



Anthony Copeland
Mayor

CITY OF EAST CHICAGO
POLICE DEPARTMENT
2301 E. Columbus Drive • East Chicago, IN 46312
Phone: (219) 391-8400



Hector Rosario
Chief of Police
Justin Orange
Commander

Truancy Referral

Project Second Start

| | | | | | | | |
|--|--------------|--------------------|--------------------|---------------------------|--------------|--|--|
| STUDENT NAME: | | | | S.S.#: | | | |
| ADDRESS: | | | | D.O.B.: Age: | | | |
| | | | | PHONE: | | | |
| SEX: | RACE: | HEIGHT : | WEIGHT : | EYES: | HAIR: | | |
| MOTHER'S NAME: | | | | D.O.B. S.S.#: | | | |
| ADDRESS: same as above | | | | HOME PHONE: | | | |
| | | | | WORK PHONE: | | | |
| EMPLOYER: | | | | | | | |
| FATHER'S NAME: | | | | D.O.B. S.S.#: | | | |
| ADDRESS: same as above | | | | HOME PHONE: | | | |
| | | | | WORK PHONE: | | | |
| EMPLOYER: | | | | | | | |
| | | | | Special Education: | | | |
| SCHOOL: School City of East Chicago | | GR: | | MI/MO SHE LD ED | | | |
| SCHOOL ADDRESS: 2301 E. Columbus Dr. East Chicago, IN 46312 | | | | | | | |

ACTIONS THE SCHOOL HAS TAKEN AND DATES: Contacting parents via phone calls, letters notifying parents at 3 & 5 day unexcused absences. Attendance contract & meeting at 6 day unexcused absences. Referrals issued at 10 days unexcused absences.

ATTENDANCE LETTER(S) TO PARENT:

CONFERENCE(S) WITH CHILD

CONFERENCE(S) WITH PARENT/GUARDIAN:

DATES OF UNEXCUSED ABSENCES:

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| |
| |

Total of days absent:

REFERRED BY:

TITLE: School Truant Officer

DATE:

PLEASE ATTACH COPIES OF THE FOLLOWING:

Psychological/Special Education Testing

Discipline Report

Report Card

Attendance Printout

Schedule