**Christ the King Catholic School 2016-2017**

**PTO Board Meeting Minutes**

**December 6, 2016**

1. Call to Order and Prayer.

* The meeting was called to order by President Shannon Moad at 6:30p.m.
* Nicole Dell’Osso gave the opening prayer.

1. Approval of the Minutes.

* The Board reviewed and approved the minutes of the last PTO meeting held November 2, 2016.

1. Reports.
2. Priest—Father Rick Stansberry
3. Parish Survey. Father Rick again discussed parish survey. Indicates about 20% of Parish is engaged, and looking to increase that.
4. Principal Search Update. One application has been submitted. Search still in progress.
5. Saint Anne’s. CK women’s group has been a great success, and Parish hopes to start similar men’s group.
6. Principal—(Amy Feighny gave report)
7. Playground Equipment. Amy thanked the Board for approving expenditure for repairs. Excited for parts and installation. Vote of the general membership was 98% in favor of expenditure.
8. Auction News. All remaining items offered up for bid have been fulfilled, parking spaces, etc.
9. Class Christmas Parties. Will be held December 21st, at 2:15pm.
10. Finals. Will be held December 19-21st.
11. Giving Tree and Toys for Tots. Both of these have been a success, period for accepting donations has ended.
12. Gym Activities. Basketball has now started and other activities as well. Scheduling of gym time is important.
13. Feast donations to Peru. The pre-Christmas student donations will be sent to Peru to help pay for Christmas feast and toys.
14. Vice President—Emily Buckelew
15. Wish List. Wish List announcement in Newsletter. Deadline for submissions is January 14, 2017.
16. Recurring Expenses. Emily will be working with Amy Feighny to determine PTO recurring expenses for budgeting/forecasting.
17. Expiring Board Terms. Certain positions will be open this year. Emily encouraged all to start thinking of candidates for those positions.
18. Secretary—Ann Hadrava (absent, no report)
19. Treasurer—Barbara Willis
20. Auction numbers. All Auction numbers in, and was a huge success. Net was $163,000.00. Barbara handed out financial report as of November 30th.
21. Inaugural CK Run. Also a success. Nichols Hills was accommodating, and this was key to success. The Board discussed making a donation to the City of Nichols Hills from the proceeds.
22. Teacher Bonuses. These will be distributed December 17th.
23. Member at Large—Colleen Johnson (no report)
24. Fundraising—Nicole Dell’Osso
25. Auction 2016. Winding up items from Auction.
26. Thank you’s. Kids will be writing thank you’s to vendors.
27. Lock-in and Dance. Upcoming in January.
28. Christian Service—Sarah Thomas

i. Fourth grade coat drive. Went great. The Fourth graders delivered coats to Nichols Hills Cleaners, who cleaned them and took them on to City Rescue Mission.

ii. Giving Tree. Wrapping up and parents will take toys to KFOR.

1. Newsletter—Bobbie Gump
2. Deadlines. Bobbie proposed moving submission deadlines to Friday at midnight, most people are missing the Thursday deadline.

ii. Board discussed bi-monthly blog, as this may reduce amount of news to be included in Newsletter.

1. Public Relations—Danielle Cronic (absent, no report)
2. School Services—Joanie Merrill
3. Flash Sale. Joanie will be holding a flash sale new week for Christmas and year-end purchases.
4. Scouts—Amy Morrow (absent, no report)
5. Volunteer Coordinator—Kara Parks (no report)
6. President—Shannon Moad
7. General Membership Survey. We had lots of responses, which was very good. True that the majority of membership does not attend annual meeting. Board will consider in the future using surveys to accomplish goals of meeting.
8. Website Notice. Board discussed putting notice of Board meeting on CK Website.
9. Art Show. Shannon will check on dates for art show.
10. Old Business.

* None

1. New and General Business.

* None

1. Next Meeting. Scheduled for Tuesday, January 10, 2017, at 6:30pm, in room 114, Church Atrium.
2. ADJOURNED.