

**WESTBROOK BOARD OF EDUCATION  
EDUCATE, CHALLENGE, & INSPIRE**

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<p><b>WESTBROOK BOARD OF EDUCATION Thursday, May 2, 2024 @ 6:00 p.m. Policy Subcommittee Meeting Superintendent's Office</b></p>
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**AGENDA**

- I. Call to Order
- II. Approval of Minutes (Enclosure 1)
  - 1. March 26 2024
- III. Policy 5112 – Student Attendance Policy
  - 1. Review of Shipman model: Admission to the Public Schools At or Before Age Five
- IV. Next steps/agenda items
- V. Adjourn

BOE Policy Committee members: K. Walker, C. Kuehlewind, M. Luft  
& Superintendent Kristina Martineau

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<b>WESTBROOK BOARD OF EDUCATION Tuesday, March 26, 2024 @ 6:00 p.m. Policy Subcommittee Meeting WHS Library</b>
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**MINUTES**

Also Present: K. Walker, C. Kuelewind, M. Luft

Also present: Superintendent Kristina J. Martineau

- I. Call to Order: The Policy Committee meeting was called to order by K. Walker, Chair at 6:10 p.m.
- II. Approval of Minutes
  1. February 27, 2024: MOTION to approve the minutes of February 27, 2024. MOTION by M. Luft and SECOND by C. Kuehlewind. Vote unanimous.
- III. Policy 5112 – Student Attendance Policy
  - Westbrook current policy
  - CABA Updated policy
  - Shipman Policy

The Committee reviewed all three versions of Policy 5112 and made recommendations for revision to the Shipman model policy for Kindergarten policy. The Committee will revisit 5112 separately during review of 5000 series in the future. Shipman model: “Admission to the Public Schools At or Before Age Five” to be reviewed again at the next committee meeting.
- IV. Policy 6172.6 – Distance Education Virtual/Online Courses – Enclosure 3
  - Westbrook current policy
  - CABA Updated policy
  - Shipman Policy

The Committee reviewed policies, and selected Shipman model policy with some changes (removal of optional language for remote learning model). The Committee recommends updated policy to be reviewed as First Reading at the April 16, 2024 BOE meeting. (Replace 6172.6 with new 6172.)
- V. Next steps/agenda items
- VI. Adjourn: MOTION to adjourn by M. Luft and SECOND by C. Kuehlewind at 6:48 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting

