

Westbrook Public Schools  
158 McVeagh Road  
Westbrook, CT 06498  
Phone: (860) 399 – 6214 ~ Fax: (860) 399 – 2007  
[www.westbrookctschoools.org](http://www.westbrookctschoools.org)

**REQUEST FOR APPROVAL FOR ALTERNATIVE TRANSPORTATION**

I am requesting that \_\_\_\_\_ / \_\_\_\_\_ be allowed to travel with  
Student / Sport/Activity

\_\_\_\_\_, who is the \_\_\_\_\_  
Name of Licensed Driver Parent/Guardian

of \_\_\_\_\_ to/from \_\_\_\_\_  
Student-athlete (circle) Event

on \_\_\_\_\_ because of (Extenuating Circumstance):  
Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that Westbrook Public Schools requires students to travel on district provided transportation to and from all school-sponsored event. This form is to be used for extenuating circumstances (i.e. SATs, family emergencies, conflicting school events, religious obligations, etc.), not for family conveniences. In the event transportation is not provided, signing this request releases the Westbrook BOE, the Town of Westbrook, and its employees from all liability should any incident(s) occur. This form is to be returned to Administration **prior to the day of the event.**

\_\_\_\_\_  
Parent/Guardian Signature Parent/Guardian Printed Name \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature Administrator's Printed Name \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date