

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Wednesday, June 23, 2021, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 9, 2021 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for our Military's safe return and well wishes for Gerald Duggan's speedy recovery..

III. ROLL CALL

PRESENT: Mr. Guarascio, Mr. MacMoyle, Mr. Pellecchia, Mrs. Shedlock,
Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Bowens and Mr. Coffey

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Matt Thompson, Board Attorney

IV. PRESIDENT'S REPORT

Good evening. Congratulations on successfully completing another year. It was challenging, but we all worked together for the best interests of the District. On behalf of the board, I would like to thank everyone for the extra effort and hard work they put in this year, parents, teachers, staff, custodians, bus drivers, aides and administrators.

Wednesday, June 16th, the 6th grade promotion parade was held at BTES. Thank you to Mr. Prima and Mr. Conforti for a job well done and a great time. Seeing the students and bidding them farewell is a lot of fun and truly a highlight of being a board member. Thank you to the teachers and administrators who shared in the event and thank you to the PTA for providing goodie bags for all the students.

I would like to wish everyone a safe, happy and healthy summer. This concludes the President's report. Thank you.

V. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

VI. PUBLIC DISCUSSION ON AGENDA ITEMS

None

VII. COMMITTEE REPORTS

Personnel: Mr. Ytreboe reported that the Personnel Committee met on June 15, 2021. Agenda items 1-14 were reviewed for approval.

Finance: Mr. MacMoyle reported that the Finance Committee met on June 15, 2021. All bills, claims and purchase orders were reviewed and approved.

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A17 be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Resignation/Retirement

Recommend the Board accept the resignation of the following staff member:

Name	Position/School	Reason	Effective
a) Elizabeth Kroon	School Nurse - BTE	Resignation	6/18/21

2. New Hires

Recommend the Board approve the following new hires, in the positions listed, for the 2021-22 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Erica Iezzi	ESL Teacher - BAY	9/1/21	Contractual
b) Robert Martin, Jr.	Asst. Systems Analyst - District	7/1/21	Contractual
c) Nicole Jagger	Spec. Ed. Teacher (Autism II) - CBW	9/1/21	Contractual
d) Dawn Mascelli	Clerical Worker - HMP	7/26/21	Contractual

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- a) I.D. #6514-Teacher-BTE:
Maternity leave of absence to start 9/1/21 and continue through 1/28/22.
- b) I.D. #4016-Teacher-BTE:
Medical leave of absence to start 5/25/21 and continue through 6/18/21.
- c) I.D. #6946-Teacher-BTE:
Maternity leave of absence to start 9/13/21 and continue through 12/23/21.
- d) I.D. #5792-Teacher-BAY:
Maternity leave of absence to start 9/7/21 and continue through 1/7/22.

4. Substitutes (New & Renewal)

Recommend the Board approve the attached list of substitutes for the assignment(s) listed for the 2021-2022 school year. **(Attachment 2)**

5. Long-term Substitute

Recommend the Board approve the following long-term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
Susan Cameron	I.D. #6635-Teacher-BTE	9/7/21 - 1/13/22

6. Start Date

Recommend the Board approve the start date for the following new hire:

Name	Position	Effective
a) Susan Mattina	Cafe Aide - BAY - 4.5 hrs. Daily	6/1/21

7. Approval of Contracts:

- a) Recommend the Board approve the contract for the Business Administrator/Board Secretary for the 2021-2022 school year as approved by the County Superintendent.
- b) Recommend the Board approve the contract for the Administrative Office Staff effective July 1, 2021 through June 30, 2025.

8. Summer Helper

Recommend the Board approve Nicholas Paciulli, a student at OCVTS, as an Electrician Helper, effective 6/23/21-8/26/21 for four (4) days per week (Monday-Thursday) for 10 hours daily, at the rate of \$20/hour, pending completion of paperwork.

9. Tiny Paws Revised Dates

Recommend the Board approve the following revised dates and school for the Tiny Paws Program:

From	To
BTE - 6/22/21-7/27/21	HMP - 6/21/21-7/1/21

10. Additional ESY Staff - 2021

Recommend the Board approve the following additional staff for the ESY program, to run from 6/22/21 through 7/27/21 for 20 days, Monday through Thursday, 8:00 am-12:00 pm, in the positions listed:

Name	Position	# of Hours	Rate of Pay
a) Nicole Veasey	LLD	4 daily	Contractual
b) Katie Rhinehart*	Aide	4 daily	Contractual
c) Tracy Romero	Substitute Aide	-----	Substitute rate
d) Tara Grimley-Makowski	Sub Teacher/ Aide	-----	Substitute rate
e) Rachel Iozzia	Substitute Aide	-----	Substitute rate
f) Ifinoe Xanthacos	Substitute Aide	-----	Substitute rate

***10 days only**

11. ESY Bus Drivers/Attendants/Substitutes

Recommend the Board approve the Extended School Year Bus Drivers/Attendants/Substitutes for the 2021 program to be held at the H. & M. Potter School, effective 6/22/21 to 7/27/21, at the rate of pay as listed:

2020-21 ESY SUMMER PROGRAM BUS DRIVERS

DRIVER	AM	MID-DAY	PM	HOURS	AMOUNT
a) Bassett, Veronica	6:15-9:15	N/A	11:45-2:15	5.5	\$23.92
b) Caruso, Jackie	6:15-8:30	9:00-10:15	11:45-1:45	5.5	\$23.92
c) Bobinski, Alice	6:15-8:30	9:45-10:45	11:45-2:15	5.75	\$23.92
d) Kmetz, Carol	6:15-8:45	N/A	11:45-2:15	5	\$23.92
e) Lewis, Lillian	6:15-8:30	9:00-10:15	11:45-2:15	6	\$23.92
f) Meier, Donna	6:00-8:30	N/A	11:45-2:45	5.5	\$23.92
g) Meier, William	6:15-8:30	9:45-10:45	11:45-2:00	5.5	\$23.92
h) Mitchell, Susan	6:15-8:45	N/A	11:45-2:15	5	\$23.92
i) Pfeiffer, Joe	6:15-8:30	9:45-10:45	11:45-2:00	5.5	\$23.92

2020-21 ESY SUMMER BUS ATTENDANTS

BUS ATTENDANTS	AM	MID-DAY	PM	HOURS	AMOUNT
j) Caton, Stefanie	6:45-8:00	N/A	12:00-1:30	2.75	\$16.98
k) Celeste, Sharon	6:45-8:15	9:00-10:15	11:45-2:00	5	\$16.98
l) Emerenciano, Ana	6:45-8:15	9:45-10:45	11:45-1:45	4.5	\$16.98
m) Germek, Diane	6:15-8:15	N/A	12:00-2:30	4.5	\$16.98
n) Harman, Julie	6:45-8:15	9:45-10:45	11:45-1:45	4.5	\$16.98
o) Madore, Sharon	6:30-8:00	N/A	12:00-2:00	3.5	\$16.98
p) Malloy, Kelly	6:45-8:15	9:15-10:15	11:45-1:30	4.25	\$16.98
q) O'Brien, Michele	6:30-8:00	N/A	12:00-2:00	3.5	\$16.98
r) Suarez, Elisa	6:45-8:15	9:45-10:45	11:45-1:45	4.5	\$16.98

Substitute Bus Driver/Attendant:

s) Donna Walker

t) Mary Jones (Bus Attendant)

12. Special Olympics Coach/Adviser

Recommend the Board approve Michael Colarusso, Physical Education teacher at HMP, to be paid up to \$1000 for Special Olympics Unified Champion Schools as coach/ advisor for the 2020-2021 school year.

13. Eligibility of Non-Resident Pupils

Recommend the Board approve attendance at the Berkeley Township Schools for the following non-resident pupil for the 2021-2022 school year:

I.D. #	Grade	School
a) 032 - (New)	2	CBW

14. School Messenger

Recommend the Board approve Donna Walker as the School Messenger for up to 11 days, for four hours daily, at the contractual rate of pay.

15. New Hire

Recommend the Board approve the following new hire, in the position listed, for the 2021-22 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Amy LaBarca	Assistant Principal - BAY	TBD	Contractual

16. Camp Paw Substitute

Recommend the Board approve Suzanna Olsen as a substitute teacher/aide for the Camp Paw Program to be held at BTE, to run 6/22/21-7/27/21, at the substitute rate of pay.

17. Substitute(s)

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2021-2022 school year, pending completed paperwork:

Name	Position
a) Diane Hernandez	Custodian
b) Amber Balo	Custodian

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1-B4 be approved.

SECOND by Mr. MacMoyle

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update - Period 2

 0 HIB investigations confirmed January, 2021 - June 30, 2021

 0 HIB alleged January, 2021 - June 30, 2021

Violence & Vandalism Report Update

 0 Violence & Vandalism - January, 2021 - June 30, 2021

Suspensions Update

 4 Suspensions - January, 2021 - June 30, 2021

2. First Reading of New/Revised ByLaws/Policies/Regulations

Recommend the Board approve the First Reading of the New/Revised ByLaws/Policies/Regulations listed below:

FIRST READING:

Bylaw 0145 Board Member Resignation and Removal - Revised/Mandated

Bylaw 0164.6 Remote Public Board Meetings During a Declared Emergency -
New/Mandated

P/R 5330.01 Administration of Medical Cannabis - Revised/Mandated

P/R 7425 Lead Testing of Water in Schools - Policy Revised,
Regulation New/Mandated

P 2415 Every Student Succeeds Act - Revised/Mandated

P 2415.02 Title I Fiscal Responsibilities - Revised/Mandated

P 2415.05 Student Surveys, Analysis and/or Evaluations - Revised/Mandated

P/R 2415.20 Every Student Succeeds Act Complaints - Revised/Mandated

P 4125 Employment of Support Staff Members - Revised/Mandated

P 6360 Political Contributions - Revised/Mandated

P 8330 Student Records - Revised/Mandated

P 9713 Recruitment of Special Interest Groups - Revised/Mandated

ABOLISHED:

P 1659 Federal Families First Coronavirus Response Act
P 2415.01 Academic Standards, Academic Assessments & Accountability
P 2415.03 Highly Qualified Teachers
P/R 7430 School Safety

3. NWEA Program

Recommend the Board approve the Northwest Evaluation Association (NWEA) program for the 2021-2022 school year at a cost of \$26,262.50..

4. Safe Return to School Plan

Recommend the Board approve the Safe Return to School Plan.

IX. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Business Administrator Items 1-7 be approved.

SECOND by Mrs. Shedlock.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 2 Abstain) Mr. Guarascio Abstains on Item 3 and Mr. MacMoyle Abstains on Item 3. Motion carries.

1. Minutes

- a) RESOLVED that the Minutes of the Regular Meeting held on May 25, 2021 be approved. **(Attachment 3)**
- b) RESOLVED that the Minutes of Executive Session held on May 25, 2021 be approved. **(Attachment 4)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Check numbers 48768 and 49438 voided and replaced with 49561 and 49562

Bills List dated June 22, 2021

Check numbers 49563 through 49684 \$1,255,937.59
(Attachment 5)

Purchase Orders numbered 21-01768 through 21-01898 \$ 653,423.56
Purchase Orders numbered 22-0001 through 22-0086 \$6,371,887.22
(Attachments 6 & 7)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

May 15, 2021	\$1,219,765.40
May 31, 2021	\$1,208,638.51

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of May 2021, be approved.
(Attachment 8)

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of May 31, 2021, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
(Attachment 9)

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended May 31, 2021 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. (Attachment 10)

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop (Registration &/or Mileage)	Dates	Not to Exceed
Various	Professional Development Hours at Stockton University	7/1/2021-6/30/23	\$8,257

MOTION by Mr. MacMoyle that upon recommendation of the Business Administrator Items 8-12 be approved.

SECOND by Mrs. Shedlock.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
Central Regional	999891	7/6-8/16/21	Jackson Regional Day	TBD

9. Professional Appointments

WHEREAS, the Berkeley Township Board of Education published Requests for Proposals (RFPS) for the following Professional Services: Legal Services, Auditor, Legal Services-Employment and Labor Issues, Health Insurance Broker, Property and Casualty Insurance Broker, Legal Services-Special Education and Student Matters, and Legal Services Conflict Attorney, and

WHEREAS, on March 19, 2021 the RFPS were received in the Business Office, and,

WHEREAS, the RFPS were reviewed and scored,

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education makes the following appointments for the 2021-2022 school year:

RFP	Firm Awarded Contract
a) 21-04 Legal Services	Berry, Sahradnik, Kotzas, & Benson, P.C.
b) 21-05 Auditors	Holman Frenia Allison, P.C.
c) 21-06 Legal Services: Employment and Labor Issues	Lenox Law Firm
d) 21-07 Health Insurance Broker	Conner Strong & Buckelew
e) 21-08 Property and Casualty Insurance Broker	John Hill Agency Insurance
f) 21-09 Legal Services: Special Education and Student Matters	Lenox Law Firm
g) 21-10 Legal Services: Conflict Attorney	Dasti & Associates

10. Buses for Summer Recreation Program

Recommend that the Berkeley Township Board of Education approve the use of three district school buses, B17, B25 and B26, by the Berkeley Township Recreation Department for summer camp from July 6, 2021 through August 13, 2021.

11. Disposal of Vehicle

Recommend that the Berkeley Township Board of Education approve the disposal of the following vehicle that is being retired:

2005 Bluebird 54 Passenger Bus VIN #1BABGCKA15F226543 (B13)

12. Approval of Appointment

Recommend the Board approve the appointment of Melissa Gallagher as the Accountability Officer Title I-V/Preschool Exp. for the 2021-2022 school year.

X. OLD BUSINESS

None

XI. NEW BUSINESS

Mrs. Trethaway shared that she attended the Mock Trial held at BTES. The students did a great job. She thanked Mrs. Gallagher for being there.

XII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

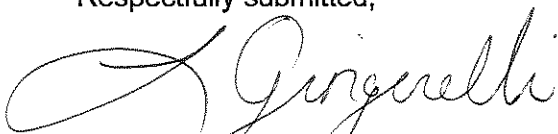
XIII. EXECUTIVE SESSION

None

XIV. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mr. Pellecchia. All in favor. Meeting adjourns at 7:06 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary

