### LLCS Minutes

Team Name: Maintenance Committee

DATE: 7/6/16 FACILITATOR: V. Snide RECORDER: V. Snide

### **DISCUSSION HIGHLIGHTS:**

John JoJo and Tom Schiller from Mosaic Architects were here to discuss our 5 Year Capital Facilities Plan. This plan needs to be approved by the Board of Education. The plan gets submitted to NYS whenever we submit for a building project with NYS Facilities Planning.

We need to write our Executive Summary to this plan. Mosaic gave us some examples. V. Snide will look at old plan to see what was written and review with D. Carlisle.

Some items that were mentioned by the group for Mosaic to look at when reviewing our building:
Tennis Courts
Fire Alarm System
Hot Water Tank for Efficiency
Main Entrance Doors
Drains - where do they go?
Plumbing on new end of building
Playground Wall
Gym Roof Drain Lines
Parking Lot - reseal
Chimney

Final plan will have all items of discussion categorized by priority.

<b>MEMBERS</b>	PRESENT:
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Vickie Snide Tony Clark Eric Hample

### MEMBERS ABSENT:

Don Carlisle Duane Finch Fred Short

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# NEXT MEETING: Date: 7/25/16

Time: 10 a.m.

## NEXT AGENDA:

Mosaic will be here to discuss 5 Year Capital Facilities Plan

ITEMS COMPLETED:		