

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, October 26, 2021, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 9, 2021 and October 9, 2021 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence in remembrance of Gerald Duggan.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mr. Pellecchia,
Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. MacMoyle (arrived 7:01 p.m.)

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Mathew Thompson, Board Attorney

IV. PRESENTATIONS

Dr. Roselli conducted the Public Hearing on Violence & Vandalism Report.

V. PRESIDENT'S REPORT

Good evening everyone.

We are deeply saddened by the loss of a dear friend. Jerry Duggan has been a staple in our district and community for as long as I can remember. He was a wonderful teacher, formidable negotiator for the union and compassionate human being. Prayers for his family and loved ones.

Yesterday I attended the ARP-ESSER III Grant Stakeholder meeting via google meet. These funds provided by the state and federal government will be used to help with social emotional needs of the students and needs of the district. Mrs. Shedlock will speak more about this in her Education Committee report.

Have a happy and safe Halloween. Please continue to make smart choices on this November break to keep our COVID numbers down.

This concludes the President's report. Thank you.

Mr. MacMoyle arrived at 7:01 p.m.

VI. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

VII. PUBLIC DISCUSSION ON AGENDA ITEMS

None

VIII. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on October 19, 2021. The following items were discussed:

Parent University Night

- The Education Committee discussed having a synchronous Parent University Night to be held on 11/18/2021
- The purpose of this event is to help the mental development and wellness of both the parents and the children of the district

Staff University

- This will be an A-synchronous video overview of mental health development and wellness for staff and students
- Supporting our students through trauma and with coping skills
- Live in-person/virtual in-service day presentation January

After School Counseling Postings

- Part of our ESSER II Funds to support student social and emotional well-being
- The board is considering posting for two staff members per building

Reader's Theater Postings

- Part of our ESSER II Funds to support academic arts and ELA
- Will run 40 sessions (may split into two smaller groups)

STEAM Postings

- Title IV allocation to fund the program
- 20 total teachers
 - One teacher per grade level K-5 per building/5 teachers for BTES

Safe Return Plan/Remote Instruction Plan

- Merge as one document

Personnel: Mr. Ytreboe reported that the Personnel Committee met on October 19, 2021. Agenda items 1-15 were reviewed for approval.

Finance: Mr. MacMoyle reported that the Finance Committee met via conference call. All bills, claims and purchase orders were reviewed and everything was found to be in order.

IX. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1-A15 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Retirement/Resignation

Recommend the Board accept the retirement/resignation of the following staff member(s):

Name	Position/School	Reason	Effective
a) Patrick Manfredi	Custodian - BAY	Resignation	10/15/21
b) Steven Kirkland	Custodian - BAY	Resignation	10/29/21
c) Jessica Giardina	Aide - HMP	Resignation	11/1/21

2. New Hires

Recommend the Board approve the following new hires, in the position listed, for the 2021-2022 school year, pending completion of paperwork:

Name	Position	Effective	Salary
a) Diane Hernandez-Jordan	F/T Custodian - BAY	10/27/21	Contractual
b) Jennifer Krebs	Teacher (Gr. 3) - CBW	11/8/21	Contractual
c) Stephanie Vinci	Basic Skills Teacher (Gr. 4) - CBW	1/3/22	Contractual

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #5495-Teacher-BAY:
Unpaid leave of absence from 9/29/21 through 10/15/21.
- b) I.D. #4709-Teacher-BTE:
Unpaid leave of absence from 10/11/21 through 10/29/21.
- c) I.D. #6844-Teacher-BTE:
Maternity leave of absence from 12/1/21 through 3/25/22.
- d) I.D. #5266-Aide-BTE:
Medical leave of absence from 10/6/21 through 10/27/21.
- e) I.D. #4390-Aide-CBW:
Medical leave of absence from 10/22/21 through 1/31/22.
- f) I.D. #6710-Teacher-CBW:
Maternity leave of absence from 2/7/21 through 4/29/22.
- g) I.D. #4507-Bus Driver-Trans:
Extension of medical leave of absence from 10/15/21 through 5/10/22.
- h) I.D. #5404-Custodian-CBW:
Medical leave of absence from 10/13/21 through 10/28/21.

4. Substitute(s)

Recommend the Board approve the following substitute(s) for the assignments listed for the 2021-2022 school year pending completed paperwork:

Name	Position
a) Kelsey Minnitti	Teacher
b) Samantha Butler	Aide

5. Start Date

Recommend the Board approve the start date for the following new hires:

Name	Position	Effective
a) Michele Hess	School Nurse - BTE	10/1/21
b) Dominick Mastroianni	Spec.Ed. Aide - BTE	10/5/21
c) Michelle Abello	Bus Attendant - District	10/12/21
d) Christina Marr	Bus Attendant - District	10/18/21
e) Michael DeLPriore	P/T Custodian - HMP	10/18/21 (revised)
f) Gail Setnicky	Bus Attendant	10/19/21 (revised)
g) Stephanie Bender	Spec. Ed. Aide - CBW	10/18/21
h) Laura Graf	Cafeteria Aide - CBW	10/25/21

6. Contract

Recommend the Board approve the contract for Tyler Verga, School Business Administrator/Board Secretary, effective 1/1/22-6/30/22.

7. Date Change for Club

Recommend the Board approve the date change for the Talent Show Club, Group 1, Erin LeBert and Group 2, Rebecca Melanson, at the H. & M. Potter School, from 11/11/21 to **11/16/21**.

8. Drivers for Project Starfish

a) Recommend the Board approve all bus drivers as substitute bus drivers for the after school program, Project Starfish, retroactive to 10/5/21.

b) Recommend the Board approve the following bus drivers for the after school program, Project Starfish, retroactive to 10/5/21:

Name	Time
a) Michelle Hough	4:45 pm - 5:45 pm
b) Lanette Okuniewicz	4:30 pm - 5:30 pm
c) Daniel Wright	4:30 pm - 5:30 pm

9. Clubs - Fall Cycle

Recommend the Board approve Kecia Drake as a Substitute Aide for the Clubs-Fall Cycle at the Bayville School, not to exceed 1 hour per week at the hourly supplemental rate.

10. Student Teacher Placement

Recommend the Board approve the following student teacher placement for the 2021-2022 school year:

Name	Assigned To	Start Date	Requirements
a) Jordyn Zura	Lisa Walstrom - HMP	Spring Semester	100 hours

11. Curriculum Writing

Recommend the Board approve the following staff members for Curriculum Writing, for the purpose of updating to new NJSLS regulations, (#11-120-100-101-07-0001) at the contractual rate as listed:

Name	Curriculum	Hours	Rate of Pay
Kimberly Tacon - HMP	Social Studies	20	Contractual
Patricia Yvonnet - HMP	Social Studies	20	Contractual

12. Project Starfish Aide

Recommend the Board approve Susan Mattina as an aide for the after school program, Project Starfish, at the H. & M. Potter School, effective 10/21/21, paid through the McKinney-Vento "Project Starfish" Grant.

13. Internship

Recommend the Board approve Alexis Popovitch, a Speech Therapist student at Stockton University School of Health Sciences, to complete the Externship Practicum in Communication Disorders program, under the supervision of Jessica Kolk, Occupational Therapist for the district, effective on or about 1/18/22 through 4/29/22.

14. Compensatory Hours

Recommend the Board approve Compensatory Education Hours for the following staff member, at the contractual rate, payable through CRRSA-ESSER 11 Funding:

- a) Laurierae Mongaliri to provide instruction, not to exceed 2 hours per week, for student I.D. #999225, effective 9/18/21 through 6/20/22.

15. Basic Skills After School Program & Information Night

Recommend the Board approve the change of account funding for these programs and teaching staff from Title I Grant Funding to account #11-230-100-101-09-0001 until Grant Funding is available; the start date still to be determined per Board agenda dated 9/28/21, Item #21 & #22.

IX. SUPERINTENDENT'S AGENDA

MOTION by Mr. MacMoyle that upon recommendation of the Superintendent Items B1-B3 be approved.

SECOND by Mrs. Trethaway

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

__0__ HIB investigations confirmed - Sept. 28-Oct. 25, 2021
__0__ HIB's alleged Sept. 28-Oct. 25, 2021

2. ByLaws/Policies/Regulations

- a) Recommend the Board approve the First Reading of the ByLaws/Policies/Regulations listed below:

Policy 1648.13	School Employee Vaccination Requirements - New/Mandated
Policy 2425	Emergency Virtual or Remote Instruction Program - New/Mandated
Policy/Reg 5751	Sexual Harassment of Students - Revised/Mandated
Policy 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs - New/Mandated
Policy 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures - New/Mandated

- Policy 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest - New/
Mandated
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants -Revised/
Mandated

b) Recommend the Board approve the Second Reading of the ByLaws/Policies/Regulations listed below:

- Policy 0131 ByLaws, Policies and Regulations - Revised/Recommended
- Policy 1648.11 The Road Forward COVID-19 - Health and Safety - New/Mandated
- Policy 3134 Assignment of Extra Duties - Revised/Suggested
- Policy/Reg 3142 Non-renewal of Non-tenured Teaching Staff Member - Revised/Recommended
- Policy/Reg 3221 Evaluation of Teachers - Revised/Mandated
- Policy/Reg 3222 Evaluation of Teaching Staff Members Excluding Teachers and Administrators -
Revised/Mandated
- Policy/Reg 3223 Evaluation of Administrators Excluding Principals, Vice Principals and Asst.
Principals - Revised/Mandated
- Policy/Reg 3224 Evaluation of Principals, Vice Principals and Asst. Principals - Revised/Mandated
- Policy/Reg 4146 Non-renewal of Non-tenured Support Staff Members - Revised/Recommended
- Policy/Reg 6471 School District Travel - Revised/Mandated
- Policy 8561 Procurement Procedures for School Nutrition Programs - Revised/Mandated

3. Revision to Safe Return to School Plan

Recommend the Board approve the Revision to the Safe Return to School Plan.

X. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Pellechia that upon recommendation of the Business Administrator Items 1-7 be approved.

SECOND by Mrs. Shedlock.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 3 Abstain) Mr. Coffey Abstains on Items 1a & 1b, Mr. Guarascio Abstains on Item 3 and Mr. MacMoyle Abstains on Items 1a, 1b & 3. Motion carries.

1. Minutes

- a) RESOLVED that the Minutes of the Regular Meeting held on September 28, 2021 be approved. **(Attachment 2)**
- b) RESOLVED that the Minutes of Executive Session held on September 28, 2021 be approved. **(Attachment 3)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated October 26, 2021

Check numbers 50058 through 50229 \$1,467,973.91
(Attachment 4)

Purchase Orders numbered 22-0565 through 22-0744 \$ 875,957.95
(Attachment 5)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

September 15, 2021 \$1,295,011.08
September 30, 2021 \$1,273,183.50

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of September 2021, be approved.
(Attachment 6)

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of September 30, 2021, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
(Attachment 7)

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended September 30, 2021 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement.
(Attachment 8)

7. Comprehensive Maintenance Plan

Recommend the Board approve the Comprehensive Maintenance Plan and M-1 for the 2021-22 through 2023-24 school years.

XI. OLD BUSINESS

None

XII. NEW BUSINESS

None

XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

XIV. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mrs. Shedlock. All in favor. Meeting adjourns at 7:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gingerelli", written in dark ink.

Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary