Port Chester-Rye Union Free School District Dr. Edward A. Kliszus, Superintendent of Schools

Name of Teaching Assistant:	Na	ame	of 7	Feacl	hing	Assist	tant:
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School: Principal:

Period Covered by this report: From: September 2012 To: June 2013

Year of Assignment:

Grade Assignment: K 1 2 3 4 5 6 7 8 9-12

Attendance:

Number of days absent: #

Comment(s):

Punctuality:

Satisfactory Needs Improvement Unsatisfactory

Professional Dress:

Appropriate Inappropriate

Teaching Assistant Evaluation Document

The following rubric was designed by administrators, Teachers and Teaching Assistants based on research in the field of Teaching by Charlotte Danielson and based on the specific needs of Port Chester educators. It meets the criteria of providing a meaningful tool for the assessment and measurement of collaborative teaching. It addresses four domains of Professional Practice:

- 1. Planning and Preparation
- 2. The Classroom Environment
- 3. Instruction
- 4. Professional Responsibilities

The Rating Scale is: Unsatisfactory Satisfactory Proficient Professional

1/27/09

DOMAIN 1: PLANNING AND PREPARATION Demonstrating Knowledge of Content and Pedagogy, Instructional Goals, Resources and Assessment

	Element	Unsatisfactory	Satisfactory	Proficient Professional
1	Knowledge of Content	Teaching Assistant makes content errors or does not correct content errors students make.	Teaching Assistant displays basic content knowledge.	Teaching Assistant displays solid content knowledge and makes connections between the content and other parts of the discipline and other disciplines.
2	Knowledge of Content – Related Pedagogy	Teaching Assistant displays little understanding of pedagogical issues involved in student learning of the content.	Teaching Assistant displays basic pedagogical knowledge. Teaching Assistant strives to anticipate student misconceptions.	Teaching Assistant practices good pedagogy in content area and often anticipates student misconceptions.
3	Knowledge of Students' Varied Approaches to Learning and Culture	Teaching Assistant is unfamiliar with the different approaches to student learning styles, and the needs of diverse students.	Teaching Assistant displays general understanding of the different approaches to student learning styles, and the needs of diverse students.	Teaching Assistant displays solid understanding of the different approaches to student learning styles and the needs of diverse students.

In the area of **Planning and Preparation**, your holistic rating is: **Unsatisfactory Satisfactory Proficient**

DOMAIN 2: THE CLASSROOM ENVIRONMENT Creating an Environment of Respect and Rapport

	Element	Unsatisfactory	Satisfactory	Proficient Professional
1	Teaching Assistant Interaction with Students	Teaching Assistant's interaction with at least some students is inappropriate for the age and/or culture of the students (i.e. negative, demeaning, sarcastic, etc).	Teaching Assistant-student interactions are friendly and generally demonstrate respect. Interactions are appropriate for the age and/or culture of the students.	Teaching Assistant demonstrates genuine caring and respect for individual students. Students exhibit respect for the teaching assistant and an eagerness to learn.
2	Importance of Content	Teaching Assistant conveys an indifferent attitude toward the content, suggesting that the content is not important.	Teaching Assistant conveys genuine enthusiasm for the subject. Students demonstrate enthusiasm and passion for the subject.	The Teaching Assistant inspires students to demonstrate active participation, curiosity, attention to detail, and appreciation of the content's importance while capturing enthusiasm and passion for the subject.
3	Expectations for Learning	The Teaching Assistant's interactions and activities convey inconsistent expectations for student achievement.	The Teaching Assistant's interactions and activities convey positive expectations for student achievement.	The Teaching Assistant's interactions and activities convey high expectations for student achievement.
4	Monitoring Student Behavior	Student behavior is not monitored, and Teaching Assistant is unaware of what students are doing. Teaching Assistant does not enforce standards of conduct.	Teaching Assistant is alert to student behavior. Teaching Assistant actively enforces standards of conduct.	Teaching Assistant's use of instructional practices establishes effective standards of behavior as well as awareness of and expectations of self-monitoring.

In the area of <u>The Classroom Environment</u>, your holistic rating is: Unsatisfactory Satisfactory Proficient

1/27/09

DOMAIN 3: INSTRUCTION

Communicating Clearly and Accurately, Discussion/Questioning Techniques, Engaging Students in Learning and Providing Feedback

Element	Unsatisfactory	Satisfactory	Proficient Professional
Directions and Procedures	Teaching Assistant's directions and procedures are confusing to students.	Teaching Assistant's directions and procedures are generally clear to students and contain an appropriate level of detail.	Teaching Assistant's directions and procedures are explicit to students and anticipate possible student misunderstanding.
Quality of Questions	Teaching Assistant's questions elicit only low level thinking.	Teaching Assistant's questions develop a combination of low and middle level thinking skills. There is a need to develop questions that encourage higher order thinking.	Most of Teaching Assistant's questions are of high quality, tapping higher order thinking skills.
Pacing of Questions	Inadequate time is allowed for student response; Teaching Assistant often answers his/her own questions.	Generally, adequate time is allowed for student response. Teaching Assistant sometimes answers his/her own questions.	Adequate time is available for students to respond. Teaching Assistant elicits student responses with clarifying, follow- up questions.
Discussion Techniques	Interaction between Teaching Assistant and students is predominately recitation style, with Teaching Assistant mediating all questions and answers; few students participate.	Teaching Assistant attempts to engage students in a true discussion.	Interactions represents true discussion, successfully engaging all students.
Quality of Feedback	Feedback is neither provided nor timely.	Feedback is consistently appropriate and provided in a timely manner.	Feedback is consistently appropriate and timely. Provision is made for students to use specific and constructive feedback to improve their learning.
Lesson Adjustment / Response to Students	Teaching Assistant adheres rigidly to an instructional plan, neglecting results of continuous assessment. Teaching Assistant's attitude indicates that lesson failure is due to student inability to learn.	Teaching Assistant successfully makes adjustments to lessons based on assessment, and accommodates students' questions, persistently seeking approaches for students who have difficulty learning.	Teaching Assistant consistently makes successful adjustments to lessons based on continuous assessment, and seizes opportunities to enhance learning directed by student questions.
Student Learning Progress	Teaching Assistant fails to collaborate with teacher(s) relative to learning progress.	Teaching Assistant collaborates with teacher(s) providing information on student learning and progress.	Teaching Assistant consistently communicates with the teacher(s) relative to student learning and progress. Teaching Assistant takes the initiative to make recommendations for student improvement.

In the area of **Instruction**, your holistic rating is:

Unsatisfactory Satisfactory Proficient

1/27/09

DOMAIN 4: PROFESSIONAL RESPONSIBILITIES Reflecting on Teaching, Growing Professionally, and Participating in School and Community Projects

	Element	Unsatisfactory	Satisfactory	Proficient Professional
1	Accuracy in Assessing Teaching / Lessons as a Reflective Practitioner	Teaching Assistant does not know if lessons are effective or if goals have been achieved; has no suggestions for how lessons may be improved.	Teaching Assistant has a generally accurate impression of lesson effectiveness and the extent to which instructional goals were met. Teaching Assistant can make a few specific suggestions for improving the lesson	Teaching Assistant accurately assesses student outcomes to determine effectiveness of teaching, lesson effectiveness and the extent to which they achieved the goals as well as how lessons many be improved.
2	Enhancement of Knowledge and Skills and Service to the Profession	Teaching Assistant does not engage in professional development activities related to responsibilities.	Teaching Assistant participates in some professional development activities related to responsibilities.	Teaching Assistant consistently participates in workshops, conferences, etc. directly related to responsibilities.
3	Participation in School and District Projects	Teaching Assistant has not participated in school and/or district/community activities.	Teaching Assistant makes a contribution to school and/or district community through active participation.	Teaching Assistant seeks opportunities and makes a substantial contribution to school and/or district community.

In the area of Professional Re	sponsibilities, your holistic rating is:	Unsatisfactory	Satisfactory	Proficient
Relative to certification require	rements you are:			
Provisional	Permanent	Non - C	Certified	
Comments:				

	Teaching Assistant Evaluation	1	Jı	ine	
	A. This Teaching Assistant sho B. This Teaching Assistant's le			erefore, unsatisfac	ctory.
Comments of Eval Please use one of the	uator three holistic rating categories in your co	mments: Unsatisfactory	Satisfactory	Proficient Pr	ofessional
G					
	f Evaluated Teaching Assistant : e foregoing report. I understand that a	a copy of it will be placed in	n my professional file		
☐ I wish to	respond	do not wish to respond	□ Ac	ldendum attach	ed
Signature of	f Teaching Assistant:				
Signature of	f Evaluator(s):				
Position: Pr	rincipal	Date:			