

Urban Academy Charter School
Monday, July 19, 2010
Board Meeting

Call to Order: Meeting called to order at 5:08 PM by Ralph Elliott

Roll Call:

Members Present: Sonia St. Charles (via telephone), Melissa Hansen, Kari McGowan, Bob Swisher, Janelle Geiger, Ralph Elliott, Art Allen, & Xiong Mua

Members Absent: Jessica Ubl, Chris Doeden

Executive Director: Mongsher Ly

Advisory Members Present: Rebecca Thaisen

Staff and Guests Present:

Approval of Agenda:

Motion: To approve the agenda with additions.

Discussion:

Board member moving to approve: Melissa Hansen

Board member seconding motion to approve: Kari McGowan

Passed: 8

Failed: 0

Abstaining: 0

Conflict of Interest:

None

Consent:

Approval of Board Minutes

Motion: To approve the July 19, 2010 minutes.

Discussion: None

Board member moving to approve: Bob Swisher

Board member seconding motion to approve: Melissa Hansen

Passed: 8

Failed: 0

Abstaining: 0

Finance Report:

Fund 01 General Fund Net Income: -\$749,051.56

Fund 02 Food Service Net Income: -\$49,364.93

All Funds Net Income: -\$798,416.49

Motion: To approve the June 2010 income statement, balance sheet, and payment register.

Discussion: Mongsher did state the with the 27% holdback, Urban Academy still ended the year with a fund balance of \$140,077.27 as indicated on the finance report. Mongsher also informed the board that the loan from the bank was never used because there was enough funds to support the remaining expenses for the year.

Board member moving to approve: Bob Swisher
Board member seconding motion to approve: Chris Doeden
Passed: 8
Failed: 0
Abstaining: 0

Annual Calendar Review:

Reviewed August

Reports:

Executive Director's Report (Presented by Mongsher Ly)

School Improvement Grant (SIG)

ADMINISTRATION DUTIES:

1. School Improvement Grant (SIG) was not approved by MDE and UA will not receive any SIG funds.
 - 9 Charters and 4 Regular Public schools turned down.
 - John Cairns representing the schools (Letter of Request was sent to MDE).
 - Notification Letter, Rubric, and explanations were to be delivered to schools by August 10 but received phone call from MDE, stating they won't be ready until August 16 because many folks were on vacation?
 - MDE did mention that there is still \$13 million that can be applied for in the Spring of 2011. The turn-around office is willing to assist with any of the schools turned down to improve their application for future funding. This is optional.
2. MDE Food and Nutrition Contract for the FY11 completed and approved by MDE.
3. Facility (Lease Aide) was approved by MDE and will begin payments as of July 15.
 - Facility discussions should begin soon as the lease is up in 2013. Mongsher will be inviting several Realtors to come in to meet with the board and discuss their experience with charter schools and what services they can provide to Urban Academy.

BUDGET/FINANCE DISCUSSIONS:

1. FY10 Hold Back funds will be paid on:
 - Aug 30 - \$208,727.99
 - Sep 30 - 278,304.01
 - Oct 30 - \$184,085.03
 - Jan 30 - \$24,642.98

Total: \$695,760.01

Committee Reports

Compensation Committee (Presented by Sonia St. Charles)

- Sonia and Mongsher are working with Designs for learning on getting HR services into Urban Academy to relieve Mongsher of some of the duties so that he is able to deal with the administrative duties of the school.
- Sonia is constant communication with HR Services in developing a benefits plan for Urban Academy that will assist with cutting costs but still providing quality services to the staff at Urban Academy.

Old Business:

Board Training

Discussion: Becky has been in contact with Minnesota Association of Charter Schools (MACS) but still has not been receiving any emails from MACS. Becky has asked Mongsher to contact them and to give her permission to receive emails and information on MACS website. Mongsher will follow-up with MACS and ensure that Becky gets full access through Urban Academy's account into the MACS website.

ED Review

Discussion: Chris and Sonia met with Mongsher to go over his review. Mongsher's contract was renewed and given an increase to his compensation for FY11. Compensation is determined by the average pay scale of Directors of charter schools in Minnesota and surrounding local charter schools and within the budget of Urban Academy. If SIG is approved, then compensation will be adjusted to involve additional duties.

Motion: To approve ED Annual Review.

Board member moving to approve: Bob Swisher

Board member seconding motion to approve: Janelle Geiger

Passed: 8

Failed: 0

Abstaining: 0

New Business:

Robert's Rules of Orders

Bob had mentioned that at the next board training or retreat, Robert's Rules of Orders, should be visited by the board. The purpose is to look at some best practices for board meetings and see if there is anything that the board can do to enhance its board meeting practices. This was just an idea.

Adjourn Meeting:

Motion: To adjourn the board meeting at 6:48 p.m..

Discussion: None

Board member moving to approve: Bob Swisher

Board member seconding motion to approve: Xiong Mua

Passed: 8

Failed: 0

Abstaining: 0

Recorded by Kari McGowan, Assistant Board Secretary

*The next board meeting will be held ***August 17, 2010 at 5:00 PM***