SLT Minutes

Wednesday, March 24th 2021 - 7:00 p.m.

Via Zoom

Members: Heidi Bookman, Jenn Cribbs, Eileen Fallon, Dave Feller, Jeannie Herubin, Rachel Katzman, Emily Klotz, Jane Kotapish, MaryAnne Mazzola, Rachel Meltzer, Helena O-Driscoll-Ryan, Amy Valle.

Guests: Wendy Hernandez (Title 1), Allison Koziel, Bonnie Schwerin, Robert Grant.

(1) Call to order: meeting called to order at 7:00 pm.

(2) Review and approval of minutes: Minutes from the last meeting were approved.

(3) CEP

 -SLT asked to watch the mandatory video (guidance on how to do the CEP, timeline);

 -CEP should always be on meeting agenda;

 -Emily will share webinar; discuss content at next meeting;

 -Need to see metrics for community engagement;

(4) By-laws

 -It already says that SLT meets in the mornings;

 -For remainder of year: alternating meetings in morning and evening (won’t change

bylaws now since things might change for the next academic year);

 -Emily shared updated meeting schedule for remainder of academic year.

(5) Community engagement/Feedback on technology in classroom

 -Heidi shared draft survey instrument to understand the needs/desires from school

community, especially around technology and how to integrate it moving forward (in Fall

2021);

-Suggestions for survey:

 -clarify at beginning that this assumes back in-person full-time;

 -school wants to learn best way to use Google Classroom moving forward;

 -will inform budget allocation towards technology (make this clear): need to fund

additional time for teachers to maintain it, to fund devices;

 -Will Google classroom be used during inclement weather days? Be used during school

closures?

 -Could it help with organizational, executive functioning skills (perhaps more so for older

kids)?

 -Will need to keep equity in mind: be mindful that struggling students might not use

Google Classroom as much (and be sure not to widen gap among students);

 -Also should survey teachers (probably should look different than the one for parents);

 -Heidi will share draft of survey so SLT members can edit/provide input;

 -Don’t know when students are expected to return devices (probably let them keep them

for now); 5th grade students have to return devices loaned by DOE (NOT those purchased

by PTA);

 -Work on “higher level” survey to inform CEP; then move onto more detailed one to

inform Fall curriculum/delivery.

(6) 5-day transition

 -1st grade: had a plan in place to transition to 5-day based on 6-foot requirement; put this

is on pause since the 3-foot requirement announcement (the school wants to prevent breaking up classes if its unnecessary);

 -Kindergarten transition to 5-days is complete;

 -Priority is to reorganize current hybrid students;

 -Not much information about opt-in period yet; first need to understand how many

students will opt in before deciding on how many days students can attend;

 -Can admin/staff run a short info session for parents about opt-in?

 -Admin. will update families as they know more.

(7) Elections

 -Heidi and Rachel will not continue as SLT members next year;

 -Might need new Title I rep as well (can also have a committee)--need to check length of

Term for current rep;

 -Others need to let Emily and Jenn know if they cannot continue into next year;

 -Elections will be held in May.

(8) Budget

 -Schools are not responsible for paying back $$ lost due to COVID;

 -There is extra money in the budget that will support teachers’ purchases for classrooms.

(9) Title I

 -Wendy asks teachers to advertise upcoming workshops to families;

 -Flyers will be coming out about workshops; asks teachers to post on Google Classroom.

(10) Meeting adjourned at 8:27 pm.