

Board of Trustees Meeting

Location: New Dawn Charter High School, 242 Hoyt Street, Brooklyn, New York 11217

Zoom Meeting (School Closed)

Date: August 19, 2020

Time: 1:30 P.M.

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Board Member, Ms. Katharine Urbati, Treasurer, Mr. Amit Bahl, Secretary

Board Members Absent: Mr. Jonathon Carrington, Board Member.

Staff Members/ Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS

Mr. Tabano, Chairperson, called the meeting to order at 1:30 P.M.

I. Update on Audit

Dr. Sara Asmussen reported that things are going well. Student/Staff files were in order and have been reviewed by the auditors.

II. WB Wood Payment Board Notification

Dr. Sara Asmussen informed the board that a request was submitted that she be the only signatory. There is documentation approving the check and the bank has paid it.

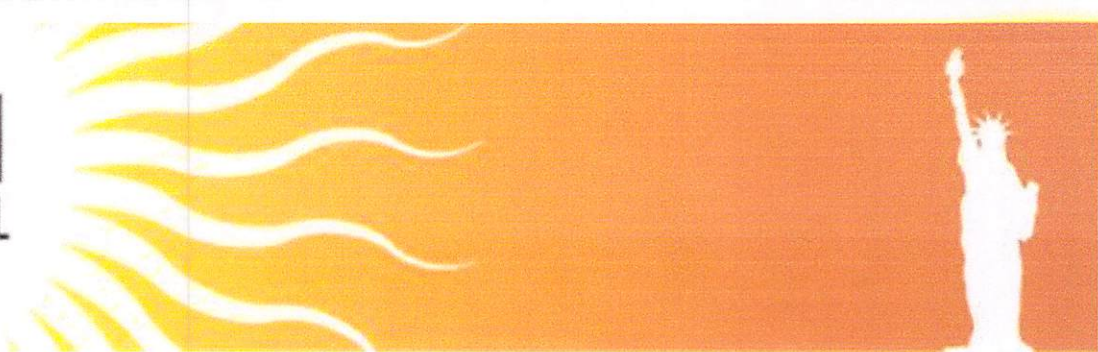
III. Initial Discussion of 3rd year Visit

An initial observation was made that there was a factual error in the report. Dr. Asmussen has been working with our school liaison to rectify this oversight. A further discussion will be held during the September meeting after members have had time to digest the report. Dr. Asmussen reported to the board that overall, the State report was very good, and that State compliance and Finance was in order.

IV. Website

Dr. Asmussen reported that Dr. Lisa DiGaudio will work with Ms. Rivka Miller to improve the website. The two schools will share the website.

V. Committee Meetings



A discussion was held about the number of committees for the Board. Dr. Asmussen stated that the schools will dissolve those that do not meet the needs of the school and the Board Bylaws will be updated to reflect this change. Dr. Asmussen also reported to the Board that all policies should be voted on annually by the Board and submitted to NYSED for approval.

VI. Strategic Plan

Dr. Asmussen reported to the Board that there is an expectation for the Board to compose a strategic plan for all the disciplines within the schools that will include outcomes, performance measures, and timelines. These strategic plans need to be approved by Board vote. Mr. Tabano asked for a motion to have the Board develop a strategic plan for the upcoming year.

Motion: Ms. Jane Sun motioned to approve the development of a strategic plan that includes all the disciplines within the schools that will include outcomes and timelines.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: Unanimous.

VII. Moving – Jose Obregon, Director of Operations

A. Brooklyn

Mr. Jose Obregon reported to the board that the Brooklyn school completed its move from Dekalb Avenue to Hoyt Street in Brooklyn. The move was completed without any issues.

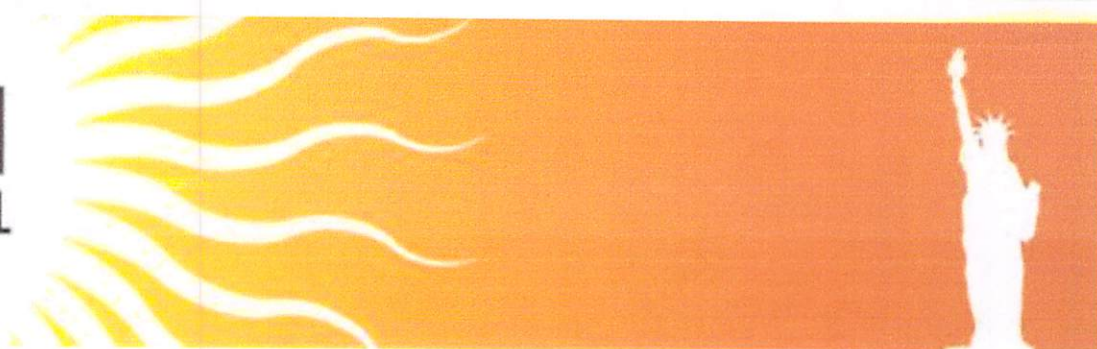
B. Queens

Mr. Obregon reported to the board that the Queens school also moved from the A building to the B building in the Jamaica facilities. Since Barone management is still doing facility improvement in the B building, the school's property will be stored temporarily in the cafeteria on the lower level. Additionally, Mr. Obregon reported to the board that some usable furniture that belonged to the Brooklyn school was transported and given to the Queens school for their future use.

VIII. September Opening

A. Queens report

Dr. Asmussen reported that DOH did not reject the re-opening plan. Dr. Asmussen also stated that she believes that State guidance is still susceptible to litigation. Additionally,



the DOH is sending out contradictory information. Such information includes that people cannot be together in a space for more than ten (10) minutes and that in some cases students do not have to wear masks. Dr. Asmussen also reported that all teacher must report to school for the new academic year. Zoom will be conducted from classrooms and will be organized for both students in the class and students remoting in.

Students will come in to pick up tech equipment if they need it. Those students who are struggling will set up appointments the first week to physically come in. Students will also come in for testing. Dr. Asmussen also reported that most students passed their summer courses. As we become settled, we will start with a small cohort of students. Over 60% of the parents who responded to a survey stated their students would be doing full remote. However, every student will be scheduled to come to school one day a week in the beginning, all other classes will be on line.

Mr. Tabano asked how recruitment was coming along. Dr. Asmussen replied that schools were not recruiting anyone to date. Dr. Asmussen also reported that the State is planning to conduct Regents Examinations in January and that she anticipates that enrollment will have increased by then.

B. Brooklyn Report

Dr. Asmussen informed the board that the above applies to both schools.

IX. New Business

Dr. Asmussen provided an update of the lawsuit against Queens. Dr. Asmussen further stated that staff at the Queen's campus did a phenomenal job handling this incident. Mr. Tabano asked that Dr. Asmussen pass on compliments from the board.

VIII. Adjournment

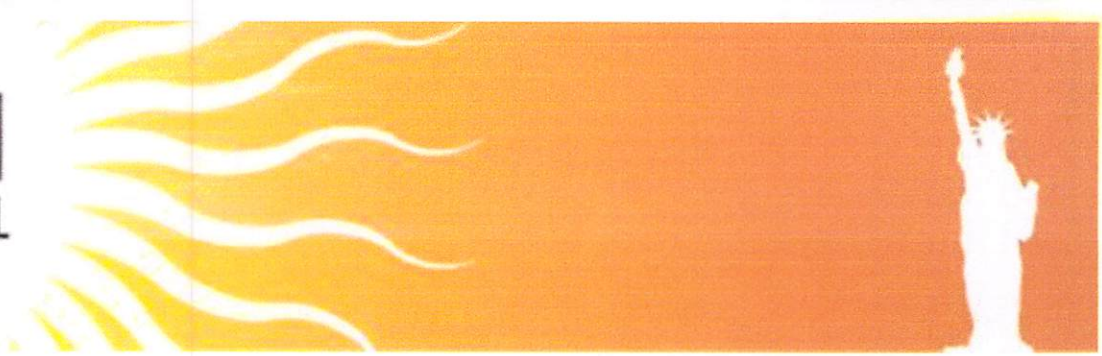
Mr. Tabano then asked for the meeting to be adjourned so that the board could go into Executive Session. The board discussed that the session was to be held in private and that nothing was to be recorded except resolutions.

Motion: Ms. Urbati moved the meeting be adjourned.

Seconded: Mr. Tabano

Vote: Unanimous

The board adjourned at 2:30 P.M.



Executive Committee Meeting

The raises for staff who scored high enough on the HEDI scores (evaluation + student outcomes) was discussed. The Board reviewed the results.

A motion was requested to award staff their HEDI increases with the start of the September contracts. The vote was unanimous.