

LONG LAKE CENTRAL SCHOOL DISTRICT
Long Lake, New York 12847

BOARD OF EDUCATION MEETING
Thursday, September 14, 2017
6:00 p.m. Regular Meeting – LLCS Cafeteria

- I. Call To Order – President of the Board
 - A. Pledge of Allegiance
 - B. *Approval of August 10, 2017 Regular & Reorganizational Meeting Minutes
 - C. *Approval of September 5, 2017 Special Meeting Minutes
 - D. Next Regular Meeting Date, Wednesday October 11, 2017, 6:00 p.m. in the Cafeteria
- II. Public Participation
- III. Superintendent's Update
- IV. Business Affairs
 - A. *Treasurer's Report
 - B. Comprehensive Budget and Revenue Status Reports
 - C. Warrants
 - D. Budget Transfers
- V. Recommendations for Approval
 - A. * Budget Planning Dates
 - B. * Northeast Instrumental Music Festival (Overnight Field Trip)
 - C. * Audio-Visual (AV) Coordinator- Christopher Sass
 - D. * Student Council Advisor- Robert Reynolds
 - E. *Duane Finch as Mentor for Timothy LeMere
 - F. *Substitute Teachers: Sarah Bencze, Gary Gilbert, Allison Lamphear, Samuel Bradley
- VI. Policy Readings
 - A. Policy # 5660- School Food Service Program (Lunch and Breakfast), 7240- Student Records: Access and Challenge- 2nd Reading
- VII. General Discussion
 - A. Annual Schedule of Reserve Funds
- VIII. 2nd Public Participation
- IX. Executive Session
- X. Adjourn

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LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES

Date: August 10, 2017

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell
Alexandria Harris
Brian Penrose
Paul Roalsvig
Frederick Short

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Pete Klein, Sharyn Penrose

Call to Order: The President called the meeting to order at 6:04 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, minutes of the July 13, 2017 regular meeting.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, minutes of the July 24, 2017 special meeting.

The next regular meeting date is Thursday, September 14, 2017 at 6 p.m. in the cafeteria.

Public Participation: Sharyn Penrose spoke regarding a student situation.

Presentations: None

Superintendent Update: Kristen Lance, Secretary to the Superintendent, has accepted a position elsewhere. Everyone is thankful for all she has done for Long Lake CSD.

Custodial crew has been very busy this summer.

Schedules for grades 7-12 were sent home last week. Elementary schedules will be sent home soon.

Superintendent's Conference Day schedule is being worked on.

The Website is still being modified. Teacher pages still need to be established.

PreK Open House will be August 31, 2017 with Mrs. Farr and Ms. Noonan.

Student information packets are being mailed home and will contain information on Open House and our new school logo.

It has been a very busy month with Data Compliance deadlines.

The Library Book Sale is taking place in our gym. Due to a problem on the front lawn of the library, they are also using our gym for their garage sale this year.

Our neighbor is removing a tree and has received permission from us to park the tree removal equipment in the school parking lot for a few days.

Recommendation for Approval:

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the June 2017 Treasurer's Reports.

Comprehensive Budget and Revenue Status Reports for the General and Lunch Funds, Budget Transfer Schedules A-10 and A-1 and Warrants A-1, C-1, CM-5 and TA-1 were reviewed.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor **504 Recommendations** for Students #202728, 202001, 202204, 202309, 202504, 202301 and 202102.

Approved: On Motion by Brian Penrose, seconded by Alexandria Harris, with all in favor, the Policy Statement for Free and Reduced Price Meals.

Approved: On Motion by Paul Roalsvig, seconded by Michael Farrell, with all in favor, Long Lake CSD Code of Conduct dated August 4, 2017.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the Tax Warrant for the 2017-2018 school year.

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, any coach from Indian Lake CSD or Long Lake CSD to substitute on an emergency basis.

Approved: On Motion by Frederick Short, seconded by Alexandria Harris, with all in favor, the following Non-Resident Tuition Students for the 2017-2018 school year: Victoria Bickford, Carson Toohey, Ethen Martin, Kylie Martin, McKenzie Munger, and David Rogers.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, After School Program Co-Directors Kristin Delehanty, Kami Farr, Aimee Harkness and Megan Nevins.

Appointed: On Motion by Brian Penrose, seconded by Alexandria Harris, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint Timothy LeMere to a four (4) year probationary appointment as a teacher of Mathematics in the 7-12 Mathematics

tenure area, commencing September 1, 2017 and ending August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, and/or 3012-d. Mr. LeMere holds an Initial Certificate in Mathematics.

Accepted with Thanks: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the resignation of Kristen Lance effective August 31, 2018.

Policy Readings

A first reading of Policy #5660 School Food Service Program (Lunch and Breakfast) and #7240 Student Records: Access and Challenge was held.

General Discussion:

Noelle Short informed the Board that the Long Lake CSD Faculty Contract will expire June 30, 2017 and a negotiating team will need to be determined.

2nd Public Participation: None

Executive Session: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, to enter Executive Session at 6:56 p.m. to discuss the employment history of two particular people.

Approved: On Motion by Alexandria Harris, seconded by Paul Roalsvig, with all in favor, to come out of Executive Session at 7:38 p.m.

Adjournment: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the Board adjourned at 7:39 p.m.

Clerk of the Board

Victoria J. Snide

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LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES

Date: September 5, 2017
Time: 3:00 p.m.
Type of Meeting: Special Meeting
Place: Superintendent's Office Room 206
Members Present: Brian Penrose
Paul Roalsvig
Frederick Short
Members Absent: Michael Farrell
Alexandria Harris

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The President called the meeting to order at 3:08 p.m.

Approved: On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, to dispense with the Pledge of Allegiance.

Appointed: On Motion by Brian Penrose, seconded by Frederick Short, with all in favor, Mason St. Pierre as the **Secretary to the Superintendent** effective September 6, 2017.

Accepted, with gratitude for her service: On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the **resignation of Rebecca Pelton** effective September 4, 2017.

Accepted, with gratitude for her service: On Motion by Brian Penrose, seconded by Frederick Short, with all in favor, the **resignation of Angie Gaudet** effective September 15, 2017.

Adjournment: On Motion by Frederick Short, seconded by Brian Penrose, with all in favor, the Board adjourned at 3:22 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORT FUND: EXTRACURRICULAR ACCT.

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 6,167.92

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|--------------|
| July | Deposits | \$ - |
| | Interest | \$ 0.05 |

Total Receipts \$ 0.05

Total receipts, including balance \$ 6,167.97

Disbursements made during the month:

| | |
|-----------------------|-----------|
| By Check-From Check # | \$ - |
| EFT Transfers | \$0.00 |
| By Debit Charge | \$ - |

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 6,167.97

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,167.97

Less outstanding checks \$ -

See attached

Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands) \$ 6,167.97

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a
true reconciliation) \$ 6,167.97

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: TRUST & AGENCY

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 2,643.10

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|-------------------|
| July | Deposits | \$ 37,967.13 |

Total Receipts \$ 37,967.13

Total receipts, including balance \$ 40,610.23

Disbursements made during the month:

By Check-from check #2845-2849 \$ 2,563.64

EFT Transfers 35,539.34

By Debit Charge \$ 38,102.98

Total amount of checks issued and debit charges \$ 38,102.98

Cash balance as shown by records \$ 2,507.25

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,596.24
less outstanding checks # See Attached \$ 88.99

Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands) \$ 2,507.25
Amount of receipts undeposited (See attached schedules) _____

Total available balance (must agree with Cash Balance above if there is a
true reconciliation) \$ 2,507.25

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as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
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bank statement, as reconciled.

Wiza Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: LUNCH FUND

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 24,957.64

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|------|
| July | Deposits | \$ - |
| | Interest | 0.20 |

Total Receipts \$ 0.20

Total receipts, including balance \$ 24,957.84

Disbursements made during the month:

| | |
|--------------------------------|-----------|
| By Check-From Check #2042-2045 | \$ 776.50 |
| EFT Transfers | 2,028.30 |

Total amount of checks issued and debit charges \$ 2,804.80

Cash balance as shown by records \$ 22,153.04

RECONCILIATION WITH BANK STATEMENT

| | |
|--|--------------|
| Balance as given on bank statement, end of month | \$ 22,500.29 |
| Less outstanding checks see attached | 347.25 |

| | |
|---|--------------|
| Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands) | \$ 22,153.04 |
| Amount of receipts undeposited | - |

| | |
|---|--------------|
| Total available balance (must agree with Cash Balance above if there is a true reconciliation) | \$ 22,153.04 |
|---|--------------|

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: PAYROLL FUND

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|-----------|
| July | Deposits | 24,016.16 |

Total Receipts \$ 24,016.16

Total receipts, including balance \$ 25,016.16

Disbursements made during the month:

By Check: #14197-14222 \$ 1,920.97

EFT Transfers \$ 22,095.19

\$ -

Total amount of checks issued and debit charges:

\$ 24,016.16

Cash balance as shown by records

\$ 1,000.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month

\$ 1,346.31

Less Outstanding Checks - See Attached

\$ 346.31

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lissa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT

FUND: TAX CERTIORARI RESERVE

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 32,726.92

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|-----------------------------------|--------------|
| July | Deposits | \$ - |
| | Interest | \$ 0.28 |
| | Total Receipts | \$ 0.28 |
| | Total receipts, including balance | \$ 32,727.20 |

Disbursements made during the month:

| | |
|-----------------|------|
| By Check: | |
| EFT Transfers | \$ - |
| By Debit Charge | \$ - |

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 32,727.20

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 32,727.20

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 32,727.20

Amount of receipts undeposited (See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 32,727.20

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: GENERAL FUND

For Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 40,927.76

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|---------------|
| July | Deposits | \$ 175,000.00 |
| | Interest | 0.57 |

Total Receipts \$ 175,000.57

Total receipts, including balance \$ 215,928.33

Disbursements made during the month:

| | |
|----------------------------------|---------------|
| By Check-From Check #14187-14238 | \$ 139,313.39 |
| EFT Transfers | 34,521.76 |
| | \$ - |

Total amount of checks issued and debit charges \$ 173,835.15

Cash balance as shown by records \$ 42,093.18

RECONCILIATION WITH BANK STATEMENT

| | |
|--|--------------|
| Balance as given on bank statement, end of month | \$ 47,871.85 |
| Less outstanding checks see attached | \$ 5,778.67 |

| | |
|--|--------------|
| Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) | \$ 42,093.18 |
| Amount of receipts undeposited(See attached schedules) | \$ - |

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 42,093.18

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: SCHOLARSHIP FUND

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 73,356.31

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|--------------|
| July | Deposits | \$ - |
| | Interest | \$ 0.63 |

Total Receipts \$ 0.63

Total receipts, including balance \$ 73,356.94

Disbursements made during the month:

| | |
|-----------------------|-----------|
| By Check-from Check # | \$ - |
| EFT Transfers | - |

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 73,356.94

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month
less outstanding checks

\$ 73,356.94

\$ -

see attached

\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 73,356.94

Amount of receipts undeposited (See attached schedules)

 -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 73,356.94

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

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bank statement, as reconciled.

Wanda Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: MONEY MARKET ACCOUNT

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 1,309,779.23

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|-----------------------------------|-----------------|
| July | Deposits | \$ 3,246.68 |
| | Interest | \$ 21.20 |
| | Total Receipts | \$ 3,267.88 |
| | Total receipts, including balance | \$ 1,313,047.11 |

Disbursements made during the month:

| | |
|---------------|---------------|
| By Check: | |
| EFT Transfers | \$ 176,417.07 |
| By Debit | |

Total amount of checks issued and debit charges \$ 176,417.07

Cash balance as shown by records \$ 1,136,630.04

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month \$ 1,136,630.04
Less outstanding checks

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,136,630.04

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

\$ 1,136,630.04

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Lita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: FEDERAL AID

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 57.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> |
|-------------|---------------|
| July | Deposits |
| | Interest |

\$ -

Total Receipts \$ -

Total receipts, including balance \$ 57.32

Disbursements made during the month:

| | |
|-----------------|------|
| By Check: | \$ - |
| EFT Transfers | \$ - |
| By Debit Charge | \$ - |

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 57.32

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 57.32

Less total of outstanding checks

None -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands) \$ 57.32

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 57.32

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kira Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: REPAIR RESERVE

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 51,854.77

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> |
|-------------|---------------|
| July | Deposits |
| | Interest |

\$ 0.44

Total Receipts \$ 0.44

Total receipts, including balance \$ 51,855.21

Disbursements made during the month:

| | |
|-----------------|------|
| By Check: | \$ - |
| EFT Transfers | \$ - |
| By Debit Charge | |

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 51,855.21

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 51,855.21

Less total of outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless There are undeposited funds in treasurer's hands) \$ 51,855.21

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 51,855.21

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: CAPITAL RESERVE

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 332,949.35

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> |
|-------------|---------------|
| July | Deposits |
| | Interest |

\$ 2.82

Total Receipts \$ 2.82

Total receipts, including balance \$ 332,952.17

Disbursements made during the month:

| |
|-----------------------|
| By Check-from check # |
| EFT Transfers |
| By Debit Charge |

\$ -

\$ -

\$ -

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 332,952.17

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month
less outstanding checks

\$ 332,952.17

see attached

\$ -

\$ -

Net balance in bank (Should agree with Cash Balance above unless
There are undeposited funds in treasurer's hands)

\$ 332,952.17

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a
true reconciliation)

\$ 332,952.17

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Lita Walker
Treasurer of School District

TREASURER'S MONTHLY REPORTFUND: BUS RESERVE

For the Period from July 3, 2017 thru July 31, 2017

Total available balance as reported at the end of preceding period \$ 200,780.54

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

| <u>Date</u> | <u>Source</u> | |
|-------------|---------------|---------|
| July | Deposits | \$ - |
| | Interest | \$ 1.71 |

| | |
|-----------------------------------|---------------|
| Total Receipts | \$ 1.71 |
| Total receipts, including balance | \$ 200,782.25 |

Disbursements made during the month:

| | |
|-----------------|------|
| By Check: | |
| EFT Transfers | \$ - |
| By Debit Charge | \$ - |

Total amount of checks issued and debit charges

\$ -

Cash balance as shown by records

\$ 200,782.25

RECONCILIATION WITH BANK STATEMENTBalance as given on bank statement, end of month
Less outstanding checks

\$ 200,782.25

\$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands)
Amount of receipts undeposited(See attached schedules)

\$ 200,782.25

\$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 200,782.25

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.Kita Walker
Treasurer of School District

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|--------------------------------------|------------|-------------|-------------|-----------|------------|------------|
| C 2860.160-0000 | Cafeteria Salaries | 54,264.00 | 0.00 | 54,264.00 | 2,755.90 | 0.00 | 51,508.10 |
| C 2860.400-0000 | Cafeteria Contractual | 6,500.00 | 0.00 | 6,500.00 | 472.25 | 3,362.00 | 2,665.75 |
| C 2860.410-0000 | Cafeteria Food | 30,000.00 | 70.37 | 30,070.37 | 1,247.59 | 9,575.00 | 19,247.78 |
| C 2860.450-0000 | Cafeteria Materials & Supplies | 1,800.00 | 360.88 | 2,160.88 | 423.38 | 1,682.40 | 55.10 |
| 2860 | SCHOOL FOOD SERVICE | 92,564.00 | 431.25 | 92,995.25 | 4,899.12 | 14,619.40 | 73,476.73 |
| 28 | | 92,564.00 | 431.25 | 92,995.25 | 4,899.12 | 14,619.40 | 73,476.73 |
| 2 | | 92,564.00 | 431.25 | 92,995.25 | 4,899.12 | 14,619.40 | 73,476.73 |
| C 9010.800-0000 | Cafeteria Employees Retirement | 9,000.00 | 0.00 | 9,000.00 | -2,000.00 | 0.00 | 11,000.00 |
| 9010 | STATE RETIREMENT | 9,000.00 | 0.00 | 9,000.00 | -2,000.00 | 0.00 | 11,000.00 |
| C 9030.800-0000 | Cafeteria Social Security | 4,151.00 | 0.00 | 4,151.00 | 0.00 | 0.00 | 4,151.00 |
| 9030 | SOCIAL SECURITY | 4,151.00 | 0.00 | 4,151.00 | 0.00 | 0.00 | 4,151.00 |
| C 9060.800-0000 | Cafeteria Health Insurance | 25,863.00 | 0.00 | 25,863.00 | 0.00 | 0.00 | 25,863.00 |
| 9060 | HOSPITAL, MEDICAL & DENTAL INSURANCE | 25,863.00 | 0.00 | 25,863.00 | 0.00 | 0.00 | 25,863.00 |
| 90 | | 39,014.00 | 0.00 | 39,014.00 | -2,000.00 | 0.00 | 41,014.00 |
| 9 | | 39,014.00 | 0.00 | 39,014.00 | -2,000.00 | 0.00 | 41,014.00 |
| Fund CTotals: | | 131,578.00 | 431.25 | 132,009.25 | 2,899.12 | 14,619.40 | 114,490.73 |
| Grand Totals: | | 131,578.00 | 431.25 | 132,009.25 | 2,899.12 | 14,619.40 | 114,490.73 |



LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018

| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|---------------|---------------------------------|--------------|-------------|----------------|----------------|------------------|
| A 1001 | Real Property Taxes | 2,751,856.89 | 0.00 | 2,751,856.89 | 0.00 | 2,751,856.89 |
| A 1081 | Other Payments in Lieu of Taxes | 0.00 | 0.00 | 0.00 | 234.37 | -234.37 |
| A 1095 | School Tax Relief Reimb (STAR) | 37,085.11 | 0.00 | 37,085.11 | 0.00 | 37,085.11 |
| A 1090 | Penalty on Taxes | 2,800.00 | 0.00 | 2,800.00 | 0.00 | 2,800.00 |
| A 1310 | Day School Tuition | 2,600.00 | 0.00 | 2,600.00 | 4,450.00 | -1,850.00 |
| A 2401 | Interest on Earnings | 400.00 | 0.00 | 400.00 | 27.02 | 372.98 |
| A 3101.A | General Aid | 470,000.00 | 0.00 | 470,000.00 | 0.00 | 470,000.00 |
| A 3103 | BOCES Aid | 55,000.00 | 0.00 | 55,000.00 | -22,936.34 | 77,936.34 |
| A 3260 | Textbook Aid | 4,500.00 | 0.00 | 4,500.00 | 0.00 | 4,500.00 |
| A 4601 | Medicaid Assistance, HRSS | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| A Totals: | | 3,325,242.00 | 0.00 | 3,325,242.00 | -18,224.95 | 3,343,466.95 |
| Grand Totals: | | 3,325,242.00 | 0.00 | 3,325,242.00 | -18,224.95 | 3,343,466.95 |

LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|------------------|-----------------------------------|-------------------|-------------|-------------------|----------------|-------------------|
| <u>C 1440.B</u> | Breakfast - Student Sale of Meals | 2,000.00 | 0.00 | 2,000.00 | -4.40 | 2,004.40 |
| <u>C 1440.L</u> | Lunch - Student Sale of Meals | 9,000.00 | 0.00 | 9,000.00 | -49.07 | 9,049.07 |
| <u>C 1445.L</u> | A La Carte Sales | 3,500.00 | 0.00 | 3,500.00 | 0.00 | 3,500.00 |
| <u>C 2401</u> | Interest and Earnings | 0.00 | 0.00 | 0.00 | 0.20 | -0.20 |
| <u>C 3190.FB</u> | Breakfast - Federal Reimbursement | 5,500.00 | 0.00 | 5,500.00 | 0.00 | 5,500.00 |
| <u>C 3190.FL</u> | Lunch - Federal Reimbursement | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| <u>C 3190.SB</u> | Breakfast - State Reimbursement | 200.00 | 0.00 | 200.00 | 0.00 | 200.00 |
| <u>C 3190.SL</u> | Lunch - State Reimbursement | 400.00 | 0.00 | 400.00 | 0.00 | 400.00 |
| <u>C 4190</u> | USDA Surplus Food | 1,800.00 | 0.00 | 1,800.00 | 0.00 | 1,800.00 |
| <u>C 5031</u> | Interfund Transfer | 99,178.00 | 0.00 | 99,178.00 | 0.00 | 99,178.00 |
| | C Totals: | 131,578.00 | 0.00 | 131,578.00 | -53.27 | 131,631.27 |
| | Grand Totals: | 131,578.00 | 0.00 | 131,578.00 | -53.27 | 131,631.27 |

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|--|------------|-------------|-------------|-----------|------------|------------|
| A 1010.400-0000 | BOE Contractual Expense | 10,700.00 | 0.00 | 10,700.00 | 1,635.00 | 400.00 | 8,665.00 |
| A 1010.450-0000 | BOE Materials and Supplies | 1,500.00 | 150.00 | 1,650.00 | 150.00 | 25.65 | 1,474.35 |
| A 1010.490-0000 | BOE BOCES Services | 8,555.00 | 0.00 | 8,555.00 | 718.00 | 0.00 | 7,837.00 |
| 1010 | BOARD OF EDUCATION | 20,755.00 | 150.00 | 20,905.00 | 2,503.00 | 425.65 | 17,976.35 |
| A 1040.160-0000 | BOE District Clerk Salaries | 2,217.00 | 0.00 | 2,217.00 | 413.85 | 0.00 | 1,803.15 |
| A 1040.400-0000 | BOE District Clerk Contractual | 3,500.00 | 0.00 | 3,500.00 | 250.00 | 0.00 | 3,250.00 |
| 1040 | DISTRICT CLERK | 5,717.00 | 0.00 | 5,717.00 | 663.85 | 0.00 | 5,053.15 |
| 10 | Support Staff Salaries | 26,472.00 | 150.00 | 26,622.00 | 3,166.85 | 425.65 | 23,029.50 |
| A 1240.200-0000 | Central Admin Equipment | 121,901.00 | 0.00 | 121,901.00 | 21,211.90 | 0.00 | 100,689.10 |
| A 1240.400-0000 | Central Admin Contractual | 3,100.00 | 0.00 | 3,100.00 | 1,836.38 | 0.00 | 1,263.62 |
| A 1240.450-0000 | Central Admin Materials & Supplies | 12,975.00 | 1,300.00 | 14,275.00 | 2,068.17 | 0.00 | 12,206.83 |
| 1240 | CHIEF SCHOOL ADMINISTRATOR | 2,500.00 | 744.91 | 3,244.91 | 940.44 | 158.92 | 2,145.55 |
| 12 | Finance Business Admin Salaries | 140,476.00 | 2,044.91 | 142,520.91 | 26,056.89 | 158.92 | 116,305.10 |
| A 1310.160-0000 | Finance BOCES Services | 72,400.00 | 0.00 | 72,400.00 | 13,903.50 | 0.00 | 58,496.50 |
| A 1310.490-0000 | BUSINESS ADMINISTRATION | 27,000.00 | 0.00 | 27,000.00 | 2,361.20 | 0.00 | 24,638.80 |
| A 1320.160-0000 | Finance Auditing Salaries | 99,400.00 | 0.00 | 99,400.00 | 16,264.70 | 0.00 | 83,135.30 |
| A 1320.400-0000 | Finance Auditor Contractual | 1,037.00 | 0.00 | 1,037.00 | 55.36 | 0.00 | 981.64 |
| 1320 | AUDITING | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 |
| A 1325.160-0000 | Finance District Treasurer | 9,537.00 | 0.00 | 9,537.00 | 55.36 | 0.00 | 9,481.64 |
| A 1325.450-0000 | Finance District Treasurer Supplies | 19,230.00 | 0.00 | 19,230.00 | 3,676.00 | 0.00 | 15,554.00 |
| 1325 | TREASURER | 250.00 | 0.00 | 250.00 | 105.44 | 0.00 | 144.56 |
| A 1330.160-0000 | Finance Tax Collector Salary | 19,480.00 | 0.00 | 19,480.00 | 3,781.44 | 0.00 | 15,698.56 |
| A 1330.400-0000 | Finance Tax Collector Contractual | 3,824.00 | 0.00 | 3,824.00 | 0.00 | 0.00 | 3,824.00 |
| A 1330.450-0000 | Finance Tax Collector Materials & Supplies | 1,300.00 | 0.00 | 1,300.00 | 0.00 | 0.00 | 1,300.00 |
| 1330 | TAX COLLECTOR | 100.00 | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 13 | LEGAL | 5,224.00 | 0.00 | 5,224.00 | 0.00 | 0.00 | 5,224.00 |
| A 1420.400-0000 | Legal Contractual | 133,641.00 | 0.00 | 133,641.00 | 20,101.50 | 0.00 | 113,539.50 |
| A 1430.490-0000 | Personnel - BOCES Services | 14,000.00 | 0.00 | 14,000.00 | 600.00 | 0.00 | 13,400.00 |
| 1420 | LEGAL | 14,000.00 | 0.00 | 14,000.00 | 600.00 | 0.00 | 13,400.00 |
| A 1430.400-0000 | PERSONNEL | 1,800.00 | 0.00 | 1,800.00 | 150.40 | 0.00 | 1,649.60 |
| A 1430.450-0000 | Public Info Contractual | 1,800.00 | 0.00 | 1,800.00 | 150.40 | 0.00 | 1,649.60 |
| 1430 | PERSONNEL | 20,200.00 | 0.00 | 20,200.00 | 1,575.00 | 0.00 | 18,625.00 |

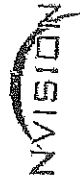
LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|--|------------|-------------|-------------|-----------|------------|------------|
| A 1480.450-0000 | Public Info/Printing Charges | 1,000.00 | 0.00 | 1,000.00 | 39.00 | 0.00 | 961.00 |
| 1480 | PUBLIC INFORMATION & SERVICES | | | | | | |
| 14 | | | | | | | |
| A 1620.160-0000 | Central Services Support Staff Salaries | 21,200.00 | 0.00 | 21,200.00 | 1,614.00 | 0.00 | 19,586.00 |
| A 1620.200-0000 | Central Services Equipment | 37,000.00 | 0.00 | 37,000.00 | 2,364.40 | 0.00 | 34,635.60 |
| A 1620.400-0000 | Central Services Contractual | 86,429.00 | 0.00 | 86,429.00 | 18,627.97 | 0.00 | 67,801.03 |
| A 1620.410-0000 | Central Services Fuel Oil | 1,200.00 | 0.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| A 1620.420-0000 | Central Services Television | 58,650.00 | 0.00 | 58,650.00 | 28,833.98 | 8,337.00 | 21,479.02 |
| A 1620.430-0000 | Central Services Electricity | 72,000.00 | 0.00 | 72,000.00 | 0.00 | 72,000.00 | 0.00 |
| A 1620.440-0000 | Central Services Water Rent | 1,500.00 | 0.00 | 1,500.00 | 245.30 | 0.00 | 1,254.70 |
| A 1620.450-0000 | Central Services Materials & Supplies | 33,000.00 | 0.00 | 33,000.00 | 5,227.34 | 0.00 | 27,772.66 |
| A 1620.460-0000 | Central Services Telephone | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| A 1620.480-0000 | Central Services LP Gas | 17,800.00 | 1,050.44 | 18,850.44 | 2,365.87 | 6,072.81 | 10,411.76 |
| A 1620.490-0000 | Central Services BOCES | 8,500.00 | 0.00 | 8,500.00 | 1,393.08 | 0.00 | 7,106.92 |
| 1620 | OPERATION OF PLANT | | | | | | |
| A 1621.160-0000 | Mainten Support Staff Salaries | 281,179.00 | 1,050.44 | 282,229.44 | 57,760.54 | 86,409.81 | 138,059.09 |
| A 1621.400-0000 | Maintenance Contractual Exp | 13,173.00 | 0.00 | 13,173.00 | 2,520.00 | 0.00 | 10,653.00 |
| 1621 | MAINTENANCE OF PLANT | | | | | | |
| A 1670.400-0000 | Contractual | 14,000.00 | 11,450.00 | 25,450.00 | 7,450.00 | 10,266.20 | 7,733.80 |
| A 1670.450-0000 | Postage | 27,173.00 | 0.00 | 27,173.00 | 9,970.00 | 0.00 | 18,386.80 |
| A 1670.490-0000 | Printing - BOCES Services | 1,200.00 | 0.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| 1670 | CENTRAL PRINTING & MAILING | | | | | | |
| A 1680.490-0000 | Central DP - BOCES Services | 3,500.00 | 0.00 | 3,500.00 | 281.69 | 0.00 | 3,218.31 |
| 1680 | CENTRAL DATA PROCESSING | | | | | | |
| 16 | | | | | | | |
| A 1910.400-0000 | Unallocated Insurance | 2,000.00 | 0.00 | 2,000.00 | 80.20 | 0.00 | 1,919.80 |
| 1910 | UNALLOCATED INSURANCE | | | | | | |
| A 1920.400-0000 | School Association Dues | 6,700.00 | 0.00 | 6,700.00 | 361.89 | 0.00 | 6,338.11 |
| 1920 | SCHOOL ASSOCIATION DUES | | | | | | |
| A 1981.490-0000 | BOCES Administrative Costs | 37,000.00 | 0.00 | 37,000.00 | 3,705.00 | 0.00 | 33,295.00 |
| 1981 | BOCES ADMINISTRATIVE COSTS | | | | | | |
| A 1983.490-0000 | BOCES Capital Expenses | 37,000.00 | 0.00 | 37,000.00 | 3,705.00 | 0.00 | 33,295.00 |
| 1983 | BOCES CAPITAL EXPENSE | | | | | | |
| | | 352,052.00 | 12,500.44 | 364,552.44 | 71,797.43 | 96,676.01 | 196,079.00 |
| | | 2,200.00 | 0.00 | 2,200.00 | 0.00 | 0.00 | 2,200.00 |
| | | 2,200.00 | 0.00 | 2,200.00 | 0.00 | 0.00 | 2,200.00 |
| | | 6,200.00 | 0.00 | 6,200.00 | 4,371.00 | 0.00 | 1,829.00 |
| | | 6,200.00 | 0.00 | 6,200.00 | 4,371.00 | 0.00 | 1,829.00 |
| | | 18,000.00 | 0.00 | 18,000.00 | 1,762.50 | 0.00 | 16,237.50 |
| | | 18,000.00 | 0.00 | 18,000.00 | 1,762.50 | 0.00 | 16,237.50 |
| | | 2,600.00 | 0.00 | 2,600.00 | 250.90 | 0.00 | 2,349.10 |
| | | 2,600.00 | 0.00 | 2,600.00 | 250.90 | 0.00 | 2,349.10 |

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|-------------------------------------|------------|-------------|-------------|------------|------------|------------|
| 19 | | | | | | | |
| 1 | | | | | | | |
| A 2020.150-0000 | Supervision Instructional | 29,000.00 | 0.00 | 29,000.00 | 5,384.40 | 0.00 | 22,615.60 |
| | | 718,641.00 | 14,695.35 | 733,336.35 | 129,871.47 | 97,260.58 | 506,204.30 |
| 2020 | | | | | | | |
| A 2070.150-0000 | SUPERVISION - REGULAR SCHOOL | 25,000.00 | 0.00 | 25,000.00 | 4,807.65 | 0.00 | 20,192.35 |
| A 2070.150-0000 | Instructional Salaries | 5,000.00 | 0.00 | 5,000.00 | 4,807.65 | 0.00 | 20,192.35 |
| A 2070.490-0000 | Inservices - BOCES Services | 23,966.00 | 0.00 | 23,966.00 | 2,088.00 | 0.00 | 2,912.00 |
| 2070 | | | | | | | |
| 20 | | | | | | | |
| A 2110.120-0000 | INSERVICE TRAINING - INSTRUCTION | 28,966.00 | 0.00 | 28,966.00 | 2,425.30 | 0.00 | 21,540.70 |
| A 2110.120-0000 | Teaching K-6 Salaries | 53,966.00 | 0.00 | 53,966.00 | 4,513.30 | 0.00 | 24,452.70 |
| A 2110.130-0000 | Teaching 7-12 Salaries | 443,259.00 | 0.00 | 443,259.00 | 9,320.95 | 0.00 | 44,645.05 |
| A 2110.140-0000 | Substitute Teachers | 490,519.00 | 0.00 | 490,519.00 | 2,520.00 | 0.00 | 440,739.00 |
| A 2110.160-0000 | Support Staff Salaries | 18,000.00 | 0.00 | 18,000.00 | 0.00 | 0.00 | 490,519.00 |
| A 2110.170-0000 | Payment in Lieu of Health Insurance | 23,627.00 | 0.00 | 23,627.00 | 515.00 | 0.00 | 17,485.00 |
| A 2110.200-0000 | Teaching Equipment | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 23,627.00 |
| A 2110.400-0000 | Teaching Contractual | 4,000.00 | 0.00 | 4,000.00 | 0.00 | 0.00 | 2,000.00 |
| A 2110.410-0000 | Field Trips | 17,600.00 | 0.00 | 17,600.00 | 2,158.95 | 0.00 | 1,841.05 |
| A 2110.411-0000 | Conference Attendance | 20,000.00 | 0.00 | 20,000.00 | 1,130.40 | 0.00 | 16,469.60 |
| A 2110.412-0000 | Mileage Reimbursement | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 0.00 | 20,000.00 |
| A 2110.450-0000 | Teaching Materials & Supplies | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 7,000.00 |
| A 2110.451-0000 | Elementary - Grade 1 | 8,200.00 | 259.00 | 8,459.00 | 0.00 | 0.00 | 2,500.00 |
| A 2110.451-1000 | Summer School | 1,037.00 | 0.00 | 1,037.00 | 4,198.32 | 352.84 | 3,907.84 |
| A 2110.451-2000 | Art Program | 100.00 | 0.00 | 100.00 | 590.03 | 143.47 | 303.50 |
| A 2110.451-3000 | Computer Literacy | 2,290.00 | 1,963.41 | 4,253.41 | 57.68 | 0.00 | 42.32 |
| A 2110.451-4000 | Teachers Assistant | 1,000.00 | 0.00 | 1,000.00 | 2,842.66 | 0.00 | 1,410.75 |
| A 2110.451-5000 | English | 250.00 | 0.00 | 250.00 | 335.21 | 0.00 | 664.79 |
| A 2110.451-6000 | French | 680.00 | 400.00 | 1,080.00 | 0.00 | 0.00 | 250.00 |
| A 2110.451-7000 | Family Consumer Science | 200.00 | 0.00 | 200.00 | 516.54 | 0.00 | 563.46 |
| A 2110.451-8000 | Health Education | 1,340.00 | 0.00 | 1,340.00 | -1,000.00 | 184.57 | 1,015.43 |
| A 2110.451-9000 | Math | 570.00 | 0.00 | 570.00 | 0.00 | 0.00 | 1,340.00 |
| A 2110.452-0000 | Driver Education | 907.00 | 0.00 | 907.00 | 493.27 | 0.00 | 76.73 |
| A 2110.452-2000 | Music - Instrumental | 100.00 | 0.00 | 100.00 | 0.00 | 0.00 | 907.00 |
| A 2110.452-3000 | Phys Ed | 1,105.00 | 0.00 | 1,105.00 | 0.00 | 0.00 | 100.00 |
| A 2110.452-4000 | Science | 3,505.00 | 0.00 | 3,505.00 | 0.00 | 0.00 | 1,105.00 |
| | | 1,203.00 | 0.00 | 1,203.00 | 503.51 | 104.39 | 3,505.00 |
| | | | | | | | 595.10 |

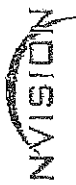
LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018

| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|---|--------------|-------------|--------------|-----------|------------|--------------|
| A 2110.452-5000 | Social Studies | 30.00 | 102.00 | 132.00 | 131.64 | 0.00 | 0.36 |
| A 2110.452-5000 | Technology | 1,700.00 | 0.00 | 1,700.00 | 1,263.16 | 22.50 | 414.34 |
| A 2110.452-7000 | Elementary - PreK | 680.00 | 0.00 | 680.00 | 320.56 | 30.48 | 328.96 |
| A 2110.453-0000 | Elementary - Harkness | 678.00 | 0.00 | 678.00 | 155.51 | 0.00 | 522.49 |
| A 2110.454-0000 | Elementary - Grade 2 | 1,258.00 | 1,253.13 | 2,511.13 | 1,745.22 | 322.29 | 443.62 |
| A 2110.454-0000 | Elementary - Grade 3/4 | 925.00 | 0.00 | 925.00 | 304.97 | 281.08 | 338.95 |
| A 2110.455-0000 | Elementary - Grade 5/6 | 510.00 | 0.00 | 510.00 | 379.51 | 122.10 | 8.39 |
| A 2110.456-0000 | Elementary - Grade K | 951.00 | 0.00 | 951.00 | 478.88 | 0.00 | 472.12 |
| A 2110.458-0000 | ACE Committee | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| A 2110.459-1000 | STEM | 1,000.00 | 0.00 | 1,000.00 | 158.00 | 669.46 | 172.54 |
| A 2110.459-2000 | Teaching Textbooks | 3,000.00 | 4,800.92 | 7,800.92 | 5,101.00 | 231.96 | 2,467.96 |
| A 2110.480-0000 | Teaching BOCES | 11,000.00 | 0.00 | 11,000.00 | 5,136.70 | 0.00 | 5,863.30 |
| A 2110.490-0000 | TEACHING - REGULAR SCHOOL | 1,074,224.00 | 8,778.46 | 1,083,002.46 | 30,036.72 | 2,465.14 | 1,050,500.60 |
| 2110 | | 1,074,224.00 | 8,778.46 | 1,083,002.46 | 30,036.72 | 2,465.14 | 1,050,500.60 |
| 21 | | 90,715.00 | 0.00 | 90,715.00 | 700.00 | 0.00 | 90,015.00 |
| A 2250.150-0000 | Instructional Salaries | 3,400.00 | 0.00 | 3,400.00 | 0.00 | 0.00 | 3,400.00 |
| A 2250.400-0000 | Students w/Disab Contractual | 500.00 | 0.00 | 500.00 | 1,048.91 | 0.00 | -548.91 |
| A 2250.450-0000 | Special Ed Materials & Supplies | 720.00 | 0.00 | 720.00 | 409.00 | 0.00 | 311.00 |
| A 2250.451-0000 | Speech Materials & Supplies | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| A 2250.470-0000 | Special Tuition | 65,000.00 | 0.00 | 65,000.00 | 0.00 | 0.00 | 65,000.00 |
| A 2250.490-0000 | BOCES Services | 162,835.00 | 0.00 | 162,835.00 | 2,157.91 | 0.00 | 160,677.09 |
| 2250 | PROGRAM FOR STUDENTS W/ DISABILITIES SCHOOL AGE - SCHOOL YEAR | 29,914.00 | 0.00 | 29,914.00 | 1,970.10 | 0.00 | 27,943.90 |
| A 2280.490-0000 | BOCES Services | 29,914.00 | 0.00 | 29,914.00 | 1,970.10 | 0.00 | 27,943.90 |
| 2280 | OCCUPATIONAL EDUCATION (GRADES 9 -12) | 192,749.00 | 0.00 | 192,749.00 | 4,128.01 | 0.00 | 188,620.99 |
| 22 | Adult Education Salary | 11,280.00 | 0.00 | 11,280.00 | 573.20 | 0.00 | 10,706.80 |
| A 2330.150-0000 | Special Schools Salary | 18,040.00 | 0.00 | 18,040.00 | 0.00 | 0.00 | 18,040.00 |
| A 2330.151-0000 | Special Schools Contractual | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| A 2330.400-0000 | Special Schools Materials & Supplies | 1,000.00 | 236.42 | 1,236.42 | 59.42 | 0.00 | 1,177.00 |
| A 2330.450-0000 | TEACHING - SPECIAL SCHOOLS | 33,320.00 | 236.42 | 33,556.42 | 632.62 | 0.00 | 32,923.80 |
| 2330 | | 33,320.00 | 236.42 | 33,556.42 | 632.62 | 0.00 | 32,923.80 |
| 23 | Library Salaries | 54,252.00 | 0.00 | 54,252.00 | 0.00 | 0.00 | 54,252.00 |
| A 2610.150-0000 | | | | | | | |

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|---|------------|-------------|-------------|-----------|------------|------------|
| A 2610.450-0000 | Library Materials & Supplies | 900.00 | 0.00 | 900.00 | 100.00 | 0.00 | 800.00 |
| A 2610.460-0000 | Library Collections | 7,485.00 | 0.00 | 7,485.00 | 4,370.30 | 850.58 | 2,264.12 |
| 2610 | SCHOOL LIBRARY & AUDIOVISUAL | | | | | | |
| A 2630.220-0000 | Computer Hardware | 62,637.00 | 0.00 | 62,637.00 | 4,470.30 | 850.58 | 57,316.12 |
| A 2630.450-0000 | Computer Materials & Supplies | 21,000.00 | 1,919.91 | 22,919.91 | 12,518.93 | 1,490.00 | 8,910.98 |
| A 2630.460-0000 | Computer Software | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| A 2630.490-0000 | Computer BOCES | 6,500.00 | 0.00 | 6,500.00 | 1,025.50 | 770.10 | 4,704.40 |
| 2630 | COMPUTER ASSISTED INSTRUCTION | | | | | | |
| 26 | Attendance | 97,500.00 | 1,919.91 | 99,419.91 | 19,528.03 | 2,280.10 | 77,631.78 |
| A 2805.160-0000 | | 160,137.00 | 1,919.91 | 162,056.91 | 23,998.33 | 3,110.68 | 134,947.90 |
| 2805 | ATTENDANCE - REGULAR SCHOOL | | | | | | |
| A 2810.150-0000 | Guidance Instructional Salaries | 4,500.00 | 0.00 | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| A 2810.450-0000 | Guidance Materials & Supplies | 57,191.00 | 0.00 | 57,191.00 | 4,987.88 | 0.00 | 52,203.12 |
| A 2810.451-0000 | Guidance Testing and Materials | 609.00 | 0.00 | 609.00 | 657.59 | 59.40 | -107.99 |
| 2810 | GUIDANCE - REGULAR SCHOOL | | | | | | |
| A 2815.160-0000 | Support Staff Salaries | 1,124.00 | 349.50 | 1,473.50 | 208.50 | 141.00 | 1,124.00 |
| A 2815.400-0000 | Health Contractual | 58,924.00 | 349.50 | 59,273.50 | 5,853.97 | 200.40 | 53,219.13 |
| A 2815.450-0000 | Health Materials & Supplies | 25,512.00 | 0.00 | 25,512.00 | 0.00 | 0.00 | 25,512.00 |
| 2815 | HEALTH SERVICES - REGULAR SCHOOL | | | | | | |
| A 2820.400-0000 | Psychologist Contractual | 6,500.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 6,500.00 |
| A 2820.450-0000 | Psychologist Materials & Supplies | 3,300.00 | -278.00 | 3,022.00 | 721.00 | 1,194.00 | 1,107.00 |
| 2820 | PSYCHOLOGICAL SERVICES - REGULAR SCHOOL | | | | | | |
| A 2825.400-0000 | Contractual | 35,312.00 | -278.00 | 35,034.00 | 721.00 | 1,194.00 | 33,119.00 |
| 2825 | SOCIAL WORK SERVICES - REGULAR SCHOOL | | | | | | |
| A 2850.150-0000 | Co-curricular Salaries | 40,000.00 | 0.00 | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| A 2850.450-0000 | Co-curricular Materials & Supplies | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 159.99 | 1,340.01 |
| 2850 | CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL | | | | | | |
| A 2855.150-0000 | Interscholastic Salaries | 41,500.00 | 0.00 | 41,500.00 | 0.00 | 159.99 | 41,340.01 |
| A 2855.200-0000 | Interscholastic Equipment | 6,000.00 | 0.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| A 2855.400-0000 | Interscholastic Contractual | 20,771.00 | 0.00 | 20,771.00 | 0.00 | 0.00 | 20,771.00 |
| A 2855.450-0000 | Interscholastic Materials & Supplies | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| 2855 | CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL | | | | | | |
| A 2855.150-0000 | Interscholastic Salaries | 21,771.00 | 0.00 | 21,771.00 | 0.00 | 0.00 | 21,771.00 |
| A 2855.200-0000 | Interscholastic Equipment | 25,000.00 | 0.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 |
| A 2855.400-0000 | Interscholastic Contractual | 2,500.00 | 0.00 | 2,500.00 | 3,751.00 | 0.00 | -1,251.00 |
| A 2855.450-0000 | Interscholastic Materials & Supplies | 5,500.00 | 0.00 | 5,500.00 | 0.00 | 245.00 | 5,255.00 |
| 2855 | CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL | | | | | | |
| A 2855.150-0000 | Interscholastic Salaries | 3,500.00 | 0.00 | 3,500.00 | 858.00 | 141.00 | 2,501.00 |

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-----------------|--|--------------|-------------|--------------|-------------|------------|--------------|
| A 2855.490-0000 | BOCES Interscholastic | 500.00 | 0.00 | 500.00 | 38.10 | 0.00 | 461.90 |
| 2855 | INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL | 37,000.00 | 0.00 | 37,000.00 | 4,647.10 | 386.00 | 31,966.90 |
| 28 | | 205,007.00 | 71.50 | 205,078.50 | 11,222.07 | 1,940.39 | 191,916.04 |
| 2 | Transportation Salaries | 1,719,403.00 | 11,006.29 | 1,730,409.29 | 79,338.70 | 7,516.21 | 1,643,554.38 |
| A 5510.160-0000 | Transportation Contractual | 74,282.00 | 0.00 | 74,282.00 | 7,360.64 | 0.00 | 66,921.36 |
| A 5510.400-0000 | Transportation Materials & Supplies Misc | 12,000.00 | 0.00 | 12,000.00 | 4,668.00 | 0.00 | 7,332.00 |
| A 5510.450-0000 | Diesel/Gasoline | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| A 5510.451-0000 | Tires | 18,000.00 | 0.00 | 18,000.00 | 201.32 | 0.00 | 17,798.68 |
| A 5510.452-0000 | Parts | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| A 5510.453-0000 | Labor | 7,000.00 | 0.00 | 7,000.00 | 466.66 | 0.00 | 6,533.34 |
| A 5510.454-0000 | Oil | 13,000.00 | 0.00 | 13,000.00 | 618.09 | 0.00 | 12,381.91 |
| A 5510.455-0000 | BOCES Contractual | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| A 5510.490-0000 | | 1,300.00 | 0.00 | 1,300.00 | 108.60 | 0.00 | 1,191.40 |
| 5510 | DISTRICT TRANSPORTATION SERVICES | 128,832.00 | 0.00 | 128,832.00 | 13,423.31 | 0.00 | 115,408.69 |
| 55 | | 128,832.00 | 0.00 | 128,832.00 | 13,423.31 | 0.00 | 115,408.69 |
| 5 | | 128,832.00 | 0.00 | 128,832.00 | 13,423.31 | 0.00 | 115,408.69 |
| A 9010.800-0000 | NYS Retirement | 55,000.00 | 0.00 | 55,000.00 | -12,000.00 | 0.00 | 67,000.00 |
| 9010 | STATE RETIREMENT | 55,000.00 | 0.00 | 55,000.00 | -12,000.00 | 0.00 | 67,000.00 |
| A 9020.800-0000 | Teacher Retirement | 135,000.00 | 0.00 | 135,000.00 | -150,323.26 | 0.00 | 285,323.26 |
| 9020 | TEACHERS' RETIREMENT | 135,000.00 | 0.00 | 135,000.00 | -150,323.26 | 0.00 | 285,323.26 |
| A 9030.800-0000 | Social Security | 130,751.00 | 0.00 | 130,751.00 | 6,428.39 | 0.00 | 124,322.61 |
| 9030 | SOCIAL SECURITY | 130,751.00 | 0.00 | 130,751.00 | 6,428.39 | 0.00 | 124,322.61 |
| A 9040.800-0000 | Worker Compensation | 14,000.00 | 0.00 | 14,000.00 | 6,115.50 | 0.00 | 7,884.50 |
| 9040 | WORKERS' COMPENSATION | 14,000.00 | 0.00 | 14,000.00 | 6,115.50 | 0.00 | 7,884.50 |
| A 9050.800-0000 | Unemployment | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 |
| 9050 | UNEMPLOYMENT INSURANCE | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 |
| A 9055.800-0000 | Disability Plan | 4,000.00 | 0.00 | 4,000.00 | 242.40 | 0.00 | 3,757.60 |
| 9055 | DISABILITY INSURANCE | 4,000.00 | 0.00 | 4,000.00 | 242.40 | 0.00 | 3,757.60 |
| A 9060.800-0000 | Hospitalization | 965,437.00 | 0.00 | 965,437.00 | 218,325.22 | 0.00 | 747,111.78 |
| 9060 | HOSPITAL, MEDICAL & DENTAL INSURANCE | 965,437.00 | 0.00 | 965,437.00 | 218,325.22 | 0.00 | 747,111.78 |
| 90 | | 1,324,188.00 | 0.00 | 1,324,188.00 | 68,788.25 | 0.00 | 1,255,399.75 |
| A 9901.930-0000 | Transfer to School Food Svc Fund | 99,178.00 | 0.00 | 99,178.00 | 0.00 | 0.00 | 99,178.00 |

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------|--------------------|--------------|-------------|--------------|------------|------------|--------------|
| 9901 | TRANSFERS TO FUNDS | 99,178.00 | 0.00 | 99,178.00 | 0.00 | 0.00 | 99,178.00 |
| 99 | | 99,178.00 | 0.00 | 99,178.00 | 0.00 | 0.00 | 99,178.00 |
| 9 | | 1,423,366.00 | 0.00 | 1,423,366.00 | 68,788.25 | 0.00 | 1,354,577.75 |
| | Fund A Totals: | 3,990,242.00 | 25,701.64 | 4,015,943.64 | 291,421.73 | 104,776.79 | 3,619,745.12 |
| | Grand Totals: | 3,990,242.00 | 25,701.64 | 4,015,943.64 | 291,421.73 | 104,776.79 | 3,619,745.12 |

LONG LAKE CSD



Check Warrant Report For A - 3: Cash Disbursement- August For Dates 8/1/2017 - 8/31/2017

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|-------------------------------------|--|-----------|--------------|
| 14239 | 08/02/2017 | 3259 | FIRST UNUM LIFE INSURANCE CO. | AUGUST DISABILITY INS. | | 200.30 |
| 14240 | 08/02/2017 | 3779 | MARLIN LEASING CORP | COPIER LEASES | | 320.84 |
| 14241 | 08/02/2017 | 4217 | MOMAR | CUSTODIAL SUPPLIES | 170265 | 180.00 |
| 14242 | 08/10/2017 | 3524 | TOPICAL BOOK REVIEW | PHYSICS REFERENCE TABLES | 180040 | 70.40 |
| 14243 | 08/10/2017 | 2965 | DISCOUNT SCHOOL SUPPLIES | | 180033 | 381.77 |
| 14244 | 08/10/2017 | 2302 | WARDS | SCIENCE SUPPLIES | 180042 | 344.82 |
| 14245 | 08/10/2017 | 4426 | SCHOOL MATE | STUDENT PLANNERS | 180015 | 240.25 |
| 14246 | 08/10/2017 | 4418 | MEDIA FLEX, INC | OPALS LIBRARY AUTOMATION SUBSCRIPTION 9/1/17-8/31/18 | 180029 | 750.00 |
| 14247 | 08/10/2017 | 2695 | CDW | | 180064 | 5,554.27 |
| 14248 | 08/10/2017 | 3176 | DELL MARKETING | | 180046 | 5,519.16 |
| 14249 | 08/10/2017 | 3708 | SHIFFLER | RISERS | 180044 | 2,158.95 |
| 14250 | 08/10/2017 | 3510 | TEACHER DIRECT | GRADE 2 SUPPLIES | 180036 | 187.92 |
| 14251 | 08/10/2017 | 4455 | CAROLINA BIOLOGICAL | SCIENCE SUPPLIES | 180041 | 88.29 |
| 14252 | 08/10/2017 | 4485 | SADDLEBACK EDUCATIONAL PUBLISHING | | 180058 | 1,001.56 |
| 14253 | 08/10/2017 | 2560 | SCHOOL SPECIALTY | TEACHER PLAN BOOKS | 180039 | 63.84 |
| 14254 | 08/10/2017 | 1926 | LAKESHORE LEARNING MATERIALS | | 180032 | 206.69 |
| 14255 | 08/10/2017 | 1100 | NASCO | | 180059 | 527.21 |
| 14256 | 08/10/2017 | 1228 | SCHOLASTIC SPORTS SALES | SOCCER BALLS/FIELD PAINT | 180016 | 858.00 |
| 14257 | 08/10/2017 | 4118 | CONTRACT PAPER GROUP INC. | PAPER | 180019 | 772.50 |
| 14258 | 08/10/2017 | 1299 | NYS SCHOOL BOARDS ASSOCIATION | NYSSBA CONFERENCE REG-SHORT, ROALSVIG, PENROSE | 180047 | 1,635.00 |
| 14259 | 08/10/2017 | 4019 | TOBII DYNAVOX | BOARDMAKER SPEECH | 180075 | 409.00 |
| 14260 | 08/10/2017 | 4578 | TRIUMPH LEARNING | GRADE 5/6 SUPPLIES | 180067 | 227.46 |
| 14261 | 08/10/2017 | 3863 | SCHOOL NURSE SUPPLY, INC. | SCALE | 180065 | 399.00 |
| 14262 | 08/10/2017 | 4029 | B.E. PUBLISHING | EDUTYPE 10/14/17 - 10/14/18 | 180028 | 252.77 |
| 14263 | 08/10/2017 | 2676 | SMITH'S SEWAGE SERVICE | SEWAGE PUMP | | 600.00 |
| 14264 | 08/10/2017 | 1913 | TUPPER LAKE SUPPLY CO. | CUSTODIAL SUPPLIES | 180005 | 53.24 |
| 14265 | 08/10/2017 | 2551 | LELAND PAPER CO. | CUSTODIAL SUPPLIES | 180002 | 165.40 |
| 14266 | 08/10/2017 | 1369 | NCC SYSTEMS INC. | FIRE SYSTEM MONITORING 8/1/17-7/31/18 | | 336.00 |
| 14267 | 08/10/2017 | 4565 | BENJAMIN CALLAGHAN | LLCS LOGO DESIGN | 170299 | 1,000.00 |
| 14268 | 08/10/2017 | 2004 | FORTUNE'S TRUE VALUE HARDWARE STORE | CUSTODIAL SUPPLIES | 180007 | 692.84 |
| 14269 | 08/10/2017 | 4411 | NYSMEC | ELECTRIC INSTALLMENT 2 OF 6 | | 5,227.34 |
| 14270 | 08/10/2017 | 1709 | QUILL | | 180072 | 3,479.22 |

LONG LAKE CSD



Check Warrant Report For A - 3: Cash Disbursement- August For Dates 8/1/2017 - 8/31/2017

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|---------------------------------|---|-----------|--------------|
| 14271 | 08/10/2017 | 3217 | FRONTIER | TELEPHONE | | 378.77 |
| 14272 | 08/10/2017 | 1288 | XEROX CORPORATION | AUGUST COPIER BILLING | | 23.87 |
| 14273 | 08/10/2017 | 4525 | SLIC NETWORK SOLUTIONS | CABLE TV AUGUST | | 122.65 |
| 14274 | 08/10/2017 | 4577 | TREND KIDS | GRADE 1 SUPPLIES | 180053 | 80.28 |
| 14275 | 08/10/2017 | 2279 | F-E-H BOCES TREASURER | 16-17 SUPPLEMENTAL BILLING | | 2,922.23 |
| 14276 | 08/10/2017 | 3194 | REALLY GOOD STUFF | | 180001 | 113.62 |
| 14277 | 08/10/2017 | 3809 | PEARSON PRENTICE HALL SCHOOL | GRADE K SUPPLIES | 180031 | 127.89 |
| 14278 | 08/10/2017 | 4066 | TOTALFUNDS BY HASLER | POSTAGE | | 250.00 |
| 14279 | 08/24/2017 | 3825 | **CONTINUED** AMAZON | Voided During Printing | | 0.00 |
| 14280 | 08/24/2017 | 3825 | AMAZON | | 180088 | 3,549.46 |
| 14281 | 08/24/2017 | 4425 | VERIZON | CELL PHONES | | 137.25 |
| 14282 | 08/24/2017 | 2742 | TUPPER LAKE CENTRAL SCHOOL | JULY BUS MTNCE | | 1,084.75 |
| 14283 | 08/24/2017 | 3510 | TEACHER DIRECT | GRADE 1 SUPPLIES | 180055 | 206.84 |
| 14284 | 08/24/2017 | 1147 | FOLLETT LIBRARY BOOK CO. | LIBRARY BOOKS | 180026 | 3,340.58 |
| 14285 | 08/24/2017 | 3000 | CLASSROOM DIRECT | GRADE 1 SUPPLIES | 180054 | 189.29 |
| 14286 | 08/24/2017 | 1100 | NASCO | DRUG ID KIT | 180084 | 493.27 |
| 14287 | 08/24/2017 | 4582 | SCHOOL FIX | CUSTODIAL SUPPLIES | 180089 | 164.15 |
| 14288 | 08/24/2017 | 3050 | PEARSON EDUCATION | SOCIAL STUDIES SUPPLIES | 180081 | 131.64 |
| 14289 | 08/24/2017 | 3194 | REALLY GOOD STUFF | GRADE K SUPPLIES | 180092 | 102.61 |
| 14290 | 08/24/2017 | 1228 | SCHOLASTIC SPORTS SALES | MARKING PAINT | 180090 | 239.80 |
| 14291 | 08/24/2017 | 4581 | TRIANGLE ENGINEERING | TECH SUPPLIES | 180085 | 193.13 |
| 14292 | 08/24/2017 | 2697 | DICK BLICK | | 180079 | 920.08 |
| 14293 | 08/24/2017 | 4199 | NYS EMPLOYEES' HEALTH INSURANCE | SEPTEMBER HEALTH INSURANCE | | 72,593.49 |
| 14294 | 08/24/2017 | 1346 | CASH | BOOK FAIR CASH BOX | | 100.00 |
| 14295 | 08/24/2017 | 1369 | NCC SYSTEMS INC. | FIRE ALARM ANNUAL INSPECTION | | 625.00 |
| 14296 | 08/24/2017 | 3809 | PEARSON PRENTICE HALL SCHOOL | GRADE K SUPPLIES | 180031 | 56.04 |
| 14297 | 08/24/2017 | 4580 | TEACHER GEEK | STEM SUPPLIES | 180083 | 158.00 |
| 14298 | 08/24/2017 | 1360 | HAMILTON COUNTY TREASURER | JULY GAS/DIESEL | | 201.32 |
| 14299 | 08/24/2017 | 4447 | MEGAN NEVINS | REIMBURSE SUMMER SCHOOL SUPPLIES | | 57.68 |
| 14300 | 08/31/2017 | 3569 | LONG LAKE TOWN CLERK | WATER | | 1,000.00 |
| 14301 | 08/31/2017 | 3259 | FIRST UNUM LIFE INSURANCE CO. | DISABILITY SEPTEMBER | | 223.68 |
| 14302 | 08/31/2017 | 3779 | MARLIN LEASING CORP | COPIER LEASES | | 320.84 |
| 14303 | 08/31/2017 | 4428 | TWODOT CONSULTING INC. | JULY PUBLIC INFO SERVICES | | 1,575.00 |
| 14304 | 08/31/2017 | 4586 | WILLIAM PENN LIFE INSURANCE | N. SHORT LIFE INSURANCE 8/22/17-8/22/18 | | 153.99 |

LONG LAKE CSD



Check Warrant Report For A - 3: Cash Disbursement- August For Dates 8/1/2017 - 8/31/2017

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|----------------------------|------------|-----------|-------------|-------------------|-----------------|--------------|
| Number of Transactions: 66 | | | | | Warrant Total: | 125,741.24 |
| | | | | | Vendor Portion: | 125,741.24 |

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 66 in number, in the total amount of \$ 125,741.24. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/31/17 Wesley J. Short
Date SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 125,741.24. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/17 Jerome S. Stanger
Date CLAIMS AUDITOR

LONG LAKE CSD



Check Warrant Report For C - 2: Cash Disbursement - AUGUST LUNCH FUND For Dates 8/1/2017 - 8/31/2017

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|------------------|-----------------------------|-----------|--------------|
| 2046 | 08/24/2017 | 4583 | KELLY BROWN | REFUND LUNCH MONIES | | 40.52 |
| 2047 | 08/24/2017 | 4584 | RACHEL LEROUX | REFUND LUNCH MONIES | | 12.95 |
| 2048 | 08/24/2017 | 1369 | NCC SYSTEMS INC. | ANSUL SYSTEM SEMI-ANNUAL CK | | 125.00 |

Number of Transactions: 3

Warrant Total: 178.47

Vendor Portion: 178.47

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ 178.47. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/31/17 Noelle J. Short
Date SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/17 Jerome L. Hargis
Date CLAIMS AUDITOR

LONG LAKE CSD



Check Warrant Report For TA - 2: Cash Disbursement - Trust & Agency August 2017 For Dates
8/1/2017 - 8/31/2017

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|-----------------------------------|------------------------------------|-----------|--------------|
| 292 | 08/03/2017 | 3407 | NYS INCOME TAX | Trust & Agency Payment | | 740.63 |
| 293 | 08/03/2017 | 3411 | VOYA INSTITUTIONAL TRUST COMPANY | Trust & Agency Payment | | 75.00 |
| 294 | 08/03/2017 | 4340 | LLCS GENERAL FUND | Trust & Agency Payment | | 12,057.06 |
| 295 | 08/03/2017 | 4375 | EFTPS Enrollment Processing | Trust & Agency Payment | | 4,620.33 |
| 296 | 08/17/2017 | 3407 | NYS INCOME TAX | Trust & Agency Payment | | 751.41 |
| 297 | 08/17/2017 | 3411 | VOYA INSTITUTIONAL TRUST COMPANY | Trust & Agency Payment | | 75.00 |
| 298 | 08/17/2017 | 4340 | LLCS GENERAL FUND | Trust & Agency Payment | | 12,377.80 |
| 299 | 08/17/2017 | 4375 | EFTPS Enrollment Processing | Trust & Agency Payment | | 4,701.12 |
| 300 | 08/31/2017 | 3407 | NYS INCOME TAX | Trust & Agency Payment | | 758.69 |
| 301 | 08/31/2017 | 3411 | VOYA INSTITUTIONAL TRUST COMPANY | Trust & Agency Payment | | 75.00 |
| 302 | 08/31/2017 | 3413 | NYS EMPLOYEES RETIREMENT SYSTEM | Trust & Agency Payment | | 175.98 |
| 303 | 08/31/2017 | 4340 | LLCS GENERAL FUND | Trust & Agency Payment | | 12,831.39 |
| 304 | 08/31/2017 | 4375 | EFTPS Enrollment Processing | Trust & Agency Payment | | 4,737.34 |
| 2850 | 08/03/2017 | 3406 | C.S.E.A., INC. | Trust & Agency Payment - DUES-CSEA | | 88.99 |
| 2851 | 08/03/2017 | 3591 | NEW YORK STATE DEFERRED COMP PLAN | Trust & Agency Payment - T-NYSDEF | | 175.00 |
| 2852 | 08/17/2017 | 3406 | C.S.E.A., INC. | Trust & Agency Payment - DUES-CSEA | | 88.99 |
| 2853 | 08/17/2017 | 3591 | NEW YORK STATE DEFERRED COMP PLAN | Trust & Agency Payment - T-NYSDEF | | 175.00 |
| 2854 | 08/31/2017 | 3406 | C.S.E.A., INC. | Trust & Agency Payment - DUES-CSEA | | 88.99 |
| 2855 | 08/31/2017 | 3408 | C.S.E.A. EMPLOYEE BENEFIT FUND | Trust & Agency Payment - F-EBF | | 2,035.66 |
| 2856 | 08/31/2017 | 3591 | NEW YORK STATE DEFERRED COMP PLAN | Trust & Agency Payment - T-NYSDEF | | 175.00 |

Number of Transactions: 20

Warrant Total: 56,804.38

Vendor Portion: 56,804.38

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 20 in number, in the total amount of \$ 56,804.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/31/17
Date

Wesley J. Shost
Superintendent

LONG LAKE CSD

Budget Transfer Schedule Report For A - 2: Budget Transfer



| Ref Number | Account | Date | Budget Transfer Description | Account Description | Detail Description | Approval Status | Transfer Out | Transfer In |
|------------|-----------------|------------|--|---------------------|--------------------|-----------------|--------------|-------------|
| 66 | | 09/06/2017 | TRANSFER FROM TEACHING M&S TO COVER SOCIAL STUDIES WORKBOOKS | | | Not Required | | |
| | A 2110.450-0000 | | NOT BUDGETED FOR | | | | 102.00 | |
| | A 2110.452-5000 | | Teaching Materials & Supplies | | | | | 102.00 |
| | | | Social Studies | | | | | |

Grand Totals: 102.00 102.00

Net Amount: 0.00

Number of Budget Transfers: 1

Account Distribution Totals

| Account | Description | Debits | Credits |
|-----------------|-------------------------------|--------|---------|
| A 2110.450-0000 | Teaching Materials & Supplies | 102.00 | 0.00 |
| A 2110.452-5000 | Social Studies | 0.00 | 102.00 |
| Fund A Totals: | | 102.00 | 102.00 |
| Grand Totals: | | 102.00 | 102.00 |

BUDGET PLANNING DATES FOR
SCHOOL YEAR 2017-2018
FOR 2018-2019 BUDGET

| BUDGET CALENDAR | PRESENTATION |
|---|---|
| September 14, 2017 BOE Mtg. | Present budget calendar for Board approval. |
| December 14, 2017 BOE Mtg. | Budget assumptions/priorities reviewed. |
| December, 2017 | Request from employees large budgetary needs by 12/31/17 |
| January 11, 2018 BOE Mtg. | Draft budget presented. Budget assumptions and priorities reviewed. |
| February 8, 2018 BOE Mtg. | Budget revisions. |
| February, 2018 | Meet with various teachers to review budgetary needs. |
| March 1, 2018 | Submission of tax levy limit to NYS. |
| March 8, 2018 BOE Mtg. | Budget revisions |
| March 28/29, 2018 | First publication of budget legal notice. Legal notices to be published 4 times with first notice at least 45 days prior to vote. (45 days before vote is 3/31/18). |
| April 12, 2018 BOE Mtg. | Final budget adoption by Board (must be adopted by 4/23/18). Property Tax Report card submitted to newspapers. Appoint election and alternate election inspectors. |
| April 16, 2018 | Board of Education seat petitions due today. |
| May 8, 2018 BOE Mtg. (note: Tuesday mtg. date) | Budget hearing same night as board meeting. Mail budget notice to voters after budget hearing but at least 6 days prior to budget vote (mail on 5/9/18). |
| May 15, 2018 | Budget, Proposition and Board of Education vote. |

Approved by Board of Education _____

SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST)**School Food Service Program (Lunch and Breakfast)**

The Board has entered into an agreement with the New York State Education Department (SED) to District participates in the National School Lunch Program, School Breakfast Program, and for Special Milk Program, to receive commodities and subsidies from donated by the U.S. Department of Agriculture. In return, the District and to accept responsibility for providing free and reduced-price meals to elementary and secondary students in the its schools and serves meals that meet federal requirements of the District.

The Superintendent or designee will have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The District's Reviewing Official and Verification Official or the Department of Social Services Office of Temporary and Disability Assistance (OTDA) will determine student eligibility. The determination of which students are eligible is the responsibility of the Reviewing Official and Verification Official or the Office of Temporary and Disability Assistance of the Department of Social Services. Appeals regarding eligibility should be submitted to the District's Hearing Official of the District.

The District may allow free or reduced-price meals may be allowed for qualifying District students after receiving attending District schools upon receipt of a written application from the student's parent or guardian or a "Direct Certification" letter from the New York State Office of Temporary and Disability Assistance (OTDA). Applications will be provided by the District to all families.

School officials must also determine eligibility for free or reduced-price meals and milk by using the Direct Certification Matching Process, a dataset supplied by the Office of Temporary and Disability Assistance, and made available by the SED. Any student residing in a household receiving federal assistance through the Supplemental Nutrition Assistance Program (SNAP), or Temporary Assistance to Needy Families (TANF), or Medicaid is automatically eligible for free meals and milk; eligible families will not have. There is no need for families to complete further applications. The District will notify parents or guardians of eligibility, giving them the opportunity to decline free meals and milk if they so choose.

Procedures for the administration of the free and reduced price meal program of this District will be the same as those prescribed in current state and federal laws and regulations.

Child Nutrition Program Authorization

Since the District participates in the one or more Child Nutrition Program, the Board approves the establishment of a system to allow a student to charge a meal. The Board authorizes the Superintendent has to developed rules which address:

- a) What can be charged;
- b) The limit on the number of charges per student;
- c) The system used for identifying and recording charged meals;

SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST) (Cont'd.)

- d) The system used for collection of repayments; and
- e) Ongoing communication of this policy to parents and students. The District's meal-charge policies and procedures will be distributed to all households and applicable staff in writing at the start of each school year and to new households that transfer into the District during the school year. These policies and procedures may vary by grade. The District will also provide details regarding payment methods on its website.

Charging Meals

- a) Students may charge up to ^{three} ~~five dollars~~ reimbursable meals (that are available to all students), and will not be permitted to exceed ~~that~~ this limit until the outstanding charges are paid in full;
- b) If a student's prepaid meal card ^{three} ~~or~~ account has been exhausted, he or she will be given a grace period where no more than ~~five~~ reimbursable meals (that are available to all students) may be charged, to allow time for the meal card or account to be replenished.
- c)b) The only item(s) permitted to be charged are a complete meal or milk. A la carte items such as snacks or ice cream may not be charged;
- d)e) The District's ~~point-of-sale system~~ will track all charges and payments;
- e)d) ^{with} Once the charge limit has been reached, and if the a student comes to school without a lunch, and has exceeded the maximum reimbursable-meal limit, the District ~~may~~ provide a sandwich, fruit and milkreimbursable meal (that is available to all students) ~~will be provided to the student so that he or she does not go hungry that day;~~
- f)e) If, ~~after exceeding the allowable meal charge limit,~~ a student continues to come to school without a meal, As appropriate, District administration may contact Social Services to report a student's consistent failure to arrive at school with a meal.

Unpaid meal charges will be addressed directly with the ~~child's~~ student's parent or guardian who is responsible for providing funds for meal purchases; discreet notifications of low, exhausted, or deficit balances will be sent at appropriate intervals during the school year. The notification may include a repayment schedule, but will not charge any interest or fees related to meals charged during the grace period. District administration will further consider the benefits of attempted collections and the costs that would be expended in collection attempts.

Restriction of Sweetened Foods in School

The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.

Sweetened foods consist of sweetened soda water;; chewing gum;; and candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated-popcorn, and water ices, except those which contain fruit or fruit juices.

Restrictions on Sale of Milk Prohibited

~~Schools that participate in the National School Lunch Program may~~The District will not directly or indirectly restrict the sale or marketing of fluid milk products at any time or in any place on school premises or at school-sponsored events.

(Continued)

Non-Instructional/Business
Operations**SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST) (Cont'd.)**Food Substitutions for Children with Disabilities

Federal regulations governing the operation of Child Nutrition Programs, Part B of the Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. The District will make reasonable accommodations to those children with disabilities whose disabilities restrict their diets, such as providing substitutions and/or modifications in the regular meal patterns. These meal substitutions for students with disabilities will be offered at no extra charge. A student with a disability must be provided substitutions in food when that need is supported by a statement signed by a physician attesting to the need for the substitutions and recommending alternate foods.

However, the school food service is not required to provide meal services (for example, School Breakfast Program) to students with disabilities when the meal service is not normally available to the general student body, unless a meal service is required under the student's individualized education program (IEP) or Section 504 Accommodation Plan as mandated by a physician's written instructions.

*Food Substitutions for Nondisabled Children

OK Though not required, the District will also allow substitutions for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs if the request is supported by a statement signed by a recognized medical authority.

The District may also allow substitutions for fluid milk with a non-dairy beverage that is nutritionally equivalent (as established by the Secretary of Agriculture) to fluid milk and meets nutritional standards for students who are unable to consume fluid milk because of medical or other special dietary needs if the request is supported by a statement signed by a recognized medical authority or by the student's parent/legal guardian.

Prohibition Against Adults Charging Meals

Adults should must pay for their meals at the time of service, or set up pre-paid accounts.

HACCP-Based Food Safety Program

Schools participating in the National School Lunch and/or School Breakfast programs are required to implement a food safety program based on Hazard Analysis and Critical Control Point (HACCP) principles. The District must develop a written food safety program for each of its food preparation and service facilities that is based on either traditional HACCP principles or the "Process Approach" to HACCP. (The "Process Approach" simplifies traditional HACCP by grouping foods according to preparation process and applying the same control measures to all menu items within the group, rather than developing an HACCP plan for each item.)

**District Option*

(Continued)

SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST) (Cont'd.)

Regardless of the implementation option that is selected, the District's written food safety program must also include:

- a) Critical control points and critical limits;
- b) Monitoring procedures;
- c) Corrective actions;
- d) Verification procedures;
- e) Recordkeeping requirements; and
- f) Periodic review and food safety program revision.

Child Nutrition and WIC Reauthorization Act of 2004, PL 108-265

Child Nutrition Act 1966, 42 USC § 1771 et seq.

Richard B. Russell National School Lunch Act 1946, 42 USC § 1751 et seq.

§ 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.

Individuals with Disabilities Education Act (IDEA), 20 USC §§ 1400-1485

7 CFR Parts 15B, 210 and 220

Education Law §§ 902(b), 915, 918, 1604(28), 1709(22), 1709(23) and 2503(9)(a)

8 NYCRR §§ 200.2(b)(1) and 200.2(b)(2)

Social Services Law § 95

Adoption Date

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1 of 6

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

The District will comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, parents or guardians and noncustodial parent(s) whose rights are not limited by court order or formal agreement, of a student under 18, or a student who is 18 years of age or older, or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the District.

Education Records

The term "education records" is defined as all records, files, documents, and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for that agency or institution. This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provided under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA and they are subject to the confidentiality provisions of both Acts.

However, personal notes made by teachers or other staff are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Used only as a memory aid.

Additionally, FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Access to Student Records

Administrative regulations and procedures will be developed to comply with the provisions of federal law relating to the availability of student records. The purpose of these regulations and procedures is to make available to the parents or guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students who are 18 years of age or older,

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

or who are attending an institution of post-secondary education, student records, and files on students, and to ensure the confidentiality of these records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information (PII) contained in student education records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that the signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates the person's approval of the information contained in the electronic consent.

Exceptions

Without the consent of a parent or eligible student, the District may release a student's information or records when it is:

- a) Directory Information and Limited Directory Information

"Directory information" is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. "Limited Directory Information Disclosure" means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. The intent is to allow schools the option to implement policies that allow for the disclosure of student information for uses such as yearbooks, honor roll lists, graduation programs, and playbills, but restrict disclosure for more potentially dangerous purposes. The District will limit disclosure of its designated directory information as otherwise specified in its public notice to parents of students in attendance and eligible students in attendance.

- b) To School Officials who have a Legitimate Educational Interest

To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. An educational interest includes the behavior of a student and disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of the student, other students, or other members of the school community. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

c) To Another Educational Institution

The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer. Parental consent is not required for transferring education records if the school's annual FERPA notification indicates that these disclosures may be made. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, the District will provide a copy of the information disclosed and an opportunity for a hearing.

d) For Health and Safety Emergency Reasons

The District must balance the need to protect students' PII with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. The District may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials, and medical personnel. The District's determination that there is an articulable and significant threat to the health or safety of a student or other individuals will be based upon a totality of the circumstances, including the information available, at the time the determination is made. The District must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

e) To Juvenile Justice Systems

Information may be disclosed to state and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a state statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released. In these cases, the official or authority must certify in writing that the information will not be disclosed to any other party except as provided under law without prior written consent.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

f) To Foster Care Agencies

The District may release records to an agency caseworker or other representative of a state or local child welfare agency, who has the right to access a student's case plan, when the agency or organization is legally responsible, for the care and protection of the student. This does not give a child welfare agency the right to look into any non-foster care student's records, without parental consent, when there has been a mere allegation of abuse or neglect/maltreatment, absent an order or subpoena.

g) Pursuant to a Subpoena or Court Order

When the District receives a subpoena or court order for the release of records, it will make a reasonable effort to notify the parent or guardian or eligible student of the order or subpoena in advance of compliance. This allows the parent or guardian or eligible student to seek protective action against the subpoena or order before the release of the records.

The District may disclose a student's records without first notifying parents or guardians or eligible students if the disclosure is:

1. Based on a subpoena in which the court orders, for good cause shown, not to reveal to any person the existence or contents of the subpoena or any information furnished pursuant to the subpoena;
2. In accordance with a judicial order in cases where the parents are a party to a court proceeding involving child abuse or neglect/maltreatment or dependency matters, and the order is issued in the context of that proceeding; or
3. Made to a court (with or without an order or subpoena) when the District is involved in a legal action against a parent or student and the records are relevant to the matter.

h) For Financial Aid Purposes

Pertinent information may be released in connection with the determination of eligibility, amount, conditions, and enforcement of terms of a student's financial aid.

i) To Accrediting Organizations

Disclosure of a student's records may be made to an organization in which that student seeks accreditation, in order to carry out their accrediting function.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

j) To Parents of a Dependent Student

Even when a student turns 18 years of age or older the District may disclose education records to that student's parents, without the student's consent, if the student is claimed as a dependent for federal income tax purposes by either parent.

k) For Audit/Evaluation Purposes

The audit or evaluation exception allows for the disclosure of PII from education records without consent to authorized representatives of the Comptroller General of the U.S., the Attorney General, the Secretary of Education, federal, state, or local educational authorities. Under this exception, PII from education records must be used to audit or evaluate a federal or state supported education program, or to enforce or comply with federal legal requirements that relate to those education programs.

The District may occasionally disclose PII from education records without consent to authorized representatives of the entities listed above. The District may also designate its own authorized representative who may access PII without consent in connection with an audit or evaluation of an education program within the District. As an example, the District might designate a university as its authorized representative in order to disclose, without consent, PII from education records on its former students to the university. The university could then disclose, without consent, transcript data on those former students attending the university to allow the District to evaluate how effectively the District prepared its students for success in postsecondary education.

l) For Conducting Studies

This exception allows for the disclosure of PII from education records without consent to organizations conducting studies for, or on behalf of, schools, school districts, or postsecondary institutions. Studies can be for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction.

The District may disclose PII from education records without consent to these organizations conducting studies for the District, in accordance with its obligations under FERPA.

In addition, other entities outside of the District may occasionally disclose PII from education records that the District has previously shared with that entity, to organizations conducting studies on behalf of the District. For example, a State Education Agency (SEA) may disclose PII from education records provided by the District without consent to an organization for the purpose of conducting a study that compares program outcomes across school districts to further assess the effectiveness of these programs with the goal of providing the best instruction.

(Continued)

Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)**Required Agreements for the Studies or Audit/Evaluation Exceptions (see items k and l)**

To the extent required by law, the District will enter into a written agreement with organizations conducting studies for the District, or, with its designated authorized representatives in connection with audits or evaluations of education programs within the District. In the event that the District discloses PII from education records to its own designated authorized representative in connection with an audit or evaluation of an educational program within the District, it will use reasonable methods to ensure to the greatest extent practicable that its designated authorized representative complies with FERPA and its regulations.

Challenge to Student Records

Parents or guardians of a student under the age of 18, or a student who is 18 years of age or older or who is attending an institution of post-secondary education, will have an opportunity for a hearing to challenge the content of the school records and to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any inaccurate, misleading, or otherwise inappropriate data.

Release of Information to the Noncustodial Parent

The District may presume that the noncustodial parent has the authority to request information concerning his or her child and release this information upon request. If the custodial parent wishes to limit the noncustodial parent's access to the records, it is his or her responsibility to obtain and present to the school a legally binding instrument that prevents the release of information related to the child.

Parents' Bill of Rights

The District posts a parents' bill of rights for data privacy and security on its website, and it includes this bill of rights with every contract it enters into with a third-party contractor that receives student, teacher, or principal data. The bill of rights informs parents of the legal requirements regarding privacy, security, and use of student data.

Family Educational Rights and Privacy Act of 1974, 20 USC § 1232g
34 CFR Part 99
8 NYCRR 80-1.5(b)
Education Law § 2-d

NOTE: Refer also to Policies #7241 -- Student Directory Information
#7242 -- Military Recruiters' Access to Students
#7243 -- Student Data Breaches
#7643 -- Transfer Students with Disabilities

Adoption Date

LONG LAKE CENTRAL SCHOOL DISTRICT
ANNUAL SCHEDULE OF RESERVE FUNDS
PER POLICY #5511, RESERVE FUNDS
Prepared by V. Snide, September 7, 2017

RETIREMENT CONTRIBUTION RESERVE FUND – ACCT. #A827

- Current Value \$80,000 – established and funded by BOE Resolution May 11, 2010
- Purpose is to fund employer retirement contributions payable to NYS Employees Retirement System, not Teachers Retirement System
- Does not require separate bank account, therefore no individual interest earned
- Originally funded with \$100,000 – approved by BOE 5/11/10. Withdrew \$25,000 for December 2011 ERS payment – approved by BOE 12/8/11. Refunded back to reserve fund per BOE approval 8/16/12; Withdrew \$25,000 for December 2013 ERS payment – approved by BOE 11/14/13. Withdrew \$25,000 for December 2014 ERS payment – approved by BOE 11/13/14. Funded additional \$30,000 from unobligated fund balance – approved by BOE 6/11/15
- Projected Needs – 2017-2018 school year budget does not plan for a withdrawal from this fund. Future budgets may reflect continued usage of this fund
- BOE approval required to use this reserve fund

INSURANCE RESERVE FUND – ACCT. #A863

- Current Value \$20,000, not to exceed \$30,000 – established and funded by BOE Resolution May 13, 2003
- Purpose is to pay liability, casualty and other types of losses
- Does not require separate bank account, therefore no individual interest earned
- No withdrawals to date
- Projected Needs – none foreseen at this date, but who knows when you will have an insurance loss
- Does not need BOE approval to use this reserve fund

TAX CERTIORARI RESERVE FUND – ACCT. #A864

- Current Value \$32,726.92 including interest as of 6/30/17 – originally funded July 1, 2003 at \$35,000, re-established to full value of \$35,000 by BOE Resolution August 16, 2012
- Purpose is to pay judgments & claims in tax certiorari proceedings
- Interest earned from July 1, 2016 to June 30, 2017 - \$3.27
- Money currently held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2016. 1 year CD rates received from Community Bank as of June 23, 2017 is .02%
- Withdrew \$2,289.35 to pay claims in the 2012-2013 school year
- Projected Needs – no current needs
- Does not need BOE approval to use this reserve fund

CAPITAL RESERVE FUND – ACCT. #A878A

- Current Value \$332,949.35 including interest as of 6/30/2017, not to exceed \$1,000,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 19, 2007; Funded \$300,000 BOE Resolution June 7, 2006, Funded \$200,000 BOE Resolution May 8, 2007, Funded \$150,000 BOE Resolution April 17, 2008, Funded \$150,000 BOE Resolution May 13, 2008. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$1,000,000. Waiting on approval from NYS Education Department and NYS Comptroller
- Withdrawal per proposition vote 5/17/11 for Emergency Upgrades of \$130,000; Withdrawal \$615,000 per proposition vote 9/16/14 for Windows and Electrical upgrades. Balance of \$242,550.68 remaining from window and electric upgrades deposited back into this Reserve Fund April 19, 2016.
- Purpose is to help finance any very large capital project needed at the school
- Interest earned in the separate bank account from July 1, 2016 – June 30, 2017 \$33.25
- Money currently held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2017. 1 year CD rates received from Community Bank as of June 23, 2017 is .01%
- Projected needs – Possible Tennis Court replacement

BUS PURCHASE RESERVE FUND – ACCT. #878B

- Current Value \$200,780.54, not to exceed \$300,000, maximum term of 10 years – Established with voter approval May 16, 2006; Received approval from NYS Education Dept. June 27, 2007 and approval from NYS Comptroller July 29, 2007; Funded \$200,000 BOE Resolution June 7, 2006, Funded \$100,000 BOE Resolution April 19, 2007, Funded \$100,000 BOE Resolution June 19, 2016. Reestablished with voter approval May 17, 2016 for again maximum of 10 years not to exceed \$300,000. Waiting on approval from NYS Education Department and NYS Comptroller.
- Withdrew \$87,143.70 to purchase Bus 26, approved by voters May 19, 2009; withdrew \$64,827.00 to purchase Bus 27, approved by voters May 17, 2011; withdrew \$62,603.83 to purchase Bus 28, approved by the voters May 21, 2013. Voters approved on May 16, 2017 the withdrawal of up to \$115,000 to purchase Bus 29.
- Purpose is to help finance bus purchases
- Interest earned in the separate bank account from July 1, 2016 – June 30, 2017 \$20.05
- Money currently held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2017. 1 year CD rates received from Community Bank as of June 23, 2017 is .01%
- Projected needs – Bus 29 to replace Bus 25 November, 2017. Bus Replacement Plan will be updated for the Board during budget season.

REPAIR RESERVE FUND – ACCT. #A882

- Current Value \$51,854.77, Established and funded with voter approval May 16, 2006
- Purpose is to pay the cost of emergency repairs to capital improvements and equipment
- Interest earned in the separate bank account July 1, 2016 – June 30, 2017 \$5.18
- Money currently held in Community Bank Money Market Account, interest rate of .01% as of June 30, 2017. 1 year CD rates received from Community Bank as of June 23, 2017 is .01%
- No withdrawals to date
- Projected Needs – none foreseen at this date, but who knows when you will need an emergency repair