# Port Chester – Rye Union Free School District Work Session Port Chester Middle School – Auditorium March 29, 2012

<u>Present</u>: Blanca P. Lopez, President; Carolee C. Brakewood, Vice President; James Dreves, Trustee; Anne Capeci, Trustee; Robert Johnson, Trustee

Also Present: Dr. Edward A. Kliszus, Superintendent of Schools; Maura McAward, Assistant Superintendent for Business; Frank Fanelli, Assistant Superintendent Grants/Personnel; Coleen Kotzur, District Treasurer; Jennifer M. Bisaccia, District Clerk; Frank Sisca, School Attorney

Ms. Lopez called a public meeting to order at 6:30 p.m., the Pledge of Allegiance was recited, and the meeting was promptly adjourned to Executive Session to discuss litigation. No action was taken and Executive session was adjourned at 7:40 p.m. The Board reconvened to public session at 7:45 p.m. The Pledge of Allegiance was recited.

Ms. Lopez made opening remarks with respect to the District not cutting the Kindergarten and ELC programs and announced that there will be anther update with respect to the budget process this evening.

## **BUDGET PRESENTATION**

Dr. Kliszus presented an update on the 2012-2013 budget.

The Board thanked the PCTA, PCASA, and PCTA, and noted that their primary goal is to educate students while being fair to employees.

## **PUBLIC COMMENTS**

Community members addressed the Board with their concerns with the elimination of reading teachers, the restructuring of the budget, etc. Some of the speakers included, but not limited to, Lindsey Macri, John Reaves, Joseph Rinello, Marianne Albertell, Joan Thomas, Frank Stever, Tom Corbia, Jennifer Boccarossa, Cynthia Oliveros, Rosa Lagana, Rita Gianfrancesco, Maria Liard, Carla Espinoza, Jorge Otero, Francis Payne, Liz Rotfeld, lisette Chajon, Claudia Vasquez, Carolina Puga, Yvette Segal, and students.

#### TREASURER'S REPORT

Upon motion by Mrs. Capeci, seconded by Mr. Dreves, and carried the Board approved the Treasurer's Report for January 2012.

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## APPROVAL OF MINUTES

Upon motion by Mrs. Capeci seconded by Mrs. Brakewood and carried the Board approved regular meeting minutes for February 9, 2012.

Upon motion by Mrs. Capeci seconded by Mrs. Brakewood and carried the Board approved Work Session meeting minutes for March 8, 2012.

Upon motion by Mrs. Capeci seconded by Mrs. Brakewood and carried the Board approved Special meeting minutes for March 12, 2012.

#### RESOLUTIONS

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved.

**A. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District appoint Michael O'Connor as Chairman for the 2012 Annual School District Election and Budget Vote to be compensated at a rate of \$15 per hour.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved. **B. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the

attendance to the following conferences as noted below:

	Name	Conference	Date	Amount	Funded
1	Alexander	2012 IB Diploma Program	4/12/12-	\$1,640.61	General
	Lepes	Teacher	4/14/12		
2	Rosa Taylor	The Learning & the Brain, Emotional	4/19/12	\$386	General
3	Stefanie Valenza	The Learning & the Brain, Emotional	4/19/12	\$386	General

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved.

**C. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District approve the following professional service contracts as noted below:

	Name	Program	Rate	Term	Funded
1	Arcoiris Records	School Presentation &	\$2,000	4/16/12	Dual
	Inc.	Assembly –			Language
2	Franco Rosado	Bullying Speaker for the HS	\$1,500	4/4/12	21 <sup>st</sup> Century
		Aspire			MS/HS Grant

Upon motion by Mr. Dreves, seconded by Mr. Johnson and carried, the following resolution was approved.

**D. RESOLVED**, that the Board of Education of the Port Chester-Rye Union Free School District award the following competitive bid as noted below:

	Award To	Description	Amount	Basis for
1	C&M Door	Park Avenue Door &	\$95,600	Lowest Bidder
	Controls	Hardware		

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved.

**E. RESOLVED,** that the Board of Education of the Port Chester-Rye Union Free School District approve the following budgetary transfer and increase of the Capital Fund Budget for the High School Balcony Project:

Upon motion by Mrs. Capeci, seconded by Mr. Johnson and carried, the following resolution was approved.

**F. RESOLVED,** that the Board of Education of the Port Chester-Rye Union Free School District approve the following transfer and increase of the General Fund Budget for the reimbursement to Facilities Department from the Park Avenue Tamarack Tower Grant:

Transfer From F2840 201 80 0000 Park Avenue Tamarack Tower Grant Federal Funds F9901 950 10 4500 Transfer to General Fund \$1,415.68

Increase Budget A1620 465 30 0000 Upkeep of Grounds

General Fund A5039 Transfer from Federal Fund \$1,415.68

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved. **G. WHEREAS**, the Port Chester-Rye Board of Education, is currently a participant of the NYCLASS program;

**WHEREAS**, the Port Chester-Rye Board of Education, has been notified of an amendment to the Cooperation Agreement governing NYCLASS which reflects that the Village of Potsdam will become the new Lead Participant and provides for changes to the Investment Advisor from time to time as determined by the

Governing Board of NYCLASS (the form of such Amendment which is attached hereto);

**WHEREAS**, Dr. Edward A. Kliszus, recommends that the Board of Education, approve an Amendment to the Cooperative liquid Assets Securities System Municipal Cooperation Agreement, in which certain terms are modified to reflect the change in the Lead Participant and Investment Advisor for the program.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Education of the Port Chester- Rye Board of Education does hereby authorize the Board President, to execute the amendment.

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the following resolution was approved. **H. RESOLVED,** that the Board of Education of the Port Chester-Rye Union Free School District amend resolution "E" Item 1 approved at the 7/5/11 meeting.

**BE IT FURTHER RESOLVED**, that the professional service contract for Jeanne LoCascio, Mentor Consultant not exceed \$15,000.

## SUPERINTENDENT'S REPORT

# **Request for Action**

Upon motion by Mrs. Capeci, seconded by Mrs. Brakewood and carried, the Superintendent's Request for Action was approved by the Board of Education. Resolved that,

1. The following individuals be transferred on the Salary Schedule effective September 1, 2011:

NAME	FROM	<u>TO</u>
Peter Bisceglia	Step 8-Level 6 (MA) \$79,261	Step 8-Level 8 (MA+30) \$85,421
Estrella Quinonez	Step 3-Level 6 (MA) \$63,206	Step 3-Level 8 (MA+30) \$68,347
Yvette Vera-Pignato	Step 8-Level 6 (MA) \$77,676	Step 8-Level 8 (MA+30) \$83,713

2. The following individuals be transferred on the Salary Schedule effective February 1, 2012:

<u></u>		
Suzanne Berlingo	Step 9-Level 6 (MA) \$82,225	Step 9-Level 8 (MA+30) \$88,544
Jill Buchholz	Step 14-Level 8 (MA+30) \$109,391	Step14-Level 10 (MA+60) \$116,226
Brenda Burke	Step 6-Level 10 (MA+60) \$84,847	Step 6-Level 11 (MA+90) \$90,965
Nancy Capparelli	Step 9-Level 8 (MA+30) \$88,544	Step 9-Level 10 (MA+60) \$94,540
Margaret Conway	Step 14-Level 10 (MA+60) \$116,226	Step 14-Level 11 (MA+90) \$123,487
Megan Meehan	Step 2-Level 1 (BA) \$ 50,235	Step 2-Level 6 (MA) \$57,845
Christine Rascona	Step 8-Level 10 (MA+60) \$91,303	Step 8-Level 11 (MA+90) \$97,590
Sari Shuster	Step 5-Level 8 (MA+30) \$76,015	Step 5-Level 10 (MA+60) \$81,613
Alison Silverman	Step 6-Level 6 (MA) \$73,360	Step 6-Level 8 (MA+30) \$79,142

- 3. Jessica Zimmerman, Port Chester, New York be approved as a Long Term Substitute Teacher to replace David Sheridan as Physical Education Teacher in the District effective approximately March 6, 2012 through April 5, 2012 at an anticipated daily rate of \$125.
- 4. Joan Goldsmith, New Rochelle, New York be approved as a Long Term Substitute Teacher to replace Staci Bernstein as Elementary Teacher at the King Street School effective approximately March 7, 2012 through May 31, 2012 at an anticipated daily rate of \$125. If the appointment extends past three months, the daily rate will be \$150.
- 5. The following individuals be appointed to positions for the 2011-2012 school year:

Barbara Cohen – ELA Scorer – Edison School	\$42 per hour
Aletta Eliseo – ELA Scorer – Edison School	42 per hour
Elsy Zizolfo – ELA Scorer – Edison School	42 per hour
Kate Albero – ELA Scorer – John F. Kennedy School	42 per hour
Ximena Aguillon – ELA Scorer – John F. Kennedy School	42 per hour
Sandra Castillo – ELA Scorer – John F. Kennedy School	42 per hour
Melissa Coletti – ELA Scorer – John F. Kennedy School	42 per hour
Beth Curley – ELA Scorer – John F. Kennedy School	42 per hour
Jennifer Curti – ELA Scorer – John F. Kennedy School	42 per hour
Linda Fortugno – ELA Scorer – John F. Kennedy School	42 per hour
Diana Pennino – ELA Scorer – John F. Kennedy School	42 per hour
Marlee Santa-Donato – ELA Scorer – John F. Kennedy School	42 per hour
Christine Alessi – ELA Scorer – King Street School	42 per hour

Danielle DiFiore – ELA Scorer – King Street School	42 per hour
Paula Ferraro – ELA Scorer – King Street School	42 per hour
Patricia Johnson – ELA Scorer – King Street School	42 per hour
Renee Marino - ELA Scorer - King Street School	42 per hour
Sara Propper – ELA Scorer – King Street School	42 per hour
Geygy Corso – ELA Scorer – Park Avenue School	42 per hour
Heather Rinello – ELA Scorer – Park Avenue School	42 per hour
Geygy Corso – Dual Language Program Teacher – Park Avenue School	42 per hour
Cynthia Ponce - Kindergarten Screening Team - John F. Kennedy School	42 per hour
Danielle DiFiore – 21st Century After School Program Teacher – King St	42 per hour

6. The following individual(s) receive in-service credit, as follows:

<u>Name</u>	<u>Course</u>	<u>Credits</u> <u>Location</u>	Semeste	<u>er</u>		
Michael John	son	SmartBoard Boot Camp Worksho	op	1	Port Chester	Spring '12
Sharla Kaufm	nan	SmartBoard Boot Camp Worksho	ор	1	Port Chester	Spring '12
Laurie Glocke	enberg	Asperger's Syndrome: A Classro	om	3	The New York	Fall '11
		Teacher's Guide to Social and			Center for Teac	her
		Academic Success			Development	

7. The following individual(s) be approved to serve as Substitute Teacher(s)/Teacher Assistant(s)/Tutor(s)/Intern(s)/Student Teacher(s)/Volunteer(s) on an as-needed basis for the 2011-2012 school year. They are either Fingerprint Cleared or "Grandfathered" in:

Idamis Monegro Thomas Corbia Sami Mobarek Neil Nostro

- 8. After twenty-two years and six months with the Port Chester-Rye Union Free School District, the retirement of Connie Losito, Teacher Aide at Edison School Special Education, be accepted effective the end of business on March 30, 2012.
- 9. The following individuals be approved as Cleaner, Teacher Aide, or Clerical Substitutes at a rate of \$10.50/hour effective March 30, 2012 unless otherwise noted. Said appointees may also serve as long-term substitutes, if and when required, at Step 1 of the Cleaner, Teacher Aide, or Typist CSEA pay scales. All have received NYS Fingerprint Clearance.

Michelle Civetta – Teacher Aide - effective March 30, 2012 Yasmin Orozco – Teacher Aide/Clerical - effective March 15, 2012 Crystal Young – Teacher Aide – effective March 23, 2012

- 10. Diana C. Marcelo, Greenwich, Connecticut, be approved for a probationary appointment as Sr. Office Assistant (Auto. Systems) Spanish Speaking, Step 1, ten months, effective March 14, 2012. Ms. Marcelo received NYS Fingerprint Clearance on March 13, 2012. Her assignment is the Port Chester High School Principal's Office.
- 11. Yvette Surita, Thornwood, New York, be approved for a Temporary Position as Office Assistant (Auto. Syst.) Spanish Speaking, Step 1, effective March 12, 2012 June 30, 2012. Her assignment is JFK Early Learning Center. Ms. Surita received NYS Fingerprint Clearance on February 9, 2012.
- 12. Maria Alicia Valenzuela, Harrison, New York, be approved for a probationary appointment as Sr. Office Assistant (Auto. Systems) Spanish Speaking, Step 1, ten months, effective March 19, 2012. Ms. Valenzuela received NYS Fingerprint Clearance on March 5, 2012. Her assignment is the Port Chester High School Guidance Office.
- 13. The request for a Family Medical Leave of Absence without pay be granted to Kathy Walter, Teacher Aide, Port Chester High School Special Education, effective Friday, March 23, 2012 through June 30, 2012. Mrs. Walter's benefits will continue for a maximum of 12 weeks.
- 14. The services of Catherine Lorenzi, Substitute Teacher Aide/Clerical, be terminated effective March 14, 2012.
- 15. The Budget Transfer in the amount of \$836,811.02, Schedule #13 dated March 23, 2012 be approved for the 2011-2012 school year.
- 16. The following General Fund Payrolls be approved:

March 9, 2012 \$1,701,848.26 March 23, 2012 \$1,727,868.85 17. The following General Fund Bill Schedule, including in-between checks, be approved:

March 29, 2012 \$1,463,170.43

18. The following Special Aid Fund Bill Schedule, dated March 23, 2012 be approved for payment:

TV Studio High School	\$ 1,824.00
Title I	62,023.99
Extended Day	7,600.00
21st Century	25,510.34
21st Century OASIS	37,721.50
Council for the Arts	4,907.76
Verizon Grant	1,803.20
High School Band	2,120.00
Tamarack Tower	79.49
Middle School PTA Grant	4,000.00
Summer Tuition Adjustment	932.00
RTTT	1,498.00
Dual Language	13,094.00
High School Reunion	250.00
19 The following payroll for the Special Aid Program, be approved:	

19. The following payroll for the Special Aid Program, be approved:

March 9, 2012 \$103,041.65 March 23, 2012 \$135,947.69

# **BOARD OF EDUCATION ISSUES**

The President announced that information about the D.A.R.E program will be added to the next agenda for discussion.

## ROUNDTABLE

The Board members discussed the meetings and events they attended.

Dr. Kliszus clarified that reading is not being cut out of the curriculum and that only auxiliary programs are under consideration in light of budget issues..

There being no further business at 10:10 p.m., upon motion by Mrs. Brakewood, seconded by Mr. Dreves and carried, the Board adjourned the meeting.

Jennifer M. Bisaccia, District Clerk