

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES APRIL 200, 2023

Mr. Detore called the meeting to order at 5:315 pm and the Board cited the Pledge of Allegiance.

Ms. Detore read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Vacant		NA
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		NA
Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

Correspondence

There was no correspondance.

Principal's Report and Attachments

Mr. Trillo gave the Principal's Report.

Public Comment (Agenda Items Only)

None

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of March16, 2023**, as attached. (Attachment M-1)

RECORD OF VOTE Resolution Minutes

Moved by:	Mr. Caraballo	Seconded by:	Ms. Zabala de Kelly
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Motion carried in an unanimous voice vote.

Board Affairs

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the professional development to attend 2023 NJASBO Annual Conference as follows:

<u>Staff Member</u>	<u>Dates</u>	<u>Registration</u>	<u>Lodging</u>	<u>Total</u>
Robert Clark	6/6/23 – 6/9/23	\$ 275.00	\$255.00	\$530.00

RECORD OF VOTE BA-1 thru BA-1

Moved by:	Mr. Pichardo	Seconded by:	Ms. Zabal de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Vacant				NA
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	1

Education

E-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve 2023-24 field trips as follows:

Grade Level	Date	Location
Kindergarten	6/9/23	Alstede Farms
First	4-21-23	Doyle's Farm
Second	4/27/23	Crayola Factory

Third	6/7/23	Turtle Back Zoo
Fourth	6/13/23	Liberty Science Center
Fifth	5/19/23	Medieval Times
Sixth	5/5/23	Bergen Performing Arts Center
Sixth	5/12/23	Medieval Times
Seventh	4/28/23	Iplay America
Eighth	5/10/23	New World Theater
Eighth	6/15/23	Dorney Park

RECORD OF VOTE E-1 thru E-1

Moved by:	Ms. Strand	Seconded by:	Ms. Zabal de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Vacant				NA
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	1

Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated March 17, 2023 through April 20, 2023 in the amount of \$568,966.79. **(Attachment F-1)**

- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

March 3, 2023	\$ 319,130.76
March 17, 2023	\$ 364,367.77
March 31, 2023	<u>\$ 347,950.28</u>
Total	\$ 1,031,448.81

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending February 28, 2023. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of February 28, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of February 28, 2023. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve submittal of NJSIG Safety Grant Application for upgrades to the security system in the amount of \$2,000 for 2023-24.
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of all student balances for inactive students in the amount of \$27,117.99 effective June 30, 2022.

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of the following stale/dated checks from the Operating Bank Account as follows:

Vendor	Check Date	Check Number	Amount
Mrs. Valdinea Justiniano	5/19/22	15494	\$24.00
Ms. Jessica Morales	5/19/22	15494	\$35.00
Ms. Latasha Perry	5/19/22	19456	\$56.00
Mrs. Tareesha Renee Thomas	6/16/22	15520	\$107.00
New Era Technology	7/21/22	15614	\$2,800.00

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve cancellation of the following stale/dated checks from the Payroll Bank Account as follows:

Vendor	Check Date	Check Number	Amount
Mikaela Rigo	2/4/22	32384	\$138.67

- F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached Meal Pricing for the 2023-24 school year. **(Attachment F-11)**

RECORD OF VOTE F-1 thru F-11

Moved by:	Ms. Davis	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Vacant				NA
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	1

Policies and Procedures

There were no resolutions.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90322, paid paternity leave of absence with benefits, from March 27, 2023 through April 28, 2023 FMLA and NJFLA.
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90518, paid paternity leave of absence with benefits, from March 27, 2023 through April 6, 2023 FMLA and NJFLA.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, retroactively approve employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
*Alyssa Beade	Boot Camp Instructor	\$100.00 hr.	4/10/23	NA
*Betzaida Betancourt	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Waleska Burgos	Boot Camp Instructor	\$100.00 hr	4/10/23	NA

*William Bush	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Suzanne Del Toro	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Sheila DeSouza	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Jonathan Gutierrez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Tyola Hughes	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Willie Jackson	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Juste Dormervline	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Jason Kolucki	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Jennifer Lambert	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Kristina Lawrence	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Marilyn Lee	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Daniel Lingad-Mobo	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Linse Lopez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Rodney Lopez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Chris Malone	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Kristina McCarthy	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Janet Mondragon	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Anthony Nelson	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Harolyn Orozco	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Dennis Peguero	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*LysMarie Perez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Stephanie Perez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Stephanie Rago	Boot Camp Instructor	\$100.00 hr	4/10/23	NA

*Susan Rodriguez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Veronica Roman	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Angine Voshghanhambarsoomians	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
*Majied Whitaker	Boot Camp Instructor	\$100.00 hr	4/10/23	NA

*Paid from ESSER II Learning Acceleration Account # 20-484-100-100-000-096

P-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, retroactively approve employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
Xanthia Almadovar	Boot Camp Instructor	\$100.00 hr.	4/10/23	NA
Cynthia Cruz	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
Rolando Hernandez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
Lydia Rodriguez	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
Damaris Rosado	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
James Stokes	Boot Camp Instructor	\$100.00 hr	4/10/23	NA
Laura Trillo	Boot Camp Instructor	\$100.00 hr	4/10/23	NA

RECORD OF VOTE P-1 thru P-4

Moved by:	Ms. Strand	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Vacant				NA
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	1

Public Comment Period

There was no public comment.

Executive Session

I. EXECUTIVE SESSION

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- X d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- X g. Pending or anticipated litigation
- X h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purposes of Attorney-client privilege and purchase or lease of real property if public interest could be adversely affected. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Mr. Pichardo made the motion to enter into executive session; Ms. Strand seconded the motion to enter into executive session at 6:03 pm. Motion carried in an unanimous voice vote.

Mr. Caraballo made the motion to enter into regular session; Ms. Strand seconded the motion to enter into regular session at 6:18 pm. Motion carried in an unanimous voice vote.

Adjournment

Be it resolved that on this date April 20, 2023, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Pichardo and seconded by Ms. Strand with an unanimous voice vote to adjourned at 6:19 pm.



Robert Clark,
Buisness Administrator/Board Secretary