

**WESTBROOK BOARD OF EDUCATION  
EDUCATE, CHALLENGE, & INSPIRE**

<b>WESTBROOK BOARD OF EDUCATION Tuesday, August 16, 2022 @ 6:00 p.m. Fiscal and Budget Planning Subcommittee BOE Conference room</b>
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**MINUTES**

Members Present: Zachary Hayden, Kim Walker, Andrew Miesse

Absent: S. Greaves, M. Esposito

Also Present: Superintendent Kristina Martineau; Director of Finance & Operations,  
Lesley Wysocki

- I. Call to Order: Z. Hayden, Chair, called the meeting to order at 6:04 p.m.
- II. Approval of Minutes
  - 1. May 19, 2022: MOTION by A. Miesse and SECOND by Z. Hayden to approve the minutes of May 19, 2022 with change of location to BOE Conference Room. Vote unanimous.
- III. Student Insurance Renewal – The committee reviewed student insurance renewal information as presented by Lesley Wysocki.
- IV. Health/Dental Renewal – The committee reviewed the Health/Dental Renewal as presented by Lesley Wysocki. The initial renewal was over 33% but Stop Loss Carrier changed, which resulted in a reduction to 21.4% of an increase.
- V. Draft Budget Guidelines – The committee reviewed guidelines for 2020 and discussed the purpose of guidelines and what the committee would like highlighted for the budget process this year as important areas. The committee is in the process of drafting new guidelines to discuss at the next meeting.
- VI. Adjourn –MOTION to adjourn at 6:43 p.m. by Z. Hayden and SECOND by A. Miesse. Vote unanimous.

Minutes TBA at next meeting on September 29 @ 4:15 p.m.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

