

LLCS Minutes

Team Name: Maintenance Team

DATE: May 11, 2020

FACILITATOR: Noelle Short

RECORDER: Vickie Snide

DISCUSSION HIGHLIGHTS:

NYS on Pause – How do we restart custodians/hours of work? Starting 5/18/20 custodians will work M-F , 6 a.m.- 12 p.m. This will include E. Hample, D. Traynor and J. Parent. S. Cook-Keller will also work with them when not in the cafeteria.

-Painting – priority is J. Koehring Room (318) and M. Phillips-LeBlanc Room (202) after those teachers are done in their rooms.

-Summer cleaning can start after teachers are done in their rooms

-T. Clark to start to help with bringing buses to Tupper for repairs and to possibly help with meal deliveries. This will free up a custodian who can do summer cleaning instead.

-J. Flanagan to take buses for drives to keep them moving. He will start a rotation schedule.

-Does NERIC tech, D. Rust, need a key? Should not since custodians are in the building daily now.

Walk-in cooler ceiling is sealed. Formica will be ordered this summer for ceiling and installed after cooler has been turned off.

Garbage Disposal – waiting on one more part then drain should be repaired.

DEC Repairs to fuel lines have been repaired.

M. Phillips-LeBlanc sink clog has been fixed.

Tech Room heater has been repaired.

Hallway pictures came come down. N. Short will work with A. Truesdell on what type of TV and computers we need to purchase. We want two TV's, one that holds the old senior pictures and one that shows current events. Both will hang on the wall by the Superintendent office. The strips of wood on the walls need to come down and patching and painting may be needed. We also may need outlets added.

School Garden area needs sprucing up. Need to move the stuff from tennis court shed to garden shed. New lock needs to be installed.

Town Bears – N. Short will need some paint to do a school bear.

Graduation Ceremony – waiting on Executive Orders to see what can be held. Quilt Camp has been canceled. Waiting on a decision on the town-wide garage sale which would affect the library book sale.

MEMBERS PRESENT:

Noelle Short
Vickie Snide
Eric Hample

NEXT MEETING:

Date:
Time:
Location:

NEXT AGENDA:

ITEMS COMPLETED: