

Delaware Township School
Monthly Board of Education Meeting Minutes

November 15, 2022 – 7:00 pm

- A. Call to Order** – Mrs. Catherine Pouria, President
- B. Open Public Meeting Act Statement**
- C. Flag Salute**
- D. Present:** Mrs. Harrington, Mr. Hoffman, Mrs. Hornby, Mrs. Lyons, Mrs. Opdyke,
Mr. Pate, Mr. Ponzo, Ms. Stahl, Mrs. Pouria
Absent: N/A
Also present: Dr. Wiener, Superintendent and Mrs. Susan Joyce, Business
Administrator/Board Secretary.
- E. Audience Participation – Agenda Items**
- F. Correspondence** - None
- G. Presentations** - None
- H. Superintendent's Report** – Dr. Richard Wiener
1. Student Enrollment (11-10-22) (Exhibit H-1)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	39	3	13
Grade 1	53	3	18
Grade 2	49	3	16
Grade 3	27	2	14
Grade 4	40	3	13
Grade 5	42	2	21
Grade 6	46	3	15
Grade 7	41	3	14
Grade 8	49	3	16
Pre School	24	2	12
Tuition Sent	4		
Home Instruction	0		
Self-Contained	3		
TOTAL	417	27	14.30

1. Evacuation Drills – 2022-23 School Year Drill/Security/Evacuation Report

Date of Drill	Time of Drill	Duration of Drill	Type of Drill	Weather Conditions	Participants of Drill	Pull Station/Notes
7/15/22	11:15am	5 minutes	Fire Drill	81 & sunny	150 students & 20 staff members	*Fire Panel M12M015 **Summer Recreation Camp
9/9/22	9:15am	5 minutes	Shelter in Place	80 & sunny	407 students & 75 staff members	*Paramedics called for student injury.
9/9/22	2:45pm	5 minutes	Fire Drill	80 & sunny	407 students & 75 staff members	*Fire Panel 13M007
9/30/22	9:15am	7 minutes	Lockdown	52 & cloudy	410 students & 75 staff members	
10/7/22	8:30am	25 minutes	Bus Evacuation	57 & sunny	410 students	*All students took part in this drill.
10/20/22	10:30am	5 minutes	Fire Drill	46 & sunny	413 students & 75 staff members	*Fire Panel M12M016
10/27/22	1:45pm	5 minutes	Evacuation Drill	63 & sunny	413 students & 75 staff members	
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3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
TOTAL FOR SCHOOL YEAR 2022-2023 TO DATE	0	0

4. HIB Incidents –

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	0	0
October	0	0
November	0	0
December	0	0
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
TOTAL FOR SCHOOL YEAR 2022-2023 TO DATE	0	0

5. Election Day Results

Congratulations to the incumbents and thank you for helping the referendum pass almost 3 to 1. Thank you to the finance committee and Susan Joyce for their hard work.

Veteran's Day – World War II veteran Archie Fagan greeted children off the bus and presented to our 8th graders about his experiences. Thank you Ellen McShane and Jeff Munsey for your help in making this such a success.

I. President's Report – Mrs. Catherine Pouria

NJSBA workshop recap

Mrs. Pouria said that she attended some interesting sessions including: Patrick Dunning elementary school mental health; implementation science; sustainable Jersey for schools' awards ceremony; math session; chapter 44; Maschios Farm to Cafeteria Program.

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J. School Business Administrator's Report – Mrs. Susan Joyce

1. Unofficial Election Results

3x3 Year Term	Joseph Ponzo	1,568	Elected
	Catherine Pouria	1,540	Elected
	Maegan Harrington	1,570	Elected
	Write-in's	25	

Referendum Results Yes 1,706 No 631

K. Health Benefits Resolution (Exhibit 2022-3).

Motion by Mr. Hoffman, seconded by Mr. Ponzo to approve the resolution to move into Horizon Direct effective February 1, 2023. Discussion followed. There was a question and answer session between Integrity and the board members. Resolution 2022-3 is attached. Motion passed 8-0-1 (Mrs. Hornby abstained)

L. Approval of the regular session minutes of the October 18, 2022 board meeting.

Motion by Mrs. Harrington, seconded by Mrs. Opdyke to approve the October 18, 2022 board meeting minutes. Discussion followed. October 18, 2022 regular session meeting minutes passed by unanimous roll call vote (9-0-0).

M. Committee Reports and Action - Mrs. Hornby reported on the committee meeting.

Motion by Mrs. Hornby, seconded by Mr. Pate to approve items 1.1-1.3. Discussion followed. Motion passed by unanimous roll call vote.

1. Curriculum/Instruction/Technology

Mr. Lipson talked about intervention in the middle school.

1.1 MOVE to accept the HIB incidents per H.4 of the Superintendent's Report. (N/A)

1.2 MOVE to approve the following field trips for the 2022-2023 school year (Exhibit 1.2).

ACTIVITY	DATE	GRADE LEVEL	LOCATION
RFIS	March 24, 2023	5 th & 6 th G&T	Flemington, NJ

1.3 MOVE to approve School Safety and Security Plan Annual Review Statement of Assurance (on file in Board of Education Office).

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2. **Finance/Facilities** - Mrs. Lyons reported on the committee meeting.

Motion by Mrs. Lyons, seconded by Mrs. Opdyke to approve items 2.1-2.13. Discussion followed. Items 2.1-2.12 passed by roll call vote 9-0-1 (Mrs. Pouria abstained). Item 2.13 passed by roll call vote 7-0-2 (Mrs. Pouria and Mrs. Lyons abstained).

2.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Reconciler for the months ended October 2022 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Reconciler's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C.6A:23A-16.10(b). (Exhibit 2.1)

2.2 MOVE to approve the attached line account transfers for October. (Exhibit 2.2)

2.3 MOVE to approve District invoices presented for payment for 2nd October 2022 in the amount of \$234,194.82 and November 2022 of \$97,615.70. (Exhibit 2.3)

2.4 MOVE to approve the following payroll amounts:

October 28, 2022	-	\$166,016.55
November 15, 2022	-	\$260,415.47

2.5 MOVE to approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and with the scope of the staff member's current responsibilities and the district's professional development plan.

ATTENDEE	WORKSHOP/CONFERENCE	DATES	INCLUDE (see below)	MAXIMUM AMOUNT
			R M	

2.6 MOVE to approve the following Use of Facilities/Buses. (Exhibit 2.6)

GROUP	APPLICANT	ACTIVITY	DATE	TIME	LOCATION
DTS PIE	Emy Drew	DTS Assembly	November 7, 2022	9:00 AM- 12:15 PM	PAR
DTS PIE	Kyla Glassner	DTS Assembly	March 3, 2023	8:00 AM – 11:30 AM	Gym

- 2.7 MOVE to approve Resolution of NJEA/Sustainable Jersey Grant in the amount of \$10,000. (Exhibit 2.7).
- 2.8 MOVE to approve Resolution of NJEA/Sustainable Jersey Grant in the amount of \$2,000. (Exhibit 2.8).
- 2.9 MOVE to approve the January 3, 2023 rescheduled reorganization meeting.
- 2.10 MOVE to approve the ROD Grant for Main Office HVAC system in the amount of \$8,270.00.
- 2.11 MOVE to approve settlement agreement for student ID#30356 (contract on file in Board of Education Office).
- 2.12 MOVE to approve shared services agreement with Delaware Township (contract on file in Board of Education Office).
- 2.13 MOVE to approve the resolution for the sale of bond anticipation notes (resolution on file in Board of Education Office).

3. Personnel/Policy - Mr. Ponzo reported on the committee meeting.

3.3 Mrs. Hornby wants to strike “physically” (attend) (in A) Mrs. Lyons and Mr. Hoffman added (advance notice given to the board president) “or board secretary” (in B). Mrs. Hornby suggested separating 3.3 to a separate motion.

Motion by Mr. Ponzo, seconded by Mrs. Harrington to approve items 3.1-3.2. Discussion followed. Motion passed by unanimous roll call vote (9-0-0).

Motion by Mr. Ponzo, seconded by Mr. Hoffman to approve item 3.3 with revisions. Discussion followed. Item 3.3 passed by roll call vote (7-1-1), (Mrs. Lyons abstained and Mrs. Hornby voted no).

- 3.1 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2022-2023 school year, pending fingerprint clearance if necessary, per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Wendy Dejneka	Substitute Teacher	\$125.00	2022-23 School Year
Erin Cronic	Substitute Teacher	\$125.00	2022-23 School Year

- 3.2 MOVE to approve chaperones for the Halloween Dance on October 28, 2022 per the recommendation of the Superintendent

NAME	POSITION	SALARY	DATE
Kerry Bonci	Halloween Dance chaperone	\$49.32 per hour	October 28, 2022
Daniel Chojnowski	Halloween Dance chaperone	\$49.32 per hour	October 28, 2022
Reath Mast	Halloween Dance chaperone	\$49.32 per hour	October 28, 2022
Mark Deneka	Halloween Dance chaperone	\$49.32 per hour	October 28, 2022
Stephanie Joyce	Halloween Dance chaperone	\$49.32 per hour	October 28, 2022

- 3.3 MOVE to approve the following policy updates, per the recommendation of the Superintendent. (Exhibit 3.3)

POLICY	NUMBER	REVISION ONLY	READING
PUBLIC AND EXECUTIVE SESSIONS	9322		2nd

N. Additional Business

Mrs. Pouria – Sold a Story podcast was very interesting and she highly recommends it. Thank you Mrs. Yarrow for sending it out.

O. Audience Participation

None

P. Board Representatives Liaison Reports

1. Recreation – Meteor shower watch party was Friday; December 3rd tractor parade; December 10th-11th light contest, results on December 12th

2. PiE – Next meeting is November 16th; meeting dates changed not to be back to back with BOE meetings; October 21st Signature Project assembly; November 7th John Marshall Weather assembly; November 10th Family Roller Skating Party; December 5th The Holiday Shoppe and mid-February enrichment starts.
3. Township – No update. Joe Vocke was re-elected.
4. ESC – Approached by a gas pipeline for easement; transportation items were discussed.
5. Planning Board – working on updating the master plan.
6. HCSBA – Meeting on Thursday. There will be a presentation on utilizing ESSER Funds.
7. NJSBA Legislature – Governor Murphy signed legislation regarding STEM teachers and instruction; there is legislation to cover premium increases for 2023.
8. Community Relations – No update. Meeting in December then off for the winter.
9. HCRHS – Formed home and school association. On November 18th and 19th 11th and there will be an 12th grade play, Importance of Being Ernest.
10. DTAA – Baseball registration still open; soccer ending; adult soccer, volleyball and basketball is starting.

Q. Executive Session - none

Negotiations; Mrs. Pouria, Ms. Stahl, Mr. Ponzo are on the committee. They will reach out to Mr. Mead for the ground rules meeting.

R. Adjourn

Motion by Mr. Ponzo, seconded by Mrs. Harrington to adjourn at 9:18 PM. Motion passed by unanimous voice vote.

Respectfully Submitted,

Susan M. Joyce
Business Administrator/Board Secretary

Catherine Pouria
President