

**ROBERT TREAT ACADEMY  
Charter School**

**REGULAR  
MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, SEPTEMBER 21, 2023**



**Agenda &  
Supporting Documents**

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

**AGENDA**

- I. CALL TO ORDER \_\_\_\_ pm AND PLEDGE OF ALLEGIANCE**

## II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the Jersey City Journal, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

## III. ROLL CALL

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Barbaran, Claudio		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Johnson, Galen		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Clark Robert, Business Administrator		
Jason, Tarella, Board Attorney		

## IV. CORRESPONDENCE

## V. PRINCIPAL'S REPORT

## VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

## VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes of August 17, 2023**, as attached. **(Attachment M-1)**

## VIII. BOARD AFFAIRS

## IX. FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated August 18, 2023 through September 21, 2023 in the amount of \$801,109.83. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- |                 |                      |
|-----------------|----------------------|
| August 4, 2023  | \$ 409,769.69        |
| August 17, 2023 | <u>\$ 314,444.37</u> |
| Total           | \$ 724,214.06        |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2023. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June, 2023. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2023-24 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending July 31, 2023. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of July 31, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of July, 31 2023. **(Attachment F-9)**

**F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY24 application from July 1, 2023 thru September 30, 2024 as follows: **(Attachment F-10)**

IDEA	\$ 167,159
IDEA Preschool	<u>\$ 3,723</u>
Total	\$ 170,882

\* Staffing appointments are attached for accounts 20-250-100-101-000-097 and 20-251-200-100-000-097

**F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Professional Services Agreement with Rutgers The State University for the 2023-24 school year. **(Attachment F-11)**

**F-12** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Real Estate Lease with The North Ward Center for 180 William St., Newark, NJ 07103 at a yearly amount of \$349,000 from July 1, 2023 thru June 30, 2033. **(Attachment F-12)**

**F-13** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Real Estate Lease with The North Ward Center for 443 Clifton Ave., Newark, NJ 07104 at a yearly amount of \$914,000.04 from July 1, 2023 thru June 30, 2033. **(Attachment F-13)**

**F-14** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Scope of Work with Murray Paving and Concrete, LLC for window caulking and screen replacement at 180 William St. in the amount of \$38,871.18 via ESCNJ 20/21-03. **(Attachment F-14)**

\* Funded ESSER III account 20-487-400-720-000-096

**X. POLICIES and PRODECURES**

**XI. EDUCATION**

**XII. PERSONNEL**

**P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2023-24 school year as follows:

Employee	Position	Salary 2023-24	Start Date	Pro-rated Salary
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				<b>2023-24</b>
Christine Meyer	Business Office Secretary	\$28.50 per hour	9/12/23	NA
Tanazia Knight	Instructional Assistant	\$35,000.00	9/19/23	\$31,818
*Tanazia Knight	Extended School Day	\$45/\$65 per hour	9/19/23	NA

\*Paid thru ESSER III Grant Account # 20-487-100-100-000-96

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve transfers and salary adjustment for the for the 2023-24 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Salary 2023-24</b>	<b>Start Date</b>	<b>Pro-rated Salary 2023-24</b>
Rodney Lopez	Teacher 4 <sup>th</sup> Grader	\$50,000	9/4/23	\$45,455
Annmarie Alagia	Resource Room	\$75.00	9/4/23	NA
Arismendy Reynoso	Custodian	\$41,000	9/4/23	\$40,334

- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve resignations for the for the 2023-24 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Resignation Date</b>
Jennifer Torres	ELA 4 <sup>th</sup> Grade	8/25/23
Edward Ovadia	Math Teacher	TBD

- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve mentoring fees for the 2022-23 school year.

<b>Mentor</b>	<b>Mentee</b>	<b>Mentoring Fee</b>
Linsese Lopez	Daniel Lingad-Mobo	\$550
Waleska Burgos	Alyssa Beade	\$550
Susan Silva	Melissa Picon	\$550
Sandra Queroli	Shelia DeSouza	\$550
Dolores Barbalaco	Susan Rodriguez	\$550
Evelyn Gilles	Lauren Perkins	\$550
Kristina McCarthy	Jennifer Torres	\$550
Donna Williams	Edward Ovadia	\$1,000

## COMMENT (NON-AGENDA ITEMS)

### **XIII. EXECUTIVE SESSION**

Executive Meeting was read by \_\_\_\_\_.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into executive session at \_\_\_\_\_ P.M.

Motion \_\_\_\_\_, second \_\_\_\_\_ and voice vote to enter into regular session at \_\_\_\_\_ P.M.

### **XIV. ADJOURNMENT**

Be it resolved that on this date **SEPTEMBER 21, 2023**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.