, attended the meeting.

Denarra Simmons, Parent, have some questions about the testing results and Mr. Trillo addressed her questions.

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of November 17, 2022**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Davis	Seconded by:	Ms. Strand
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Motion carried in an unanimous voice vote.

Board Affairs

There were no resolutions.

Fiscal

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated November 18, 2022 through December 15, 2022 in the amount of \$474,541.70. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

November 10, 2022	\$ 312,888.97
November 25, 2022	<u>\$ 468,847.62</u>
Total	\$ 781,736.59

F-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending October 31, 2022. **(Attachment F-3)**

F-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of October 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of October 31, 2022. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing

from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**

F-7 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase and installation of exterior and interior doors from C&M Door Controls, Inc. in the amount of \$60,860.08 via TIPS Contract #210205. **(Attachment F-7)**

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of dated checks/warrants from the Operating Account at Valley National Bank as follows:

Check Date	Check #	Amount	Vendor
5/19/22	15494	\$ 24.00	Ms. Valdina Justiniano
5/19/22	15495	\$ 35.00	Ms. Jessica Morales
5/19/22	15496	\$ 56.00	Ms. Latasha Perry
6/16/22	15520	\$ 107.00	Ms. Tareesh Renee Thomas
6/16/22	15541	\$ 17.22	OCT Brands

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Murray Paving and Concrete, LLC to construct a closet at the Stephen N. Adubato Campus in the amount off \$21,783.76 via ESCNJ 20/21-03. **(Attachment F-9)**

F-10 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Comito Associates, PC to provide professional services to complete building assessments per the scope of work eligible under American Rescue Plan (ESSER III) in the amount of \$33,800 per the attached proposal. **(Attachment F-10)**

*Funding American Rescue Plan (ESSER III) Expense Account # 20-487-400-720-000-096

F-11 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve **revised** Professional Services Agreement with Rutgers University to provide OT/PT services for the 2022-23 school year per attached. **(Attachment F-11)**

RECORD OF VOTE F-1 thru F-11

Moved by:	Mr. Pichardo	Seconded by:	Ms. Davis
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	6	0	0	2

Policies and Procedures

There were no resolutions.

Education

There were no resolutions.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Saturday School Support employees at a rate of \$65.00 per hour for the 2022-23 school year as follows:

Maria Bernal	Lydia Rodriguez	Maria Matute	Xanthia Almodovar
Cynthia Cruz	Lucy Bernardo	Yessenia Lantigua-Jaquez	

RECORD OF VOTE P-1

Moved by:	Ms. Strand	Seconded by:	Ms. Davis
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	6	0	0	2

Public Comment Period

There was no public comment.

Executive Session

I. EXECUTIVE SESSION

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- X b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- X i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purposes of individual privacy and personnel - employment matters affecting a specific prospective or current employee. The Principal/Charter School Lead Administrator and Principals annual evaluations will be discussed. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need

for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Mr. Pichardo made the motion to enter into executive session; Ms. Davis seconded the motion to enter into executive session at 6:04 pm. Motion carried in an unanimous voice vote.

Ms. Davis made the motion to enter into regular session; Mr. Pichardo seconded the motion to enter into regular session at 6:15 pm. Motion carried in an unanimous voice vote.

Addendum December 15, 2022

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a merit bonus for Marcelino Trillo, Principal/Charter School Lead Administrator of \$20,536.56 based upon his annual evaluation for the 2021-22 school year.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a merit bonus for Paul Parada, Principal of \$19,109.70 based upon his annual evaluation for the 2021-22 school year.

RECORD OF VOTE P-2 and P-3

Moved by:	Ms. Davis	Seconded by:	Ms. Strand
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	6	0	0	2

Adjournment

Be it resolved that on this date, December 15, 2022, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Davis and seconded by Mr. Pichardo with an unanimous voice vote to adjourned at 6:21 pm.



Robert Clark,
Buisness Administrator/Board Secretary