W. S LAFARGUE ELEMENTARY

**2020-2021 Parent and Family Engagement Plan**

***“Parent and Family Engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities***

**GOAL:** To enhance the instructional program and academic achievement of students at W. S. LAFARGUE ELEMENTARY by involving parents in all aspects of the school’s activities.

**OBJECTIVE:** The administration, faculty, and staff will provide a variety of programs to promote parent and family engagement to improve the academic performance of students. Documentation of these programs will include sign-in sheets, copies of the monthly school calendar, and school visitations.

**Part I: General Expectations**

W. S. LAFARGUE ELEMENTARY will adhere to the following ESSA Parent and Family Engagement Federal Program Assurances outlined in Section 1116 of the Every Student Succeeds Act:

* The school will hold an annual meeting to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs.
* The school will convene meetings at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs, and pay reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
* If the school-wide programs plan for Title I, Part A is not satisfactory to the parents of participating students, the school will submit any parent comments with the plan when the school submits the plan to the Lafourche Parish School District.

**Part II: Description of How Schools Will Implement Required School Parent and Family Engagement Policy Components**

1. W. S. LAFARGUE ELEMENTARY will involve parents in the joint development and review of its Parent and Family Engagement Plan by:

**Prepare and distribute information packets to each** W. S. Lafaruge **family describing:**

* + W. S. Lafaruge Parent Involvement Plan/Program
  + The various ways parents can volunteer at W. S. Lafaruge
  + Planned parent involvement opportunities
  + Parent communication methods
  + Parent volunteer and interest surveys
  + LFPC membership form and invitation to join

1. W. S. LAFARGUE ELEMENTARY will involve parents in the process of reviewing their School-Wide Improvement Plan (SIP) by:

In order to promote parents’ efforts at W. S. Lafaruge, Parent Involvement meetings are regularly schedules and parents are provided up-dates/ reports on school business and an overview of:

* What student will be learning
* How students will be assessed
* What parents should expect for their child’s education
* How parents can assist and make a difference in their children’s education

1. W. S. LAFARGUE ELEMENTARY will provide parents of participating students information about Title I, Part A programs that includes a description and explanation of the school’s curriculum, the forms of academic assessment used to measure children’s progress, and the proficiency levels students are expected to meet by:

* Weekly communication folders are sent home to parents containing student work for parent comment and review along with other school information.
* The Parent Internet Website provides instant access for parents to view their student’s grades, attendance, lunch account information and access tutorial help on the district’s web-site: [www.lpsd.k12.la.us](http://www.lpsd.k12.la.us)
* W. S. Lafaruge, publishes a monthly newsletter to keep parents informed of upcoming events and other school issues. The newsletters are sent home in weekly folders and also available to read on the school’s web-page: <http://wsles.mylpsd.com>
* Staff members send home positive messages about students on a regular basis.

1. W. S. LAFARGUE ELEMENTARY will provide opportunities for parent meetings, when requested, to formulate suggestions and to participate, as appropriate, in decisions about the education for their children. The school will respond to any such suggestions as soon as practicably possible by:

* Meet & Greet-parents are given the opportunity to meet their children’s teacher prior to the first day of school.
* Parent/Teacher Conferences

At these meetings, parents receive a report of the state of the school, building test results, curriculum expectations and standards, how students are assessed, and information regarding how they can help children achieve academically.

1. The school will provide assistance to parents of students served by the school, as appropriate, in understanding the following topics:
   * The state’s academic content standards
   * The state and local academic assessments including alternate assessments
   * How to monitor their child’s progress
   * How to work with educators

W. S. LAFARGUE ELEMENTARY will assist parents by:

* Meet & Greet-parents are given the opportunity to meet their children’s teacher prior to the first day of school.
* Open House
* Title 1 parental Involvement activities throughout the year
* Quarterly family engagement meetings
* Family engagement transition meetings
* Family Night (1 per semester)
* Testing In-service
* LFPC
* Parent/Teacher Conferences
* Grade Level specific activities throughout the year

At these meetings, parents receive a report of the state of the school, building test results, curriculum expectations and standards, how students are assessed, and information regarding how they can help children achieve academically.

1. W. S. LAFARGUE ELEMENTARY will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology by:

* The Parent and Family Engagement Program at\_W. S. Lafaruge, developed by staff and parents, includes program practices that enhance parent and family engagement and reflects the specific needs of W. S. Lafaruge students and their families.
* The Parent and Family Engagement Plan is comprehensive, coordinated and inclusive. Parent and Family Engagement roles are varied.
* W. S. Lafaruge includes the process for resolving parental concerns which is described in various newsletters during the school year. The process includes:
* How to define a problem
* Whom to approach first
* How to develop solutions
* Parent representatives are on the School Improvement Team/Parental Involvement Team
* We contact families of students having academic or behavior problems.
* Staff member’s e-mail addresses can be accessed through school web-page.
* Parents without internet access are encouraged to use a computer designated for their use in the Parent Resource Center.

1. W. S. LAFARGUE ELEMENTARY, with the assistance of its parents, will educate its teachers, support personnel, and school leaders in the value of parents/families, and in how to reach out to, communicate, and work with parents as equal partners to build ties between the parents and the school by:

***Volunteering: Parents are welcome in the school and their support and assistance are encouraged.***

W. S. Lafaruge promotes and encourages a welcoming atmosphere to foster parent involvement and volunteer participation.

* W. S. Lafaruge does not have policies that hinder parent involvement at school.
* The Parent Involvement Contact Person at the school encourages staff members to utilize the volunteer resource book published by PTC, which lists the interests and availability of volunteers.
* We have a parent room or family center for volunteer work, meetings, and resources for families.
* The information on the parent survey determines the frequency of each parent’s desired participation, and includes the option of volunteering just one time per year, performing the work at home.
* The Parent Contact person ensures that parent participation is acknowledged.
* Volunteers are encouraged to attend a training session held at the beginning of each school year.

1. W. S. LAFARGUE ELEMENTARY will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other programs such as parent resource centers by:

* We have a parent room or family center for volunteer work, meetings, and resources for families.
* Purchase parenting books, magazines, and other informative material regarding responsible parenting
* Advertise current selections, and give parents the opportunity to borrow the materials for review.
* A Parent Center has been developed for parents and families and includes a lending library with a variety of materials of interest to parents of pre-adolescent children. Periodicals, brochures, books, etc. that focus on parenting are available for loan through the Parent Center.
* Reading selections from School-Home Connections are regularly highlighted in school’s “Paw-Print” to increase parent awareness of the available resources.
* The Parent Center houses a designated parent computer.

1. W. S. LAFARGUE ELEMENTARY will ensure that information related to school and parent/family programs, meetings, and other activities is sent to the parents/families in a format and, to the extent, practicable, in a language the parents can understand by:

* The Parent Internet Website provides instant access for parents to view their student’s grades, attendance, lunch account information and access tutorial help on the district’s web-site: [www.lpsd.k12.la.us](http://www.lpsd.k12.la.us)
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* Parents without internet access are encouraged to use a computer designated for their use in the Parent Resource Center.

1. W. S. LAFARGUE ELEMENTARY will provide other reasonable support for parental involvement activities under Title I, Part A as parents my request.

**Part III: School-Parent Compact**

As a component of the school-level parental involvement plan, each school will jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

\*\*A copy of the W. S. LAFARGUE ELEMENTARY School Compact is attached to this plan.

**Part IV. Adoption**

This school **Parent and Family Engagement Plan** has been developed jointly with, and in agreement with parents of students at W. S. LAFARGUE ELEMENTARY School, a Title I school, as evidenced by the list of parent participants below.

This plan was adopted by the school on *\_\_\_\_7/28/20\_\_\_\_\_\_\_\_\_\_\_\_*, and will be in effect for the 2019-2020 school year. A complete Summary of this plan will be distributed to ALL parents at W. S. LAFARGUE ELEMENTARY School, a Title I school, on or before September 28, 2020. The entire detail plan will be on the school website at *http://wsles.mylpsd.com/* and will be available in the school office no later than September 28, 2020.

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Principal Date

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School Level FE Contact Date

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School Improvement Plan Parent Representative Date

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