



M & J Bus, Inc.

130 Ingham Hill Rd.
P.O. Box 801
Old Saybrook, CT 06475

Phone (860) 388-0263

Fax (860) 388-4188

Dear Parent / Guardian,

We would like to take the time to introduce ourselves. We are M & J Bus, Inc. and we will be the new school transportation company in Westbrook as of July 1, 2018. We look forward to becoming a part of the community. We also look forward to a safe, successful and happy school year. Enclosed you will find the school bus routes for the coming school year. The times on the routes are estimated. We ask that you have your child(ren) at the bus stop five minutes before the scheduled arrival time. If your bus stop is located at your home, please make sure that your house number is clearly marked on your house or mailbox.

We have assigned a bus stop to all eligible students, but we know that many students will not end up taking the school bus to and from school. We appreciate your patience over the first two weeks as we find out who will actually ride the bus. Once that is determined, times may be adjusted and your child's pick-up time may be later than originally scheduled.

All students in kindergarten, first and second grade must be received by a parent, guardian, older sibling, or a person designated by the parent. It is suggested that adults be present to receive all young children including grades 3 and 4. If a child (any age or grade level) is uncomfortable getting off the school bus alone, for any reason, they can remain on the bus and be returned to the school.

If your child can be received by someone other than you or an older sibling, (ie. neighbors, grandparents, babysitters, etc.) please give a note to the school bus driver with the name(s) of the person(s) who are permitted to receive your children. These notes will be kept on file for future reference. **YOU MUST ALSO GIVE THAT INFORMATION TO THE SCHOOL SO THEY CAN ADD THOSE INDIVIDUALS TO THEIR EMERGENCY LIST. Only individuals on the school's emergency list will be allowed to receive your child(ren).**

If you have any questions or concerns, please call Michelle Altmannsberger, Dispatcher at 860-388-6782. She will be happy to help in any way. Thank you in advance for your patience as we work to assure the safe, timely transportation of all students, to and from school.

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