

MINUTES

**STEGER SCHOOL DISTRICT 194
BOARD OF EDUCATION MEETING
Thursday, February 15, 2024
6:00 P.M.
Steger Primary Center**

The meeting was called to order at 6:02 p.m. by Member Raymond. Members present Raymond, Turner, Butkus, Hutchison, and Garcia. Members absent: Helsel.

PLEDGE OF ALLEGIANCE

The Board and audience recited the Pledge of Allegiance.

PUBLIC PARTICIPATION

None.

REORGANIZATION

A motion was made by Ms. Butkus and seconded by Mr. Hutchison to approve the following action items under Reorganization:

- ACTION** A. Election of Officer due to vacancy
 a. Nomination of Board Vice President

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

MINUTES

A motion was made by Mrs. Turner and seconded by Ms. Butkus to approve the following action items under Minutes:

- ACTION** A. Approval of the minutes of the January 18, 2024, Board Meeting.
ACTION B. Approval of the minutes of the January 23, 2024, Board Meeting and
 Closed Session.
ACTION C. The Superintendent recommends the board review the minutes from the
 August 3, 2023, Closed Session meeting and they be kept closed.

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

FINANCIAL ACCOUNTS

A motion was made by Mrs. Turner and seconded by Mr. Hutchison to approve the following item under Financial Accounts:

- ACTION** E. Payment of Bills - Approval of February

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

ADMINISTRATIVE REPORTS

- INFO** A. Acting Interim Superintendent Report, Dr. Patricia Hahto
 a. Cardinal Crew update
 i. Twenty parents have started the approval process and three
 have been approved.
 b. Exit Survey
 i. Eleven pass staff members have completed an Exit Survey.
 The surveys brought out information regarding positive
 programs and challenges for the district. After reviewing the
 exit surveys, the restructure for the 2024-2025 throughout
 the district will improve.
INFO B. Presentation by Assistant Superintendent of Teaching and Learning, Jan
 Lenci.

BOARD MATTERS (Consent Agenda)

A motion was made by Ms. Butkus and seconded by Mr. Hutchison to approve the following action items under Board Matters:

- ACTION**

A.

On January 30, 2024, South Cook ISC – Region 7 completed the Health/Life Safety inspection in all buildings. “The pride taken in maintaining your facilities was well-evidenced. Anthony Graziani and his staff are to be commended for their extraordinary daily efforts.” This is the fourth consecutive year without citations.
- ACTION**

B.

First Second reading of Board Policy changes as recommended by Press Plus and IASB.

c. 2:20 Powers and Duties of the School Board, Indemnification

d. 2:120 Board Member Development

e. 2:200 Types of School Board Meetings

f. 2:220 School Board Meeting Procedure

g. 2:220-E2 Exhibit – Motion to Adjourn to Closed Meeting

h. 2:220-E6 Exhibit – Log of Closed Meeting Minutes

i. 4:10Fiscal and Business Management

j. 4:30 Revenue and Investments

k. 4:60 Purchases and Contracts

l. 4:130 Free and Reduced-Price Food Services

m. 4:160 Environmental Quality of Buildings and Grounds

n. 4:130-E Exhibit – Free and Reduced-Price Food Services; Meal Charge Notifications

o. 5:30 Hiring Process and Criteria

p. 5:190 Teacher Qualifications

q. 5:200 Terms and Conditions of Employment and Dismissal

r. 5:210 Resignations

s. 5:220 Substitute Teachers

t. 5:250 Leaves of Absence **Question/Answer: A**

u. 5:330 Sick Days, Vacation, Holidays, and Leaves

v. 6:15 School Accountability

w. 6:30 Organization of Instruction

x. 6:50 School Wellness

y. 6:60 Curriculum Content

z. 6:230 Library Media Program **Question/Answer: A**

aa. 7:60 Residence **Question/Answer: A**

bb. 7:70 Attendance and Truancy

cc. 7:160 Student Appearance

dd. 7:190 Student Behavior **Question/Answer: A**

ee. 7:270 Administering Medicines to Students **Question/Answer: A**

ff. 7:285 Anaphylaxis Prevention, Response, and Management Program

gg. 7:290 Suicide and Depression Awareness and Prevention

hh. 8:30 Visitors to and Conduct on School Property
- ACTION**

C.

The Acting Interim Superintendent recommends the Board approve the resolution approving the District entering into an agreement with BMO Harris Bank for procurement cards (P-Cards).
- ACTION**

D.

The Acting Interim Superintendent recommends the Board approve the February Tuition Reimbursement as presented.

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

PERSONNEL (Consent Agenda)

A motion was made by Mr. Hutchison and seconded by Ms. Butkus to approve the following action items under Personnel:

- ACTION**

A.

The Acting Interim Superintendent recommends the Board approve the resignation of Bradley Field, Math Teacher at Columbia Central School effective May 31, 2024.
- ACTION**

B.

The Acting Interim Superintendent recommends the Board approve the resignation of Jeff Nelson, Associate Principal at Steger Intermediate Center effective at the end of the 2023-2024 school year.
- ACTION**

C.

The Acting Interim Superintendent recommends the Board approve the resignation of Dr. Steve Carnes, Principal at Columbia Central School at the end of the 2023-2024 school year.
- ACTION**

D.

The Acting Interim Superintendent recommends the Board approve the resignation of Tatiana Long, Social Worker at Columbia Central School, effective August 1, 2023.

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| ACTION | E. | The Acting Interim Superintendent recommends the Board approve the employment of Tara Slate, Substitute Food Service at Columbia Central School, \$14.00 an hour, effective for the 2023-2024 school year. |
| ACTION | F. | The Acting Interim Superintendent recommends the Board approve the employment of Logan Wetzell, Substitute Food Service at Columbia Central School, \$14.00 an hour, effective for the 2023-2024 school year. |
| ACTION | G. | The Acting Interim Superintendent recommends the Board approve the Superintendent Leave (Article VII, Section 10) for Kristine Boudreau, Social Studies Teacher at Columbia Central School, and effective February 13, 2024 through June 7, 2024. |

Upon roll call all members voting aye:
 Raymond, Turner, Butkus, Hutchison, and Garcia.
 Members voting nay: None. Members absent: Helsel.
 Members abstaining: None. Motion carried.

INFORMATIONAL ITEMS

- A. New Business
 - a. South Chicago Heights TIF #1 is dissolving which in return will bring \$150,000 in new revenue to the school district.
- B. Old Business
- C. Correspondence
 - a. Thank you from the family of Anthony Rossi.
 - b. Thank you from Beth Butkus.
 - c. Thank you from Susan Finnin Edwards.
- D. Cardinal Crew
- E. Freedom of Information Act (FOIA) Request
- F. Committees
- G. Upcoming dates

a. February 15	Board of Education Meeting 6:00 p.m.
b. February 16	End of 2 nd Trimester (student dismissal 1 p.m.)
c. February 19	Presidents’ Day – no school
d. February 23	Report Cards
e. March 1	P/T Conf. 12-2:30 p.m. (student dismissal 1 p.m.)
f. March 21	Board of Education Meeting 6:00 p.m.
g. March 25-29	Spring Break – no school
h. March 29	Good Friday – no school

CLOSED SESSION

The Open Meeting recessed 6:39 p.m. a motion was made by Mrs. Butkus and seconded by Mr. Hutchison.

Upon roll call all members voting aye:
 Raymond, Turner, Butkus, Hutchison, and Garcia.
 Members voting nay: None. Members absent: Helsel.
 Members abstaining: None. Motion carried.

The Board went into Closed Session at 6:55 p.m. a motion was made by Mrs. Turner and seconded by Mr. Hutchison to go into Closed Session to discuss the following.

Upon roll call all members voting aye:
 Raymond, Turner, Butkus, Hutchison, and Garcia.
 Members voting nay: None. Members absent: Helsel.
 Members abstaining: None. Motion carried.

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| ACTION | A. | The Superintendent recommends that the Board go into Closed Session to discuss: <ol style="list-style-type: none"> 1. The appointment, employment, compensation, discipline performance, or dismissal of a specific employee of the public body. 2. Student disciplinary matters. 3. Collective negotiating matters between the public body and its employees or their representatives. 4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5. The setting of a price for sale or lease of property owned by Steger School District 194. |
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ACTION B. Motion to adjourn Closed Session.

The Board adjourned Closed Session at 8:38 p.m. a motion was made by Mrs. Turner and seconded by Mr. Hutchison.

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

ACTION C. Motion to return to Open Session.

The Board returned to Open Session at 8:39 p.m. a motion was made by Ms. Butkus and seconded by Mrs. Raymond.

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

ADJOURNMENT

At 8:39 p.m. a motion was made by Mr. Hutchison and seconded by Ms. Butkus to adjourn the Meeting.

Upon roll call all members voting aye:
Raymond, Turner, Butkus, Hutchison, and Garcia.
Members voting nay: None. Members absent: Helsel.
Members abstaining: None. Motion carried.

Secretary, Board of Education & Date

President, Board of Education & Date