

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

**MINUTES NOVEMBER 30, 2023**

Mr. Detore called the meeting to order at 5:31 pm and the Board cited the Pledge of Allegiance.

Mr. Detore read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the Jersey Journal, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

**Attendance**

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Barbaran, Claudio	X	
Caraballo, Wilfredo	X	
Davis, Adrienne		X
Detore, Robert	X	
Johnson, Galen	X	
Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.	X	
Strand, Tahira		X
Zabala de Kelly, Zarala	X	

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Principal	X	
Trillo, Marcelino, Principal	X	

**Correspondence**

There was no correspondance.

**Principal's Report and Attachments**

Mr. Trillo gave the Principal's Report.

**Public Comment (Agenda Items Only)**

None

**Minutes**

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Session Minutes of October 19, 2023**, as attached. **(Attachment M-1)**

## RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Zabala de Kelly	Seconded by:	Mr. Caraballo
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Motion carried in an unanimous voice vote.

### Board Affairs

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Chapter 27 Emergency Virtual or Remote Learning Plan for 2023-24 school year. **(Attachment BA-1)**

### RECORD OF VOTE BA-1

Moved by:	Mr. Pichardo	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Barbaran, Claudio	X			
Caraballo, Wilfredo	X			
Davis, Adrienne				X
Detore, Robert	X			
Johnson, Galen	X			
Pichardo, Wilson A.	X			
Souder, Calvin W.	X			
Strand, Tahira				X
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

### Education

### Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated October 20, 2023 through November 30, 2023 in the amount of \$801,631.34. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

October 13, 2023	\$ 346,429.80
October 27, 2023	<u>\$ 348,538.55</u>
Total	\$ 694,968.35

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending September 30, 2023. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of September 30, 2023 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of September, 2023. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2023-24 school year. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the NJSIG Safety Grant FY 24 in the of \$2,000 from July 1, 2023 thru June 30, 2024. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve award a contract to McClosky Mechanical, LLC for HVAC Replacement and Upgrades at Jackie Robinson Campus in the amount of \$1,495,846.00. **(Attachment F-8)**

<u>Bidders</u>	<u>Bid Amount</u>
McCloskey Mechanical	\$ 1,295,746.00
Centralpack Engineering	\$ 1,296,630.00
Envirocon, LLC	\$ 1,376,325.00
Unitemp Mechanical Degrees, LLC	\$ 1,399,000.00

\*Paid thru ESSER III Grant Account # 20-487-400-720-000-96

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase and installation of exterior windows doors from C&M Door Controls, Inc.in the amount of \$688,426.09 via TIPS Contract #210205. **(Attachment F-9)**

\*Paid thru ESSER III Grant Account # 20-487-400-720-000-96

RECORD OF VOTE F-1 thru F-9

Moved by:	Ms. Zabala de Kelly	Seconded by:	Ms. Strand
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<b><u>Board Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Barbaran, Claudio	X			
Caraballo, Wilfredo	X			
Davis, Adrienne				X
Detore, Robert	X			
Johnson, Galen	X			
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

**Policies and Procedures**

There were no resolutions.

**Personnel**

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve resignations for the for the 2023-24 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Resignation Date</b>
Angine Vosghan	Instructional Assistant	11/28/23
Yanelle Varela	1 <sup>st</sup> Grade Teacher	12/31/23

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2023-24 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Salary 2023-24</b>	<b>Start Date</b>	<b>Pro-rated Salary 2023-24</b>
Jacqueline Jones	Substitute-Music Teacher	\$50,000.00	11/14/23	\$33,654
*Jacqueline Jones	Extended School Day	\$45/\$65 per hour	11/14/23	NA
Alberto Ayala	Instructional Assistant	\$35,000.00	11/13/23	\$23,558
*Alberto Ayala	Extended School Day	\$45/\$65 per hour	11/13/23	NA

Mary Luz Nova	Instructional Assistant	\$35,000.00	11/13/23	\$23,558
*Mary Luz Nova	Extended School Day	\$45/\$65 per hour	11/13/23	NA

\*Paid thru ESSER III Grant Account # 20-487-100-100-000-96

**P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve staff bonuses for 2023-24 school year based upon 2022-23 performance. **(Attachment P-3)**

**P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve corrected mentoring fees for the 2022-23 school year.

<b>Mentor</b>	<b>Mentee</b>	<b>Mentoring Fee</b>	<b>Corrected Mentoring Fee</b>
Linsese Lopez	Daniel Lingad-Mobo	\$550	\$1,000
Waleska Burgos	Alyssa Beade	\$550	\$1,000
Susan Silva	Melissa Picon	\$550	\$1,000
Sandra Queroli	Shelia DeSouza	\$550	\$1,000
Dolores Barbalaco	Susan Rodriguez	\$550	\$1,000
Evelyn Gilles	Lauren Perkins	\$550	\$1,000
Kristina McCarthy	Jennifer Torres	\$550	\$1,000
Donna Williams	Edward Ovadia	\$1,000	\$550

**P-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Wynda Garcia from Reading Specialist to Resource Room Teacher at a rate of \$75.00 per hour.

**P-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a merit bonus for Marcelino Trillo, Principal/Charter School Lead Administrator of \$17,224.03 based upon his annual evaluation for the 2022-23 school year.

**P-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve a merit bonus for Paul Parada, Principal of \$16,037.38 based upon his annual evaluation for the 2022-23 school year.

RECORD OF VOTE P-1 thru P-7

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Barbaran, Claudio	X			
Caraballo, Wilfredo	X			
Davis, Adrienne				X
Detore, Robert	X			
Johnson, Galen	X			
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	7	0	0	2

**Public Comment Period**

There was no public comment.

**Executive Session**

Executive Meeting was read by \_\_\_\_\_.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- X b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- X i. Personnel - employment matters affecting a specific prospective or current employee


Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion Ms. Strand, second Mr. Pichardo and voice vote to enter into executive session at 6:00 P.M.

Motion Mr. Pichardo, second Mr. Johnson and voice vote to enter into regular session at 6:13 P.M.

### **Adjournment**

Be it resolved that on this date November 30, 2023, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Strand and seconded by Mr. Caraballo with an unanimous voice vote to adjourned at 6:28 pm.



Robert Clark,  
Buisness Administrator/Board Secretary