

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, June 23, 2020, virtually. Mrs. Bacchione called the meeting to order at 7:02 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 13, 2020 by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices and on June 18, 2020 in the Asbury Park Press (Virtual Meeting) in accordance with the provisions of the Open Public Meetings Act.

The Board authorizes that Board Members be allowed to participate electronically in this meeting due to a State emergency and guidelines for social distancing that prevent them from attending in person.

II. FLAG SALUTE

The meeting was opened with a salute to the flag.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Cammarato, Mr. Fisher, Mr. MacMoyle,
Mrs. Shedlock, Mrs. Bacchione

ABSENT: Mr. Guarascio, Mr. Pellecchia (arrived at 7:06 p.m.) and
Mr. Ytreboe (arrived at 7:12 p.m.)

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESIDENT'S REPORT

Good evening everyone.

We are at the end of our school year and it has been a challenging one but we all have come a long way and learned a lot.

Hopefully everyone was able to see our virtual graduations and the hard work the teachers and staff put into making them something to remember.

Congratulations to our 4th graders moving to BTES and our 5th grade DARE graduates.

The 6th grade promotion ceremony was a wonderful success. Thank you to Mr. Prima, Mr. Waldron, the PTA and everyone who helped make it happen. It was heartwarming to see all the students say farewell to their teachers, principals and the Berkeley District for the last time.

A Cleanup Committee has been created and met to discuss the CDC requirements for reopening the schools. We will continue to meet to ensure the safety and cleanliness for all.

The board has set up a July board meeting to continue preparations for opening schools and state requirements for the 20/21 school year. Please check our website for updates.

To all staff and students have a safe, healthy summer.

This concludes the President's report. Thank you.

Mr. Pellecchia joined the meeting at 7:06 p.m.

V. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

VI. PUBLIC DISCUSSION ON AGENDA ITEMS

None

VII. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on Monday, June 15, 2020. The following items were discussed:

Extended School Year (ESY): The ESY program is going to remain in a digital platform. With the option available to us to be in-person, we felt that at this time, it made the most sense to keep with the digital platform since we did not feel as if we have enough time to make sure that we could properly get everything up and running in a way that we would be 100% comfortable with. The enrollment for the ESY program is higher than we expected it to be which is certainly a nice thing. We are hoping that things will run smoothly and efficiently.

September: September is still up in the air at this time. We are hoping, as well as everyone else, that we will be open and things will be back to normal by then. As more information comes in the board will be kept up to date.

Finance: Mr. Cammarato reported the following:

- Due to current circumstances the Finance Committee Chairman Edward Cammarato, President Bacchione, Mr. John MacMoyle and Business Administrator Laura Gingerelli met via web-conference on Thursday, June 18, 2020.
- All Bills/Claims/Purchase Orders have been reviewed and approved up through and including the date of Thursday June 18, 2020. No emergency additions were required to be added at the conclusion of the Thursday, June 18, 2020.Committee Meeting.

- \$276,818 of "CARES" funding has been made available for the BTSD for use in preparation for the restart of school in September of 2020 to combat the impacts of the Coronavirus upon our nation. An attachment has been furnished to the entire BOE stating the breakdown of the aforementioned funds with the caveat that the current variance of \$66,912 will be summed to \$0.00 prior to completion and implementation. This is still in first iteration and an audit will be supplied to the BOE upon completion thereof for review.
- Governor Murphy and the DOE will present first-pass guidelines for reopening NJ Schools the week of June 22nd, 2020. An article posted on NJ.com on 6/18/20 is the source of my statement. I encourage everyone to read this article, as well as live stream the Governor next week when he makes his presentation.
[N.J. to reveal strategy for pre-K to 12th grade schools reopening next week. New college rules provide some hints.](#)
- NJ Senate President Sweeney (Released on 6/23/20)
<https://www.nj.com/coronavirus/2020/06/nj-budget-talks-ramp-up-theres-going-to-be-a-lot-of-cutting-sweeney-says.html>
- On May 29th at 8:58 a.m. (post the May 2020 BOE Meeting) in an email from our Business Administrator, the State of NJ has decreased the Berkeley Township School District State Aid by \$116,244. Thankfully that is a small amount. We remain hopeful that the state of NJ does not decrease our aid further.
- Board Secretary Report for the 11 month period ending May 31, 2020

Cash in Bank	\$6,938,928.81
Capital Reserve Account	\$ 992,296.45
Main. Reserve Account	\$1,113,365.00
Emergency Reserve Account	\$ 30,227.47
Tax Levy Receivable	\$2,425,000.00
- I would like to reaffirm that the F/C remains firmly ready and available to the entire BTSD and the BOE to meet and deep-dive into a fiduciary health assessment of what the next 12-24 months of financials will look like for our school district, and our community entire. I am sure I speak for Mr. MacMoyle and Mr. Pellecchia when I say we unequivocally support the other committees and will help everyone understand the financial impacts of decisions thereof.

Mr. Ytreboe joined the meeting at 7:12 p.m.

Personnel: Mr. Ytreboe reported that the Personnel Committee met on Monday, June 15, 2020 and discussed Agenda Items 1-11 for tonight's meeting.

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Cammarato that upon recommendation of the Superintendent Items A1-A11 be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. New Hire(s)

Recommend the Board approve the following new hires, in the position listed, effective 9/1/20, pending completed paperwork:

Name	School/Position	Salary
a) Rebecca Timpanaro*	HMP - PS - Relief Teacher	Contractual
b) Caitlin Farley*	CBW - PS - Relief Teacher	Contractual
c) Bonnie Collins*	HMP - PS - Aide	Contractual
d) Coral Crouse*	HMP - PS - Aide -	Contractual
e) Christina Mitchell*	CBW - PS - Aide	Contractual
f) Elizabeth Kroon	TBD - School Nurse	Contractual

*Pending continuation of PEA Funding

2. Termination of Employee

Recommend the Board terminate employee #6626 effective 6/3/20. The employee has reached maximum medical improvement with permanent restrictions and can no longer perform the minimum functions or requirements of the job.

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- a) I.D. #6081-Teacher-BAY:
Maternity leave of absence to start 10/13/20 and continue through 2/26/21.

4. Substitutes (New & Renewal)

Recommend the Board approve the attached list of substitutes for the assignment(s) listed for the 2020-2021 school year. **(Attachment 2)**

5. Transfers/Reassignments

Recommend the Board approve the following transfers/reassignments for the 2020-2021 school year at the contractual rate of pay, effective 9/1/20:

Name	From	To
a) Lisa Zarra	BAY - PS (PEA)	BAY - PSD
b) Alyssa Ringel	BTE - Gr. 6	BTE - Gr. 5
c) Jennifer Sansone	BTE - INCL - Gr. 5	BTE - RC - Gr. 5
d) Sara Yost	HMP - PSD	HMP - PS (PEA)
e) Anna McDowell	HMP - INCL - Gr. 3	HMP - INCL - Gr. 4
f) Donna Laudenbach	HMP - LLD - Kdg. & Gr. 1	HMP - MD - 1
g) Lisa Starr	HMP - MD - 1	HMP - LLD - Kdg. & Gr. 1
h) Michael Colarusso	BTE - Phys. Ed.	HMP - Phys. Ed.
i) Jessica Iannuzzi	HMP - PSD	BTE - RC
j) Jason Miller	HMP - Phys. Ed.	BTE - Phys. Ed.
k) Debra Frandza**	BTE/CBW-Library-Clerical	CST - Clerical
l) Michael Conforti	BAY - Asst. Princ.	BTE - Asst. Princ.
m) Kevin Waldron	BTE - Asst. Princ.	CBW - Asst. Princ.
n) Keith McShaffrey	CBW - Asst. Princ.	HMP - Asst. Princ..
o) Melissa Gallagher	HMP - Asst. Princ.	BAY - Asst. Princ.

****Effective 6/1/20**

6. Salary Increase

Recommend the Board approve the increment increase for employee #5547, retroactive to February 1, 2020 as per agreement.

7. Approval of Extended School Year Staff Positions - 2020

a) Recommend the Board approve the following Extended School Year/Special Education virtual staff positions, effective 6/29/20 through 7/27/20:

ESY STAFF FOR 2020

Name	Position	# of Days	# of hrs.	Rate of Pay
a) Heather Ettari	Preschool Teacher	20	4	Contractual
b) Lisa Zarra	Preschool Teacher	20	4	Contractual
c) Stephanie Koplitz	Autism I	20	4	Contractual
d) Courtney Parker	Autism II	20	4	Contractual
e) Marc Troccola	Autism III	20	4	Contractual
f) Justin Mannarino	Physical Education	----	20	Contractual
g) Kimberly Tacon	LLD 1	20	4	Contractual
h) Theresa Pasqualetto	LLD 2	20	4	Contractual
i) Jennifer Sansone	LLD 3	20	4	Contractual
j) Jesica Iannuzzi	MD 1	20	4	Contractual
k) Lisa Spano	MD 2	20	4	Contractual
l) Allison Mitchell	Music	----	20	Contractual
m) Melissa Stierle	Technology	----	20	Contractual
n) Steven Poppe	BD	20	4	Contractual
o) Marie Verderosa	Behaviorist	20	4	Contractual
p) Victoria Petruzzello	Occupational Therapist	20 (inclusive of summer evals.)	100 (80 ESY 20 evals)	Contractual
q) Eileen Clemente	Physical Therapist	20 (inclusive of summer evals.)	100 (80 ESY 20 evals)	Contractual
r) Kelsey Kelly	Speech Therapist	10 (6/29-7/13)	50 (40 ESY 10 evals)	Contractual

s) Lauren Monaco	Speech Therapist	10 (7/14-7/27)	50 (40 ESY 10 evals)	Contractual
t) Alexandria Vasilakis	Creative Play/Art		20	Contractual
u) Amanda O'Neill	Substitute Teacher	As needed	---	Contractual
v) Gina Boyles	Substitute Teacher	As needed	---	Contractual
w) Michelle Smith	Substitute Teacher	As needed	---	Contractual

b) Recommend the Board approve the following Extended School Year/Special Education virtual Aides, for 20 days/4 hours daily, at the contractual rate of pay, effective 6/29/20 through 7/27/20:

ESY AIDES FOR 2020

a) Maureen Gioia	h) Michelle O'Brien
b) April Koffler	i) Chrystal Siddons
c) Holly Lantz	j) Denise Giordano
d) Sharon Madore	k) Diane Skowronski
e) Adrienne Moroney	l) Laura Hastick
f) Debbie Nievedomski	m) Laurie Robertazzi
g) Hara Nemeth	n) Patricia Brausam

(The program will operate Monday through Friday, 8:00 am-12:00 pm. and will be closed on 7/6/20 in observation of the 7/4/20 holiday.)

8. Student Teacher Placement

Recommend the Board approve the following student teacher placement for the 2020-2021 school year:

Name	Assigned To	Start Date	Requirements
a) Catherine Thompsen	Melissa Reece - BAY	Fall Semester	50 Hours

9. Business Administrator's Contract

Recommend the Board approve the Business Administrator's negotiated contract for the 2020-21 school year as approved by the Ocean County Superintendent.

10. Camp Paw

Recommend the Board approve the following staff members, in the virtual positions listed, for the Camp Paw Program to run 6/29/20-7/27/20, at the contractual rate of pay:

Name	Position	Hours
a) Danielle Stesner	Lead Teacher	4 daily
b) Linda Madden	Lead Teacher	4 daily
c) Kayla Crick	Teacher	3 daily
d) Michelle Merlo	Teacher	3 daily
e) Tracy Jarossy	Teacher	3 daily
f) Erin LeBert	Teacher	3 daily
g) Gina Boyles	Teacher	3 daily
h) Laurie Peters	Teacher	3 daily

11. Extra Compensation

Recommend the Board approve Diane Skowroski for additional hours as a bus aide for one hour per day for 62 days at the contractual rate of pay .

MOTION by Mrs. Shedlock that upon recommendation of the Superintendent Items B1-B6 be approved.

SECOND by Mr. Cammarato

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update - Period 2

 0 HIB investigations confirmed January, 2020 - June 30, 2020

 0 HIB alleged January, 2020 - June 30, 2020

Violence & Vandalism Report Update

 0 Violence & Vandalism - January, 2020 - June 30, 2020

Suspensions Update

 7 Suspensions - January, 2020 - June 30, 2020

2. Anti-Bullying Bill of Rights Act School Self Assessment 2018-2019

Recommend the Board approve the Anti-Bullying Bill of Rights Act School Self Assessment 2018-2019:

- Bayville School (Score 73 out of a possible 78 points)
- Berkeley Township Elementary School (Score 73 out of a possible 78 points)
- Clara B. Worth School (Score 73 out of a possible 78 points)
- H & M Potter School (Score 73 out of a possible 78 points)

3. NWEA Program

Recommend the Board approve the Northwest Evaluation Association (NWEA) program (district) for the 2020-2021 school year at a cost of \$25,537.50.

4. Vision 2024 - Strategic Plan

Recommend the Board approve the Vision 2024 Strategic Plan. (Enclosed in agenda packet)

5. Personal Days for Berkeley Township Education Association

Recommend the Board approve the Sidebar Agreement between the Board and the Berkeley Township Education Association regarding the carryover of personal days for the 2019-20 school year. **(Attachment 3)**

6. Out-of-District Placements 2020-2021

Recommend the Board approve the following students for out-of-district placements for the 2020-2021 School Year inclusive of ESY 2020: **(Contracts available in Business Office when received.)**

- I.D. #999891 - Regional Day School - effective 7/6/20-8/13/20 + 9/1/20-6/30/21
- I.D. #1000555 - DCF Regional School, Ocean Campus - effective 7/1/20-6/30/21
- I.D. #1001030 - Lehman School & Tech Center - effective 7/18/20-8/25/20 TBD
+ 9/1/20-6/30/21
- I.D. #1001220 - Children's Center of Monmouth County - effective 7/1/20-8/24/20
+ 9/1/20-6/30/21
- I.D. #1001160 - Regional Day School at Jackson (No ESY) - 9/1/20-6/30/21
- I.D. #1000675 - New Road School (No ESY) - effective 9/1/20-6/30/21

IX. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Cammarato that upon recommendation of the Business Administrator Items 1-7 be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (8 Ayes, 0 Nays, 2 Abstain) Mr. Fisher Abstains on Item 3, Mr. MacMoyle Abstains on Items 1 and 3. Motion carries.

1. Minutes

RESOLVED that the minutes of the Regular Meeting held on May 26, 2020 be approved.
(Attachment 4)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Check numbers 48004 and 47849 voided and replaced with 48106 and 48107

Bills List #1 dated June 12, 2020
Check numbers 48108 through 48125 \$ 652,925.70

Check number 48107 voided and replaced with 48126

Bills List #2 dated June 23, 2020
Check numbers 48127 through 48215 \$ 192,188.46
(Attachments 5 & 6)

Purchase Orders numbered 20-01725 through 20-01839 \$ 277,093.51
(Attachment 7)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

May 15, 2020 \$1,186,754.75
May 31, 2020 \$1,193,592.32

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of May 2020, be approved.
(Attachment 8)

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of May 31, 2020, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 9)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended May 31, 2020 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 10)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop</u> <u>(Registration &/or Mileage)</u>	<u>Dates</u>	<u>Not to</u> <u>Exceed</u>
Various	"Professional Development Hours at Stockton University"	9/2020 - 6/2021	\$8,027.50

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 8-12 be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

8. Professional Appointments

WHEREAS, the Berkeley Township Board of Education published Requests for Proposals (RFPS) for the following Professional Services: Legal Services, Auditor, Property and Casualty Insurance Broker, Legal Services Special Education and Student Matters, Legal Services Employment and Labor Issues and Health Insurance Broker.

WHEREAS, on April 22, 2020 the RFPS were received in the Business Office, and,

WHEREAS, the RFPS were reviewed and scored,

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education makes the following appointments for the 2020-2021 school year:

RFP	Firm Awarded Contract
a) 20-01 Legal Services	Berry, Sahradnik, Kotzas, & Benson, P.C.
b) 20-02 Auditors	Holman Frenia Allison, P.C.
c) 20-03 Property and Casualty Insurance Broker	John Hill Agency Insurance
d) 20-04 Legal Services: Special Education and Student Matters	Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey
e) 20-05 Legal Services: Employment and Labor Issues	Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey
f) 20-06 Health Insurance Broker	Conner Strong & Buckelew

9. Bid Threshold Increase

WHEREAS, Laura Gingerelli, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Laura Gingerelli, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

10. Approval to Accept ESEA

Recommend the Berkeley Township Board of Education approve the FY21 ESEA Consolidated allocations as follows:

Title I, Part A	\$345,349
Title I, Reallocated	\$ 19,263
Title I, SIA, Part A	\$ 20,600
Title II, Part A	\$ 61,195
Title III	\$ 4,456
Title IV, Part A	\$ 25,426

11. Approval to Accept IDEA

Recommend the Berkeley Township Board of Education approve the FY21 IDEA allocations as follows:

IDEA Basic	\$537,332
IDEA Preschool	\$ 26,246

12. Approval of Cares Fund

Recommend the Berkeley Township Board of Education approve the Cares Funding in the amount of \$276,818.

X. OLD BUSINESS

None

XI. NEW BUSINESS

None

XII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

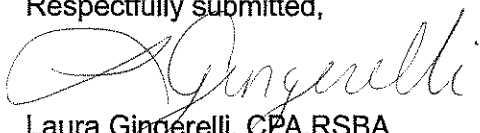
XIII. EXECUTIVE SESSION

None

XIV. ADJOURNMENT

A motion was made by Mr. Cammarato to adjourn the meeting. Second by Mr. Ytreboe. All in favor. Meeting adjourns at 7:20 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary

