

LONG LAKE CENTRAL SCHOOL DISTRICT BOARD MEETING MINUTES

Date: July 5, 2022

Time: 6:00 p.m.

Type of Meeting: Reorganizational Meeting/Regular Meeting

Place: LLCS Cafeteria

Members Present: Michael Farrell
Tara Murphy
Trisha Hosley
Joan Paula
Brian Penrose

Members Absent: None

Others Present: Noelle Short-Principal/Superintendent, Liz Hosley-Clerk of the Board

Call to Order: The Board Clerk called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

New board member **Tara Murphy took her Oath of Office.**

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the nomination of **Brian Penrose as Board of Education President.**

Approved: Upon the nomination by Trisha Hosley, with all in favor, **Michael Farrell as Board of Education Vice-President.**

Both Brian Penrose and Michael Farrell took their **Oath of Office.**

Approved: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, the below **appointments and recommendations for the 2022-2023 school year:**

Chief Fiscal Officer	BOE President
District Clerk	Elizabeth Hosley
District Treasurer	Elizabeth Hosley
Deputy District Treasurer	Julie Puterko
Tax Collector	Jerome Flanagan
Deputy Tax Collector	Elizabeth Hosley
Claims Auditor	Lynn Zaidan
School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo

External Auditor	Raymond G. Preusser, CPA, P.C.
Chief Information Officer	Elisha Cohen
Alternate Chief Information Officer	Noelle Short
Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom Activity Accounts	Julie Puterko
Supervisor of Attendance	Michelle Billings
Asbestos (LEA) Designee	Eric Hample
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Lynn Zaidan
Civil Rights Compliance Officers (#6121)	Nicole Curtin
Dignity Act Coordinator	Michelle Billings
Chemical Hygiene Officers	Nicole Curtin & Eric Hample
Liaison for Homeless Children & Youth	Elisha Cohen
Designated Education Official	Noelle Short
Reviewer of Public Works Contractors Payroll Records	Elizabeth Hosley
Delegation for Sale of School Property (#5250)	Noelle Short
Official Bank Depository	Community Bank, N.A., NYClass
Integrated Pest Management Coordinator	Eric Hample
Regular Board Meetings	2 nd Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Julie Puterko Lynn Zaidan Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.625/mile
Authorization of Investments	Elizabeth Hosley
Tuition	Non-Resident \$1,000/family for 1 st child, \$300 each additional child Non-Resident Employee - \$100 for 1 st child, \$50 each additional child PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000 Treasurer - \$1,000,000 Claims Auditor - \$1,000,000 Business Manager - \$1,000,000 All Other Employees - \$100,000
BOE Sick Bank Committee Member	Trisha Hosley

Credit Cards & Limits	Community Bank (First National of Omaha) \$10,500
Designated No Smoking Zone	
Officials (#5640)	Eric Hample Noelle Short
Data Protection Officer	Noelle Short
Audit Committee (#1330)	Board of Education
APPR Lead Evaluator	Noelle Short
Child Nutrition Program:	
Reviewing Official	Elizabeth Hosley
Hearing Official	Noelle Short
Verification Official	Elizabeth Hosley
Grants in Aid (Federal & State) Applications	Noelle Short
Superintendent Conference Approval	NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko, EduAbroad
Reestablish Tax Certiorari Reserve Fund	\$10,000 plus interest

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, the following **Committee Designations and Pre-School Special Education Programs:**

Committee Designations:

Committee on Special Education – Mandated Members
 Parents of the Student
 Student, if appropriate
 General Education Teacher
 Special Education Teacher/Provider – Trevor Sussey, Mara Gaffney
 School Psychologist – School Psychologist (TBD)

CSE Chairperson – School Psychologist (TBD)
School Physician – Dr. Russell Rider**
Additional Parent Member**

Subcommittee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Trevor Sussey, Mara Gaffney
CSE Chairperson – School Psychologist (TBD)
School Physician – Dr. Russell Rider**
Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

Parents of the Student
Special Education Teacher/Provider – Mara Gaffney
CPSE Chairperson – School Psychologist (TBD)
Additional Parent Member**
Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica
Adirondack ARC, Tupper Lake
Advanced Therapy, Albany
Prospect Center, Queensbury
Children's Development Group, Keeseville
Kelberman Center, Utica

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, the **adoption of all Board of Education Policies.**

Approved: On Motion by Mike Farrell, seconded by Trisha, with all in favor after discussion of having students talk about experiences after trips such as HOBY, **minutes of the June 9, 2022, regular meeting.**

The **next meeting date is Thursday, August 11, 2022**, at 6 p.m.

Public Participation: Mike Farrell spoke about the phone issue throughout town and suggested perhaps using an alternative service.

Presentations: None

Superintendent's Update:

Thank you to **Martha Bilsback** for staying on as a long-term sub.

End of Year activities went well as did the end of year awards. Elementary awards changed from including K-6 to just being for grades 3-6 at the request of teachers.

A field trip to the **Wild Center** was a great success.

Exams went well. There are new Regents requirements with changes made to benefit students that pass the class but fail the test.

Jerry Flanagan was the speaker at graduation. Kids requested him.

Summer school includes both elementary and high school this summer and is underway.

Summer **custodial** work has started to get the building ready for next school year. BJ Queen is scheduled begin the work on the **grease trap** July 26, 2022. Due to the **parking lot** beginning to chip the company will be coming back to reseal and repaint soon. There is currently no date for the **front lawn** repairs to start. New courts are being used.

Extracurricular jobs for the coming year are almost filled.

Hamilton County provided school supplies.

New teacher **Donna Furlong** is in town.

Business Affairs:

Approved: On Motion by Michael Farrell, seconded by Brian Penrose, with all in favor, the April 2022 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and Warrants were reviewed.

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor **Budget Transfer** Schedule A-11.

Recommendations for Approval:

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, Julie Puterko as **Girls Varsity Softball Coach** for 2022=2023 school year.

Approved: On Motion by Tara Murphy, seconded by Michael Farrell, with all in favor, the **Student Transportation Agreement with True North Schools for the 2022-2023 School Year**.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **Student Transportation Agreement with Tupper Lake CSD for the 2022-2023 School Year**.

Approved: On Motion by Tara Murphy, seconded by Michael Farrell, with discussion on why participation is not with FEH BOCES, with all in favor, **Resolution to Participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program**.

Approved: On Motion by Trisha Hosley, seconded by Michael Farrell, with all in favor, the **Grades 9-12 Spanish Textbook Adoption: Kristy Placido Robo en la noche.**

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **CSEA Contract for July 1, 2022- June 30, 2025.**

General Discussion:

- A. Code of Conduct. All ideas need to be submitted before the next BOE meeting.

Policy 1st Readings:

- A. Policy #8110 Curriculum Development, Resources, and Evaluation
- B. Policy #8340 Instructional Materials and Nonpublic School Students

2nd Public Participation: None

Executive Session: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor to enter Executive Session at 6:58 p.m to discuss Employment History of Two Particular People.

Approved: On Motion by Trisha Hosley, seconded by Tara Murphy, with all in favor, to leave Executive Session at 7:25 p.m.

Adjournment: On Motion by Trisha Hosley, seconded by Tara Murphy, with all in favor, the Board adjourned at 7:26 p.m.

Clerk of the Board

Elizabeth Hosley