

# THE ENGLEWOOD BOARD OF EDUCATION

## AGENDA – PUBLIC MEETING

November 19, 2015

6:30 p.m.

A Public Meeting of the Board of Education will be held this day opening in Room 311 at Dr. John Grieco Elementary School, immediately moving to closed session and returning to open session at 8:00 p.m. in the Cafeteria. The order of business and agenda for the meeting are:

### I. CALL TO ORDER

### II. OPEN PUBLIC MEETING STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

### III. ROLL CALL Stephen Brown, Junius Carter, Molly Craig-Berry, Carol Feinstein, Glenn Garrison, Betty Griffin, Devry Pazant, Henry Pruitt, Howard Haughton

### IV. PLEDGE OF ALLEGIANCE

### V. CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**VI. APPROVAL OF MINUTES**

**TAB-01**

September 17, 2015 – Regular Meeting and Closed Session  
October 15, 2015 – Regular Meeting and Closed Session  
October 23, 2015 – Special Public Meeting and Closed Session

**VII. BOARD SECRETARY REPORT:****TAB-02**

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the preliminary report of the School Treasurer for the month of September 2015 and Board Secretary's report for the month of September 2015; and

|                                |                        |                         |                         |                        |                        |
|--------------------------------|------------------------|-------------------------|-------------------------|------------------------|------------------------|
| General Current Expense Fund   | \$13,260,462.49        | \$ 64,259,070.53        | \$ 52,755,144.43        | \$ 8,075,277.06        | <b>\$ 3,428,649.04</b> |
| (10),(11),(18) Current Expense |                        | \$ 63,391,481.00        | \$ 52,218,556.63        | \$ 7,824,140.99        | \$ 3,348,783.38        |
| (12) Capital Outlay            |                        | \$ 867,589.53           | \$ 536,587.80           | \$ 251,136.07          | \$ 79,865.66           |
| (13) Special Schools           |                        |                         |                         |                        |                        |
| Capital Reserve                |                        |                         |                         |                        |                        |
| (20) Special Revenue Fund      | \$ (242,913.67)        | \$ 4,272,739.55         | \$ 3,190,996.41         | \$ 353,565.72          | \$ 728,177.42          |
| (30) Capital Projects Fund     | \$ 1,393,516.32        | \$ 4,940,986.17         | \$ 593,601.55           | \$ 1,892,590.87        | \$ 2,454,793.75        |
| (40) Debt Service Fund         | \$ 163,090.06          | \$ 2,171,898.00         | \$ -                    | \$ 280,449.07          | \$ 1,891,448.93        |
| (50) Enterprise Fund           | \$ 262,214.86          |                         |                         |                        |                        |
| (1) NET Payroll                | \$ 500,000.00          |                         |                         |                        |                        |
| (60) Enterprise Fund           | \$ 197,370.33          |                         |                         |                        |                        |
| <b>TOTAL</b>                   | <b>\$15,533,740.39</b> | <b>\$ 75,644,694.25</b> | <b>\$ 56,539,742.39</b> | <b>\$10,601,882.72</b> | <b>\$ 8,503,069.14</b> |

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

**VIII. COMMITTEE REPORT(S)****IX. SUPERINTENDENT'S REPORT**

**X. REVIEW OF CONSENT AGENDA**

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

|                       |                                |
|-----------------------|--------------------------------|
| <b>Board</b>          | <b>16-B-04 through 16-B-05</b> |
| <b>Administration</b> | <b>16-A-29 through 16-A-34</b> |
| <b>Finance</b>        | <b>16-F-55 through 16-F-66</b> |
| <b>Personnel</b>      | <b>16-P-45 through 16-P-49</b> |

| Section               | Section | Topic   | Page  | Tab |
|-----------------------|---------|---|-------|-----|
| <b>Board</b>          | 16-B-04 | Approval – Second Reading and Final Adoption of New Policy  |       | 03  |
|                       | 16-B-05 | Approval – First Reading of Board Policies  |       | 04  |
| <b>Administration</b> | 16-A-29 | Approval – Purchased Services 2015-2016   |       |     |
|                       | 16-A-30 | Approval – Report of Student Suspensions  |       |     |
|                       | 16-A-31 | Approval – School Bus Emergency Drills Have Been Conducted in Accordance with N.J.A.C. 6A: 27-11.2                |       |     |
|                       | 16-A-32 | Approval – Superintendent's Harassment, Intimidation and Bullying Report  |       |     |
|                       | 16-A-33 | Approval – District Enrollment in Schools   |       |     |
|                       | 16-A-34 | Approval – Field Trips  |       | 05  |
| <b>Finance</b>        | 16-F-55 | Approval – Staff and BOE Travel   | 9     | 06  |
|                       | 16-F-56 | Approval – Line Item Transfers  | 9     | 07  |
|                       | 16-F-57 | Approval – Bills List   | 9     | 08  |
|                       | 16-F-58 | Approval – Purchases Made on Behalf of Non-Public Schools – Security Aid Program                                  | 10    |     |
|                       | 16-F-59 | Approval – Contract Award to DiCara, Rubino Architects  | 10    | 09  |
|                       | 16-F-60 | Approval – Public Relations Expenditures for 2015-2016 School Year  | 11    |     |
|                       | 16-F-61 | Approval – Calendar for the Development of the 2016-2017 Budget   | 11    | 10  |
|                       | 16-F-62 | Approval – Purchase of Network Switches   | 11    |     |
|                       | 16-F-63 | Approval – Acceptance of School Choice Funds  | 11    |     |
|                       | 16-F-64 | Approval – Participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities | 12    |     |
|                       | 16-F-65 | Approval – Acceptance of Donation from PNC Bank   | 12    |     |
|                       | 16-F-66 | Approval – Correction of Acceptance of Donation from Englewood Hospital and Medical Center                        | 12    |     |
| <b>Personnel</b>      | 16-P-45 | Approval – 2015-2016 Contracted Appointments  | 13    |     |
|                       | 16-P-46 | Approval - 2015-2016 Employment of Personnel: Full-Time, Non-Guide, Part-Time Employees And Substitutes           | 13    |     |
|                       | 16-P-47 | 2015-2016 Extra Compensation Positions  | 14-15 |     |
|                       | 16-P-48 | Approval – Job Descriptions   | 15    | 11  |
|                       | 16-P-49 | Approval - Retirement, Resignations, Leaves of Absence, Terminations  | 15    |     |

**XI. PRIVILEGE OF THE FLOOR****XII. APPROVAL OF CONSENT AGENDA**

- Motion to approve the consent agenda: \_\_\_\_\_ Second: \_\_\_\_\_
- Board Discussion
- Vote

**XIII. OLD/NEW BUSINESS****XIV. ADJOURNMENT**

11/17/2015 3:49 PM



**BOARD****16-B-04****APPROVAL – SECOND READING AND FINAL ADOPTION OF POLICIES****TAB-03**

WHEREAS, a certain policy has been presented at a public Board of Education meeting for review and comment by Board members and community members, be it

RESOLVED, that the Board of Education approves the following attached Board of Education policy:

| <b>Number</b> | <b>Policy</b>                          |
|---------------|--|
| P 2622        | STUDENT ASSESSMENT (M) (Revised)       |
| P 3218        | SUBSTANCE ABUSE (M) (Revised)          |
| P 4218        | SUBSTANCE ABUSE (M) (Revised)          |
| P 5200        | ATTENDANCE (M) (Revised)               |
| P 5339        | SCREENING FOR DYSLEXIA (M) (New)       |
| P 5330        | ADMINISTRATION OF MEDICATION (Revised) |

**16-B-05****APPROVAL – FIRST READING BOARD OF EDUCATION POLICY****TAB-04**

RESOLVED, that the Board of Education discusses and entertains written public comment\*\* on the following attached Board of Education policies/regulations and agrees to consider adoption of these policies/regulations as new at a forthcoming Board of Education meeting, after hearing public comments:

|        |   |
|--------|---|
| P 6113 | E-RATE (New)  |
| P 2361 | ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M) (Revised) |
| P 5530 | SUBSTANCE ABUSE (Revised)   |
| P 5120 | ASSIGNMENT OF PUPILS (M) (Revised)  |
| P 5533 | PUPIL SMOKING (M) (Revised)   |
| P 5600 | STUDENT DISCIPLINE/CODE OF CONDUCT (M) (Revised)                          |
| R 2412 | HOME INSTRUCTION DUE TO HEALTH CONDITION (M) (Revised)                    |
| R 9270 | HOME SCHOOLING AND EQUIVALENT EDUCATION (M) (Revised)                     |
| R 5600 | PUPIL DISCIPLINE/CODE OF CONDUCT (M) (Revised)                            |
| P 5410 | PROMOTION AND RETENTION (M) (Revised)                                     |
| P 5420 | REPORTING PUPIL PROGRESS (M) (Revised)                                    |

\*\* NOTE: Public comment on this policy will be accepted in writing through November 30, 2015

**ADMINISTRATION****16-A-29 APPROVAL – PURCHASED SERVICES 2015 – 2016**

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

| <b>Name</b>                        | <b>Service / Dates</b>   | <b>Budget</b>             | <b>Max. Fees</b> |
|------------------------------------|--|---------------------------|------------------|
| BCSSSD-Transition Center Woodridge | Tuition<br>Student (#146240)<br>October 2015- June 2015                                    | 11-000-100-565-40-000-000 | \$54,900.00      |
| Ridgefield HS                      | Tuition<br>Student (#152775)<br>October 2015- June 2015                                    | 11-000-100-562-40-000-000 | \$51,519.65      |
| Bergen Center Child Development    | Tuition<br>Student (#150755)<br>October 2015- June 2015                                    | 11-000-100-566-40-000-000 | \$46,349.65      |
| Business Rules Inc.                | Apple Certified Macintosh Technician Training<br>(3) IT Staff Members<br>7- Day ACMT class | 11-000-222-500-68-000-000 | \$12, 750.00     |

**16-A-30 APPROVAL - REPORT OF STUDENT SUSPENSIONS**

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **October 2015** they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; and be it

RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

| <b>Number of Suspensions</b>     | <b>October '15</b> |
|----------------------------------|--------------------|
| <b>High School</b>               | <b>7</b>           |
| <b>Middle School</b>             | <b>9</b>           |
| <b>McCloud Elementary School</b> | <b>0</b>           |
| <b>Grieco Elementary School</b>  | <b>0</b>           |
| <b>Quarles Elementary School</b> | <b>0</b>           |
| <b>Total Suspensions:</b>        | <b>16</b>          |

| <b>Number of Suspensions</b>     | <b>October '14</b> |
|----------------------------------|--------------------|
| <b>High School</b>               | <b>1</b>           |
| <b>Middle School</b>             | <b>3</b>           |
| <b>McCloud Elementary School</b> | <b>0</b>           |
| <b>Grieco Elementary School</b>  | <b>0</b>           |
| <b>Quarles Elementary School</b> | <b>0</b>           |
| <b>Total Suspensions:</b>        | <b>4</b>           |

**16-A-31            APPROVAL – SCHOOL BUS EMERGENCY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.A.C. 6A: 27-11.2**

WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local Board of Education at the first Board meeting following the completion of the emergency exit drill. The minutes shall include, but not be limited to, the following:

1. Date of the drill
2. Time of day the drill was conducted
3. School name
4. Location of the drill
5. Route number (s) included in the drill
6. Name of school principal, or person(s) assigned, who supervised the drill, and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

| <b>School Name</b>                  | <b>Date of Drill</b>  | <b>Time of Drill</b>    | <b>Location of Drill</b>    | <b>Route Number</b>   | <b>Name of Person who Supervised the Drill</b>     |
|-------------------------------------|-----------------------|-------------------------|-----------------------------|---|--|
| <b>Janis Dismus Middle School</b>   | <b>Oct. 20, 2015</b>  | <b>8:00 AM-2:30 PM</b>  | <b>325 Tryon Ave</b>        | <b>111,131</b>  | <b>Lamarr Thomas &amp; John Peterson</b>           |
| <b>Dr. Leroy McCloud Elementary</b> | <b>Sept. 15, 2015</b> | <b>8:30 AM</b>          | <b>325 Tenaflly Rd</b>      | <b>4, 2, 8, 3, 1, 6, 5, 7</b>   | <b>Michael Brown</b>                               |
| <b>Dwight Morrow High School</b>    | <b>Oct. 1, 2015</b>   | <b>8:00 AM-12:54 PM</b> | <b>274 Knickerbocker Rd</b> | <b>District Bus</b>   | <b>Peter Elbert, Joseph Armental, Carol Bender</b> |
| <b>Dr. John Grieco Elementary</b>   | <b>Oct. 6, 2015</b>   | <b>7:30 AM</b>          | <b>50 Durie Ave.</b>        | <b>Bus # 6, 3, 1, 2, 5, 4, and the 2 small buses</b>                        | <b>Abraham Alarcon</b>                             |
| <b>Donald A. Quarles Elementary</b> | <b>Oct. 8, 2015</b>   | <b>7:18 AM-7:36 AM</b>  | <b>186 Davison Pl</b>       | <b>Pink bus, tan, blue, yellow, B-bus, A-bus, C-bus, blue, gray, purple</b> | <b>Marsha Howard</b>                               |

RESOLVED, the Board of Education approves the school bus emergency drills that have been conducted in accordance with N.J.A.C. 6A:27-11.2.

**16-A-32            APPROVAL – SUPERINTENDENT’S HARASSMENT, INTIMIDATION AND BULLYING REPORT**

RESOLVED, that the Board of Education approves the Superintendent’s determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the **November 19, 2015** special closed session meeting.

**16-A-33            APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS**

|                   | 15-Oct-14 | 15-Oct-15 | YTY<br>Difference |
|-------------------|-----------|-----------|-------------------|
| Academies         | 478       | 467       | -11               |
| DMHS              | 552       | 552       | 0                 |
| EAGLE             | 65        | 48        | -17               |
| DMHS Total        | 1,095     | 1,067     | -28               |
| JDMS              | 404       | 415       | 11                |
| McCloud           | 552       | 558       | 6                 |
| Grieco            | 594       | 591       | -3                |
| Quarles           | 456       | 465       | 9                 |
| In-District Total | 3,101     | 3,096     | -5                |

**16-A-34            APPROVAL – FIELD TRIPS****TAB-05**

WHEREAS, on October 15, 2015 Board of Education meeting, the Board approved a bundle of field trips for the year 2015-2016,

WHEREAS, the attached field trips came for approval after the submission deadline,

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

**FINANCE**

**16-F-55                    APPROVAL – STAFF AND BOE TRAVEL**

**TAB-06**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; now

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; now

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursement as listed on the attached.

**16-F-56                    APPROVAL – LINE ITEM TRANSFERS**

**TAB-07**

RESOLVED, the Board of Education approves the attached list of September 2015 budget transfers within the 2015-2016 budget pursuant to Policy 6422M.

**16-F-57                    APPROVAL – BILLS LIST**

**TAB-08**

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$7,598,544.79.

**16-F-58                    APPROVAL – PURCHASES MADE ON BEHALF OF NONPUBLIC SCHOOLS – SECURITY AID PROGRAM**

WHEREAS, the State of New Jersey, Department of Education (NJDOE) has authorized funds for FY 2015-2016 to the Englewood Board of Education (EBOE) for allocation to nonpublic schools within the district to help ensure a safe and secure environment for nonpublic school students under NJDOE's Nonpublic Security Aid Program; and

WHEREAS, designated staff of the EBOE are required to meet with administrators of each nonpublic school in the district to reach agreement on the security services, equipment, and technology that nonpublic schools wish to purchase in accordance with allowable expenditures as set forth by NJDOE under Guidelines for Administering The New Jersey Nonpublic Security Aid Program; and

WHEREAS, a meeting between all nonpublic schools in the district has occurred and agreement has been reached with four (4) of the six (6) nonpublic schools on allowable expenditures as referenced above defined by NJDOE in accordance with its published document on Nonpublic Security Aid Guidance on Allowable Expenditures 2015-2016; now

NOW THEREFORE BE IT RESOLVED that under the Nonpublic Security Aid Program, the EBOE approves the following purchases on behalf of the nonpublic schools listed below.

- **Dwight-Englewood School – Purchases:** 1) blackout security blinds not to exceed \$9,100.00; 2) replacement of existing wall pack lights with new LED fixtures not to exceed \$5,682.00; and 3) replacement of existing wall pack lights on the back and side of the Leggett Building not to exceed \$7,763.00. Grand Total = \$22,545.00. NJDOE Entitlement = \$22,600.00
- **Moriah School – Purchases:** Agreement not yet reached. NJDOE Entitlement = \$16,800.00
- **Elisabeth Morrow School – Purchases:** Agreement not yet reached. NJDOE Entitlement = \$9,025.00
- **Yeshiva Ohr Simcha Englewood – Purchases:** Security cameras and door locks not to exceed \$1,425.00. NJDOE Entitlement = \$1,425.00.
- **Ability School Inc. – Purchases:** 1) ID badges for staff; 2) additional monitor for existing security system; and 3) pedestrian/student crosswalk striping not to exceed \$925.00. NJDOE Entitlement = \$925.00
- **First Presbyterian Preschool & Kindergarten – Purchases:** Name badges for staff and name tags for coop parents and visitors to the school. NJDOE Entitlement = \$200.00

**16-F-59                    APPROVAL – CONTRACT AWARD TO DI CARA, RUBINO ARCHITECTS****TAB-9**

WHEREAS, the Englewood Public School District is in need to update its Long Range Facility Plan; and

WHEREAS, the Englewood Board of Education authorized the Business Administrator to advertise for Request for Proposals for an architect to update the Long Range Facility Plan with a demographic study; now

BE IT RESOLVED, upon the recommendation of the Superintendent the Board awards a contract to DiCara, Rubino Architects to update the district's Long Range Facility Plan with a Demographic Study as per the attached proposal.

**16-F-60                    APPROVAL – PUBLIC RELATIONS EXPENDITURES FOR 2015-2016 SCHOOL YEAR**

WHEREAS, the Englewood Board of Education has developed a budget and will incur costs for public relation expenditures; and

WHEREAS, the Englewood Board of Education must establish an annual maximum dollar limit pursuant to N.J.A.C. 6A:23A-5.2; now

BE IT RESOLVED, upon the recommendation of the Superintendent the Englewood Board of Education establish a maximum of \$35,000 for public relations expenditures for the 2015-2016 school year.

**16-F-61                    APPROVAL – CALENDAR FOR THE DEVELOPMENT OF THE 2016-2017 BUDGET                    TAB-10**

WHEREAS, a public school district shall develop a budget calendar on an annual basis; now

BE IT RESOLVED, the Englewood Board of Education approved the attached budget calendar for the development of the 2016-2017 budget.

**16-F-62                    APPROVAL – PURCHASE OF NETWORK SWITCHES**

WHEREAS, the Englewood School District had budgeted and was awarded E-Rate funding to replace network switches districtwide; now

BE IT RESOLVED, upon the recommendation of the Superintendent, the Englewood Board of Education authorizes the purchase of network switches with Ocean Computer per state contract #70256 in an amount of \$265,665.

**16-F-63                    APPROVAL – ACCEPTANCE OF SCHOOL CHOICE FUNDING**

WHEREAS, the Englewood Board of Education receives school choice funding for the Academies @ Englewood Program; and

WHEREAS, during the 2014-2015 school year, the Englewood Board of Education was informed that no funding would be received for Englewood Cliffs students attending the Academies @ Englewood Program the Englewood Board of Education filed a request to the State to honor the funding; now

BE IT RESOLVED, the Englewood Board of Education accepts \$1,242,675 in school choice funding for the 2015-2016 school year. This amount will be utilized to fund teachers' salaries and a Vice Principal for the Academies @ Englewood (school choice) Program; now

BE IT FURTHER RESOLVED, as per the letter dated October 9, 2015 from the New Jersey Department of Education, the Englewood Board of Education shall honor the send/receive relationship with Englewood Cliffs via tuition contracts commencing with the 2016/2017 school year.

**16-F-64                    APPROVAL – PARTICIPATION IN THE LOCAL GOVERNMENT ENERGY AUDIT PROGRAM OF THE NEW JERSEY BOARD OF PUBLIC UTILITIES**

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and

WHEREAS, the Governing Body of Englewood Public School District has decided to apply to participate in the Local Government Energy Audit Program; and

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Englewood Public School District, are served by a New Jersey regulated public utility, and that the Englewood Public School District has not already reserved \$100,000 in the Program this year as of this application; and

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of the Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and

WHEREAS, upon acceptance into the Program, the Englewood Public School District will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and

WHEREAS, the Englewood Public School District understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program; now

BE IT RESOLVED, the Englewood Board of Education approves the submission of an application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

**16-F-65                    APPROVAL – ACCEPTANCE OF DONATION FROM PNC BANK**

WHEREAS, the Quarles Early Childhood Center has received a donation in the amount of \$12,000 from PNC Bank in connection with its Grow Up Great “Grants for Great Hours” Program, and

WHEREAS, said monies are targeted for use by the school for the purchase of classroom supplies and field trips, now

BE IT RESOLVED, the Englewood Board of Education accepts the aforementioned funds on behalf of the Quarles Early Childhood Center and thanks PNC Bank for its support of education.

**16-F-66                    APPROVAL – CORRECTION OF ACCEPTANCE OF DONATION FROM ENGLEWOOD HOSPITAL AND MEDICAL CENTER**

WHEREAS, the Englewood Board of Education was awarded \$1,000 by the Englewood Hospital and Medical Center in connection with the Englewood Public School Marching Band *not* the Athletic Program (*resolution 16-F-49*); now

BE IT RESOLVED, upon the recommendation of the Superintendent, the Englewood Board of Education accepts the aforementioned monies and extends its appreciation to the Englewood Hospital and Medical Center for the generous donation.



**PERSONNEL****16-P-45 APPROVAL – 2015-2016 CONTRACTED APPOINTMENTS**

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

*N = New*

*R = Replacement*

*RI = Reinstatement*

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

| <b>Name</b>                                  | <b>Certification</b>          | <b>Initial Location</b> | <b>All salaries per annum unless noted</b> | <b>10/12 month</b> | <b>Effective Dates</b> | <b>Budget Code</b>        |
|--|-------------------------------|-------------------------|--|--------------------|------------------------|---------------------------|
| Antonio-Bravo, Jaime <sup>1</sup><br>(R-D.H) | Standard: School Psychologist | (03)                    | MA, Step 1-2<br>\$56,560 pro rata          | 10                 | 11/23/2015             | 11-000-219-104-40-101-000 |

<sup>1</sup>Leave Replacement Position/Non-Tenurable

**16-P-46 APPROVAL - 2015-2016 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES**

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| <b>Name</b>                               | <b>Position</b>                                      | <b>Loc</b> | <b>Salary/Budget</b>  | <b>Effective Dates</b> |
|---|--|------------|---|------------------------|
| Grimes, Karol                             | Per-diem Substitute Teacher<br>NJ Substitute Teacher | District   | \$100-\$110 per diem<br>Budget Code: Dependent upon location                      | 11/23/15-06/30/16      |
| Parker, Janet                             | Per-diem Substitute Teacher<br>NJ Substitute Teacher | District   | \$100-\$110 per diem<br>Budget Code: Dependent upon location                      | 11/23/15-06/30/16      |
| Wilkins, Maurice <sup>1</sup><br>(R-S.H.) | Part-Time Security Officer,<br>10-months, Non-Guide  | (04)       | \$17.14 ph, Non-Guide 25 hours per week<br>Budget Code: 11-000-266-100-60-101-000 | 11/23/15-06/30/16      |

<sup>1</sup>Pending Receipt of State Clearance Letter.

**16-P-47 2015-2016 EXTRA COMPENSATION POSITIONS**

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

| <b>2015-2016 Athletics</b> |   |                    |                   |                               |                              |
|----------------------------|---|--------------------|-------------------|-------------------------------|------------------------------|
| <b><u>Name</u></b>         | <b><u>Assignment</u></b>                  | <b><u>Rate</u></b> | <b><u>Max</u></b> | <b><u>Effective Dates</u></b> | <b><u>Budget Account</u></b> |
| Allen, Bradley             | Assistant Boys Basketball Coach           | Per ETA Guide      | \$5,400           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Brazil, Randall            | Head Indoor Track Coach                   | Per ETA Guide      | \$6,300           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Broadnax, Siobhan          | Coaches Aide - Cheerleading Volunteer     | N/A                | N/A               | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Capetola, Bob              | Coaches Aide Girls Basketball - Volunteer | N/A                | N/A               | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Drakeford, Jevon           | Assistant Boys Basketball Coach           | Per ETA Guide      | \$5,400           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Epps, Mike                 | Assistant Indoor Track Coach              | Per ETA Guide      | \$4,500           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| LaRusso, John (MS)         | Assistant Girls Basketball Coach          | Per ETA Guide      | \$3,000           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Marco, Marie               | Coaches Aide Girls Basketball - Volunteer | N/A                | N/A               | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Newell, Ja'Vae             | Head Winter Cheerleading Coach            | Per ETA Guide      | \$4,500           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Osbourne, Donald           | Head Boys Basketball Coach                | Per ETA Guide      | \$7,200           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Prescott, John             | Assistant Indoor Track Coach              | Per ETA Guide      | \$4,500           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Taylor, Charles            | Head Wrestling Coach                      | Per ETA Guide      | \$5,400           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Wejnert, Jason             | Assistant Girls Basketball Coach          | Per ETA Guide      | \$5,400           | 15-16 Season                  | 11-402-100-100-77-101-000    |
| Wejnert, Louis             | Head Girls Basketball Coach               | Per ETA Guide      | \$7,200           | 15-16 Season                  | 11-402-100-100-77-101-000    |

| <b>Educational Student Support Services/Home Instruction</b> |                          |                    |                   |                               |                              |
|--|--------------------------|--------------------|-------------------|-------------------------------|------------------------------|
| <b><u>Name</u></b>   | <b><u>Assignment</u></b> | <b><u>Rate</u></b> | <b><u>Max</u></b> | <b><u>Effective Dates</u></b> | <b><u>Budget Account</u></b> |
| Emont, Tamara  | Home Instructor          | \$30.00 ph         | 100 hrs.          | 11/20/15-06/30/16             | 11-150-100-101-40-101-000    |
| Weinberger, Judith   | Home Instructor          | \$30.00 ph         | 100 hrs.          | 10/13/15-06/30/16             | 11-150-100-101-40-101-000    |

| <b>Parent Workshops for Math and Literacy Assessments</b> |                          |                    |                   |                               |                              |
|---|--------------------------|--------------------|-------------------|-------------------------------|------------------------------|
| <b><u>Name</u></b>  | <b><u>Assignment</u></b> | <b><u>Rate</u></b> | <b><u>Max</u></b> | <b><u>Effective Dates</u></b> | <b><u>Budget Account</u></b> |
| Widensky, Jeanette  | Parent Workshops         | \$30.00 ph         | 40 hrs.           | 11/20/15-01/30/16             | 20-231-100-100-66-000-000    |

**Bilingual Professional Learning Community, Professional Development and Parent Workshops**

| Name               | Assignment                          | Rate          | Max     | Effective Dates     | Budget Account            |
|--------------------|-------------------------------------|---------------|---------|---------------------|---------------------------|
| Jaquinet, Cristina | Bilingual PD/PLC & Parent Workshops | \$30.00<br>ph | 20 hrs. | 11/20/15 – 06/30/16 | 20-241-100-100-66-000-000 |

**Reclassifications**

| Name                               | From:   | To:  |
|------------------------------------|---|--|
| Cummings, Carlene (03)<br>(R-R.D.) | Per-Diem Substitute Teacher,<br>\$100 per-diem                          | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/16/15                       |
| Peterson, Brianna (10)<br>(R-S.H.) | Part-Time, Non-Guide (10-months),<br>Security Officer, \$17.48 per hour | Full-Time, Non-Guide (10-months),<br>Security Officer, \$24,000 pro rata<br>Effective: 10/16/15-06/30/16 |
| Petioni, Diane (05)<br>(R-G.V.)    | Per-Diem Substitute Teacher,<br>\$100 per-diem                          | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/16/15                       |
| Warren, Dashawn (10)<br>(R-P.H.)   | Per-Diem Substitute Teacher,<br>\$100 per-diem                          | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/23/15                       |

**16-P-48 APPROVAL – JOB DESCRIPTIONS****TAB – 11**

RESOLVED, that the attached job descriptions be approved and effective immediately:

|                  |
|------------------|
| Bus Driver       |
| School Registrar |

**16-P-49 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS**

RESOLVED, that the Englewood Board of Education hereby approves the following:

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

**Resignation**

| Name                    | Notice/Position                     | Effective Date(s) |
|-------------------------|-------------------------------------|-------------------|
| Amparo, Yonalda<br>(10) | Resignation,<br>School Psychologist | December 23, 2015 |

# Englewood Board of Education

## Agenda

November 19, 2015

### PERSONNEL – ADDENDUM

#### 16-P-50 APPROVAL - 2015-2016 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

- Note: Appointment of new personnel to the District is provisional subject to:
1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
  2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| Name           | Position  | Loc      | Salary/Budget   | Effective Dates        |
|----------------|---|----------|---|------------------------|
| Sultana, Begum | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 11/20/15 -<br>06/30/16 |

#### 16-P-51 2015-2016 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

| Home Instruction  |                  |               |                   |                       |                           |
|-------------------|------------------|---------------|-------------------|-----------------------|---------------------------|
| Name              | Assignment       | Rate          | Max               | Effective Dates       | Budget Account            |
| Walker, Arthorine | Home Instruction | \$30.00<br>ph | 100 add'l<br>hrs. | 11/12/15-<br>06/30/16 | 11-150-100-101-40-101-000 |

| JDMS Spring Musical  |  |                  |          |                       |                           |
|----------------------|--|------------------|----------|-----------------------|---------------------------|
| Name                 | Assignment                             | Rate             | Max      | Effective Dates       | Budget Account            |
| Miller, Breigh       | Spring Musical Costumes/<br>Set Design | \$30.00<br>ph    | 100 hrs. | 11/20/15-<br>06/30/16 | 11-401-100-100-76-101-000 |
| Oden, Lisa           | Spring Musical<br>Choreographer        | Per ETA<br>Guide | \$1,800  | 11/20/15-<br>06/30/16 | 11-401-100-100-76-101-000 |
| Tisdale, Christopher | Spring Musical Director                | Per ETA<br>Guide | \$4,500  | 11/20/15-<br>06/30/16 | 11-401-100-100-76-101-000 |

| <b>Winter Athletics</b>   |                                       |               |            |                        |                           |
|---------------------------|---------------------------------------|---------------|------------|------------------------|---------------------------|
| <b>Name</b>               | <b>Assignment</b>                     | <b>Rate</b>   | <b>Max</b> | <b>Effective Dates</b> | <b>Budget Account</b>     |
| Dark, Christopher         | Coaches Aide (Boys Basketball)        | n/a           | n/a        | 15-16 Season           | n/a                       |
| Marshall-Drakeford, Ronda | Assistant Coach Boys Basketball (MS)  | Per ETA Guide | \$1,500    | 15-16 Season           | 11-402-100-100-77-101-000 |
| Scott, Jamayla            | Assistant Winter Track Coach          | Per ETA Guide | \$4,500    | 15-16 Season           | 11-402-100-100-77-101-000 |
| Tucker, Kristen           | Assistant Coach Girls Basketball (MS) | Per ETA Guide | \$1,500    | 15-16 Season           | 11-402-100-100-77-101-000 |

**16-P-52      APPROVAL - 2015-2016 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS**

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

| <b>2015-2016 DMHS/AE Extended Day Stipends: Effective August 31, 2015 – June 30, 2016</b> |                   |              |             |                    |                   |                         |           |
|---|-------------------|--------------|-------------|--------------------|-------------------|-------------------------|-----------|
| <b>Last Name</b>  | <b>First Name</b> | <b>Scale</b> | <b>Step</b> | <b>Base Salary</b> | <b>PM Stipend</b> | <b>Ext. Day Stipend</b> | <b>To</b> |
| Buzzerio  | Anthony           | BA           | 3-5         | \$52,810           |                   | \$4,096                 | \$56,906  |
| Coleman   | Qinying           | MA           | 7-8         | \$57,555           |                   | \$1,024                 | \$58,579  |
| Escobedo  | Michelle          | MA           | 7-8         | \$57,555           |                   | \$1,024                 | \$58,579  |
| Melendez  | Joshua            | BA           | 3-5         | \$52,810           |                   | \$1,024                 | \$53,834  |
| Meltzer   | Sandra            | MA+30        | 22          | \$102,808          |                   | \$1,024                 | \$103,832 |
| Mika  | Julie             | BA           | 1-2         | \$52,310           |                   | \$1,024                 | \$53,334  |

**THE ENGLEWOOD BOARD OF EDUCATION  
MINUTES – PUBLIC MEETING  
October 15, 2015 6:30 p.m.**

The meeting was called to order at 7:20 p.m. and the NJ Open Public Meeting Statement was read by Mark Tabakin, Board Attorney

Present: Jeff Carter, Carol Feinstein, Betty Griffin, Henry Pruitt, Howard Haughton

Also Present: Michelle James, Interim Superintendent, Cheryl Balletto, Interim Business Administrator/Board Secretary, Mark Tabakin, Board Attorney

Motion by Ms. Griffin, seconded by Ms. Feinstein to enter closed session.

CLOSED SESSION AS NECESSARY (*Use this resolution to identify the qualified matters to be discussed*)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Mr. Pruitt, seconded by Ms. Feinstein to reconvene to public meeting.

**APPROVAL OF MINUTES**

Motion by Mr. Pruitt, seconded by Mr. Carter to approve Board minutes.

August 27, 2015 – Special Public Meeting and Closed Session  
August 13, 2015 – Regular Meeting and Closed Session  
July 8, 9, 14, 22, 23, 2015 – Executive Sessions  
June 30, 2015 – Special Public Meeting and Closed Session  
June 18, 2015 – Special Public Meeting

The Board minutes passed by a majority vote with Ms. Feinstein and Ms. Griffin abstaining on August 27, 2015.

## BOARD SECRETARY REPORT

Motion by Mr. Pruitt, seconded by Mr. Carter to approve the Board Secretary Reports.  
The Board Secretary Reports passed by a unanimous vote with those Board members present.

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the preliminary reports of the School Treasurer for the months of June (revised), July and August 2015 and Board Secretary's report for the months of June (revised), July and August 2015; and

**JUNE (revised) 2015**

| <b>FUND</b>                    | <b>CASH BALANCE</b>    | <b>APPROPRIATIONS</b>   | <b>ENCUMBRANCES</b>    | <b>EXPENDITURES</b>    | <b>FUND BALANCE</b>    |
|--------------------------------|------------------------|-------------------------|------------------------|------------------------|------------------------|
| General Current Expense Fund   | \$11,825,614.96        | \$ 67,687,571.52        | \$ 525,360.67          | \$ 63,937,813.46       | \$ 3,224,397.39        |
| (10),(11),(18) Current Expense |                        | \$ 62,622,420.80        | \$ 88,188.14           | \$59,378,999.24        | \$ 3,155,233.42        |
| (12) Capital Outlay            |                        | \$ 5,065,150.72         | \$ 437,172.53          | \$ 4,558,814.22        | \$ 69,163.97           |
| (13) Special Schools           |                        |                         |                        |                        | \$ -                   |
| Capital Reserve                |                        |                         |                        |                        | \$ -                   |
| (20) Special Revenue Fund*     | \$ 150,834.75          | \$ 4,771,669.76         | \$ 7,193.91            | \$ 4,056,605.57        | \$ 707,870.28          |
| (30) Capital Projects Fund*    | \$ 3,324,790.95        | \$ 5,282,163.18         | \$ 2,425,571.00        | \$ 343,177.01          | \$ 2,513,415.17        |
| (40) Debt Service Fund         | \$ 95,922.45           | \$ 2,173,565.00         |                        | \$ 2,173,564.38        | \$ 0.62                |
| (50) Enterprise Fund           | \$ 91,267.37           |                         |                        |                        | \$ -                   |
| (1) NET Payroll                | \$ 500,000.00          |                         |                        |                        | \$ -                   |
| (60) Enterprise Fund           | \$ 207,289.61          |                         |                        |                        | \$ -                   |
| <b>TOTAL</b>                   | <b>\$16,195,720.09</b> | <b>\$ 79,914,969.46</b> | <b>\$ 2,958,125.58</b> | <b>\$70,511,160.42</b> | <b>\$ 6,445,683.46</b> |

**JULY 2015**

| <b>FUND</b>                    | <b>CASH BALANCE</b>    | <b>APPROPRIATIONS</b>   | <b>ENCUMBRANCES</b>     | <b>EXPENDITURES</b>  | <b>FUND BALANCE</b>    |
|--------------------------------|------------------------|-------------------------|-------------------------|----------------------|------------------------|
| General Current Expense Fund   | \$12,451,141.54        | \$ 64,339,070.53        | \$ 57,934,336.09        | \$ 438,677.51        | \$ 5,966,056.93        |
| (10),(11),(18) Current Expense |                        | \$ 63,471,481.00        | \$ 57,275,232.41        | \$ 438,677.51        | \$ 5,757,571.08        |
| (12) Capital Outlay            |                        | \$ 867,589.53           | \$ 659,103.68           | \$ -                 | \$ 208,485.85          |
| (13) Special Schools           |                        |                         |                         |                      |                        |
| Capital Reserve                |                        |                         |                         |                      |                        |
| (20) Special Revenue Fund*     | \$ 343,600.81          | \$ 4,259,739.55         | \$ 2,882,508.91         | \$ 60,259.19         | \$ 1,316,971.45        |
| (30) Capital Projects Fund*    | \$ 3,325,032.22        | \$ 4,940,986.17         | \$ 2,476,193.00         | \$ -                 | \$ 2,464,793.17        |
| (40) Debt Service Fund         | \$ 95,922.45           | \$ 2,171,898.00         |                         |                      | \$ 2,171,898.00        |
| (50) Enterprise Fund           | \$ 369,250.73          |                         |                         |                      |                        |
| (1) NET Payroll                | \$ 500,000.00          |                         |                         |                      |                        |
| (60) Enterprise Fund           | \$ 192,107.63          |                         |                         |                      |                        |
| <b>TOTAL</b>                   | <b>\$17,277,055.38</b> | <b>\$ 75,711,694.25</b> | <b>\$ 63,293,038.00</b> | <b>\$ 498,936.70</b> | <b>\$11,919,719.55</b> |

## August 2015

| FUND                           | CASH BALANCE           | APPROPRIATIONS          | ENCUMBRANCES            | EXPENDITURES           | FUND BALANCE           |
|--------------------------------|------------------------|-------------------------|-------------------------|------------------------|------------------------|
| General Current Expense Fund   | \$13,131,572.64        | \$ 64,259,070.53        | \$ 55,807,057.72        | \$ 2,882,012.88        | \$ 5,569,999.93        |
| (10),(11),(18) Current Expense |                        | \$ 63,391,481.00        | \$ 55,179,630.39        | \$ 2,850,336.53        | \$ 5,361,514.08        |
| (12) Capital Outlay            |                        | \$ 867,589.53           | \$ 627,427.33           | \$ 31,676.35           | \$ 208,485.85          |
| (13) Special Schools           |                        |                         |                         |                        |                        |
| Capital Reserve                |                        |                         |                         |                        |                        |
| (20) Special Revenue Fund*     | \$ (160,312.57)        | \$ 4,259,739.55         | \$ 3,292,236.86         | \$ 215,923.76          | \$ 751,578.93          |
| (30) Capital Projects Fund*    | \$ 2,208,255.76        | \$ 4,940,986.17         | \$ 1,398,575.20         | \$ 1,077,617.80        | \$ 2,464,793.17        |
| (40) Debt Service Fund         | \$ (10,718.28)         | \$ 2,171,898.00         | \$ -                    | \$ 280,449.07          | \$ 1,891,448.93        |
| (50) Enterprise Fund           | \$ 247,908.65          |                         |                         |                        |                        |
| (1) NET Payroll                | \$ 500,000.00          |                         |                         |                        |                        |
| (60) Enterprise Fund           | \$ 181,569.14          |                         |                         |                        |                        |
| <b>TOTAL</b>                   | <b>\$16,098,275.34</b> | <b>\$ 75,631,694.25</b> | <b>\$ 60,497,869.78</b> | <b>\$ 4,456,003.51</b> | <b>\$10,677,820.96</b> |

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

## COMMITTEE REPORT(S)

Compliance Committee – Howard Haughton in the absence of Mr. Pazant  
Goals & Objectives Committee – Carol Feinstein

## SUPERINTENDENT'S REPORT

We had one HIB incident for the month of September. That was at Dwight Morrow High School. Back to School Night went very well with a tremendous turnout. Parent/Teacher Conferences are scheduled for October and early November. Students are included as part of the meetings. Latin Heritage Fair took place at Grieco. We had an excellent turnout. Dwight Morrow hosted the Academies at the open house. Student ambassadors guided our visitors to each of the five programs.



OPENED THE PRIVILEGE OF THE FLOOR – *Items that are on the agenda.*

*Ms. Mosley:* I'm here to speak about the Mission One contract. If you accept Title 1 funds, there are conditions that come with it. You cannot have outsourced paraprofessionals. I really want you to reconsider and hire directly talented paraprofessionals that want to work with our children.

*Mr. Caviness:* How are we filling a \$4 million gap with \$4.8 million - the numbers don't add up. We're putting the district in a worse financial hole. Volunteer students from Dwight-Englewood – not a good look. We have alumni that are willing to come back and tutor our kids.

*Ms. Walker:* I'm glad to see all the trips that the little ones are going on. I hope we continue to see that – they need that type of experience.

*Ms. Shemesh:* The members of the Englewood Teachers Association are here tonight to demonstrate our sense of frustration at the way the negotiations process has been conducted by the Board's negotiating team. We deserve support from the Board of Education. We are the element of continuity in this district. We are your staff and as such we deserve your support, your respect and a contract – sooner rather than later.

*Mr. Matthews:* I see nothing wrong with Dwight Englewood kids tutoring our kids. I applaud them. We should look at Title 1 money – something has got to change. Whatever we've been doing with that money has not been effective. I'd like to know the background of the math teacher.

*Mr. Popkin:* Why did we have nine suspensions in September? Last year we had none in September.

#### APPROVAL OF CONSENT AGENDA

*Mr. Haughton:* We are going to separate from the consent agenda five resolutions: 16-A-23, 16-A-26, 16-F-41, 16-F-47 and 16-F-52. There is a desire of the Board to have discussion on these items. As you can see, we only have five members that are here tonight. We were aware that at least two of the members have notified us in advance that they were not going to be here. We learned of a third earlier today that would not be here. While we have a quorum, there are a couple of members that are unable to vote on personnel. Personnel actions require an affirmative vote of five members of the Board. Therefore, by the time we take action on the consent agenda if no other members show up we are going to table the personnel items on the agenda.

Motion by Mr. Pruitt, seconded by Mr. Carter to approve the consent agenda, excluding 16-A-23, 16-A-26, 16-F-41, 16-F-47, 16-F-52 and all of Personnel.

#### BOARD DISCUSSION

##### 16-A-23

*Mr. Carter:* Liberty Science Center – Our kids deserve what every other child gets in the State of New Jersey. I'm appalled that anyone says that our children shouldn't get that.

*Mr. Haughton:* I'm very supportive of the trips that have been identified. The kids are getting a hands-on experience and doing it in creative ways.

##### 16-A-26

*Mr. Pruitt:* I've seen several QSAC submissions. I think this is the highest scoring submission. I'm pleased to see the district improving.

*Mr. Haughton:* I want to thank Ms. Feinstein for working with our staff and administration in going through the review with QSAC.

##### 16-F-41

*Mr. Carter:* My concern is the same as I say every year. When I got on this Board, we were talking about the cost of our paraprofessionals. I think it was around \$2 million. Now we are up to \$4.8 million. We need to look at the cost and the quality of what we're getting.

*Mr. Pruitt:* A lot of the concerns have been identified. Now we're seeing the full year's budget. We need to make sure we have quality people. In terms of the contract, we need to approve it. We need to work on the controls to make sure our kids are getting the services they need.

*Ms. Feinstein:* The company we're using now is better than the company we were using before. We asked what it would cost to have your own employees versus outsourced employees. We never got that. We still don't know whether we would save money. I'm asking for it again. I don't know if it's cost effective.

*Mr. Haughton:* The Mission One contract had been awarded in June. This is ratification of a complete contract. This contract has an expansion to include the After School Program. That's why we're seeing it on the agenda. However, to Ms. Feinstein's point, we have routinely and consistently asked for an analysis. Our current Business Administrator had not been the person that we had asked. We are going to make a request now that the analysis be brought before the Finance & Operations Committee to be reported on at the next Board meeting. It is important that we evaluate what the differential would have been for in-district staff versus out-of-district staff. Make the FTE's the same. When we had our staff in house doing it, they served in multiple functions. The way the contract is written, we have people that are classroom aides, but then we're paying separately for lunch aides and bus aides. We need to get a full understanding and evaluate the economics for this because the intention behind this was to save the district money. It needs to be brought to the next Finance and Operations Meeting and then reported on at the next Board meeting without fail. Otherwise, I am certain that we will look at another direction the next time around.

16-F-47

*Mr. Pruitt:* Our district does get Title 1 funding. This will allow the district to have more flexibility and could be a larger benefit for our children.

*Ms. Balletto:* As you know, every school is receiving Title 1 funding. Due to the fact that our free and reduced lunch count at every school is over 40%, the Englewood School District has an opportunity for each of those schools to become a schoolwide Title 1 Program. Right now we are a Targeted Assistance Program. That means the funding that you would receive for Quarles can only be spent on Title 1 children. By becoming a school-wide program, all students can be part of these programs which would better utilize our resources. All students would have a chance to have the additional services that Title 1 would provide. This resolution allows each school to decide if they would like to submit an application. A school could opt to do this or not. The applications are then sent to the state. Then a year-long planning process goes on where a comprehensive needs assessment takes place. That will get sent to the state for final approval. If the state approves the plan then it would come back to the Board for adoption. The funding will stay the same; however, what we do with the funding will be flexible for our district.

16-F-52

*Mr. Pruitt:* We should do what we can to foster effective partnerships.

*Mr. Haughton:* They are more than just a partner. They are absolutely our family. They continue to support our students.

Motion by Mr. Pruitt, seconded by Mr. Carter to table all of Personnel. Motion carries.

*Mr. Haughton:* To Ms. Shemesh and to the ETA, know that we fully recognize that our teachers are the constant for us. We rely on you – you are our partner. We have frequent conversations that need to continue. We must work together and do it with respect, with care and compassion. I look forward with continued dialogue.

## OLD BUSINESS

*Mr. Carter:* What's the status with the trailers at Quarles?

*Dr. James:* According to our Facilities Director, they are scheduled to be done by the end of October.

*Mr. Haughton:* If all things go according to the latest plan, we will be in position to occupy the trailers by the end of October. There is some additional work that needs to be done.

*Mr. Carter:* I would like a weekly update.

*Ms. Feinstein:* I would like the Facilities Director to come to the next Board meeting and give us a report on the trailers and the garage.

## VOTE:

Roll Call Vote on the Consent Agenda as amended– yes to all except:

| Resolution #               | Topic   | Jeff Carter | Carol Feinstein | Betty Griffin | Henry Pruitt | Howard Haughton |
|----------------------------|---|-------------|-----------------|---------------|--------------|-----------------|
| 16-B-02                    | Approval – Second Reading and Final Adoption of Board Policies  |             |                 |               |              |                 |
| 16-B-03                    | Approval – First Reading of Board Policies  |             |                 |               |              |                 |
| 16-A-22                    | Approval – Purchased Services 2015-2016   |             |                 |               |              |                 |
| 16-A-23                    | Approval – Field Trips  | (2)         |                 |               | (M)          |                 |
| 16-A-24                    | Approval – Volunteer Students from Dwight-Englewood   |             |                 |               |              |                 |
| 16-A-25                    | Approval – Report of Student Suspensions  |             |                 |               |              |                 |
| 16-A-26                    | Approval – Submission Statement of Assurances (SOA) New Jersey Quality Single Accountability Continuum  | (2)         |                 |               | (M)          |                 |
| 16-A-27                    | Approval – Superintendent's Harassment, Intimidation and Bullying Report                                |             |                 |               |              |                 |
| 16-A-28                    | Approval – District Enrollment in Schools   |             |                 |               |              |                 |
| 16-F-36                    | Approval – Staff and BOE Travel   |             |                 |               |              |                 |
| 16-F-37                    | Approval – Line Item Transfers  |             |                 |               |              |                 |
| 16-F-38                    | Approval – Bills List   |             |                 |               |              |                 |
| 16-F-39                    | Approval – Comprehensive Maintenance Plan   |             |                 |               |              |                 |
| 16-F-40                    | Approval – Membership to the New Jersey State Interscholastic Athletic Association (NJSIAA)             |             |                 |               |              |                 |
| 16-F-41                    | Approval – Contracted Services for Secretaries and Paraprofessionals with Mission One                   | (2)         | No              |               | (M)          |                 |
| 16-F-42                    | Approval – Kallen & Lemelson Consulting Engineers, LLP  |             |                 |               |              |                 |
| 16-F-43                    | Approval – Summit Management Solutions, LLC   |             |                 |               |              |                 |
| 16-F-44                    | Approval – Acceptance of Non-Public Security Funds 2015-2016  |             |                 |               |              |                 |
| 16-F-45                    | Approval – Easement with Public Service Electric & Gas  |             |                 |               |              |                 |
| 16-F-46                    | Approval – Elementary School Physician  |             |                 |               |              |                 |
| 16-F-47                    | Approval – Title I Schoolwide Application   |             | (2)             |               | (M)          |                 |
| 16-F-48                    | Approval – Generations Electrical Company – LED Lighting Proposal                                       |             |                 |               |              |                 |
| 16-F-49                    | Approval – Acceptance of Donation from Englewood Hospital and Medical Center                            |             |                 |               |              |                 |
| 16-F-50                    | Approval – Acceptance of E-Rate Funds   |             |                 |               |              |                 |
| 16-F-51<br><b>ADDENDUM</b> | Approval – Acceptance of SCIGirls Donation  |             |                 |               |              |                 |
| 16-F-52<br><b>ADDENDUM</b> | Approval – Facility Fee Waiver for the Alumni Alliance – Annual Picnic                                  | (M)         | (2)             |               |              |                 |
| 16-P-30<br><b>TABLED</b>   | Approval – 2015-2016 Contracted Appointments  |             |                 |               |              |                 |
| 16-P-31<br><b>TABLED</b>   | Approval – 2015-2016 Employment of Personnel: Full-Time, Non Guide, Part-Time Employees And Substitutes |             |                 |               |              |                 |
| 16-P-32<br><b>TABLED</b>   | Approval – 2015-2016 Extra Compensation Positions   |             |                 |               |              |                 |
| 16-P-33<br><b>TABLED</b>   | Approval – 2015-2016 Salary Adjustments, Reclassifications & Transfers                                  |             |                 |               |              |                 |
| 16-P-34<br><b>TABLED</b>   | Approval – Retirement, Resignations, Leaves Of Absence, Terminations                                    |             |                 |               |              |                 |

OPENED THE PRIVILEGE OF THE FLOOR – *Other items*

*Ms. Smith:* I have some serious concerns. Teachers are role models – the way some of the staff are dressed is inappropriate. The Principals should send them home.

*Mr. Haughton:* During the convocation, Dr. James reinforced to the teachers the policies that the school district has on dress. She then said to the Principals that they are responsible for the enforcement. What you're saying, Ms. Smith, is not falling on deaf ears.

*Mr. Caviness:* I'd like to give a shout out to our new Business Administrator, Ms. Balletto. She's been here before and knows the terrain. With a new Superintendent and Business Administrator, hopefully, the Board will let the professionals do their job. I want to also follow up on a resolution to put Dr. Martin Luther King, Jr. on the building. The name is not on the building yet.

*Mr. Matthews:* I wanted to follow up on the math teacher. I'm hoping the top management of the district takes a hard look at hiring the best people for math and science.

*Ms. Mosley:* Mission One - You cannot ask the teachers to only worry about academics and then have outsourced staff that they cannot train properly. My son's one-on-one has jumped contracts so that she can be able to teach my child. I want you to invest money so that there are three grades at Dismus.

Motion to adjourn at 9:49 p.m. by Mr. Pruitt, seconded by Ms. Feinstein, carried by consent of the Board.

**BOARD****16-B-02                    APPROVAL – SECOND READING AND FINAL ADOPTION OF REVISED POLICY                    TAB-03**

WHEREAS, certain policies/regulations have been presented at a public Board of Education meeting for review and comment by Board members and community members, be it

RESOLVED, that the Board of Education approves the following attached Board of Education policies:

|       |  |
|-------|--|
| 5310  | Health Services (M)                                  |
| 5310R | Health Services (M)                                  |
| 3221  | Evaluation of Non-Tenured Teaching Staff Members (M) |
| 3221R | Evaluation of Non-Tenured Teaching Staff Members (M) |
| 3222  | Evaluation of Tenured Teaching Staff Members (M)     |
| 3222R | Evaluation of Tenured Teaching Staff Members (M)     |

**16-B-03                    APPROVAL – FIRST READING OF BOARD POLICIES                    TAB-04**

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment\* on the following attached Board of Education policy and agrees to consider adoption of this policy at the forthcoming Board of Education meeting, after hearing public comments:

| <b>Number</b> | <b>Policy</b>                |
|---------------|------------------------------|
| 2622          | STUDENT ASSESSMENT (M)       |
| 3218          | SUBSTANCE ABUSE (M)          |
| 4218          | SUBSTANCE ABUSE (M)          |
| 5200          | ATTENDANCE (M)               |
| 5339          | SCREENING FOR DYSLEXIA (M)   |
| 5330          | ADMINISTRATION OF MEDICATION |

*\*Note: Public comment on this policy will be accepted in writing through October 30, 2015.*

**ADMINISTRATION****16-A-22 APPROVAL – PURCHASED SERVICES 2015 – 2016**

WHEREAS, the district requires specialized services to satisfy educational and business requirements, be it

RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

| <b>Name</b>                                | <b>Service / Dates</b>   | <b>Budget</b>             | <b>Max. Fees</b> |
|--|--|---------------------------|------------------|
| Pascack Valley (Park Program)              | Tuition<br>Student (#150411)<br>September 2015- June 2016                                    | 11-000-100-562-40-000-000 | \$22,730.00      |
| Daytop NJ Program                          | Home Instruction<br>Student (#145327)<br>September 2015-December 2015                        | 11-000-216-320-40-000-000 | \$9,000.00       |
| Windsor Bergen Academy                     | Tuition/1:1 Aide<br>Student (#152755)<br>September 2015- June 2016                           | 11-000-100-566-40-000-000 | \$72,448.20      |
| BCSSSD-Washington South                    | Tuition<br>Student (#150556)<br>October 2015 - June 2016                                     | 11-000-100-565-40-000-000 | \$76,320.00      |
| Teaneck Board of Education                 | Tuition<br>Student (#152757)<br>October 2015 - June 2016                                     | 11-000-100-562-40-000-000 | \$30,620.00      |
| North Hudson Academy                       | Tuition<br>Student (#149243)<br>October 2015 - June 2016                                     | 11-000-100-566-40-000-000 | \$44,739.24      |
| Holmstead School (change in OOD placement) | Tuition<br>Student (#152372)<br>October 2015 - June 2016                                     | 11-000-100-566-40-000-000 | \$49,915.80      |
| Sussex County Reg. Transp. Coop            | Transportation (joiner w/Sussex-Wantagh) ESY<br>Student (#150281)<br>July 2015 - August 2016 | 11-000-270-514-40-000-000 | \$7,020.00       |

**16-A-23 APPROVAL – FIELD TRIPS****TAB-05**

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education confirms field trips as per the attached list for the 2015-2016 school year, subject to the Principals compiling a list of students/faculty/chaperones together with the proper parental permission forms, and insurance documents as required.

**16-A-24 APPROVAL –VOLUNTEER STUDENTS FROM DWIGHT-ENGLEWOOD**

WHEREAS, the Board of Education recognizes the service of volunteers can enrich the educational program and assist certified staff members in the performance of their duties, and

WHEREAS, the volunteers may serve only under the direction and supervision of a certificated staff member, be it

RESOLVED, the Englewood Public School District Board of Education approves upon the recommendation of the Interim Superintendent, the appointment of high school student volunteers from Dwight-Englewood School. The Dwight-Englewood High School students will provide volunteer tutoring services for the 2015-2016 school year at Grieco Elementary School.

**16-A-25 APPROVAL - REPORT OF STUDENT SUSPENSIONS**

WHEREAS, school principals have reported to the Interim Superintendent of Schools that during the month of September 2015 they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; be it

RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

| Number of Suspensions     | September '15 |
|---------------------------|---------------|
| High School               | 1             |
| Middle School             | 6             |
| McCloud Elementary School | 2             |
| Grieco Elementary School  | 0             |
| Quarles Elementary School | 0             |
| Total Suspensions:        | 9             |

| Number of Suspensions     | September '14 |
|---------------------------|---------------|
| High School               | 0             |
| Middle School             | 0             |
| McCloud Elementary School | 0             |
| Grieco Elementary School  | 0             |
| Quarles Elementary School | 0             |
| Total Suspensions:        | 0             |

**16-A-26                    APPROVAL – SUBMISSION STATEMENT OF ASSURANCE (SOA) NEW JERSEY                    TAB-06**  
**QUALITY SINGLE ACCOUNTABILITY CONTINUUM**

WHEREAS, the Englewood Board of Education in the County of Bergen is undergoing evaluation under NJ QSAC for the 2015-2016 school year, and

WHEREAS, the Englewood Board of Education in the County of Bergen has reviewed the district's Statement of Assurance and hereby approves this document, be it

RESOLVED, that the Englewood Board of Education does hereby authorize the Interim Superintendent of Schools to submit the attached Statement of Assurance declaration page and a certified copy of this resolution to the Commissioner of Education on or after October 16, 2015 in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

**16-A-27                    APPROVAL – SUPERINTENDENT’S HARASSMENT, INTIMIDATION AND BULLYING**  
**REPORT**

BE IT RESOLVED, that the Board of Education approves the Interim Superintendent’s determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the October 15, 2015 special closed session meeting.

**16-A-28                    APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS**

|                   | 15-Oct-14 | 26-Jun-15 | 30-Sep-15 |
|-------------------|-----------|-----------|-----------|
| Academies         | 478       | 470       | 469       |
| DMHS              | 552       | 563       | 558       |
| EAGLE             | 65        | 69        | 48        |
| DMHS Total        | 1,095     | 1,102     | 1,075     |
| JDMS              | 404       | 400       | 414       |
| McCloud           | 552       | 546       | 559       |
| Grieco            | 594       | 594       | 598       |
| Quarles           | 456       | 452       | 469       |
| In-District Total | 3,101     | 3,094     | 3,115     |



**FINANCE****16-F-36                      APPROVAL – STAFF AND BOE TRAVEL                      TAB-07**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursement as listed on the attached.

**16-F-37                      APPROVAL – LINE ITEM TRANSFERS                      TAB-08**

RESOLVED, the Board of Education approves the attached list of July 2015 and August 2015 budget transfers within the 2015-2016 budget pursuant to Policy 6422M.

**16-F-38                      APPROVAL – BILLS LIST                      TAB-09**

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$6,791,056.07.

**16-F-39                      APPROVAL – COMPREHENSIVE MAINTENANCE PLAN                      TAB-10**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Englewood School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Englewood School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Englewood School District in compliance with Department of Education requirements.

**16-F-40                    APPROVAL – MEMBERSHIP TO THE NEW JERSEY STATE INTERSCHOLASTIC  
ATHLETIC ASSOCIATION (NJSIAA)**

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve membership to the NJSIAA for the 2015-2016 school year, pursuant to the provisions of Chapter 172 of the Laws of 1979 (N.J.S.A. 18A:11-3, et seq.). The Englewood Public Schools agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athletic eligibility.

**16-F-41                    APPROVAL – CONTRACTED SERVICES FOR SECRETARIES AND  
PARAPROFESSIONALS WITH MISSION ONE****TAB- 11**

WHEREAS, on June 11, 2015 the Englewood Board of Education awarded a contract with Mission One to provide secretarial and paraprofessional services in an amount not to exceed \$4,558,000 for the 2015-2016 school year; and

WHEREAS, on June 11, 2015 resolution 15-F-137 stated that upon the contracts being finalized by the vendor and the administration, said contract shall be presented to the Board for approval and ratification; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves the attached contract and authorizes the Business Administrator/Board Secretary to execute the agreement not to exceed \$4,850,000.

**16-F-42                    APPROVAL – KALLEN & LEMELSON CONSULTING ENGINEERS, LLP****TAB- 12**

WHEREAS, the Englewood Public Schools will be completing the heating project at the Dwight Morrow High School Campus North Building in the summer 2016; and

WHEREAS, the district needs to complete the bidding process for the heating project; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves Kallen & Lemelson Consulting Engineers, LLP for engineering services for the steam pipe replacement and heating conversion project at DMHS – North Building as per attached proposal; now

BE IT FURTHER RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education authorizes the Business Administrator/Board Secretary to advertise for bids for the heating project at Dwight Morrow High School north building.

**16-F-43                    APPROVAL – SUMMIT MANAGEMENT SOLUTIONS, LLC****TAB-13**

WHEREAS, the Englewood Board of Education and the Englewood Teachers' Association is in the fact finding stage of the negotiations; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approve the Summitt Management Solutions, LLC to provide consulting services for the fact-finding process at \$150.00 per hour.

**16-F-44                    APPROVAL – ACCEPTANCE OF NON-PUBLIC SECURITY FUNDS 2015-2016**

WHEREAS, the Englewood Board of Education has been awarded Non-Public Security Aid from NJDOE for the 2015-2016 school in the amount of \$50,975; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education accepts these funds from the NJDOE for the 2015-2016 school year.

**16-F-45                    APPROVAL – EASEMENT WITH PUBLIC SERVICE ELECTRIC & GAS**

WHEREAS, utility services need to be extended to the high school campus on Knickerbocker Road, and

WHEREAS, Public Service Electric & Gas (PSE&G) will provide the necessary piping, wiring, and services needed to install this service, but will retain ownership of such materials and will need the run from the street to the facility to be more than 200 feet, now

BE IT RESOLVED upon the recommendation of the Interim Superintendent, the Board of Education grant PSE&G an easement to the property impacted by this installation, and

BE IT FURTHER RESOLVED, authorizes District Administration to enact the terms and conditions of this easement so that work may proceed.

**16-F-46                    APPROVAL – ELEMENTARY SCHOOL PHYSICIAN**

**TAB-14**

WHEREAS, the Englewood Public School District is in need of an elementary school physician per N.J.A.C. 6A:16-2.3; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves Dr. Katlyn Lubin, elementary school physician effective October 16, 2015 through June 30, 2016 at a rate of \$300 per consultation per the attached agreement; now

BE IT FURTHER RESOLVED, the Englewood Board of Education authorizes the Board President and the Board Secretary to execute the contract.

**16-F-47                    APPROVAL – TITLE I SCHOOL WIDE APPLICATION**

WHEREAS, the Englewood Public Schools has been notified as being eligible to operate a Title I One School Wide Program; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves the submission of an application of intent to operate a Title I School Wide Program.

**16-F-48                    APPROVAL – GENERATIONS ELECTRICAL COMPANY – LED LIGHTING  
PROPOSAL**

**TAB-15**

WHEREAS, the Englewood School District participated in a Lighting Efficiency Rebate Study and the district qualified for a rebate; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approve a contract with Generations Electrical Company (NJ Coop MSRP Bid #6595) in the amount of \$34,497 and accept rebates in the amount of \$12,900 for a net cost of \$21,597 to be repaid through energy savings over a five year period per the attached quote.

**16-F-49                    APPROVAL – ACCEPTANCE OF DONATION FROM ENGLEWOOD HOSPITAL AND  
MEDICAL CENTER**

WHEREAS, the Englewood Board of Education was awarded \$1,000 by Englewood Hospital and Medical Center in connection with the Englewood Public School's Athletic Program; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education accepts the aforementioned monies and extends its appreciation to the Englewood Hospital and Medical Center for the generous donation.

**16-F-50                    APPROVAL – ACCEPTANCE OF E-RATE FUNDS**

WHEREAS, the Englewood Public School District has submitted e-rate applications for the 2015/2016 school year; and

WHEREAS, the Englewood Public School District applications have been approved and have been awarded funds for the 2015-2016 school; now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education accepts e-rate funding as per the following:

- Category 1 - \$279,163.20 Budgeted Revenue
- Category 2 - \$249,945.64 Refund to Budget

**PERSONNEL****16-P-30 APPROVAL – 2015-2016 CONTRACTED APPOINTMENTS**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

*N = New*

*R = Replacement*

*RI = Reinstatement*

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

| <b>Name</b>             | <b>Certification</b>                               | <b>Initial Location</b> | <b>All salaries per annum unless noted</b>                                      | <b>10/12 month</b> | <b>Effective Dates</b>          | <b>Budget Code</b>        |
|-------------------------|--|-------------------------|---|--------------------|---------------------------------|---------------------------|
| Gonick, Travis (R-T.O.) | Standard: Teacher of Health and Physical Education | (05)                    | BA, Step 3-5<br>\$52,810 + Eagle Academy Stipend<br>\$5,120 = \$57,930 pro rata | 10                 | 12/14/15 <sup>1</sup> -06/30/16 | 11-140-100-101-07-101-000 |
| Kanyi, Susanne (R-C.B.) | Standard: Teacher of Mathematics                   | (30)                    | MA, Step 16<br>\$66,610 pro rata  | 10                 | 12/15/15 <sup>1</sup> -06/30/16 | 11-140-100-101-98-000-000 |

<sup>1</sup>On or before.

**16-P-31 APPROVAL - 2015-2016 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| <b>Name</b>      | <b>Position</b>  | <b>Loc</b> | <b>Salary/Budget</b>  | <b>Effective Dates</b> |
|------------------|--|------------|---|------------------------|
| Akridge, Derek   | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District   | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 - 06/30/16    |
| Buckley, Cecilia | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District   | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 - 06/30/16    |
| Hill, Leila      | Per-diem Substitute Teacher<br>CEAS: Elementary School Teacher | District   | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 - 06/30/16    |

|                           |   |          |   |                        |
|---------------------------|---|----------|---|------------------------|
| Levy, Brenda              | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |
| Newell, Ja'Vae            | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |
| Rodas, Hamingia           | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |
| Soria-Savva,<br>Catherine | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |
| Stubblefield,<br>Twyla    | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |
| Waller, Suzette           | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |
| Warren, Teshawn           | Per-diem Substitute Teacher<br>NJ Substitute Credential | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/19/15 -<br>06/30/16 |

**16-P-32 2015-2016 EXTRA COMPENSATION POSITIONS**

WHEREAS, the Interim Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

| <b>Athletics/Marching Band</b> |  |                  |                     |                                    |                        |
|--------------------------------|--|------------------|---------------------|------------------------------------|------------------------|
| <b>Name</b>                    | <b>Assignment</b>                      | <b>Rate</b>      | <b>Max</b>          | <b>Effective Dates</b>             | <b>Budget Account</b>  |
| Newell, Ja'Vae                 | Fall Cheerleading Coach                | Per ETA<br>Guide | \$4,500<br>pro rata | 10/16/15-<br>End of Fall<br>Season | 11-402-100-100-000-000 |
| Thomas, Keisha                 | Marching Band - Woodwind<br>Instructor | Per ETA<br>Guide | \$3,000             | 2015-2016<br>Season                | 11-402-100-100-000-000 |

**Family Math Nights will be held at Quarles, Grieco and McCloud: The staff noted below will encourage the school-to-home connection and promote family involvement with mathematics. Educational Student Support Services Parent/Guardian & Community Involvement Sessions – The staff noted below will provide evening sessions to parents/guardians and the community regarding college readiness.**

| <b>Name</b>      | <b>Assignment</b>                                   | <b>Rate</b>      | <b>Max</b> | <b>Effective Dates</b> | <b>Budget Account</b>     |
|------------------|---|------------------|------------|------------------------|---------------------------|
| Croce, Angelina  | Family Math Nights (PK-6)                           | Per ETA<br>Guide | \$300      | 10/28/15-<br>06/30/16  | 20-270-100-100-66-000-000 |
| Markowitz, Elyse | Educational Services Parent<br>& Community Sessions | Per ETA<br>Guide | \$960      | 10/28/15-<br>06/30/16  | 11-000-218-104-67-103-000 |
| Scott, Jamayla   | Educational Services Parent<br>& Community Sessions | Per ETA<br>Guide | \$960      | 10/28/15-<br>06/30/16  | 11-000-218-104-67-103-000 |
| Syperski, Nicole | Educational Services Parent<br>& Community Sessions | Per ETA<br>Guide | \$960      | 10/28/15-<br>06/30/16  | 11-000-218-104-67-103-000 |

**McCloud Elementary School Yearbook Advisors**

| <b>Name</b>         | <b>Assignment</b>              | <b>Rate</b>      | <b>Max</b> | <b>Effective Dates</b> | <b>Budget Account</b>     |
|---------------------|--------------------------------|------------------|------------|------------------------|---------------------------|
| Bianchi, Alison     | McCloud Yearbook<br>Co-Advisor | Per ETA<br>Guide | \$450      | 10/16/15-<br>06/30/16  | 11-120-100-101-67-103-000 |
| Bogner, Jin         | McCloud Yearbook<br>Co-Advisor | Per ETA<br>Guide | \$450      | 10/16/15-<br>06/30/16  | 11-120-100-101-67-103-000 |
| Dalrymple-Williams, | McCloud Yearbook               | Per ETA          | \$450      | 10/16/15-              | 11-120-100-101-67-103-000 |

|                |                                |                  |       |                       |                           |
|----------------|--------------------------------|------------------|-------|-----------------------|---------------------------|
| Delores        | Co-Advisor                     | Guide            |       | 06/30/16              |                           |
| Siu, Stephanie | McCloud Yearbook<br>Co-Advisor | Per ETA<br>Guide | \$450 | 10/16/15-<br>06/30/16 | 11-120-100-101-67-103-000 |

| Janis E. Dismus Middle School Co-Curricular Activities |  |                           |         |                   |                          |
|--|--|---------------------------|---------|-------------------|--------------------------|
| Name   | Assignment                                     | Rate                      | Max     | Effective Dates   | Budget Account           |
| Robertson, Cathy                                       | 8 <sup>th</sup> Grade Activities Advisor       | Per ETA Guide             | \$3,000 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Hampton, Andre   | After-School/Saturday Detention Co-Coordinator | Non-Guide Rate \$30.92 ph | \$5,411 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Kendrick, Carolyn                                      | After-School/Saturday Detention Co-Coordinator | Non-Guide Rate \$30.92 ph | \$5,411 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Dimino, Carissa  | Assistant Spring Musical Director              | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Abruzzese, Windsor                                     | AVID Site Team Member                          | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Pepe, Alicia   | AVID Site Team Member                          | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Tucker, Kristine                                       | AVID Site Team Member                          | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Steelman, Amanda                                       | AVID Site Team Member                          | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Otokiti, Christine                                     | AVID Site Team Member                          | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Cardona, German  | Chess Club Advisor                             | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Oden, Lisa   | Spring Musical Choreographer                   | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Robertson, Cathy                                       | Marketing Club Advisor                         | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Motyka, Joffin   | Media Club Advisor                             | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Scott, Jamayla   | National Junior Honor Society Advisor          | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Dimino, Carissa  | School Treasurer                               | Per ETA Guide             | \$3,000 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Beck, Joanna   | Spring Musical Director                        | Per ETA Guide             | \$4,500 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Marshall-Drakeford, Ronda                              | Student Council                                | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |
| Sheridan, Samantha                                     | Yearbook Advisor                               | Per ETA Guide             | \$1,800 | 10/16/15-06/30/16 | 11-401-100-100-76-101-00 |

| Educational Student Support Services/Home Instruction |                               |               |         |                   |                           |
|---|-------------------------------|---------------|---------|-------------------|---------------------------|
| Name  | Assignment                    | Rate          | Max     | Effective Dates   | Budget Account            |
| Ortiz, Albert   | Home Instructor               | Per ETA Guide | \$3,000 | 09/18/15-06/30/16 | 11-150-100-101-40-101-000 |
| Londono, Denise                                       | School Nurse – Summer Program | Per ETA Guide | \$780   | 07/20/15-07/24/15 | 11-000-213-100-67-103-000 |

**Extended Day Intervention Teachers: This program will target Tier 2 and Tier 3 Intervention populations according to the Diagnostic Renaissance STAR Assessment.<sup>1</sup>**

| Name                  | Assignment                        | Rate          | Max     | Effective Dates   | Budget Account        |
|-----------------------|-----------------------------------|---------------|---------|-------------------|-----------------------|
| Barrientos, Yackeline | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Castle, Tara          | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Celuch, Nina          | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Croce, Angelina       | Extended Day-Remedial Programming | Per ETA Guide | \$5,475 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Deluca, Margaret      | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Green, Dai'Kyia       | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Hunter, Akiba         | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Jano, Jacqueline      | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Karoutsos, Jessica    | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Keenan, Andrea        | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Lupardi, Amy          | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Persaud, Christine    | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Pieries, Hashenka     | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Proda, Lauren         | Extended Day-Remedial Programming | Per ETA Guide | \$5,475 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Romano, Nicole        | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |
| Widensky, Jeanette    | Extended Day-Remedial Programming | Per ETA Guide | \$6,000 | 10/19/15-05/31/16 | 20-231-100-100-66-000 |

<sup>1</sup>Teacher participation is contingent upon student participation.

**New Teacher Training: In accordance with Achieve NJ, new teachers will receive training including, the following, but not limited to: Danielson, PARCC, and the Common Core State Standards.**

| Name              | Assignment           | Rate          | Max   | Effective Dates     | Budget Account            |
|-------------------|----------------------|---------------|-------|---------------------|---------------------------|
| Gonick, Travis    | New Teacher Training | Per ETA Guide | \$540 | 10/19/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Kanyi, Susanne    | New Teacher Training | Per ETA Guide | \$540 | 10/19/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Kellam, Quashinda | New Teacher Training | Per ETA Guide | \$540 | 10/19/15 – 06/30/16 | 20-270-100-100-66-000-000 |

**Mentor Training Sessions: The district mentoring plan requires the Administration to address the needs of novice teachers in accordance with Teach NJ which requires Mentors be trained to promote the growth and development of new teachers to improve student learning.**

| Name | Assignment | Rate | Max | Effective Dates | Budget Account |
|------|------------|------|-----|-----------------|----------------|
|------|------------|------|-----|-----------------|----------------|



|                    |                          |               |          |                   |                           |
|--------------------|--------------------------|---------------|----------|-------------------|---------------------------|
| Baird, Desiree     | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-130-100-101-67-103-000 |
| Banas, Christine   | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-110-100-101-67-103-000 |
| Cogollo, Iliana    | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |
| Hall, Kenneth      | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |
| Hanson, Steven     | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-140-100-101-67-103-000 |
| Manziano, Theresa  | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |
| Nieto, Mariemma    | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-140-100-101-67-103-000 |
| Widensky, Jeanette | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |

**DMHS/AE Overload Provisions: Teachers have been assigned an additional course and in accordance with the ETA Agreement, are entitled to received an overload stipend.**

| Name                 | Assignment                   | Rate          | Max     | Effective Dates   | Budget Account            |
|----------------------|------------------------------|---------------|---------|-------------------|---------------------------|
| Espinal-Flores, Fina | Overload Provision – Spanish | Per ETA Guide | \$4,200 | 08/31/15-06/30/16 | 11-140-100-101-67-103-000 |
| Gonzales, Saadia     | Overload Provision – Spanish | Per ETA Guide | \$4,200 | 08/31/15-06/30/16 | 11-140-100-101-67-103-000 |
| Markert, Daniel      | Overload Provision – English | Per ETA Guide | \$4,200 | 08/31/15-06/30/16 | 11-140-100-101-67-103-000 |
| Mauder, Amanda       | Overload Provision – French  | Per ETA Guide | \$4,200 | 08/31/15-06/30/16 | 11-140-100-101-67-103-000 |

**Mandarin Professional Learning Community (PLC) and Bilingual Professional Development PD/PLC: Mandarin Teachers will receive PD to support effective teaching practices and instructional strategies.**

| Name             | Assignment                            | Rate          | Max   | Effective Dates     | Budget Account            |
|------------------|---------------------------------------|---------------|-------|---------------------|---------------------------|
| Cruz, Shirley    | Bilingual/ PD/PLC                     | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-241-100-100-66-000-000 |
| Bi, Ying         | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-044-100-100-66-000-000 |
| Chao, Lih-Yun    | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-044-100-100-66-000-000 |
| Coleman, Qinying | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-044-100-100-66-000-000 |
| Huang, Zishan    | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-044-100-100-66-000-000 |
| Li, Xiaohong     | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-044-100-100-66-000-000 |
| Zubkoff, Nina    | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/20/15 – 06/30/16 | 20-044-100-100-66-000-000 |

**Math In Focus Professional Development: During this interactive program implementation, participants gain an understanding of lesson structure, problem-solving strategies and the Math in Focus trajectory. Teachers are introduced to key program components and gain an understanding of how carefully sequenced and paced instruction enhances students' math achievement.**

| Name               | Assignment                             | Rate          | Max   | Effective Dates   | Budget Account            |
|--------------------|--|---------------|-------|-------------------|---------------------------|
| Borowski, Kim      | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Bradbury, Jessica  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Celuch, Nina       | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Clarke, Chelsea    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Croce, Angelina    | Math In Focus Professional Development | Per ETA Guide | \$900 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Csaszar, Margaret  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| DeOliveira, Diane  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Donnelly, Jennifer | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Dym, Robin         | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Fischer, Peyton    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Ghichlian, Rosine  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Lewis, Brandi      | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| McClaren, Tanisha  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Rosa, Elizabeth    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Rosenzweig, Amy    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Skinner, Caroline  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Song, Stephanie    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Vlantis, Marina    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Zorilla, Rharia    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |

**Dwight Morrow High School/Academies@Englewood Co-Curricular Activities**

| Name                 | Assignment                                  | Rate          | Max     | Effective Dates   | Budget Account           |
|----------------------|---|---------------|---------|-------------------|--------------------------|
| Espinal-Flores, Fina | Advanced Placement Co-Advisor               | Per ETA Guide | \$900   | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Gonzalez, Saadia     | Advanced Placement Co-Advisor               | Per ETA Guide | \$900   | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Hanson, Steven       | After-School/Saturday Detention Coordinator | Per ETA Guide | \$5,250 | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |

|                        |  |               |                                      |                   |                          |
|------------------------|--|---------------|--------------------------------------|-------------------|--------------------------|
| Ferrara, James         | District Promotional Materials             | Per ETA Guide | \$6,000                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Ravitz, Mitchel        | Future Business Leaders of America Advisor | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Mechail, Moheb         | H.O.S.A Advisor                            | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Goolsarran, Jacqueline | Honor Society Co-Advisor                   | Per ETA Guide | \$900                                | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Honor Society Co-Advisor                   | Per ETA Guide | \$900                                | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Frasier-McGee, Glenda  | Interact Club Advisor                      | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Escobedo, Michelle     | Junior Class Co-Advisor                    | Per ETA Guide | \$1,500                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Piccinich, Kristin     | Junior Class Co-Advisor                    | Per ETA Guide | \$1,500                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Gonzalez, Saadia       | Latino Heritage Club Advisor               | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Powell, Roslyn         | Mock Trial Advisor                         | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Cirilli, John          | Model UN Co-Advisor                        | Per ETA Guide | \$900                                | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Model UN Co-Advisor                        | Per ETA Guide | \$900                                | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Fordice, Alison        | School Treasurer                           | Per ETA Guide | \$5,400                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Frangiosa, Grace       | Senior Class Co-Advisor                    | Per ETA Guide | \$2,250                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Senior Class Co-Advisor                    | Per ETA Guide | \$2,250                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| O'Shea, Danielle       | Student Council Organization Advisor       | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Sherry, Randy          | Technology Students of America Advisor     | Per ETA Guide | \$1,800                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Hellegers, Michael     | Yearbook Co-Advisor                        | Per ETA Guide | \$3,150                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Yearbook Co-Advisor                        | Per ETA Guide | \$3,150                              | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Espinal-Flores, Fina   | Common Area AM Coverage                    | Per ETA Guide | 500 hrs. to be shared (\$15,000 max) | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Gonzalez, Saadia       | Common Area AM Coverage                    | Per ETA Guide |                                      | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Goolsarran, Jacqueline | Common Area PM Coverage                    | Per ETA Guide |                                      | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Murphy, Theodora       | Common Area PM Coverage                    | Per ETA Guide |                                      | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Nesfield, Cliff        | Common Area PM Coverage                    | Per ETA Guide |                                      | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Salvatore, Nicholas    | Common Area PM Coverage                    | Per ETA Guide |                                      | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |
| Sanchez, Luis          | Common Area AM Coverage                    | Per ETA Guide |                                      | 10/16/15-06/30/16 | 11-401-100-100-77-101-00 |

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following title/positions and rates of pay be approved (Budget Code# 11-402-100-101-77) and updated to include Camera Operator, on Chart A, and that the staff members listed on Chart B be approved in conjunction with the listed title/position listed in Chart A:

**Chart A**

| <b>Title/Position</b>                   | <b>Per Event Rate of Pay</b>             |
|---|--|
| Athletic Trainer Substitute             | \$60.00                                  |
| Camera Operator                         | \$55.00                                  |
| Crowd Control (Including Middle School) | \$40.00                                  |
| Double Headers                          | \$55.00                                  |
| Double Headers (Middle School)          | \$50.00                                  |
| Football Crowd Control                  | \$50.00                                  |
| Football Announcer                      | \$50.00                                  |
| Sports Time Keeper                      | \$40.00                                  |
| Sports Time Keeper (Double Headers)     | \$55.00                                  |
| Site Manager                            | \$55.00                                  |
| Ticket Sellers/Takers                   | \$60.00                                  |
| Track Timer/Worker                      | \$55.00                                  |
| Weight Room Supervisors                 | \$25.00 per hour, maximum 2 hour session |

**Chart B****Approved Personnel for Chart A**

|                           |                      |
|---------------------------|----------------------|
| Anderson, Craig           | Murphy, David        |
| Buzzerio, Anthony         | Oden, Lisa           |
| Corizzi, Thomas           | Peterson, Brianna    |
| Frasier-McGee, Glenda     | Peterson, John       |
| Hampton, Andre            | Salaam-Abdus, Sakina |
| Hanson, Stephen           | Salvatore, Nicholas  |
| Harris, Barry             | Scott, Jamayla       |
| Hicks, Larry              | Walters, Nicole      |
| Johnson, Christina        | White, Robert        |
| Kendrick, Carolyn         | Wilder, Damon        |
| Lavayen, Juan             | Williams, Rachel     |
| Lettsome, Conrad          |                      |
| Marshall-Drakeford, Ronda |                      |
| Moronta, Lwiyi            |                      |

**16-P-33 APPROVAL - 2015-2016 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS**

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

| <b>Reclassifications</b>           |   |  |
|------------------------------------|---|--|
| <b>Name</b>                        | <b>From:</b>  | <b>To:</b>   |
| Cummings, Carlene (03)<br>(R-R.D.) | Per-Diem Substitute Teacher,<br>\$100 per-diem  | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/16/15   |
| Foster, Toni (05/10)               | School Social Worker, Eagle<br>DR, Step 13 \$72,685 + Eagle Academy<br>Stipend \$5,120 = \$77,805 | School Social Worker, .5 Eagle, .5 JDMS<br>DR, Step 13 \$72,685 + .5 Eagle Academy<br>Stipend \$2,560 = \$75,245<br>Effective: 08/31/15-06/30/16 |

|                                    |   |  |
|------------------------------------|---|--|
| Generoso, Monica (04)              | MA+30, Step 18 \$84,628,<br>Elementary School Teacher                   | MA+30, Step 20 \$93,218,<br>Elementary School Teacher<br>Effective: 08/31/15-06/30/16                          |
| Kravitz, Robert (60)               | Chief School Administrator/Superintendent,<br>Start Date: 10/01/15      | Chief School Administrator/Superintendent,<br>Start Date: 10/26/15<br>No change in salary, status or benefits. |
| Peterson, Brianna (10)<br>(R-S.H.) | Part-Time, Non-Guide (10-months),<br>Security Officer, \$17.48 per hour | Full-Time, Non-Guide (10-months),<br>Security Officer, \$24,000 pro rata<br>Effective: 10/16/15-06/30/16       |
| Petioni, Diane (05)<br>(R-G.V.)    | Per-Diem Substitute Teacher,<br>\$100 per-diem                          | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/16/15                             |
| Warren, Dashawn (10)<br>(R-P.H.)   | Per-Diem Substitute Teacher,<br>\$100 per-diem                          | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/23/15                             |

**JDMS/DMHS Team Leader (Program Manager) Assignments: Effective October 16, 2015 – June 30, 2016**

| Last Name | First Name | Scale | Step | Base Salary | Program Manager Assignment           | Program Manager Stipend | To                 |
|-----------|------------|-------|------|-------------|--------------------------------------|-------------------------|--------------------|
| ALLEYNE   | ERIC       | BA    | 12   | \$55,310    | AVID Program Manager                 | \$ 6,064.00             | \$61,374 pro rata  |
| BAIRD     | DESIREE    | MA+30 | 22   | \$102,808   | 8 <sup>TH</sup> Grade Columbia Team  | \$ 6,064.00             | \$108,872 pro rata |
| FORMAN    | JEFF       | MA+30 | 21   | \$97,888    | 7 <sup>th</sup> Grade Yale Team      | \$ 6,064.00             | \$103,952 pro rata |
| HOLLANDER | GARY       | DOCT  | 9-10 | \$71,185    | Fine & Performing Arts               | \$ 6,064.00             | \$77,249 pro rata  |
| MITCHELL  | BASHEBA    | MA+30 | 12   | \$70,310    | 7 <sup>TH</sup> Grade Harvard Team   | \$ 6,064.00             | \$76,374 pro rata  |
| SHERIDAN  | SAMANTHA   | MA+30 | 17   | \$81,030    | 8 <sup>TH</sup> Grade Princeton Team | \$ 6,064.00             | \$87,094 pro rata  |

**16-P-34 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS**

RESOLVED, that the Englewood Board of Education hereby approves the following:

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

**Resignation/Leaves of Absence**

| Name                 | Notice/Position   | Effective Date(s)   |
|----------------------|---|---|
| Harmon, Pauline (10) | Extended Unpaid Medical Leave of Absence,<br>Elementary School Teacher                          | September 29, 2015 – October 23, 2015<br><i>(Continuation of Res. #16-P-24/August 27, 2015)</i> |
| Huggins, Shavon (04) | Resignation,<br>Security Officer  | September 30, 2015  |
| Perez, Camille (01)  | Paid Medical Leave of Absence,<br>Unpaid Medical Leave of Absence,<br>Elementary School Teacher | October 5, 2015 - November 20, 2015<br>November 23, 2015 - December 31, 2015                    |

**THE ENGLEWOOD BOARD OF EDUCATION  
MINUTES – SPECIAL PUBLIC MEETING  
October 23, 2015 8:00 a.m.**

The meeting was called to order at 8:08 a.m. and the NJ Open Public Meeting Statement was read by President Haughton.

Present: Jeff Carter (via telephone conference), Carol Feinstein, Betty Griffin, Devry Pazant, Henry Pruitt, Howard Haughton

Also Present: Michelle James, Interim Superintendent/Assistant Superintendent,  
Cheryl Balleto, Business Administrator/Board Secretary,

**OPENED THE PRIVILEGE OF THE FLOOR**

Mr. Popkin: The new policy for extra duty assignments has gone from so many hours to a total dollar amount. It doesn't make clear if it's a one shot deal or hourly. The trailer application - do the numbers represent one trailer or all four trailers?

Mr. Pruitt: There are two categories of supplemental payments. There is the hourly type and then there is the contracted type. For future meetings, I will agree with Mr. Popkin's suggestion to have the number of projected hours and the projected cost.

Ms. Balleto: Regarding the rates for Math In Focus – what you see is per the ETA guide. We're estimating it to be 10 hours of work. The trailer application represents four trailers for four classrooms.

**APPROVAL OF CONSENT AGENDA**

Motion by Mr. Pruitt, seconded by Mr. Pazant to approve the consent agenda as modified.

Mr. Haughton: 16-P-37 Administratively amended from October 23, 2015 to September 8, 2015 for all of the Co-Curricular Activities and Clubs.

Mr. Haughton: Note for the record that Mr. Brown, Mr. Garrison and Ms. Craig-Berry are not at the meeting and did not give an indication that they were not going to be here. Also note for the record that this meeting was called specifically because those three Board members were not present at the previously scheduled meeting and we only received one request in advance to be excused from the meeting because of a conflict; two other members did not give adequate notice and one did not give notice whatsoever and that is the second no call/no show for the particular member. I will be discussing as per policy the conduct with those Board members and I will report back to the Board on those issues.

## VOTE:

Roll Call Vote on the Consent Agenda as amended– yes to all except:

| Resolution # | Topic   | Jeff Carter | Carol Feinstein | Betty Griffin | Devry Pazant | Henry Pruitt | Howard Haughton |
|--------------|---|-------------|-----------------|---------------|--------------|--------------|-----------------|
| 16-F-53      | Approval – Application for Instructional Space – Quarles Trailers                                       |             |                 |               |              |              |                 |
| 16-F-54      | Approval – Staff Travel to Title 1 Schoolwide Program Training  |             |                 |               |              |              |                 |
| 16-P-35      | Approval – 2015-2016 Contracted Appointments  | Abs.        | Abs.            |               |              |              |                 |
| 16-P-36      | Approval – 2015-2016 Employment Of Personnel: Full-Time, Non Guide, Part-Time Employees And Substitutes |             |                 |               |              |              |                 |
| 16-P-37      | Approval – 2015-2016 Extra Compensation Positions   | Abs.*       | Abs.            |               |              |              |                 |
| 16-P-38      | Approval – 2015-2016 Salary Adjustments, Reclassifications & Transfers                                  | Abs.        | Abs.            |               |              |              |                 |
| 16-P-39      | Approval – Retirement, Resignations, Leaves Of Absence, Terminations                                    | Abs.        | Abs.            |               |              |              |                 |

\*16-P-37 Abstain on all **except Yes** to Non-Guide.

**16-P-35, 16-P-37 (Only ETA Guide), 16-P-38 and 16-P-39 Failed.**

Motion to adjourn at 8:22 a.m.. by Mr. Pruitt, seconded by Mr. Pazant, carried by consent of the Board.

**FINANCE****16-F-53            APPROVAL – INITIAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE –    TAB – 1  
QUARLES TRAILERS**

WHEREAS, the Englewood Public School District finds it necessary to use temporary modular classrooms for Pre-K & Kindergarten students at the Donald A. Quarles School, 186 Davison Place, Englewood, NJ; then

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, the Board of Education hereby authorizes the Business Administrator/Board Secretary to submit an initial application to the County for temporary instructional space at Donald A. Quarles School.

**16-F-54            APPROVAL – STAFF TRAVEL TO TITLE 1 SCHOOLWIDE PROGRAM TRAINING**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the list below; and

FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursement as listed below.

| <b>Name</b>          | <b>Budget Code</b>        | <b>Date</b> | <b>Travel</b> |
|----------------------|---------------------------|-------------|---------------|
| Lisa Finn-Bruce      | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |
| Mercedes Gil         | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |
| Peter Elbert         | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |
| Joe Armental         | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |
| Michael Brown        | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |
| Lamarr Thomas        | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |
| Daniela Small-Bailey | 20-270-200-500-66-000-000 | 11/10/15    | \$59.22       |



**PERSONNEL****16-P-35 APPROVAL – 2015-2016 CONTRACTED APPOINTMENTS**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

*N = New*

*R = Replacement*

*RI = Reinstatement*

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

| <b>Name</b>             | <b>Certification</b>                               | <b>Initial Location</b> | <b>All salaries per annum unless noted</b>   | <b>10/12 month</b> | <b>Effective Dates</b>          | <b>Budget Code</b>        |
|-------------------------|--|-------------------------|--|--------------------|---------------------------------|---------------------------|
| Gonick, Travis (R-T.O.) | Standard: Teacher of Health and Physical Education | (05)                    | BA, Step 3-5<br>\$52,810 + Eagle Academy Stipend<br>\$5,120 = \$57,930<br>pro rata | 10                 | 11/16/15 <sup>1</sup> -06/30/16 | 11-140-100-101-07-101-000 |
| Kanyi, Susanne (R-C.B.) | Standard: Teacher of Mathematics                   | (30)                    | MA, Step 16<br>\$66,610 pro rata   | 10                 | 12/15/15 <sup>1</sup> -06/30/16 | 11-140-100-101-98-000-000 |

<sup>1</sup>On or before.

**16-P-36 APPROVAL - 2015-2016 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| Name                      | Position   | Loc      | Salary/Budget   | Effective Dates        |
|---------------------------|--|----------|---|------------------------|
| Akridge, Derek            | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Buckley, Cecilia          | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Hill, Leila               | Per-diem Substitute Teacher<br>CEAS: Elementary School Teacher | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Levy, Brenda              | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Newell, Ja'Vae            | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Rodas, Hamingia           | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Soria-Savva,<br>Catherine | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Stubblefield,<br>Twyla    | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Waller, Suzette           | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |
| Warren, Teshawn           | Per-diem Substitute Teacher<br>NJ Substitute Credential        | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 10/26/15 -<br>06/30/16 |

**16-P-37 2015-2016 EXTRA COMPENSATION POSITIONS**

WHEREAS, the Interim Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

| <b>Athletics/Marching Band</b> |  |                  |                     |                                    |                        |
|--------------------------------|--|------------------|---------------------|------------------------------------|------------------------|
| Name                           | Assignment                             | Rate             | Max                 | Effective Dates                    | Budget Account         |
| Newell, Ja'Vae                 | Fall Cheerleading Coach                | Per ETA<br>Guide | \$4,500<br>pro rata | 10/16/15-<br>End of Fall<br>Season | 11-402-100-100-000-000 |
| Thomas, Keisha                 | Marching Band - Woodwind<br>Instructor | Per ETA<br>Guide | \$3,000             | 2015-2016<br>Season                | 11-402-100-100-000-000 |

**Family Math Nights will be held at Quarles, Grieco and McCloud: The staff noted below will encourage the school-to-home connection and promote family involvement with mathematics. Educational Student Support Services Parent/Guardian & Community Involvement Sessions – The staff noted below will provide evening sessions to parents/guardians and the community regarding college readiness.**

| Name             | Assignment  | Rate             | Max   | Effective Dates       | Budget Account            |
|------------------|---|------------------|-------|-----------------------|---------------------------|
| Croce, Angelina  | Family Math Nights (PK-6)                           | Per ETA<br>Guide | \$300 | 10/26/15-<br>06/30/16 | 20-270-100-100-66-000-000 |
| Markowitz, Elyse | Educational Services Parent<br>& Community Sessions | Per ETA<br>Guide | \$960 | 10/28/15-<br>06/30/16 | 11-000-218-104-67-103-000 |
| Scott, Jamayla   | Educational Services Parent<br>& Community Sessions | Per ETA<br>Guide | \$960 | 10/28/15-<br>06/30/16 | 11-000-218-104-67-103-000 |
| Syperski, Nicole | Educational Services Parent<br>& Community Sessions | Per ETA<br>Guide | \$960 | 10/28/15-<br>06/30/16 | 11-000-218-104-67-103-000 |

| <b>McCloud Elementary School Yearbook Advisors</b> |                             |               |            |                        |                           |
|--|-----------------------------|---------------|------------|------------------------|---------------------------|
| <b>Name</b>  | <b>Assignment</b>           | <b>Rate</b>   | <b>Max</b> | <b>Effective Dates</b> | <b>Budget Account</b>     |
| Bianchi, Alison                                    | McCloud Yearbook Co-Advisor | Per ETA Guide | \$450      | 10/26/15-06/30/16      | 11-120-100-101-67-103-000 |
| Bogner, Jin  | McCloud Yearbook Co-Advisor | Per ETA Guide | \$450      | 10/26/15-06/30/16      | 11-120-100-101-67-103-000 |
| Dalrymple-Williams, Delores                        | McCloud Yearbook Co-Advisor | Per ETA Guide | \$450      | 10/26/15-06/30/16      | 11-120-100-101-67-103-000 |
| Siu, Stephanie                                     | McCloud Yearbook Co-Advisor | Per ETA Guide | \$450      | 10/26/15-06/30/16      | 11-120-100-101-67-103-000 |

| <b>Janis E. Dismus Middle School Co-Curricular Activities</b> |  |                           |            |                        |                          |
|---|--|---------------------------|------------|------------------------|--------------------------|
| <b>Name</b>   | <b>Assignment</b>                              | <b>Rate</b>               | <b>Max</b> | <b>Effective Dates</b> | <b>Budget Account</b>    |
| Robertson, Cathy  | 8 <sup>th</sup> Grade Activities Advisor       | Per ETA Guide             | \$3,000    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Hampton, Andre  | After-School/Saturday Detention Co-Coordinator | Non-Guide Rate \$30.92 ph | \$5,411    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Kendrick, Carolyn   | After-School/Saturday Detention Co-Coordinator | Non-Guide Rate \$30.92 ph | \$5,411    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Dimino, Carissa   | Assistant Spring Musical Director              | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Abruzzese, Windsor  | AVID Site Team Member                          | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Pepe, Alicia  | AVID Site Team Member                          | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Tucker, Kristine  | AVID Site Team Member                          | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Steelman, Amanda  | AVID Site Team Member                          | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Otokiti, Christine  | AVID Site Team Member                          | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Cardona, German   | Chess Club Advisor                             | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Oden, Lisa  | Spring Musical Choreographer                   | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Robertson, Cathy  | Marketing Club Advisor                         | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Motyka, Joffin  | Media Club Advisor                             | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Scott, Jamayla  | National Junior Honor Society Advisor          | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Dimino, Carissa   | School Treasurer                               | Per ETA Guide             | \$3,000    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Beck, Joanna  | Spring Musical Director                        | Per ETA Guide             | \$4,500    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Marshall-Drakeford, Ronda                                     | Student Council                                | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |
| Sheridan, Samantha  | Yearbook Advisor                               | Per ETA Guide             | \$1,800    | 10/26/15-06/30/16      | 11-401-100-100-76-101-00 |

| <b>Educational Student Support Services/Home Instruction</b> |                   |             |            |                        |                       |
|--|-------------------|-------------|------------|------------------------|-----------------------|
| <b>Name</b>  | <b>Assignment</b> | <b>Rate</b> | <b>Max</b> | <b>Effective Dates</b> | <b>Budget Account</b> |

|                 |                               |               |         |                   |                           |
|-----------------|-------------------------------|---------------|---------|-------------------|---------------------------|
| Ortiz, Albert   | Home Instructor               | Per ETA Guide | \$3,000 | 10/26/15-06/30/16 | 11-150-100-101-40-101-000 |
| Londono, Denise | School Nurse – Summer Program | Per ETA Guide | \$780   | 07/20/15-07/24/15 | 11-000-213-100-67-103-000 |

**Extended Day Intervention Teachers: This program will target Tier 2 and Tier 3 Invention populations according to the Diagnostic Renaissance STAR Assessment.<sup>1</sup>**

| Name                  | Assignment                        | Rate          | Max     | Effective Dates   | Budget Account        |
|-----------------------|-----------------------------------|---------------|---------|-------------------|-----------------------|
| Barrientos, Yackeline | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Castle, Tara          | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Celuch, Nina          | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Croce, Angelina       | Extended Day-Remedial Programming | Per ETA Guide | \$5,475 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Deluca, Margaret      | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Green, Dai'Kyia       | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Hunter, Akiba         | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Jano, Jacqueline      | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Karoutsos, Jessica    | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Keenan, Andrea        | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Lupardi, Amy          | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Persaud, Christine    | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Pieries, Hashenka     | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Proda, Lauren         | Extended Day-Remedial Programming | Per ETA Guide | \$5,475 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Romano, Nicole        | Extended Day-Remedial Programming | Per ETA Guide | \$4,950 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |
| Widensky, Jeanette    | Extended Day-Remedial Programming | Per ETA Guide | \$6,000 | 10/26/15-05/31/16 | 20-231-100-100-66-000 |

<sup>1</sup>Teacher participation is contingent upon student participation.

**New Teacher Training: In accordance with Achieve NJ, new teachers will receive training including, the following, but not limited to: Danielson, PARCC, and the Common Core State Standards.**

| Name              | Assignment           | Rate          | Max   | Effective Dates     | Budget Account            |
|-------------------|----------------------|---------------|-------|---------------------|---------------------------|
| Gonick, Travis    | New Teacher Training | Per ETA Guide | \$540 | 11/16/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Kanyi, Susanne    | New Teacher Training | Per ETA Guide | \$540 | 12/15/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Kellam, Quashinda | New Teacher Training | Per ETA Guide | \$540 | 10/19/15 – 06/30/16 | 20-270-100-100-66-000-000 |

**Mentor Training Sessions: The district mentoring plan requires the Administration to address the needs of novice teachers in accordance with Teach NJ which requires Mentors be trained to promote the growth and development of new teachers to improve student learning.**

| Name               | Assignment               | Rate          | Max      | Effective Dates   | Budget Account            |
|--------------------|--------------------------|---------------|----------|-------------------|---------------------------|
| Baird, Desiree     | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-130-100-101-67-103-000 |
| Banas, Christine   | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-110-100-101-67-103-000 |
| Cogollo, Iliana    | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |
| Hall, Kenneth      | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |
| Hanson, Steven     | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-140-100-101-67-103-000 |
| Manziano, Theresa  | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |
| Nieto, Mariemma    | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-140-100-101-67-103-000 |
| Widensky, Jeanette | Mentor Training Sessions | Per ETA Guide | \$750.00 | 10/26/15-06/30/16 | 11-120-100-101-67-103-000 |

**DMHS/AE Overload Provisions: Teachers have been assigned an additional course and in accordance with the ETA Agreement, are entitled to received an overload stipend.**

| Name                 | Assignment                   | Rate          | Max              | Effective Dates   | Budget Account            |
|----------------------|------------------------------|---------------|------------------|-------------------|---------------------------|
| Espinal-Flores, Fina | Overload Provision – Spanish | Per ETA Guide | \$4,200 pro rata | 08/31/15-01/29/16 | 11-140-100-101-67-103-000 |
| Gonzales, Saadia     | Overload Provision – Spanish | Per ETA Guide | \$4,200 pro rata | 08/31/15-01/29/16 | 11-140-100-101-67-103-000 |
| Markert, Daniel      | Overload Provision – English | Per ETA Guide | \$4,200 pro rata | 08/31/15-01/29/16 | 11-140-100-101-67-103-000 |
| Mauder, Amanda       | Overload Provision – French  | Per ETA Guide | \$4,200 pro rata | 08/31/15-01/29/16 | 11-140-100-101-67-103-000 |

**Mandarin Professional Learning Community (PLC) and Bilingual Professional Development PD/PLC: Mandarin Teachers will receive PD to support effective teaching practices and instructional strategies.**

| Name             | Assignment                            | Rate          | Max   | Effective Dates   | Budget Account            |
|------------------|---------------------------------------|---------------|-------|-------------------|---------------------------|
| Cruz, Shirley    | Bilingual PD/PLC                      | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-241-100-100-66-000-000 |
| Bi, Ying         | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-044-100-100-66-000-000 |
| Chao, Lih-Yun    | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-044-100-100-66-000-000 |
| Coleman, Qinying | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-044-100-100-66-000-000 |
| Huang, Zishan    | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-044-100-100-66-000-000 |
| Li, Xiaohong     | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-044-100-100-66-000-000 |
| Zubkoff, Nina    | Mandarin Professional Development/PLC | Per ETA Guide | \$450 | 10/26/15-06/30/16 | 20-044-100-100-66-000-000 |

**Math In Focus Professional Development:** During this interactive program implementation, participants gain an understanding of lesson structure, problem-solving strategies and the *Math in Focus* trajectory. Teachers are introduced to key program components and gain an understanding of how carefully sequenced and paced instruction enhances students' math achievement.

| Name               | Assignment                             | Rate          | Max   | Effective Dates   | Budget Account            |
|--------------------|--|---------------|-------|-------------------|---------------------------|
| Borowski, Kim      | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Bradbury, Jessica  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Celuch, Nina       | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Clarke, Chelsea    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Croce, Angelina    | Math In Focus Professional Development | Per ETA Guide | \$900 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Csaszar, Margaret  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| DeOliveira, Diane  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Donnelly, Jennifer | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Dym, Robin         | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Fischer, Peyton    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Ghichlian, Rosine  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Lewis, Brandi      | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| McClaren, Tanisha  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Rosa, Elizabeth    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Rosenzweig, Amy    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Skinner, Caroline  | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Song, Stephanie    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Vlantis, Marina    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |
| Zorilla, Rharia    | Math In Focus Professional Development | Per ETA Guide | \$300 | 10/24/15-12/12/15 | 20-270-100-100-66-000-000 |

**Dwight Morrow High School/Academies@Englewood Co-Curricular Activities**

| Name                 | Assignment                    | Rate          | Max   | Effective Dates   | Budget Account           |
|----------------------|-------------------------------|---------------|-------|-------------------|--------------------------|
| Espinal-Flores, Fina | Advanced Placement Co-Advisor | Per ETA Guide | \$900 | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |

|                        |   |               |                                      |                   |                          |
|------------------------|---|---------------|--------------------------------------|-------------------|--------------------------|
| Gonzalez, Saadia       | Advanced Placement Co-Advisor               | Per ETA Guide | \$900                                | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Hanson, Steven         | After-School/Saturday Detention Coordinator | Per ETA Guide | \$5,250                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Frasier-McGee, Glenda  | After-School/Saturday Detention Coordinator | Per ETA Guide | \$5,250                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Ferrara, James         | District Promotional Materials              | Per ETA Guide | \$6,000                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Ravitz, Mitchel        | Future Business Leaders of America Advisor  | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Mechail, Moheb         | H.O.S.A Advisor                             | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Goolsarran, Jacqueline | Honor Society Co-Advisor                    | Per ETA Guide | \$900                                | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Honor Society Co-Advisor                    | Per ETA Guide | \$900                                | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Frasier-McGee, Glenda  | Interact Club Advisor                       | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Escobedo, Michelle     | Junior Class Co-Advisor                     | Per ETA Guide | \$1,500                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Piccinich, Kristin     | Junior Class Co-Advisor                     | Per ETA Guide | \$1,500                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Gonzalez, Saadia       | Latino Heritage Club Advisor                | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Powell, Roslyn         | Mock Trial Advisor                          | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Cirilli, John          | Model UN Co-Advisor                         | Per ETA Guide | \$900                                | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Model UN Co-Advisor                         | Per ETA Guide | \$900                                | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Fordice, Alison        | School Treasurer                            | Per ETA Guide | \$5,400                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Frangiosa, Grace       | Senior Class Co-Advisor                     | Per ETA Guide | \$2,250                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Senior Class Co-Advisor                     | Per ETA Guide | \$2,250                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| O'Shea, Danielle       | Student Council Organization Advisor        | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Sherry, Randy          | Technology Students of America Advisor      | Per ETA Guide | \$1,800                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Hellegers, Michael     | Yearbook Co-Advisor                         | Per ETA Guide | \$3,150                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Rochman, Mindy         | Yearbook Co-Advisor                         | Per ETA Guide | \$3,150                              | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Espinal-Flores, Fina   | Common Area AM Coverage                     | Per ETA Guide | 500 hrs. to be shared (\$15,000 max) | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Gonzalez, Saadia       | Common Area AM Coverage                     | Per ETA Guide |                                      | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Goolsarran, Jacqueline | Common Area PM Coverage                     | Per ETA Guide |                                      | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Murphy, Theodora       | Common Area PM Coverage                     | Per ETA Guide |                                      | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Nesfield, Cliff        | Common Area PM Coverage                     | Per ETA Guide |                                      | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Salvatore, Nicholas    | Common Area PM Coverage                     | Per ETA Guide |                                      | 10/23/15-06/30/16 | 11-401-100-100-77-101-00 |
| Sanchez, Luis          | Common Area AM                              | Per ETA       |                                      | 10/23/15-         | 11-401-100-100-77-101-00 |

|  |          |       |  |          |  |
|--|----------|-------|--|----------|--|
|  | Coverage | Guide |  | 06/30/16 |  |
|--|----------|-------|--|----------|--|

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following title/positions and rates of pay be approved (Budget Code# 11-402-100-101-77) and updated to include Camera Operator, on Chart A, and that the staff members listed on Chart B be approved in conjunction with the listed title/position listed in Chart A:

**Chart A**

| Title/Position                          | Per Event Rate of Pay                    |
|---|--|
| Athletic Trainer Substitute             | \$60.00                                  |
| Camera Operator                         | \$55.00                                  |
| Crowd Control (Including Middle School) | \$40.00                                  |
| Double Headers                          | \$55.00                                  |
| Double Headers (Middle School)          | \$50.00                                  |
| Football Crowd Control                  | \$50.00                                  |
| Football Announcer                      | \$50.00                                  |
| Sports Time Keeper                      | \$40.00                                  |
| Sports Time Keeper (Double Headers)     | \$55.00                                  |
| Site Manager                            | \$55.00                                  |
| Ticket Sellers/Takers                   | \$60.00                                  |
| Track Timer/Worker                      | \$55.00                                  |
| Weight Room Supervisors                 | \$25.00 per hour, maximum 2 hour session |

**Chart B****Approved Personnel for Chart A**

|                           |                      |
|---------------------------|----------------------|
| Anderson, Craig           | LaRusso, John        |
| Buzzerio, Anthony         | Medina, Carlos       |
| Corizzi, Thomas           | Murphy, David        |
| Frasier-McGee, Glenda     | Oden, Lisa           |
| Hampton, Andre            | Peterson, Brianna    |
| Hanson, Stephen           | Peterson, John       |
| Harris, Barry             | Salaam-Abdus, Sakina |
| Hicks, Larry              | Salvatore, Nicholas  |
| Johnson, Christina        | Scott, Jamayla       |
| Kendrick, Carolyn         | Walters, Nicole      |
| Lavayen, Juan             | Warren, Teshawn      |
| Lettsome, Conrad          | White, Robert        |
| Marshall-Drakeford, Ronda | Wilder, Damon        |
| Moronta, Lwiyi            | Williams, Rachel     |

**16-P-38 APPROVAL - 2015-2016 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS**

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

|                       |                     |                     |              |              |
|-----------------------|---------------------|---------------------|--------------|--------------|
| School Codes:         | Grieco (04)         | JDMS (10)           | A@E (30)     | DMHS (20)    |
| Out-of-District (OOD) | Vince Lombardi (05) | Central Office (60) | Quarles (01) | McCloud (03) |

**Reclassifications**

| Name | From: | To: |
|------|-------|-----|
|------|-------|-----|



|                                    |   |  |
|------------------------------------|---|--|
| Cummings, Carlene (03)<br>(R-R.D.) | Per-Diem Substitute Teacher,<br>\$100 per-diem  | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/16/15   |
| Foster, Toni (05/10)               | School Social Worker, Eagle<br>DR, Step 13 \$72,685 + Eagle Academy<br>Stipend \$5,120 = \$77,805 | School Social Worker, .5 Eagle, .5 JDMS<br>DR, Step 13 \$72,685 + .5 Eagle Academy<br>Stipend \$2,560 = \$75,245<br>Effective: 08/31/15-06/30/16 |
| Generoso, Monica (04)              | MA+30, Step 18 \$84,628,<br>Elementary School Teacher   | MA+30, Step 20 \$93,218,<br>Elementary School Teacher<br>Effective: 08/31/15-06/30/16  |
| Kravitz, Robert (60)               | Chief School Administrator/Superintendent,<br>Start Date: 10/01/15                                | Chief School Administrator/Superintendent,<br>Start Date: 10/26/15<br>No change in salary, status or benefits.                                   |
| Peterson, Brianna (10)<br>(R-S.H.) | Part-Time, Non-Guide (10-months),<br>Security Officer, \$17.48 per hour                           | Full-Time, Non-Guide (10-months),<br>Security Officer, \$24,000 pro rata<br>Effective: 10/16/15-06/30/16   |
| Petioni, Diane (05)<br>(R-G.V.)    | Per-Diem Substitute Teacher,<br>\$100 per-diem  | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/16/15   |
| Warren, Dashawn (10)<br>(R-P.H.)   | Per-Diem Substitute Teacher,<br>\$100 per-diem  | Long-Term Substitute Teacher,<br>\$261.55 per diem<br>Effective: 10/06/15-10/23/15   |

**2015-2016 JDMS Team Leader (Program Manager) Assignments: Effective August 31, 2015 – June 30, 2016**

| Last Name | First Name | Scale | Step | Base Salary | Program Manager Assignment           | Program Manager Stipend | To        |
|-----------|------------|-------|------|-------------|--------------------------------------|-------------------------|-----------|
| ALLEYNE   | ERIC       | BA    | 12   | \$55,310    | AVID Program Manager                 | \$ 6,064.00             | \$61,374  |
| BAIRD     | DESIREE    | MA+30 | 22   | \$102,808   | 8 <sup>TH</sup> Grade Columbia Team  | \$ 6,064.00             | \$108,872 |
| FORMAN    | JEFF       | MA+30 | 21   | \$97,888    | 7 <sup>TH</sup> Grade Yale Team      | \$ 6,064.00             | \$103,952 |
| MITCHELL  | BASHEBA    | MA+30 | 12   | \$70,310    | 7 <sup>TH</sup> Grade Harvard Team   | \$ 6,064.00             | \$76,374  |
| SHERIDAN  | SAMANTHA   | MA+30 | 17   | \$81,030    | 8 <sup>TH</sup> Grade Princeton Team | \$ 6,064.00             | \$87,094  |

**2015-2016 DMHS/AE Extended Day Stipends: Effective August 31, 2015 – January 29, 2016 (All amounts are pro rata)**

| Last Name          | First Name | Scale | Step | Base Salary | PM Stipend | Ext. Day Stipend | To       |
|--------------------|------------|-------|------|-------------|------------|------------------|----------|
| Acebo              | Janice     | MA    | 3-5  | \$56,560    |            | \$2,048          | \$58,608 |
| Baskerville-Norris | Gail       | MA    | 1-2  | \$56,060    |            | \$4,096          | \$60,156 |
| Campagnolo         | Joseph     | DOCT  | 9-10 | \$71,185    |            | \$2,048          | \$73,233 |
| Catena             | Marisa     | MA    | 6    | \$57,050    |            | \$2,048          | \$59,098 |
| Cirilli            | John       | MA+30 | 9-10 | \$69,310    | \$6,064.00 | \$3,072          | \$78,446 |
| Clark              | Constance  | MA+30 | 14   | \$72,540    |            | \$5,120          | \$77,660 |
| Cyran              | Shawn      | MA+30 | 7-8  | \$68,805    |            | \$5,120          | \$73,925 |
| Dailey             | Kathleen   | BA    | 3-5  | \$52,810    |            | \$4,096          | \$56,906 |
| DiCosmo-Ponticello | Crystal    | DOCT  | 11   | \$71,685    | \$6,064.00 | \$3,072          | \$80,821 |
| Dinallo            | Anthony    | MA    | 13   | \$59,560    | \$6,064.00 | \$5,120          | \$70,744 |
| Fordice            | Alison     | MA    | 11   | \$58,560    |            | \$3,072          | \$61,632 |
| Frangiosa          | Grace      | BA    | 6    | \$53,300    |            | \$4,096          | \$57,396 |
| Garrigo            | Jose       | BA    | 22   | \$85,630    |            | \$4,096          | \$89,726 |
| Goolsarran         | Jacqueline | MA+30 | 15   | \$74,940    |            | \$5,120          | \$80,060 |
| Hall               | Brian      | DOCT  | 14   | \$74,415    |            | \$5,120          | \$79,535 |
| Hanson             | Stephen    | MA    | 22   | \$92,186    |            | \$5,120          | \$97,306 |
| Hellegers          | Michael    | MA    | 7-8  | \$57,555    |            | \$2,048          | \$59,603 |

|           |          |       |           |             |            |         |           |
|-----------|----------|-------|-----------|-------------|------------|---------|-----------|
| Hollander | Gary     | DOCT  | 9-10      | \$71,185.00 | \$6,064.00 | \$4,096 | \$81,345  |
| Jasinski  | John     | MA+30 | 9-10      | \$69,310    |            | \$1,024 | \$70,334  |
| Markowitz | Elyse    | MA+30 | 3-5       | \$67,810    |            | \$4,096 | \$71,906  |
| Meltzer   | Sandra   | MA+30 | 22        | \$102,808   |            | \$4,096 | \$106,904 |
| Nesfield  | Cliff    | BA    | 17        | \$66,030    |            | \$4,096 | \$70,126  |
| Nieto     | Mariemma | MA+30 | 11        | \$69,810    |            | \$4,096 | \$73,906  |
| O'Shea    | Danielle | BA    | 1-2       | \$52,310    |            | \$4,096 | \$56,406  |
| Piccinich | Kristin  | BA    | 1-2       | \$52,310    |            | \$1,024 | \$53,334  |
| Pratt     | Randall  | MA+30 | 17        | \$81,030    |            | \$1,024 | \$82,054  |
| Pribula   | Andrea   | BA    | 6         | \$53,300    |            | \$5,120 | \$58,420  |
| Ravitz    | Mitchell | BA    | Off-Guide | \$84,830    |            | \$5,120 | \$89,950  |
| Rochman   | Mindy    | MA+30 | 9-10      | \$69,310    |            | \$5,120 | \$74,430  |
| Rodriguez | Mauricio | BA    | 6         | \$53,300    |            | \$5,120 | \$58,420  |
| Rose      | Venus    | MA+30 | 14        | \$72,540    |            | \$4,096 | \$76,636  |
| Salvatore | Nicholas | BA    | 7-8       | \$53,805    |            | \$2,048 | \$55,853  |
| Sebe      | Alina    | MA    | 22        | \$92,186    |            | \$5,120 | \$97,306  |
| Sherry    | Randy    | MA    | 9-10      | \$58,060    | \$6,064.00 | \$5,120 | \$69,244  |
| Sperber   | Jana     | MA+30 | 11        | \$69,810    |            | \$3,072 | \$72,882  |
| Syperski  | Nicole   | MA    | 6         | \$57,050    |            | \$4,096 | \$61,146  |
| Thomas    | Anthony  | MA    | 21        | \$87,266    |            | \$2,048 | \$89,314  |
| Valcarcel | Jorge    | BA    | 21        | \$81,210    |            | \$2,048 | \$83,258  |
| Yun       | Junghye  | BA    | 1-2       | \$52,310    |            | \$1,024 | \$53,334  |

**16-P-39 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS**

RESOLVED, that the Englewood Board of Education hereby approves the following:

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

**Resignation/Leaves of Absence**

| <b>Name</b>          | <b>Notice/Position</b>   | <b>Effective Date(s)</b>  |
|----------------------|--|---|
| Harmon, Pauline (10) | Extended Unpaid Medical Leave of Absence, Elementary School Teacher                        | September 29, 2015 – October 23, 2015<br><i>(Continuation of Res. #16-P-24/August 27, 2015)</i> |
| Huggins, Shavon (04) | Resignation, Security Officer  | September 30, 2015  |
| Perez, Camille (01)  | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Elementary School Teacher  | October 5, 2015 - November 20, 2015<br>November 23, 2015 - January 1, 2016                      |
| Robinson, Lisa (20)  | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Teacher of the Handicapped | October 5, 2015 – October 30, 2015<br>November 2, 2015 – January 1, 2016                        |

**THE ENGLEWOOD BOARD OF EDUCATION  
MINUTES – PUBLIC MEETING  
September 17, 2015 6:30 p.m.**

The meeting was called to order at 6:45 p.m. and the NJ Open Public Meeting Statement was read by Mark Tabakin, Board Attorney

Present: Stephen Brown, Jeff Carter, Molly Craig-Berry, Carol Feinstein, Glenn Garrison, Betty Griffin, Devry Pazant, Henry Pruitt, Howard Haughton

Also Present: Michelle James, Interim Superintendent, Cheryl Balletto, Interim Business Administrator/Board Secretary, Mark Tabakin, Board Attorney (left the meeting at 9:05 p.m.)

Motion by Mr. Pazant, seconded by Ms. Griffin to enter closed session.

CLOSED SESSION AS NECESSARY (*Use this resolution to identify the qualified matters to be discussed*)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Mr. Carter, seconded by Ms. Craig-Berry to reconvene to public meeting.

**APPROVAL OF MINUTES**

Motion by Mr. Pruitt, seconded by Mr. Carter to approve Board minutes.

June 11, 2015 – Public Meeting and Closed Session

July 16, 2015 – Public Meeting and Closed Session

The Board minutes passed by a majority vote with Mr. Brown abstaining on July 11, 2015 and July 16, 2015; Mr. Haughton abstained on July 16 only.

**COMMITTEE REPORT(S)**

Technology Committee – Mr. Pruitt  
Compliance Committee – Mr. Pazant  
Personnel Committee – Ms. Molly Craig-Berry

**SUPERINTENDENT'S REPORT**

Pastor Javon Davis from the Ebenezer Baptist Church donated 51 baskets and 51 book bags for the 51 homeless students that attend the Englewood Public School system.

*Dr. James:* On behalf of the Englewood Public School District we thank you so very much.

*Mr. Haughton:* I had the opportunity to attend the fabulous event that you held at your church. You, as have other churches, done so much for the community. We hope you will partner with our school district and bring together other houses of worship so that we can continue and grow these initiatives for all the kids. Tonight we have the privilege of naming and taking action of voting on our new Superintendent. Before we do that, I want to thank the administrators for being here in support of the new Superintendent and support of change. To have all of you here means so much. This is a reflection of our community. What Ebenezer has done for us this evening is so heartfelt and so moving. Mr. Kravitz, the folks that are here tonight are the most passionate, most caring and most opinionated. Thank you all for being here. I want to thank Mayor Huttel for being here tonight. I also want to acknowledge Mr. Brown, who is being acknowledged by the NAACP at their Freedom Fund Event. I also want to acknowledge our wonderful police department. For those who drop off their children at various schools, you may have observed a strong police presence--a presence that was very helpful that caused us to have smooth operations so that when parents dropped off their children they moved on and moved off. I want to introduce to you Mr. Robert Kravitz, who after tonight will be the next Superintendent of the Englewood Public School District.

*Mr. Kravitz:* Thank you to the Board of Education, Mr. Huttel and to my parents. I am so proud to be here tonight. I walked into this building and I saw two things – a poster that said “Change We Can Believe In” – that has been my mantra. The second was a floor mat that said Englewood Public Schools from 1872 – change you can believe in and knowing where you came from. I believe in great things. I know we can be better. You have my commitment. Thank you all for coming out.

**OPENED THE PRIVILEGE OF THE FLOOR**

*Mr. Huttel:* This is a very special evening. The single most important thing is leadership in the Superintendent. You can't go forward unless you know where you came from. This man has addressed it in his opening remarks. I am here tonight to simply open doors of city hall and have a completely cooperative and collaborative partnership with the city side of this government. We are all together as one.

*Councilman Skurnick:* I am committed to the public schools. They gave a tremendous opportunity to my own children and to my friends' children.

*Anita Newkirk:* Were any parents involved in the Superintendent search?

*Liliana Saumet:* I have seen improvement over the last five years. I have seen action and accountability. I want to thank Mr. Armentel - he really showed me that he really cares about our kids.

*Curtis Caviness:* We are still a focus high school. You are coming into a district that is a Title 1 district. It is a district with 70% free/reduced lunch. We don't have secretaries or paraprofessionals. This is the landscape that you coming to. The only thing that I will ask you to do is to follow the law.

*Dave Matthews:* I would like to see this district be brought up to Bergen County standards. That includes every measure of academic success.

*Anita Shemesh:* I am co-president of Englewood Teachers Association. On behalf on our members I would like to welcome you. I look forward to meeting with you as soon as you are settled in. We'd like to share our perspectives and our concerns. Most of all, we'd like to figure out ways where we can collaborate to make our schools successful and a wonderful place for learning and teaching.

*Daniela Small-Bailey:* On behalf of the Administrators Association, we would like to welcome you.

Motion by Mr. Brown, seconded by Mr. Pruitt to vote on 16-B-01 Approval – Appointment of Superintendent

#### Board Discussion

*Mr. Pazant:* We engaged the firm Sousa & Stern. They held two meetings; one was a community meeting and they also had a meeting with teachers and administrators. We had a total of 33 candidates. We narrowed it down to 8 and then the final 2...Mr. Kravitz was the winner.

*Mr. Haughton:* There was an opportunity for parents, teachers and administrators to share your thoughts and what it was that you were seeking in a superintendent. We were guided by that information. That input was critical.

Mr. Pruitt: The parental input was part of the rubric.

Mr. Brown: Mr. Kravitz' experience is remarkable. I wanted to see someone who had success. Many of his skills in business were transferable. He understands management and that is extremely important in this district.

*Ms. Feinstein:* You will find it hard to believe that we were able to come to a consensus – but we could. This town and this school system is very important to me. When I had this role to find a Superintendent I took it very seriously. I want us to be successful. We came to a decision that we think is right for Englewood. We have to be able to work together. We can agree to disagree – we need to get behind the Superintendent. I am very happy to support Mr. Kravitz.

*Ms. Craig-Berry:* I welcome you, Mr. Kravitz. We look forward to your leading this district.

Mr. Garrison: I think the Board was at it's best during this procedure. This is one of the finest moments this Board has had. Devry, thank you for your leadership. I look forward to working with Mr. Kravitz.

*Mr. Haughton:* My thanks to the committee – I really appreciate all the work that everyone has done.

#### **VOTE: 16-B-01 Approval – Appointment of Superintendent**

Yes: Ms. Craig-Berry, Mr. Pruitt, Mr. Pazant, Ms. Feinstein, Mr. Carter, Mr. Brown, Mr. Garrison, Ms. Griffin, Mr. Haughton

No: None

#### **16-B-01 Appointment of Superintendent passed by a unanimous vote.**

#### OPENED THE PRIVILEGE OF THE FLOOR

*Curtis Caviness:* How do you strap Mr. Kravitz with the items on the agenda that are recommended by the Interim Superintendent? On the website, it says you can call the attendance line in some of the schools. Who mans the attendance line? It also mentions a truant officer. We don't have a truant officer. Maybe that's why our attendance is 15% not 10%. I hope there is a little more to the Corrective Action Plan.

*Dave Matthews:* I do want us to start the process for the Intel Science Contest. I'd be happy to meet with Academic Affairs Committee and share information. It takes approximately a year to prepare. It will challenge our staff and students.

*Esther Santiago-Babb:* As a taxpayer, I would like to get a tour of the shed. Is there a dog living in the shed? Can we make different arrangement for the Pritchard employees. They need to leave either at 2:00 p.m. or 4:00 p.m. Leaving at 3:00 p.m. does not work for our kids' safety. If NCLB is back, does that mean the children that are Title 1 can now start doing the Huntington classes for free?

Anita Newkirk: I have a problem with my daughter's schedule. I believe that we are now teaching to the test. She receives 2 ½ hours of English Literature, 1 ½ hours of Math, 40 minutes of Related Arts, Social Studies and Science are grouped together – which means you only get half of it. Why don't we have Science and Social Studies separate. We should have gym every day – especially for our little people. They need to get out. Another thing – why can't parents sit on the committees? We want parents involved.

*Mr. Haughton:* With regard to the shed, I'm sure Dr. James will arrange that for you. I took a tour of the shed last week – there was no dog there. Buses were parked behind the shed; however, the Facilities Director said that in the Winter they will be parked inside. Regarding parent involvement, know that we do have parent involvement in a variety of ways. On the Technology Committee we have two parents that are involved. We have parents that are involved on the QSAC Committee. We seek parental involvement. If there are parents that wish to bring things to different committees – please come. Your engagement is desired.

## APPROVAL OF CONSENT AGENDA

Motion by Mr. Brown, seconded by Mr. Pruitt to approve the consent agenda as amended.

## Board Discussion

*Mr. Garrison:* Some members of the public raised some issues about busing, curriculum and scheduling. The Board has expressed our concerns as well. If the Superintendent is going to do an investigation, could she please send that in a bullet-pointed summary to the Board members to see what issues are being raised and see if they are founded.

*Dr. James:* You will receive a memorandum regarding scheduling from me and busing will come from the Business Administrator.

*Mr. Brown:* The Corrective Action Plan – the audit found there were problems with verifying the free & reduced lunches. People that are eligible are not getting it and those that are not eligible are getting it. We've had a staff member earning over six figures receiving it which was obviously not right. What are we going to do about it?

*Ms. Balletto:* The required 10% of total applications that are approved for free or reduced lunch – letters will go home. Parents or guardians must submit back information. If it is not submitted in the time that is prescribed by federal law, you then receive a second letter. If you do not respond to that second letter, your child will go back to a paid status. Staff members are going for training to be up to date on all current laws and rules.

*Mr. Haughton:* I want to clarify to the remark that was made that there was a staff member earning six figures that knowingly used that benefit. If that took place and the Board was aware of it, I'm sure that criminal charges were pressed and the appropriate authorities were made aware and action would have been taken. I hope that it was not misconstrued.

*Mr. Garrison:* 16A-16 – Hohokus School of Trade - \$170,000 for seventeen students. These are all Eagle Academy Students. This is the most expensive program that we run in the district. Where are we going with this? What is the enrollment at the Eagle Academy? What are we spending per child at Eagle? If you have 20 kids at the Eagle Academy and 17 are going for half-day – why do we have the Eagle Academy? This is a major expenditure per capita. If you have a full-time staff at the Academy and most of the students are leaving for the half-day programs, why isn't the Eagle Program closing half day? The staff is being completely underutilized. I would really like more information on this.

*Mr. Haughton:* Dr. James is keenly aware of your concerns and other Board members. We've observed the number of students that were enrolled last year versus the declining number this year and not seeing the decline in the staffing levels. I know that it was Dr. James' intention to bring this to the Academic Affairs Committee and to the Financial & Operations Committee to discuss it from an academic perspective and a financial perspective.

VOTE:

11/17/2015 9:09 AM

Roll Call Vote on the Consent Agenda as amended– yes to all except:

| Resolution #                | Topic   | Stephen Brown | Jeff Carter | Molly Craig-Berry | Carol Feinstein | Glenn Garrison | Betty Griffin | Devry Pazant | Henry Pruitt | Howard Haughton |
|-----------------------------|---|---------------|-------------|-------------------|-----------------|----------------|---------------|--------------|--------------|-----------------|
| 16-B-01                     | Approval – Appointment of Superintendent  |               |             |                   |                 |                |               |              |              |                 |
| 16-A-16                     | Approval – Purchased Services 2015 – 2016   | ***           |             |                   |                 | ***            |               |              |              |                 |
| 16-A-17<br><b>Amended*</b>  | Approval – Revised Law Enforcement State Memorandum of Agreement for 2015-2016                      |               |             |                   |                 |                |               |              |              |                 |
| 16-A-18                     | Approval – First Reading Board of Education Revised Policy  |               |             |                   |                 |                |               |              |              |                 |
| 16-A-19                     | Approval – Appointment Of Compliance Officers   |               |             |                   |                 |                |               |              |              |                 |
| 16-A-20<br><b>Amended*</b>  | Approval – Field Trips  |               |             |                   |                 |                |               |              |              |                 |
| 16-A-21                     | Approval – All Curricula, Courses of Study and Textbooks for 2015-2016 School Year                  |               |             |                   | Abs.            |                |               |              |              |                 |
| 16-F-27**<br><b>Amended</b> | Approval – Staff and BOE Travel   | No            |             |                   | Abs.            | No             |               |              |              |                 |
| 16-F-28                     | Approval – Bills List   | Abs.          |             |                   | Abs.            | Abs.           |               |              |              |                 |
| 16-F-29                     | Approval – Student Settlement Agreement   |               |             |                   |                 |                |               |              |              |                 |
| 16-F-30                     | Approval - Acceptance of Extraordinary Aid 2014-2015  |               |             |                   |                 |                |               |              |              |                 |
| 16-F-31                     | Approval - Corrective Action Plan for Breakfast Participation                                       |               |             |                   |                 | No             |               |              |              |                 |
| 16-F-32                     | Approval - Corrective Action Plan for Food Service Operation  |               |             |                   |                 | No             |               |              |              |                 |
| 16-F-33                     | Approval - Change Orders for Steam Heat Conversion Project  |               |             |                   |                 |                |               |              |              |                 |
| 16-F-34                     | Approval – Use of Competitive Contracting for Purchase of Specialized District Operational Services |               |             |                   |                 |                |               |              |              |                 |
| 16-F-35                     | Approval – 2015-2016 Salaries of Full-Time Staff Paid with NCLB Funds                               |               |             |                   |                 |                |               |              |              |                 |
| 16-P-25                     | Approval - 2015 - 2016 Contracted Appointments  |               | Abs.        |                   | Abs.            |                |               |              |              |                 |
| 16-P-26                     | Approval - 2015 - 2016 Employment: Full-Time, Non-Guide, Part Time Employees and Substitutes        |               |             |                   | Abs.            |                |               |              |              |                 |
| 16-P-27                     | Approval - 2015 - 2016 Extra Compensation Positions   | ****          | Abs.        |                   | Abs.            | ****           |               |              |              |                 |
| 16-P-28                     | Approval - 2015-2016 Salary Adjustments, Reclassifications & Transfers                              |               | Abs.        |                   | Abs.            |                |               |              |              |                 |
| 16-P-29                     | Approval – Retirement, Leaves of Absence, Terminations  |               | Abs.        |                   | Abs.            |                |               |              |              |                 |

\*\*"Interim" Superintendent added to the resolution.

\*\*Denise Londono administratively removed and Christina Johnson's hours were changed to 200 hours.

\*\*\* 16-A-16 No to HoHoKus School of Trade and Eastwick College.

\*\*\*\*16-P-27 No to New Teacher Orientation.

Motion to adjourn at 9:56 p.m. by Ms. Feinstein, seconded by Mr. Pazant, carried by consent of the Board.

**BOARD**

**16-B-01          APPROVAL – APPOINTMENT OF SUPERINTENDENT**

**TAB-2**

WHEREAS, the Englewood Board of Education received the approved employment contract by the Bergen County Executive Superintendent on September 9, 2015;

BE IT RESOLVED, that the Englewood Board of Education hereby appoints Robert L. Kravitz, as the Superintendent of Schools, effective October 1, 2015 through June 30, 2019, according to the terms and conditions set forth and negotiated in the attached employment contract as approved by the Bergen County Executive Superintendent.



**ADMINISTRATION****16-A-16 APPROVAL – PURCHASED SERVICES 2015 – 2016**

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

| <b>Name</b>  | <b>Service / Dates</b>   | <b>Budget</b>  | <b>Max. Fees</b>    |
|--|--|--|---------------------|
| Arts Horizons<br>1 Grand Avenue, Suite 7<br>Englewood, NJ                                      | Aftercare Student Programming<br>September 2015-June 2016  | 60-057-200-300-03-000-000<br>60-057-200-300-05-000-000 | \$4,000.00          |
| Young Audiences New<br>Jersey & Eastern<br>Pennsylvania<br>200 Forrestal Road<br>Princeton, NJ | Aftercare Student Programming<br>September 2015-June 2016  | 60-057-200-300-03-000-000<br>60-057-200-300-05-000-000 | \$8,000.00          |
| Math Professional<br>Development<br><br>Houghton Mifflin Harcourt                              | Professional Development<br>Math In Focus K-8<br><br>Focus Instructional Strategies<br>Workshops | 20-270-200-300-66-000-000<br>20-231-200-300-66-000-000 | \$23,000.00         |
| Holmstead School   | Tuition<br>1 student*<br>September 2015-June 2016  | 11-000-100-566-40-000-000                              | \$49,915.80         |
| Children's Therapy Center,<br>Fair Lawn, NJ  | Tuition<br>1 student*<br>September 2015-June 2016  | 11-000-100-566-40-000-000                              | \$75,914.52         |
| HoHoKus School of Trade,<br>Paterson, NJ   | Shared-time Tuition<br>5 students*<br>September 2015-June 2016                                   | 11-190-100-500-07-000-000                              | \$49,500.00         |
| Eastwick College,<br>Hackensack, NJ  | Shared-time Tuition<br>12 students*<br>September 2015-June 2016                                  | 11-190-100-500-07-000-000                              | \$118,800.00        |
| Wayne Schools (for DYFS<br>placement @ Benway-<br>Private School)                              | Joint Transport/HoHoKus<br>1 student*<br>September 2015-June 2016                                | 11-000-270-514-40-000-000                              | \$2,993.60          |
| Valley Program – County<br>School, Demarest, NJ  | Tuition<br>1 student*<br>September 2015-June 2016  | 11-000-100-562-40-000-000                              | \$30,000.00<br>est. |
| Dr. Michael Glascoe<br>32436 Free Drop Way<br>Millsboro, DE 19966                              | October 1, 2015 – June 30, 2016  | 11-000-230-500-62-000-000                              | \$5,250.00          |
| Dr. Constance Frazier<br>11 Fox Court<br>Ramapo Cirque<br>Montebello, NY 10901                 | October 1, 2015 – June 30, 2016  | 11-000-230-500-62-000-000                              | \$4,250.00          |

\*Student ID numbers are on file.

**16-A-17 APPROVAL – REVISED LAW ENFORCEMENT STATE MEMORANDUM OF AGREEMENT FOR 2015-2016 TAB-3**

WHEREAS, in 2011, the Department of Law and Public Safety and the Department of Education issued the Revised “Uniform State Memorandum of Agreement between Education and Law Enforcement Official” (MOA); and

WHEREAS, all Bergen County school districts have adopted the revised 2015 Memorandum of Agreement during the 2015-2016 school year; and

WHEREAS, in accordance with N.J.A.C. 6A:16-6.2(b)15, the Chief School Administrator and local law enforcement officials will meet annually to discuss the implementation of the MOA and update it as necessary; and

RESOLVED, upon the recommendation of the **Interim** Superintendent of Schools, that the Board of Education approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, as agreed upon by the Interim Superintendent and Chief of the Englewood City Police Department on September 10, 2015, with no additional terms or provisions. This agreement is completed in conformance with N.J.A.C. 6A:16-6.1 and 6A:16-2(b)14.

**16-A-18 APPROVAL – FIRST READING BOARD OF EDUCATION REVISED POLICY TAB-4**

RESOLVED, that the Board of Education discusses and entertains written public comment\*\* on the following attached Board of Education policies/regulations and agrees to consider adoption of these policies/regulations as revised at a forthcoming Board of Education meeting, after hearing public comments:

|       |  |
|-------|--|
| 5310  | Health Services                                  |
| 5310R | Health Services                                  |
| 3221  | Evaluation of Non-Tenured Teaching Staff Members |
| 3221R | Evaluation of Non-Tenured Teaching Staff Members |
| 3222  | Evaluation of Tenured Teaching Staff Members     |
| 3222R | Evaluation of Tenured Teaching Staff Members     |

**16-A-19 APPROVAL – APPOINTMENT OF COMPLIANCE OFFICERS**

RESOLVED, the Board of Education appoints the following position for the 2015-2016 school year:

| <b>Compliance Position</b>                             | <b>Employee</b>  | <b>Title</b>                                       |
|--|------------------|--|
| 504 Committee Coordinator                              | Noel Gordon      | Director of Guidance                               |
| Affirmative Action Officer                             | Abraham Alarcon  | Vice-Principal                                     |
| Harrassment, Intimidation & Bullying (HIB) Coordinator | Glenda James     | School Culture and Climate Coach & HIB Coordinator |
| Homeless Liaison                                       | Florence Eddings | Parent Liaison                                     |
| Integrated Pest Management Officer                     | Michael Hunken   | Director of Facilities                             |
| Right to Know Consultant                               | Michael Hunken   | Director of Facilities                             |
| Substance Awareness Coordinator                        | Morris Lucky     | Student Assistant Counselor                        |

**16-A-20 APPROVAL – FIELD TRIPS**

RESOLVED, upon recommendation of the **Interim** Superintendent of Schools, that the Board of Education confirms the following field trip subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

| School                     | Destination  | Date(s)             | Participants                                 | Transportation & Entrance Fees   |                        |
|----------------------------|--|---------------------|--|--|------------------------|
| DMHS<br>Grades:<br>11 & 12 | <b>Location:</b> Trait Lake<br><b>Retreats</b><br><b>Stroudsburg, PA</b><br><b>Purpose:</b> For peer educators to get to know one another and build a team for the upcoming year. Peer educators will develop critical skills and a foundation of knowledge to become expert peer educators. | October 14-16, 2015 | Students: 18<br><br>Chaperones/<br>Teachers  | <b>Paid by Students:</b>   | <u>\$0</u>             |
|                            |  |                     |  | <b>Paid by District:</b><br>(1 Substitute for 3 days)<br>11-140-100-101-80-102-000     | \$300                  |
|                            |  |                     |  | <b>Paid by District:</b><br>(Transportation)<br>11-000-270-512-20-221-000              | \$700                  |
|                            |  |                     |  | <b>Paid by District:</b><br>(Admissions)<br>11-190-100-500-20-000-000                  | \$3,095                |
|                            |  |                     |  | <b>Final Cost to District</b>  | <u><b>\$4,095</b></u>  |
| DMHS<br>Grades:<br>8-12    | <b>Location:</b><br><b>Knoxville (TN)</b><br><b>Nashville (TN)</b><br><b>St. Louis (MO)</b><br><br><b>Purpose:</b> To expose students to colleges outside of their normal scouting range. Students will tour four to six colleges and be the feature band at Six Flags Saint Louis.          | April 19-24, 2016   | Students: 100<br><br>Chaperones/<br>Teachers | <b>Paid by Students:</b>   | <u>\$49,024</u>        |
|                            |  |                     |  | <b>Paid by District:</b><br>(1 Substitute for 3 days)<br>11-130-100-101-80-102-000     | \$300                  |
|                            |  |                     |  | <b>Paid by District:</b><br>(1 Nurse for 3 days)<br>11-000-213-100-60-102-000          | \$450                  |
|                            |  |                     |  | <b>Paid by District:</b><br>(Transportation)<br>11-000-270-512-20-221-000              | \$11,124               |
|                            |  |                     |  | <b>Paid by District:</b><br>(Overnight Stipend – Teacher)<br>11-130-100-101-67-103-000 | \$500                  |
|                            |  |                     |  | <b>Paid by District:</b><br>(Overnight Stipend – Nurse)<br>11-000-213-100-67-103-000   | \$900                  |
|                            |  |                     |  |  | <u>\$62,348</u>        |
|                            |  |                     |  | <b>Overall Cost of Trip</b>  | <u><b>\$13,324</b></u> |
|                            |  |                     |  | <b>Final Cost to District</b>  |                        |

**16-A-21 APPROVAL – ALL CURRICULA, COURSES OF STUDY AND TEXTBOOKS FOR 2015-16 SCHOOL YEAR**

RESOLVED, the Board of Education ratifies approval of all curricula, courses of study and textbooks for the 2015-16 school year; with the understanding that the Core Curriculum Content Standards (K-12) for the subject areas listed below will be revised as mandated by the New Jersey Department of Education, aligned to the Common Core State Standards, adopted, and implemented by the Englewood Public School District.

1. Common Core English Language Arts
2. Common Core Mathematics
3. Science
4. Visual and Performing Arts
5. Comprehensive Health and Physical Education
6. Technology
7. 21st Century Life and Careers
8. World Languages
9. Social studies

**FINANCE**

**16-F-27                    APPROVAL – STAFF AND BOE TRAVEL**

**TAB-5**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursement as listed on the attached.

**16-F-28                    APPROVAL – BILLS LIST**

**TAB-6**

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$668,607.71

**16-F-29                    APPROVAL – STUDENT SETTLEMENT AGREEMENT**

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, that the Englewood Board of Education hereby approves the Settlement Agreement between the Board and RS. and KS. o/b/o Student ID # 144291 (a copy of which is maintained by the Business Administrator/Board Secretary); and

BE IT FURTHER RESOLVED, that the Englewood Board of Education hereby authorizes the Board President and Business Administrator/Board Secretary to execute the Settlement Agreement on behalf of the Board and directs the appropriate personnel to effectuate the terms of the agreement.

**16-F-30 APPROVAL - ACCEPTANCE OF EXTRAORDINARY STATE AID FUNDS 2014-2015**

WHEREAS, the Englewood Board of Education has been awarded Extraordinary Aid and Non Public Transportation Aid from NJDOE for the 2014-2015 school year per the following

- Extraordinary Aid \$566,992
- Non Public Transportation Aid \$42,691

BE IT RESOLVED, Upon the recommendation of the Interim Superintendent , the Englewood Board of Education accepts these funds from the NJDOE for the 2014-2015 school year.

**16-F-31 APPROVAL - CORRECTIVE ACTION PLAN FOR BREAKFAST PARTICIPATION TAB-7**

WHEREAS, the New Jersey Department of Agriculture has communicated to the district a need to develop a plan to increase the student breakfast participation rate above 50%;

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves the attached corrective action plan to increase student breakfast participation rate above 50%.

**16-F-32 APPROVAL - CORRECTIVE ACTION PLAN FOR FOOD SERVICE OPERATION TAB-8**

WHEREAS, The New Jersey Department of Agriculture performed a review in February 2015 of the Food Service operation of the district. During their review of the district certain findings were noted and require corrective action.

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves the attached corrective action plan.

**16-F-33 APPROVAL – CHANGE ORDERS**

WHEREAS, on May 14, 2015, the Board approved a contract with AMCO Enterprises, Inc. for construction services in converting the steam heating system in the High School Campus South building; and

WHEREAS, based upon the continuing construction of this conversion, a change is required over and above the original contract for the equipment and installation of new electrical feeders to the unit ventilators, now

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Englewood Board of Education approves the change orders request by AMCO Enterprises in the amount of \$10,983.95 to be paid using contingency funds.

| Change Order # | Item                         | Amount     |
|----------------|------------------------------|------------|
| #3             | Repair Wall                  | \$4,603.50 |
| #4             | Excavate and Backfill Trench | \$6,380.45 |

**16-F-34                    APPROVAL – USE OF COMPETITIVE CONTRACTING FOR PURCHASE OF  
SPECIALIZED DISTRICT OPERATIONAL SERVICE**

WHEREAS, 18A:18A-4.3 provides for the use of the Competitive Contracting purchasing methodology in purchasing specific goods and services using predefined criteria, now

BE IT RESOLVED, the Englewood Board of Education authorizes the use of Competitive Contracting for the purpose of soliciting proposals for the following specialized operational service:

- Human Resources/Business Office Efficiency Review

BE IT FURTHER RESOLVED, the Board authorizes the Business Administrator to issue the request for proposals for the above listed service.

**16-F-35                    APPROVAL – 2015-2016 SALARIES OF FULL-TIME STAFF PAID WITH NCLB  
FUNDS**

WHEREAS, The Englewood Board of Education receives funding from NCLB Title I, and;

WHEREAS, a plan has been developed to address this issue by the school administration in concert with the NJDOE Regional Achievement Center, and,

WHEREAS, as part of this plan, full-time teaching staff members Kathy Duda and Daniel Markert have been assigned to teach courses identified as being able to provide remediation as part of this plan, now

BE IT RESOLVED, the Englewood Board of Education approves the funding of the following positions with the use of NCLB Title I funds in the following detail:

NCLB Title 1 and Regional Achievement Center Funding

|                 |                |          |                   |      |
|-----------------|----------------|----------|-------------------|------|
| Math 180 - DMHS | Kathy Duda     | \$53,810 | \$13,731 Benefits | 100% |
| Read 180 - DMHS | Daniel Markert | \$52,810 | \$13,731 Benefits | 100% |

NCLB Title 1 Funding

|                      |                   |          |                   |      |
|----------------------|-------------------|----------|-------------------|------|
| Read 180 - DMHS      | Jana Sperber      | \$69,810 | \$18,151 Benefits | 100% |
| Intervention Teacher | Iliana Cogollo    | \$69,810 | \$18,151 Benefits | 100% |
| Read 180 - JDMS      | Samantha Sheridan | \$81,030 | \$21,068 Benefits | 91%  |

|  |  |                  |                          |  |
|--|--|------------------|--------------------------|--|
|  |  | <b>\$328,270</b> | <b>\$84,832 Benefits</b> |  |
|--|--|------------------|--------------------------|--|

**PERSONNEL****16-P-25 APPROVAL – 2015-2016 CONTRACTED APPOINTMENTS**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

*N = New*

*R = Replacement*

*RI = Reinstatement*

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

| <b>Name</b>                | <b>Certification</b>   | <b>Initial Location</b> | <b>All salaries per annum unless noted</b> | <b>10/12 month</b> | <b>Effective Dates</b> | <b>Budget Code</b>        |
|----------------------------|--|-------------------------|--|--------------------|------------------------|---------------------------|
| Kellam, Quashinda (R-E.C.) | Standard:<br>Elementary School Teacher w/MS<br>Language Arts 5-8 | (10)                    | MA, Step 3-5<br>\$56,560 pro rata          | 10                 | 09/18/15-06/30/16      | 11-130-100-101-76-101-000 |

**16-P-26 APPROVAL - 2015-2016 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES**

WHEREAS, the Interim Superintendent of Schools, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

| <b>Name</b>      | <b>Position</b>  | <b>Loc</b> | <b>Salary/Budget</b>  | <b>Effective Dates</b> |
|------------------|--|------------|---|------------------------|
| Casa, Kaitlyn    | Per-diem Substitute Teacher<br>CEAS: Elementary School Teacher in Grades K-6 & SWD | District   | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 09/21/15 - 06/30/16    |
| Jimenez, Maryori | Per-diem Substitute Teacher<br>Standard: Teacher or Preschool through Grade 3      | District   | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 09/21/15 - 06/30/16    |
| Petioni, Diane   | Per-diem Substitute Teacher<br>Standard: Teacher of Mathematics                    | District   | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 09/02/15 - 06/30/16    |

|                            |   |          |   |                        |
|----------------------------|---|----------|---|------------------------|
| Sewnath, Maitry            | Per-diem Substitute Teacher<br>Standard: Elementary School<br>Teacher in Grades K-6 | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 09/21/15 -<br>06/30/16 |
| Wejnart, Louis             | Per-diem Substitute Teacher<br>Standard: Elementary School<br>Teacher               | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 09/21/15 -<br>06/30/16 |
| Williams-Bembry,<br>Rhonda | Per-diem Substitute Teacher<br>Per-Diem Substitute Credential                       | District | \$100 - \$110 per diem,<br>Budget Code: Dependent upon location | 09/21/15 -<br>06/30/16 |

**16-P-27 2015-2016 EXTRA COMPENSATION POSITIONS**

WHEREAS, the Interim Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

**New Hire Orientation: Whereas, the Englewood Teachers' Association Agreement provides remuneration for those who attend New Teacher Orientation, be it resolved, that the Board of Education approves the following payment for services rendered.**

| Name                     | Assignment           | Rate          | Max            | Effective Dates   | Budget Account            |
|--------------------------|----------------------|---------------|----------------|-------------------|---------------------------|
| Atamian, Gary            | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-120-100-101-67-103-000 |
| Baskerville-Norris, Gail | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Berkowitz, Joshua        | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-120-100-101-67-103-000 |
| Cibelli, Danielle        | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Dailey, Kathleen         | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Dennis, Ryan             | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-120-100-101-67-103-000 |
| Dore, Amanda             | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-130-100-101-67-103-000 |
| Emont, Tamara            | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-120-100-101-67-103-000 |
| Fernandez-Cos, Serena    | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-110-100-101-67-103-000 |
| Ghichlian, Rosine        | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-110-100-101-67-103-000 |
| Ham, Eunson              | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-120-100-101-67-103-000 |
| Hunter, Akiba            | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Kearney, Stephanie       | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-110-100-101-67-103-000 |
| Lubin, Rose              | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Mahoney, Nathalie        | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Persaud, Christine       | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-120-100-101-67-103-000 |
| Pugh, Carroll            | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-130-100-101-67-103-000 |



|                   |                      |               |                |                   |                           |
|-------------------|----------------------|---------------|----------------|-------------------|---------------------------|
| Rose, William     | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Sacco, Jessica    | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-110-100-101-67-103-000 |
| Serpico, Nicholas | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |
| Valcarcel, Jorge  | New Hire Orientation | Per ETA Guide | \$100 per diem | 08/26/15-08/27/15 | 11-140-100-101-67-103-000 |

**New Teacher Training: In accordance with Achieve NJ, new teachers will receive training including, the following, but not limited to: Danielson, PARCC, and the Common Core State Standards.**

| Name                     | Assignment           | Rate       | Max     | Effective Dates     | Budget Account            |
|--------------------------|----------------------|------------|---------|---------------------|---------------------------|
| Atamian, Gary            | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Baskerville-Norris, Gail | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Berkowitz, Joshua        | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Cibelli, Danielle        | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Cruz, Shirley            | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Dailey, Kathleen         | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Dennis, Ryan             | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Dore, Amanda             | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Emont, Tamara            | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Fernandez-Cos, Serena    | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Ghichlian, Rosine        | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Ham, Eunson              | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Hunter, Akiba            | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Kearney, Stephanie       | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Lubin, Rose              | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Mahoney, Nathalie        | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Mika, Julie              | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Persaud, Christine       | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Pugh, Carroll            | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Rose, William            | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Sacco, Jessica           | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
| Serpico, Nicholas        | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |

|                  |                      |            |         |                     |                           |
|------------------|----------------------|------------|---------|---------------------|---------------------------|
| Valcarcel, Jorge | New Teacher Training | \$30.00 ph | 18 hrs. | 09/24/15 – 06/30/16 | 20-270-100-100-66-000-000 |
|------------------|----------------------|------------|---------|---------------------|---------------------------|

**Title One Programming: Staff will work to complete mandated student documentation, meet with parents/guardians during an evening session and develop individual student educational plans with entrance and exit criteria.**

| Name                 | Assignment            | Rate       | Max     | Effective Dates   | Budget Account            |
|----------------------|-----------------------|------------|---------|-------------------|---------------------------|
| Burke-Duda, Kathleen | Title One Programming | \$30.00 ph | 40 hrs. | 09/18/15-06/30/16 | 20-231-100-100-66-000-000 |
| Cogollo, Iliana      | Title One Programming | \$30.00 ph | 40 hrs. | 09/18/15-06/30/16 | 20-231-100-100-66-000-000 |
| Markert, Daniel      | Title One Programming | \$30.00 ph | 40 hrs. | 09/18/15-06/30/16 | 20-231-100-100-66-000-000 |
| Sheridan, Samantha   | Title One Programming | \$30.00 ph | 40 hrs. | 09/18/15-06/30/16 | 20-231-100-100-66-000-000 |
| Sperber, Jana        | Title One Programming | \$30.00 ph | 40 hrs. | 09/18/15-06/30/16 | 20-231-100-100-66-000-000 |

**A@E Admissions Clerk/Educational Support Services/Home Instruction**

| Name               | Assignment                    | Rate       | Max      | Effective Dates     | Budget Account            |
|--------------------|-------------------------------|------------|----------|---------------------|---------------------------|
| Johnson, Christina | A@E Admissions Clerk          | \$30.45 ph | 200 hrs. | 09/18/15-06/30/16   | 11-140-100-101-67-103-000 |
| Londono, Denise    | School Nurse – Summer Program | \$30.00 ph | 26 hrs.  | 07/20/15-07/24/15   | 11-000-213-100-67-103-000 |
| Pennington, James  | Home Instructor               | \$30.00 ph | 100 hrs. | 09/21/15 - 06/30/16 | 11-150-100-101-40-101-000 |
| Zorrilla, Rharia   | Home Instructor               | \$30.00 ph | 100 hrs. | 09/21/15 - 06/30/16 | 11-150-100-101-40-101-000 |

**Athletic Coaches**

| Name            | Assignment                 | Rate          | Max     | Effective Dates  | Budget Account         |
|-----------------|----------------------------|---------------|---------|------------------|------------------------|
| Carter, Darnell | Coaches Aide (Football)    | n/a           | n/a     | 2015-2016 Season | 11-402-100-100-000-000 |
| Wejnart, Louis  | Assistant Volleyball Coach | Per ETA Guide | \$4,500 | 2015-2016 Season | 11-402-100-100-000-000 |

**After-Care Program Staff**

| Name              | Assignment                  | Rate       | Max      | Effective Dates   | Budget Account  |
|-------------------|-----------------------------|------------|----------|-------------------|---|
| Anderson, Craig   | After-Care Program Security | \$19.08 ph | 330 hrs. | 09/02/15-06/30/16 | 60-057-100-100-02-000-000<br>60-057-100-100-03-000-000<br>60-057-100-100-05-000-000 |
| Hicks, Larry      | After-Care Program Security | \$20.13 ph | 330 hrs. | 09/02/15-06/30/16 | 60-057-100-100-02-000-000<br>60-057-100-100-03-000-000<br>60-057-100-100-05-000-000 |
| Leary, Myron      | After-Care Program Security | \$20.13 ph | 330 hrs. | 09/02/15-06/30/16 | 60-057-100-100-02-000-000<br>60-057-100-100-03-000-000<br>60-057-100-100-05-000-000 |
| Manziano, Theresa | After-Care Program Teacher  | \$30.00 ph | 550 hrs. | 09/18/15-06/30/16 | 60-057-100-100-05-000-000   |

|                      |                             |            |          |                   |   |
|----------------------|-----------------------------|------------|----------|-------------------|---|
| McClaren, Tanisha    | After-Care Program Teacher  | \$30.00 ph | 550 hrs. | 09/18/15-06/30/16 | 60-057-100-100-05-000-000   |
| Medina, Carlos       | After-Care Program Security | \$21.97 ph | 330 hrs. | 09/02/15-06/30/16 | 60-057-100-100-02-000-000<br>60-057-100-100-03-000-000<br>60-057-100-100-05-000-000 |
| Romano, Nicole       | After-Care Program Teacher  | \$30.00 ph | 550 hrs. | 09/18/15-06/30/16 | 60-057-100-100-05-000-000   |
| Ruiz, Cecilia        | After-Care Program Teacher  | \$30.00 ph | 550 hrs. | 09/18/15-06/30/16 | 60-057-100-100-05-000-000   |
| Salaam-Abdus, Sakina | After-Care Program Security | \$20.93 ph | 330 hrs. | 09/02/15-06/30/16 | 60-057-100-100-02-000-000<br>60-057-100-100-03-000-000<br>60-057-100-100-05-000-000 |

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following title/positions and rates of pay be approved (Budget Code# 11-402-100-101-77) as follows, effective September 11, 2015 on Chart A, and that the staff members listed on Chart B be approved in conjunction with the listed title/position listed in Chart A:

**Chart A**

| <b>Title/Position</b>                   | <b>Per Event Rate of Pay</b>             |
|---|--|
| Athletic Trainer Substitute             | \$60.00                                  |
| Crowd Control (Including Middle School) | \$40.00                                  |
| Double Headers                          | \$55.00                                  |
| Double Headers (Middle School)          | \$50.00                                  |
| Football Crowd Control                  | \$50.00                                  |
| Football Announcer                      | \$50.00                                  |
| Sports Time Keeper                      | \$40.00                                  |
| Sports Time Keeper (Double Headers)     | \$55.00                                  |
| Site Manager                            | \$55.00                                  |
| Ticket Sellers/Takers                   | \$60.00                                  |
| Track Timer/Worker                      | \$55.00                                  |
| Weight Room Supervisors                 | \$25.00 per hour, maximum 2 hour session |

**Chart B**

| <b>Approved Personnel for Chart A</b> |                      |
|---------------------------------------|----------------------|
| Anderson, Craig                       | Johnson, Christina   |
| Buzzerio, Anthony                     | Salaam-Abdus, Sakina |
| Frasier-McGee, Glenda                 | Williams, Rachel     |
| Hampton, Andre                        | Kendrick, Carolyn    |
| Hanson, Stephen                       | Peterson, John       |
| Hicks, Larry                          | Walters, Nicole      |
| Moronta, Lwiyi                        | Lavayen, Juan        |
| Wilder, Damon                         | Peterson, Brianna    |
| Oden, Lisa                            | Scott, Jamayla       |
| Murphy, David                         | Harris, Barry        |

**16-P-28 2015-2016 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS**

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

| <b>Teacher Start Date Reclassifications</b> |                      |                                   |
|---|----------------------|-----------------------------------|
| <b>Name</b>                                 | <b>From:</b>         | <b>To:</b>                        |
| Cruz, Shirley (03)                          | Start Date: 08/31/15 | Start Date: 09/10/15              |
| Dennis, Ryan (03)                           | Start Date: 08/31/15 | Start Date: 10/12/15 <sup>1</sup> |
| Ham, Eunson (03)                            | Start Date: 08/31/15 | Start Date: 10/15/15 <sup>1</sup> |
| Serpico, Nicholas (20)                      | Start Date: 08/31/15 | Start Date: 10/12/15 <sup>1</sup> |

<sup>1</sup>On or about the date as indicated.

| 2015-2016 DMHS/AE Program Manager Assignments: Effective August 31, 2015 – June 30, 2016 |            |       |      |              |                            |                         |              |
|--|------------|-------|------|--------------|----------------------------|-------------------------|--------------|
| Last Name  | First Name | Scale | Step | Base Salary  | Program Manager Assignment | Program Manager Stipend | To           |
| CIRILLI  | JOHN       | MA+30 | 9-10 | \$69,310.00  | Finance                    | \$ 6,064.00             | \$75,374.00  |
| DI COSMO-PONTICELLO  | CRYSTAL    | DR    | 11   | \$71,685.00  | Biomedicine                | \$ 6,064.00             | \$77,749.00  |
| DINALLO  | ANTHONY    | MA    | 13   | \$59,560.00  | Information Systems        | \$ 6,064.00             | \$65,624.00  |
| EATON  | LESLIE     | MA    | 18   | \$74,006.00  | A@E Admissions             | \$ 6,064.00             | \$80,070.00  |
| POWELL   | ROSLYN     | MA+30 | 22   | \$102,808.00 | Law & Public Safety        | \$ 6,064.00             | \$108,872.00 |
| SHERRY   | RANDY      | MA    | 9-10 | \$58,060.00  | Pre-Engineering            | \$ 6,064.00             | \$64,124.00  |

## 16-P-29 RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

|                              |                            |                            |                     |                     |
|------------------------------|----------------------------|----------------------------|---------------------|---------------------|
| <i>School Codes:</i>         | <i>Grieco (04)</i>         | <i>JDMS (10)</i>           | <i>A@E (30)</i>     | <i>DMHS (20)</i>    |
| <i>Out-of-District (OOD)</i> | <i>Vince Lombardi (05)</i> | <i>Central Office (60)</i> | <i>Quarles (01)</i> | <i>McCloud (03)</i> |

### Leaves of Absence

| Name                    | Notice/Position  | Effective Date(s)   |
|-------------------------|--|---|
| Eddings, Florence (03)  | Extended Paid Medical Leave of Absence, Parent Liaison                         | September 1, 2015 – September 18, 2015<br>(Continuation of June 11, 2015 #15-P-104) |
| Mathieu, Laura (10)     | Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Vice-Principal | September 10, 2015 – October 23, 2015<br>October 26, 2015 – January 1, 2016         |
| Moronta, Katherine (01) | Unpaid Medical Leave of Absence, Teacher of Students with Disabilities         | August 31, 2015 – October 30, 2015<br>(Update of June 11, 2015 #15-P-104)           |

**REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION**

**District of Englewood**

**All Funds**

**For The Month Ending:**

**09/30/2015**

**CASH REPORT**

| <b>FUNDS</b>                     | <b>(1)<br/>Beginning<br/>Cash<br/>Balance</b> | <b>(2)<br/>Cash<br/>Receipts<br/>This<br/>Month</b> | <b>(3)<br/>Cash<br/>Disbursements<br/>This<br/>Month</b> | <b>(4)<br/>Ending<br/>Cash<br/>Balances<br/>(1) + (2) - (3)</b> |
|----------------------------------|---|---|--|---|
| <b>GOVERNMENTAL FUNDS</b>        |   |   |  |   |
| General Fund - Fund 10           | \$13,131,572.64                               | \$5,710,331.93                                      | \$5,581,442.08   | \$13,260,462.49   |
| Special Revenue Fund - Fund 20   | (\$160,312.57)                                | \$214,807.00  | \$297,408.10   | (\$242,913.67)  |
| Capital Projects Fund - Fund 30  | \$2,208,255.76                                | \$233.63  | \$814,973.07   | \$1,393,516.32  |
| Debt Service Fund 40             | (\$10,718.28)                                 | \$173,808.34  |  | \$163,090.06  |
|                                  |   |   |  |   |
| <b>Total Governmental Funds</b>  | <b>\$15,168,797.55</b>                        | <b>\$6,099,180.90</b>                               | <b>\$6,693,823.25</b>                                    | <b>\$14,574,155.20</b>  |
| <b>Enterprise Fund - Fund 50</b> | <b>\$247,908.65</b>                           | <b>\$34,077.40</b>                                  | <b>\$19,771.19</b>                                       | <b>\$262,214.86</b>   |
| <b>Enterprise Fund - Fund 60</b> | <b>\$181,569.14</b>                           | <b>\$25,647.14</b>                                  | <b>\$9,845.95</b>  | <b>\$197,370.33</b>   |
| <b>Payroll Account (Net)</b>     | <b>\$500,000.00</b>                           |   |  | <b>\$500,000.00</b>   |
| <b>Total All Funds</b>           | <b>\$16,098,275.34</b>                        | <b>\$6,158,905.44</b>                               | <b>\$6,723,440.39</b>                                    | <b>\$15,533,740.39</b>  |

**Prepared and Submitted By:**

*Robert R. Brown, CPA*

**Robert R. Brown, CPA  
Treasurer of School Moneys**

## Bank Reconciliation

|                |            |
|----------------|------------|
| Bank Name      | See Below  |
| Account Number | See Below  |
| Statement Date | 09/30/2015 |
| Fund/Funds     |            |

Prepared by: Robert R. Brown  
Date: 09/30/2015

|                     |  |                        |                 |                |  |                        |
|---------------------|--|------------------------|-----------------|----------------|--|------------------------|
| 1 Balance per Bank: |  |                        |                 |                |  |                        |
|                     |  |                        |                 |                |  |                        |
|                     |  |                        |                 |                |  |                        |
|                     | Capital One Referendum #00007047886222           |                        | \$812,254.72    |                |  |                        |
|                     | Capital One #00007047886230                      |                        | \$12,799,237.04 |                |  |                        |
|                     | Capital One Compensating Balance #00007527021191 |                        | \$2,000,000.00  |                |  |                        |
|                     | Capital One Payroll #7047886141                  |                        | \$500,000.00    |                |  |                        |
|                     | Petty Cash                                       |                        | \$1,300.00      |                |  |                        |
|                     |  |                        |                 |                |  |                        |
|                     |  |                        |                 |                |  |                        |
|                     | <b>Sub Total Balance Per Banks</b>               |                        |                 |                |  | <b>\$16,112,791.76</b> |
|                     | Reconciling Items:                               |                        |                 |                |  |                        |
|                     | Additions:                                       |                        |                 |                |  |                        |
|                     |  | Date                   | Amount          |                |  |                        |
| 2a                  |  | P/R Shortage-12/17     | \$334.01        |                |  |                        |
| 2b                  |  | Unlocated Difference   | \$300.22        |                |  |                        |
| 2c                  |  | Fund 50 Adjustment     | \$588.38        |                |  |                        |
| 2d                  |  |                        |                 |                |  |                        |
| 2                   |  | Total D.I.T.'s & Other | \$1,222.61      |                |  |                        |
| 3                   |  | Total Additions        |                 | \$ 1,222.61    |  |                        |
|                     | Deductions:                                      |                        |                 |                |  |                        |
|                     | Outstanding Checks                               |                        |                 |                |  |                        |
| 4                   |  |                        | (\$580,192.68)  |                |  |                        |
| 5                   |  | Transfer to P/R Acct   | (\$81.30)       |                |  |                        |
| 6                   |  | Total Deductions       |                 | (\$580,273.98) |  |                        |
| 7                   | Net Reconciling Items                            |                        |                 |                |  | (\$579,051.37)         |
| 8                   | Adjusted Balance per Bank as of:                 | 09/30/2015             |                 |                |  | \$15,533,740.39        |
| 9                   | Balance per Board Secretary's Records as of:     | 09/30/2015             |                 |                |  | \$15,533,740.39        |
|                     | Reconciling Items:                               |                        |                 |                |  |                        |
|                     | Additions:                                       |                        |                 |                |  |                        |
| 10                  | Interest Earned                                  |                        |                 |                |  |                        |
| 11                  | Other  |                        |                 |                |  |                        |
| 12                  | Total Additions                                  |                        |                 | \$0.00         |  |                        |
|                     | Deductions:                                      |                        |                 |                |  |                        |
| 13                  | Bank Charges                                     |                        |                 |                |  |                        |
| 14                  | Other  |                        |                 |                |  |                        |
| 15                  | Total Deductions                                 |                        |                 | \$0.00         |  |                        |
| 16                  | Net Reconciling Items                            |                        |                 |                |  | \$0.00                 |
| 17                  | Adjusted Board Secretary's Balance as of:        | 09/30/2015             |                 |                |  | \$15,533,740.39        |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
General Fund - Fund 10  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/2015

ASSETS AND RESOURCES

|                           |                            |                   |
|---------------------------|----------------------------|-------------------|
| --- A S S E T S ---       |                            |                   |
| 101                       | Cash in bank               | \$11,259,161.69   |
| 102-107                   | Cash and cash equivalents  | \$2,001,300.00    |
| 121                       | Tax levy receivable        | \$41,514,641.68   |
|                           | Accounts receivable:       |                   |
| 132                       | Interfund                  | \$14,724.02       |
| 141                       | Intergovernmental - State  | \$9,780,989.51    |
|                           |                            | \$9,795,713.53    |
|                           | Loans receivable:          |                   |
| 131                       | Interfund                  | \$294.19          |
|                           |                            | \$294.19          |
| --- R E S O U R C E S --- |                            |                   |
| 301                       | Estimated Revenues         | \$61,183,609.00   |
| 302                       | Less Revenues              | (\$59,962,327.72) |
|                           |                            | \$1,221,281.28    |
|                           | Total assets and resources | \$65,792,392.37   |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
General Fund - Fund 10  
Interim Balance Sheet

For 3 Month Period Ending 09/30/2015

LIABILITIES AND FUND EQUITY

|     |                           |  |                |
|-----|---------------------------|--|----------------|
| --- | L I A B I L I T I E S --- |  |                |
| 421 | Accounts Payable          |  | \$1,279,825.44 |
|     | Other current liabilities |  | \$614,649.81   |

\$1,894,475.25

TOTAL LIABILITIES

F U N D   B A L A N C E

|     |   |                 |  |
|-----|---|-----------------|--|
| --- | A p p r o p r i a t e d ---             |                 |  |
| 753 | Reserve for Encumbrances - Current Year | \$52,484,544.64 |  |
| 754 | Reserve for Encumbrance - Prior Year    | \$273,354.16    |  |

Reserved fund balance:

|     |  |                |  |
|-----|--|----------------|--|
| 761 | Capital reserve account -                    | \$2,621,800.00 |  |
| 604 | Add: Increase in capital reserve             | \$17,000.00    |  |
| 307 | Less: Budg w/d from Capital Rsrv Elgbl. Cost | (\$600,000.00) |  |

\$2,038,800.00

|     |                                       |                |  |
|-----|---------------------------------------|----------------|--|
| 765 | Reserve for Tuition Payments          | \$350,000.00   |  |
| 311 | Less: Withdrawal from Tuition Reserve | (\$310,000.00) |  |

\$40,000.00

|     |   |              |  |
|-----|---|--------------|--|
| 766 | Reserve for Current Expense Emergencies | \$600,000.00 |  |
| 607 | Add: Increase in Emergency Reserve      | \$4,000.00   |  |

\$604,000.00

|     |                                      |                |  |
|-----|--------------------------------------|----------------|--|
| 764 | Reserve for Maintenance              | \$1,000,000.00 |  |
| 606 | Add: Increase in Maintenance Reserve | \$7,700.00     |  |

\$1,007,700.00

|     |                     |                                   |  |
|-----|---------------------|-----------------------------------|--|
| 501 | Appropriations      | \$64,259,070.53                   |  |
| 502 | Less : Expenditures | \$8,075,277.06                    |  |
| 503 | Encumbrances        | \$52,757,898.80 (\$60,833,175.86) |  |

\$3,425,894.67

Total Appropriated

\$59,874,293.47

--- U n a p p r o p r i a t e d ---

|     |                           |                  |  |
|-----|---------------------------|------------------|--|
| 770 | Unreserved Fund Balance - | \$6,588,689.51   |  |
| 303 | Budgeted Fund Balance     | (\$2,565,065.86) |  |

\$63,897,917.12

\$65,792,392.37

TOTAL FUND BALANCE

TOTAL LIABILITIES AND FUND EQUITY



Englewood Public School District  
General Fund - Fund 10  
Interim Balance Sheet

For 3 Month Period Ending 09/30/2015

RECAPITULATION OF FUND BALANCE:

|                | Budgeted              | Actual              | Variance              |
|----------------|-----------------------|---------------------|-----------------------|
| Appropriations |                       |                     |                       |
| Revenues       |                       |                     |                       |
|                | \$54,259,070.53       | \$60,833,175.86     | \$3,425,894.67        |
|                | (\$51,183,609.00)     | (\$59,962,327.72)   | (\$1,221,281.28)      |
|                | <u>\$3,075,461.53</u> | <u>\$870,848.14</u> | <u>\$2,204,613.39</u> |

Change in Capital Reserve accounts:

604 Plus - Increase in reserve \$17,000.00

307 Less: Eligible Withdrawal (\$600,000.00)

Change in Tuition Reserve accounts:

311 Less: w/d from Tuition reserve (\$310,000.00)

Change in Emergency Reserve account:

607 Plus - Increase in reserve \$4,000.00

Change in Maintenance Reserve account:

606 Plus - Increase in reserve \$7,700.00

Subtotal Reserve Adjustments

(\$881,300.00) (\$881,300.00)

Less: Adjust for prior year encumb.

(\$525,295.67) (\$525,295.67)

Budgeted Fund Balance

\$1,668,865.86 (\$535,747.53) \$2,204,613.39

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13) \$1,668,865.86 (\$535,747.53) \$2,204,613.39

Fund 18 (Restricted ED JOBS) \$0.00 \$0.00 \$0.00

Fund 19 (Restricted FEMA Block Grants) \$0.00 \$0.00 \$0.00

TOTAL Budgeted Fund Balance

\$1,668,865.86 (\$535,747.53) \$2,204,613.39

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 3 Month Period Ending 09/30/2015

|   | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|---|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS ***                       |                       |                   |                          |                       |
| 1XXX From Local Sources                                 | \$51,153,789.00       | \$49,997,496.06   |                          | \$1,156,292.94        |
| 3XXX From State Sources                                 | \$9,957,356.00        | \$9,911,774.00    |                          | \$45,582.00           |
| 4XXX From Federal Sources                               | \$72,464.00           | \$53,057.66       |                          | \$19,406.34           |
| TOTAL REVENUE/SOURCES OF FUNDS                          | \$61,183,609.00       | \$59,962,327.72   |                          | \$1,221,281.28        |
| *** EXPENDITURES ***                                    |                       |                   |                          | AVAILABLE<br>BALANCE  |
| ---   |                       |                   |                          |                       |
| --- CURRENT EXPENSE ---                                 |                       |                   |                          |                       |
| 11-1XX-100-XXX Regular Programs - Instruction           | \$17,774,197.44       | \$1,568,419.52    | \$15,777,148.02          | \$428,629.90          |
| 11-2XX-100-XXX Special Education - Instruction          | \$5,976,991.99        | \$537,371.10      | \$5,410,735.01           | \$28,885.88           |
| 11-240-100-XXX Bilingual Education - Instruction        | \$1,788,175.93        | \$146,321.51      | \$1,577,302.05           | \$64,552.37           |
| 11-401-100-XXX School-Spon. Cocurr. Acti-Instr          | \$123,576.00          | \$7,775.73        | \$103,258.00             | \$12,542.27           |
| 11-402-100-XXX School-Spons. Athletics - Instruction    | \$808,405.00          | \$27,135.25       | \$599,467.69             | \$181,802.06          |
| ---   |                       |                   |                          |                       |
| --- UNDISTRIBUTED EXPENDITURES ---                      |                       |                   |                          |                       |
| 11-000-100-XXX Instruction                              | \$4,326,100.27        | \$48,606.00       | \$3,591,043.88           | \$686,450.39          |
| 11-000-211-XXX Attendance and Social Work Services      | \$639,012.47          | \$100,849.46      | \$538,163.01             | \$0.00                |
| 11-000-213-XXX Health Services                          | \$559,552.60          | \$45,862.37       | \$503,457.94             | \$10,232.29           |
| 11-000-216-XXX Speech, OT,PT & Related Svcs             | \$1,071,353.70        | \$94,422.56       | \$853,136.22             | \$123,794.92          |
| 11-000-217-XXX Other Support Serv - Students Extra Srvc | \$20,000.00           | \$0.00            | \$0.00                   | \$20,000.00           |
| 11-000-218-XXX Guidance                                 | \$708,718.00          | \$129,676.67      | \$538,595.18             | \$40,446.15           |
| 11-000-219-XXX Child Study Teams                        | \$1,739,086.44        | \$210,825.17      | \$1,451,074.70           | \$77,186.57           |
| 11-000-221-XXX Improv of Inst. - Instruc Staff          | \$553,766.60          | \$159,537.90      | \$377,674.50             | \$6,554.20            |
| 11-000-222-XXX Educational Media Serv/School Library    | \$1,876,344.46        | \$565,715.54      | \$1,135,253.53           | \$175,375.39          |
| 11-000-223-XXX Instructional Staff Training Services    | \$71,125.00           | \$3,938.20        | \$5,442.69               | \$61,744.11           |
| 11-000-230-XXX Supp. Serv.-General Administration       | \$1,247,601.46        | \$273,460.51      | \$725,803.56             | \$248,317.39          |
| 11-000-240-XXX Supp. Serv.-School Administration        | \$2,649,985.93        | \$511,330.32      | \$2,114,963.57           | \$23,692.04           |
| 11-000-25X-XXX Central Serv & Admin. Inform. Tech.      | \$1,000,463.83        | \$225,915.00      | \$726,135.28             | \$48,413.55           |
| 11-000-261-XXX Require Maint. for School Facilities     | \$630,069.91          | \$66,819.39       | \$320,042.96             | \$243,207.56          |
| 11-000-262-XXX Custodial Services                       | \$5,203,030.67        | \$1,012,853.08    | \$3,783,063.23           | \$407,114.36          |
| 11-000-263-XXX Care and Upkeep of Grounds               | \$52,700.00           | \$3,709.50        | \$40,320.17              | \$8,670.33            |
| 11-000-266-XXX Security                                 | \$702,503.83          | \$112,184.74      | \$567,260.85             | \$23,058.24           |
| 11-000-270-XXX Student Transportation Services          | \$3,339,422.35        | \$91,006.88       | \$3,145,490.85           | \$102,924.62          |
| 11-XXX-XXX-2XX Allocated and Unallocated Benefits       | \$8,491,162.12        | \$1,390,296.59    | \$6,775,941.11           | \$324,924.42          |
| TOTAL GENERAL CURRENT EXPENSE                           | \$61,353,346.00       | \$7,344,052.99    | \$50,660,774.00          | \$3,348,519.01        |
| EXPENDITURES/USES OF FUNDS                              |                       |                   |                          |                       |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
GENERAL FUND - FUND 10

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 3 Month Period Ending 09/30/2015

|   | APPROPRIATIONS  | EXPENDITURES   | ENCUMBRANCES    | AVAILABLE<br>BALANCE |
|---|-----------------|----------------|-----------------|----------------------|
| *** EXPENDITURES - cont'd ***                         |                 |                |                 |                      |
| *** CAPITAL OUTLAY ***                                |                 |                |                 |                      |
| 12-XXX-XXX-73X Equipment                              | \$16,413.00     | \$3,178.20     | \$13,034.00     | \$200.80             |
| 12-000-4XX-XXX Facilities acquisition & constr. serv. | \$851,176.53    | \$247,957.87   | \$526,043.80    | \$77,174.86          |
|   |                 |                |                 |                      |
| TOTAL CAP OUTLAY EXPEND./USES OF FUNDS                | \$867,589.53    | \$251,136.07   | \$539,077.80    | \$77,375.66          |
|   |                 |                |                 |                      |
| 10-000-100-56X Transfer of Funds to Charter Schools   | \$2,038,135.00  | \$480,088.00   | \$1,558,047.00  | .00                  |
|   |                 |                |                 |                      |
| TOTAL GENERAL FUND EXPENDITURES                       | \$64,259,070.53 | \$8,075,277.06 | \$52,757,898.80 | \$3,425,894.67       |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
GENERAL FUND - FUND 10

SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

For 3 Month Period Ending 09/30/2015

|  | ESTIMATED              | ACTUAL                 | UNREALIZED            |
|--|------------------------|------------------------|-----------------------|
| --- LOCAL SOURCES ---                  |                        |                        |                       |
| 1210 Local Tax Levy                    | \$49,783,095.00        | \$49,783,095.00        | .00                   |
| 1320 Tuition from IEAs Within State    | \$500,794.00           | \$4,205.00             | \$496,589.00          |
| 1420-1440 Transp Fees from Other IEAs  |                        | \$20,984.98            | (\$20,984.98)         |
| 1910 Rents and Royalties               | \$250,000.00           | \$39,711.16            | \$210,288.84          |
| 1XXX Miscellaneous                     | \$619,900.00           | \$149,499.92           | \$470,400.08          |
| TOTAL                                  | <u>\$51,153,789.00</u> | <u>\$49,937,496.06</u> | <u>\$1,156,292.94</u> |
| --- STATE SOURCES ---                  |                        |                        |                       |
| 3116 School Choice Aid                 | \$4,241,664.00         | \$4,241,664.00         | .00                   |
| 3121 Categorical Transportation Aid    | \$685,463.00           | \$685,463.00           | .00                   |
| 3131 Extraordinary Aid                 | \$460,000.00           | \$460,000.00           | .00                   |
| 3132 Categorical Special Education Aid | \$1,782,777.00         | \$1,782,777.00         | .00                   |
| 3177 Categorical Security              | \$971,642.00           | \$926,060.00           | \$45,582.00           |
| 3178 Adjustment Aid                    | \$1,257,860.00         | \$1,257,860.00         | .00                   |
| 3190 Other Unrestricted State Aid      | \$557,950.00           | \$557,950.00           | .00                   |
| TOTAL                                  | <u>\$9,957,356.00</u>  | <u>\$9,911,774.00</u>  | <u>\$45,582.00</u>    |
| --- FEDERAL SOURCES ---                |                        |                        |                       |
| 4200 Medicaid Reimbursement            | \$72,464.00            | \$53,057.66            | \$19,406.34           |
| TOTAL                                  | <u>\$72,464.00</u>     | <u>\$53,057.66</u>     | <u>\$19,406.34</u>    |
| --- OTHER FINANCING SOURCES ---        |                        |                        |                       |
| TOTAL REVENUES/SOURCES OF FUNDS        | <u>\$61,183,609.00</u> | <u>\$59,962,327.72</u> | <u>\$1,221,281.28</u> |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|  | Appropriations  | Expenditures   | Encumbrances    | Available<br>Balance |
|--|-----------------|----------------|-----------------|----------------------|
| *** GENERAL CURRENT EXPENSE ***                    |                 |                |                 |                      |
| --- Regular Programs - Instruction ---             |                 |                |                 |                      |
| 11-110-100-101 Kindergarten - Salaries of Teachers | \$1,545,447.40  | \$153,430.22   | \$1,392,017.18  | .00                  |
| 11-120-100-101 Grades 1-5 - Salaries of Teachers   | \$5,326,910.40  | \$537,812.28   | \$4,789,098.12  | .00                  |
| 11-130-100-101 Grades 6-8 - Salaries of Teachers   | \$2,391,219.00  | \$219,023.39   | \$2,172,195.61  | .00                  |
| 11-140-100-101 Grades 9-12 - Salaries of Teachers  | \$6,956,262.80  | \$628,088.34   | \$6,328,174.46  | .00                  |
| --- Regular Programs - Home Instruction ---        |                 |                |                 |                      |
| 11-150-100-101 Salaries of Teachers                | \$80,000.00     | \$1,860.00     | \$78,140.00     | \$0.00               |
| 11-150-100-320 Purchased Prof.-Ed. Services        | \$7,000.00      | .00            | \$7,000.00      | .00                  |
| 11-150-100-610 General Supplies                    | \$1,000.00      | .00            | .00             | \$1,000.00           |
| --- Regular Programs - Undistr. Instruction ---    |                 |                |                 |                      |
| 11-190-100-320 Purchased Prof.-Ed. Services        | \$13,200.00     | .00            | \$3,100.00      | \$10,100.00          |
| 11-190-100-500 Other Purch. Serv. (400-500 series) | \$731,815.00    | \$835.00       | \$569,877.36    | \$161,102.64         |
| 11-190-100-610 General Supplies                    | \$491,028.35    | \$27,370.29    | \$325,169.53    | \$138,488.53         |
| 11-190-100-640 Textbooks                           | \$218,314.49    | .00            | \$100,875.76    | \$117,438.73         |
| 11-190-100-800 Other Objects                       | \$12,000.00     | .00            | \$11,500.00     | \$500.00             |
| TOTAL  | \$17,774,197.44 | \$1,568,419.52 | \$15,777,148.02 | \$428,629.90         |
| --- SPECIAL EDUCATION - INSTRUCTION ---            |                 |                |                 |                      |
| Learning and/or Language Disabilities:             |                 |                |                 |                      |
| 11-204-100-101 Salaries of Teachers                | \$568,291.00    | \$56,679.10    | \$511,611.90    | \$0.00               |
| 11-204-100-320 Purchased Prof.-Ed. Services        | \$21,000.00     | \$2,025.00     | \$9,975.00      | \$9,000.00           |
| 11-204-100-500 Other Purch. Serv. (400-500 series) | \$250,000.00    | .00            | \$250,000.00    | .00                  |
| 11-204-100-610 General Supplies                    | \$3,046.87      | \$97.88        | .00             | \$2,948.99           |
| 11-204-100-800 Other Objects                       | \$500.00        | .00            | .00             | \$500.00             |
| TOTAL  | \$842,837.87    | \$58,801.98    | \$771,586.90    | \$12,448.99          |
| Behavioral Disabilities:                           |                 |                |                 |                      |
| 11-209-100-101 Salaries of Teachers                | \$71,150.00     | \$7,115.00     | \$64,035.00     | \$0.00               |
| 11-209-100-500 Other Purch. Serv. (400-500 series) | \$250,000.00    | .00            | \$250,000.00    | .00                  |
| 11-209-100-610 General supplies                    | \$2,000.00      | .00            | .00             | \$2,000.00           |
| TOTAL  | \$323,150.00    | \$7,115.00     | \$314,035.00    | \$2,000.00           |
| Multiple Disabilities:                             |                 |                |                 |                      |
| 11-212-100-101 Salaries of Teachers                | \$579,468.00    | \$52,290.80    | \$527,177.20    | \$0.00               |
| 11-212-100-320 Purchased Prof.-Ed. Services        | \$5,000.00      | .00            | .00             | \$5,000.00           |
| 11-212-100-500 Other Purch. Serv. (400-500 series) | \$500,000.00    | .00            | \$500,000.00    | .00                  |
| 11-212-100-610 General supplies                    | \$3,700.00      | \$97.16        | \$500.00        | \$3,102.84           |
| TOTAL  | \$1,088,168.00  | \$52,387.96    | \$1,027,677.20  | \$8,102.84           |
| Resource Room/Resource Center:                     |                 |                |                 |                      |
| 11-213-100-101 Salaries of Teachers                | \$1,904,805.00  | \$184,574.50   | \$1,720,230.50  | \$0.00               |
| 11-213-100-500 Other Purch. Serv. (400-500 series) | \$300,000.00    | .00            | \$300,000.00    | .00                  |
| 11-213-100-610 General supplies                    | \$2,931.12      | \$379.65       | \$1,447.42      | \$1,104.05           |
| TOTAL  | \$2,207,736.12  | \$184,954.15   | \$2,021,677.92  | \$1,104.05           |
| Autisim:   |                 |                |                 |                      |
| 11-214-100-101 Salaries of Teachers                | \$69,310.00     | \$6,781.00     | \$62,529.00     | \$0.00               |

Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|  | Appropriations        | Expenditures        | Encumbrances          | Available<br>Balance |
|--|-----------------------|---------------------|-----------------------|----------------------|
| 11-214-100-500 Other Purch. Serv. (400-500 series)           | \$630,000.00          | \$172,242.01        | \$457,757.99          | .00                  |
| 11-214-100-610 General Supplies                              | \$1,700.00            | .00                 | .00                   | \$1,700.00           |
| <b>TOTAL</b>   | <b>\$701,010.00</b>   | <b>\$179,023.01</b> | <b>\$520,286.99</b>   | <b>\$1,700.00</b>    |
| Preschool Disabilities - Full-Time:                          |                       |                     |                       |                      |
| 11-216-100-101 Salaries of Teachers                          | \$483,690.00          | \$48,219.00         | \$435,471.00          | \$0.00               |
| 11-216-100-500 Other Purch.Serv. (400-500 series)            | \$327,000.00          | \$6,870.00          | \$320,000.00          | \$130.00             |
| 11-216-100-600 General Supplies                              | \$3,000.00            | .00                 | .00                   | \$3,000.00           |
| 11-216-100-800 Other Objects                                 | \$400.00              | .00                 | .00                   | \$400.00             |
| <b>TOTAL</b>   | <b>\$814,090.00</b>   | <b>\$55,089.00</b>  | <b>\$755,471.00</b>   | <b>\$3,530.00</b>    |
| TOTAL SPECIAL ED - INSTRUCTION                               | \$5,976,991.99        | \$537,371.10        | \$5,410,735.01        | \$28,885.88          |
| --- Bilingual Education-Instruction ---                      |                       |                     |                       |                      |
| 11-240-100-101 Salaries of Teachers                          | \$1,508,464.00        | \$145,881.40        | \$1,362,582.60        | \$0.00               |
| 11-240-100-500 Other Purch. Serv.(400-500 series)            | \$222,000.00          | .00                 | \$200,000.00          | \$22,000.00          |
| 11-240-100-610 General Supplies                              | \$57,711.93           | \$440.11            | \$14,719.45           | \$42,552.37          |
| <b>TOTAL</b>   | <b>\$1,788,175.93</b> | <b>\$146,321.51</b> | <b>\$1,577,302.05</b> | <b>\$64,552.37</b>   |
| --- School spons. occurrucular activities-Instruction ---    |                       |                     |                       |                      |
| 11-401-100-100 Salaries                                      | \$98,700.00           | .00                 | \$90,000.00           | \$8,700.00           |
| 11-401-100-500 Purchased Services (300-500 series)           | \$335.00              | .00                 | \$335.00              | .00                  |
| 11-401-100-600 Supplies and Materials                        | \$24,541.00           | \$7,775.73          | \$12,923.00           | \$3,842.27           |
| <b>TOTAL</b>   | <b>\$123,576.00</b>   | <b>\$7,775.73</b>   | <b>\$103,258.00</b>   | <b>\$12,542.27</b>   |
| --- School sponsored athletics-Instruct. ---                 |                       |                     |                       |                      |
| 11-402-100-100 Salaries                                      | \$451,605.00          | \$3,240.00          | \$448,365.00          | .00                  |
| 11-402-100-500 Purchased Services (300-500 series)           | \$220,300.00          | \$4,628.00          | \$121,954.37          | \$93,717.63          |
| 11-402-100-600 Supplies and Materials                        | \$136,500.00          | \$19,267.25         | \$29,148.32           | \$88,084.43          |
| <b>TOTAL</b>   | <b>\$808,405.00</b>   | <b>\$27,135.25</b>  | <b>\$599,467.69</b>   | <b>\$181,802.06</b>  |
| --- UNDISTRIBUTED EXPENDITURES ---                           |                       |                     |                       |                      |
| --- Instruction ---  |                       |                     |                       |                      |
| 11-000-100-561 Tuition to Other LEAs within State Regular    | \$99,800.00           | .00                 | .00                   | \$99,800.00          |
| 11-000-100-562 Tuition to Other LEAs within State Special    | \$443,666.00          | \$45,800.00         | \$312,789.09          | \$85,076.91          |
| 11-000-100-563 Tuition to Co.Voc.School Dist.-reg.           | \$240,000.00          | .00                 | \$225,000.00          | \$15,000.00          |
| 11-000-100-564 Tuition to Co.Voc. School Dist.-spec.         | \$536,840.00          | .00                 | \$219,840.00          | \$317,000.00         |
| 11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls     | \$1,399,368.20        | \$0.08              | \$1,399,368.12        | .00                  |
| 11-000-100-566 Tuition to Priv Sch for Disbl w/i State       | \$1,556,887.00        | \$366.32            | \$1,419,448.67        | \$137,072.01         |
| 11-000-100-568 Tuition - State Facilities                    | \$30,539.07           | .00                 | .00                   | \$30,539.07          |
| 11-000-100-569 Tuition - Other                               | \$19,000.00           | \$2,439.60          | \$14,598.00           | \$1,962.40           |
| <b>TOTAL</b>   | <b>\$4,326,100.27</b> | <b>\$48,606.00</b>  | <b>\$3,591,043.88</b> | <b>\$686,450.39</b>  |
| --- Attendance and social work services ---                  |                       |                     |                       |                      |
| 11-000-211-100 Salaries                                      | \$168,570.04          | \$35,877.62         | \$132,692.42          | .00                  |
| 11-000-211-172 Sal.of Family Support Teams                   | \$327,077.20          | \$32,195.80         | \$294,881.40          | .00                  |
| 11-000-211-173 Sal. of Family Liaisons/Comm. Prnt Inv. Spec. | \$142,742.13          | \$32,776.04         | \$109,966.09          | .00                  |
| 11-000-211-600 Supplies and Materials                        | \$623.10              | .00                 | \$623.10              | .00                  |

Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|   | Appropriations | Expenditures | Encumbrances   | Available<br>Balance |
|---|----------------|--------------|----------------|----------------------|
| --- Health services ---                                   |                |              |                |                      |
| 11-000-213-100 Salaries                                   |                |              |                |                      |
| 11-000-213-300 Purchased Prof. & Tech. Svc.               |                |              |                |                      |
| 11-000-213-500 Other Purchd. Serv. (400-500 series)       |                |              |                |                      |
| 11-000-213-600 Supplies and Materials                     |                |              |                |                      |
| 11-000-213-800 Other Objects                              |                |              |                |                      |
| TOTAL   | \$639,012.47   | \$100,849.46 | \$538,163.01   | \$0.00               |
| 11-000-213-100 Salaries                                   | \$424,614.60   | \$44,135.98  | \$380,478.62   | .00                  |
| 11-000-213-300 Purchased Prof. & Tech. Svc.               | \$114,660.00   | \$360.00     | \$114,300.00   | .00                  |
| 11-000-213-500 Other Purchd. Serv. (400-500 series)       | \$3,390.00     | .00          | \$385.00       | \$3,005.00           |
| 11-000-213-600 Supplies and Materials                     | \$15,088.00    | \$1,366.39   | \$8,074.32     | \$5,647.29           |
| 11-000-213-800 Other Objects                              | \$1,800.00     | .00          | \$220.00       | \$1,580.00           |
| TOTAL   | \$559,552.60   | \$45,862.37  | \$503,457.94   | \$10,232.29          |
| --- Speech, OT,PT & Related Svcs ---                      |                |              |                |                      |
| 11-000-216-100 Salaries                                   |                |              |                |                      |
| 11-000-216-320 Purchased Prof. Ed. Services               |                |              |                |                      |
| 11-000-216-600 Supplies and Materials                     |                |              |                |                      |
| TOTAL   | \$728,746.00   | \$84,359.56  | \$644,386.44   | .00                  |
| 11-000-216-320 Purchased Prof. Ed. Services               | \$333,500.00   | \$10,063.00  | \$205,174.50   | \$118,262.50         |
| 11-000-216-600 Supplies and Materials                     | \$9,107.70     | .00          | \$3,575.28     | \$5,532.42           |
| TOTAL   | \$1,071,353.70 | \$94,422.56  | \$853,136.22   | \$123,794.92         |
| --- Other support services - Students - Extra Srvc        |                |              |                |                      |
| 11-000-217-320 Purchased Prof. Ed. Services               | \$20,000.00    | .00          | .00            | \$20,000.00          |
| TOTAL   | \$20,000.00    | \$0.00       | \$0.00         | \$20,000.00          |
| --- Guidance ---  |                |              |                |                      |
| 11-000-218-104 Salaries Other Prof. Staff                 |                |              |                |                      |
| 11-000-218-320 Purchased Prof. - Ed. Services             |                |              |                |                      |
| 11-000-218-500 Other Purchased Services (400-500 series)  |                |              |                |                      |
| 11-000-218-600 Supplies and Materials                     |                |              |                |                      |
| 11-000-218-800 Other Objects                              |                |              |                |                      |
| TOTAL   | \$536,048.00   | \$81,150.80  | \$454,897.20   | .00                  |
| 11-000-218-320 Purchased Prof. - Ed. Services             | \$6,900.00     | .00          | .00            | \$6,900.00           |
| 11-000-218-500 Other Purchased Services (400-500 series)  | \$102,100.00   | \$47,035.63  | \$42,904.47    | \$12,159.90          |
| 11-000-218-600 Supplies and Materials                     | \$39,670.00    | \$1,490.24   | \$16,793.51    | \$21,386.25          |
| 11-000-218-800 Other Objects                              | \$24,000.00    | .00          | \$24,000.00    | .00                  |
| TOTAL   | \$708,718.00   | \$129,676.67 | \$538,595.18   | \$40,446.15          |
| --- Child Study Teams ---                                 |                |              |                |                      |
| 11-000-219-104 Salaries Other Prof. Staff                 |                |              |                |                      |
| 11-000-219-105 Sal Sec. & Clerical Asst.                  |                |              |                |                      |
| 11-000-219-320 Purchased Prof. - Ed. Services             |                |              |                |                      |
| 11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs) |                |              |                |                      |
| 11-000-219-600 Supplies and Materials                     |                |              |                |                      |
| 11-000-219-800 Other Objects                              |                |              |                |                      |
| TOTAL   | \$1,426,845.64 | \$175,608.26 | \$1,251,237.38 | .00                  |
| 11-000-219-105 Sal Sec. & Clerical Asst.                  | \$64,690.80    | \$16,930.22  | \$47,760.58    | .00                  |
| 11-000-219-320 Purchased Prof. - Ed. Services             | \$198,500.00   | \$17,950.00  | \$105,050.00   | \$75,500.00          |
| 11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs) | \$41,050.00    | \$0.00       | \$40,300.00    | \$750.00             |
| 11-000-219-600 Supplies and Materials                     | \$7,500.00     | \$336.69     | \$6,726.74     | \$436.57             |
| 11-000-219-800 Other Objects                              | \$500.00       | .00          | .00            | \$500.00             |
| TOTAL   | \$1,739,086.44 | \$210,825.17 | \$1,451,074.70 | \$77,186.57          |
| --- Improv. of instr. Serv. ---                           |                |              |                |                      |
| 11-000-221-102 Salaries Superv. of Instr.                 |                |              |                |                      |
| 11-000-221-500 Other Purchased Services (400-500 series)  |                |              |                |                      |
| 11-000-221-600 Supplies and Materials                     |                |              |                |                      |
| TOTAL   | \$384,466.60   | \$96,116.40  | \$288,350.20   | .00                  |
| 11-000-221-500 Other Purchased Services (400-500 series)  | \$119,300.00   | \$73,421.50  | \$40,300.00    | \$5,578.50           |
| 11-000-221-600 Supplies and Materials                     | \$50,000.00    | .00          | \$49,024.30    | \$975.70             |
| TOTAL   | \$553,766.60   | \$169,537.90 | \$377,674.50   | \$6,554.20           |
| --- Educational media serv./sch.library ---               |                |              |                |                      |
| 11-000-222-100 Salaries                                   |                |              |                |                      |
| 11-000-222-500 Other Purchased Services (400-500 series)  |                |              |                |                      |
| 11-000-222-600 Supplies and Materials                     |                |              |                |                      |
| TOTAL   | \$519,584.47   | \$107,684.19 | \$411,900.28   | .00                  |
| 11-000-222-500 Other Purchased Services (400-500 series)  | \$968,389.99   | \$455,153.91 | \$365,029.80   | \$148,206.28         |
| 11-000-222-600 Supplies and Materials                     | \$388,370.00   | \$2,877.44   | \$358,323.45   | \$27,169.11          |
| TOTAL   | \$1,876,344.46 | \$565,715.54 | \$1,135,253.53 | \$175,375.39         |

Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|  | Appropriations        | Expenditures        | Encumbrances          | Available<br>Balance |
|--|-----------------------|---------------------|-----------------------|----------------------|
| --- Instructional Staff Training Services ---            |                       |                     |                       |                      |
| 11-000-223-320 Purchased Prof. - Ed. Services            | \$29,499.00           | \$2,399.20          | \$2,349.00            | \$24,750.80          |
| 11-000-223-500 Other Purchased Services (400-500 series) | \$41,626.00           | \$1,539.00          | \$3,093.69            | \$36,993.31          |
| <b>TOTAL</b>   | <b>\$71,125.00</b>    | <b>\$3,938.20</b>   | <b>\$5,442.69</b>     | <b>\$61,744.11</b>   |
| --- Support services-general administration ---          |                       |                     |                       |                      |
| 11-000-230-100 Salaries                                  | \$441,544.58          | \$88,016.52         | \$353,528.06          | \$0.00               |
| 11-000-230-108 Salaries of Attorneys                     | \$142,800.00          | \$35,700.00         | \$107,100.00          | .00                  |
| 11-000-230-331 Legal Services                            | \$85,000.00           | \$2,023.72          | \$7,307.46            | \$75,668.82          |
| 11-000-230-332 Audit Fees                                | \$109,200.00          | .00                 | \$49,600.00           | \$59,600.00          |
| 11-000-230-339 Other Purchased Prof. Svc.                | \$53,496.00           | \$4,668.50          | \$34,355.00           | \$14,472.50          |
| 11-000-230-530 Communications/Telephone                  | \$225,000.00          | \$78,746.43         | \$141,211.21          | \$5,042.36           |
| 11-000-230-585 BOE Other Purchased Prof. Svc.            | \$10,000.00           | \$4,467.00          | \$1,846.80            | \$3,686.20           |
| 11-000-230-590 Other Purchased Services                  | \$45,810.88           | \$15,715.99         | \$18,009.37           | \$12,085.52          |
| 11-000-230-610 General Supplies                          | \$8,750.00            | .00                 | \$3,123.72            | \$5,626.28           |
| 11-000-230-820 Judgments Agst. School Dist.              | \$38,000.00           | .00                 | .00                   | \$38,000.00          |
| 11-000-230-890 Misc. Expenditures                        | \$53,000.00           | \$19,230.64         | \$9,721.94            | \$24,047.42          |
| 11-000-230-895 BOE Membership Dues and Fees              | \$35,000.00           | \$24,911.71         | .00                   | \$10,088.29          |
| <b>TOTAL</b>   | <b>\$1,247,601.46</b> | <b>\$273,480.51</b> | <b>\$725,803.56</b>   | <b>\$248,317.39</b>  |
| --- Support services-school administration ---           |                       |                     |                       |                      |
| 11-000-240-103 Salaries Princ./Asst. Princ.              | \$2,072,262.76        | \$494,301.03        | \$1,577,961.65        | \$0.08               |
| 11-000-240-105 Sal Sec. & Clerical Asst.                 | \$35,000.00           | \$5,853.31          | \$29,146.69           | .00                  |
| 11-000-240-500 Other Purchased Services                  | \$481,447.00          | \$499.00            | \$477,047.00          | \$3,901.00           |
| 11-000-240-600 Supplies and Materials                    | \$57,334.17           | \$10,676.98         | \$30,769.23           | \$15,887.96          |
| 11-000-240-800 Other Objects                             | \$3,942.00            | .00                 | \$39.00               | \$3,903.00           |
| <b>TOTAL</b>   | <b>\$2,649,985.93</b> | <b>\$511,330.32</b> | <b>\$2,114,963.57</b> | <b>\$23,692.04</b>   |
| --- Central Services ---                                 |                       |                     |                       |                      |
| 11-000-251-100 Salaries                                  | \$827,951.83          | \$208,851.63        | \$619,100.20          | .00                  |
| 11-000-251-330 Purchased Prof. Services                  | \$29,100.00           | \$12,268.00         | \$1,000.00            | \$15,832.00          |
| 11-000-251-340 Purchased Technical Services              | \$80,781.00           | \$1,044.60          | \$79,735.83           | \$0.57               |
| 11-000-251-592 Misc Pur Serv (400-500 series)            | \$9,912.00            | .00                 | \$9,912.00            | .00                  |
| 11-000-251-600 Supplies and Materials                    | \$25,500.00           | \$3,523.40          | \$11,364.94           | \$10,611.66          |
| 11-000-251-89X Other Objects                             | \$27,219.00           | \$227.37            | \$5,022.31            | \$21,969.32          |
| <b>TOTAL</b>   | <b>\$1,000,463.83</b> | <b>\$225,915.00</b> | <b>\$726,135.28</b>   | <b>\$48,413.55</b>   |
| <b>TOTAL Cent. Svcs. &amp; Admin IT</b>                  | <b>\$1,000,463.83</b> | <b>\$225,915.00</b> | <b>\$726,135.28</b>   |                      |
| --- Required Maint.for School Facilities ---             |                       |                     |                       |                      |
| 11-000-261-100 Salaries                                  | \$67,189.91           | \$16,797.42         | \$50,392.49           | .00                  |
| 11-000-261-420 Cleaning, Repair & Maint. Svc.            | \$562,880.00          | \$50,021.97         | \$269,650.47          | \$243,207.56         |
| <b>TOTAL</b>   | <b>\$630,069.91</b>   | <b>\$66,819.39</b>  | <b>\$320,042.96</b>   | <b>\$243,207.56</b>  |
| --- Custodial Services ---                               |                       |                     |                       |                      |
| 11-000-262-1XX Salaries                                  | \$126,646.77          | \$31,661.64         | \$94,985.13           | \$0.00               |
| 11-000-262-420 Cleaning, Repair & Maint. Svc.            | \$2,023,000.00        | \$472,592.51        | \$1,513,696.45        | \$36,711.04          |
| 11-000-262-441 Rental of Land & Bldgs Other Than Lease   | \$338,427.26          | \$111,162.44        | \$222,264.82          | \$5,000.00           |



Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|   | Appropriations         | Expenditures          | Encumbrances           | Available<br>Balance  |
|---|------------------------|-----------------------|------------------------|-----------------------|
| 11-000-262-490 Other Purchased Property Svc.              | \$262,300.00           | \$12,051.29           | \$180,085.51           | \$70,163.20           |
| 11-000-262-520 Insurance                                  | \$415,200.00           | \$87,993.41           | \$321,764.38           | \$5,442.21            |
| 11-000-262-590 Misc. Purchased Services                   | \$527,800.00           | \$12,446.88           | \$398,274.98           | \$117,078.14          |
| 11-000-262-610 General Supplies                           | \$280,156.64           | \$20,228.79           | \$150,822.68           | \$109,105.17          |
| 11-000-262-622 Energy (Electricity)                       | \$1,200,000.00         | \$264,716.12          | \$901,012.30           | \$34,271.58           |
| 11-000-262-8XX Other Objects                              | \$29,500.00            | \$0.00                | \$156.98               | \$29,343.02           |
| <b>TOTAL</b>  | <b>\$5,203,030.67</b>  | <b>\$1,012,853.08</b> | <b>\$3,783,063.23</b>  | <b>\$407,114.36</b>   |
| --- Care and Upkeep of Grounds ---                        |                        |                       |                        |                       |
| 11-000-263-420 Cleaning, Repair, & Maintenance Serv.      | \$51,000.00            | \$3,700.00            | \$38,820.17            | \$8,479.83            |
| 11-000-263-610 General Supplies                           | \$1,700.00             | \$9.50                | \$1,500.00             | \$190.50              |
| <b>TOTAL</b>  | <b>\$52,700.00</b>     | <b>\$3,709.50</b>     | <b>\$40,320.17</b>     | <b>\$8,670.33</b>     |
| --- Security ---  |                        |                       |                        |                       |
| 11-000-266-100 Salaries                                   | \$665,728.83           | \$111,344.74          | \$554,384.09           | .00                   |
| 11-000-266-300 Purchased Prof. & Tech. Svc.               | \$10,000.00            | .00                   | .00                    | \$10,000.00           |
| 11-000-266-420 Cleaning, Repair, & Maintenance Serv.      | \$9,000.00             | .00                   | \$4,500.00             | \$4,500.00            |
| 11-000-266-610 General Supplies                           | \$17,775.00            | \$840.00              | \$8,376.76             | \$8,558.24            |
| <b>TOTAL</b>  | <b>\$702,503.83</b>    | <b>\$112,184.74</b>   | <b>\$567,260.85</b>    | <b>\$23,058.24</b>    |
| <b>TOTAL Oper &amp; Maint of Plant Services</b>           | <b>\$6,588,304.41</b>  | <b>\$1,195,566.71</b> | <b>\$4,710,687.21</b>  | <b>\$682,050.49</b>   |
| --- Student transportation services ---                   |                        |                       |                        |                       |
| 11-000-270-160 Sal Pupil Trans (Bet Home & Sch)--reg      | \$51,798.35            | \$13,190.99           | \$38,607.36            | .00                   |
| 11-000-270-162 Sal Pupil Trans. Other than Bet Home & Sch | \$185,000.00           | \$11,191.21           | \$173,808.79           | .00                   |
| 11-000-270-420 Cleaning, Repair & Maint. Svc.             | \$45,000.00            | \$13,323.81           | \$21,901.19            | \$9,775.00            |
| 11-000-270-511 Contract Svc (btw Home & Sch.)--vendors    | \$1,602,200.00         | .00                   | \$1,556,668.42         | \$45,531.58           |
| 11-000-270-512 Contract Svc (other btw home & sch)--vndrs | \$32,624.00            | .00                   | \$7,295.00             | \$25,329.00           |
| 11-000-270-514 Contract Svc (Sp Ed.)--vendors             | \$278,293.06           | \$13,346.54           | \$264,946.52           | .00                   |
| 11-000-270-515 Contract Svc (Sp Ed.)--joint agreements    | \$650,000.00           | \$39,654.33           | \$610,345.67           | .00                   |
| 11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch  | \$83,006.94            | .00                   | \$70,572.60            | \$12,434.34           |
| 11-000-270-593 Misc. Purchased Svc.- Transp.              | \$405,000.00           | .00                   | \$400,000.00           | \$5,000.00            |
| 11-000-270-615 Transportation Supplies                    | \$5,000.00             | .00                   | \$1,000.00             | \$4,000.00            |
| 11-000-270-800 Misc. Expenditures                         | \$1,500.00             | \$300.00              | \$345.30               | \$854.70              |
| <b>TOTAL</b>  | <b>\$9,339,422.35</b>  | <b>\$91,006.88</b>    | <b>\$3,145,490.85</b>  | <b>\$102,924.62</b>   |
| --- Personal Services-Employee Benefits---                |                        |                       |                        |                       |
| 11-XXX-XXX-220 Social Security Contributions              | \$460,000.00           | \$74,698.31           | \$375,421.43           | \$9,880.26            |
| 11-XXX-XXX-241 Other Retirement Contrib. - PERS           | \$300,000.00           | .00                   | .00                    | \$300,000.00          |
| 11-XXX-XXX-248 Other Retirement - Deferred PERS           | \$15,000.00            | .00                   | .00                    | \$15,000.00           |
| 11-XXX-XXX-260 Workman's Compensation                     | \$361,000.00           | .00                   | \$360,955.84           | \$44.16               |
| 11-XXX-XXX-270 Health Benefits                            | \$7,155,162.12         | \$1,293,829.10        | \$5,861,333.02         | .00                   |
| 11-XXX-XXX-290 Other Employee Benefits                    | \$200,000.00           | \$21,769.18           | \$178,230.82           | .00                   |
| <b>TOTAL</b>  | <b>\$8,491,162.12</b>  | <b>\$1,390,296.59</b> | <b>\$6,775,941.11</b>  | <b>\$324,924.42</b>   |
| Total Undistributed Expenditures                          | \$34,881,999.64        | \$5,057,029.88        | \$27,192,863.23        | \$2,632,106.53        |
| *** TOTAL CURRENT EXPENSE EXPENDITURES ***                | <b>\$61,353,346.00</b> | <b>\$7,344,052.99</b> | <b>\$50,660,774.00</b> | <b>\$3,348,519.01</b> |

Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|  | Appropriations  | Expenditures   | Encumbrances    | Available<br>Balance |
|--|-----------------|----------------|-----------------|----------------------|
| *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS *** | \$61,353,346.00 | \$7,344,052.99 | \$50,660,774.00 | \$3,348,519.01       |

Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|  | Appropriations | Expenditures | Encumbrances | Available<br>Balance |
|--|----------------|--------------|--------------|----------------------|
| *** CAPITAL OUTLAY ***                                   |                |              |              |                      |
| --- EQUIPMENT ---  |                |              |              |                      |
| Regular programs-instruction                             |                |              |              |                      |
| 12-110-100-730 Kindergarten                              | \$10,195.00    | .00          | \$9,995.00   | \$200.00             |
| Undistributed expenses                                   |                |              |              |                      |
| 12-000-100-730 Instruction                               | \$6,218.00     | \$3,178.20   | \$3,039.00   | \$0.80               |
| Undist. Exp. - Non-instructional Services                |                |              |              |                      |
| TOTAL  | \$16,413.00    | \$3,178.20   | \$13,034.00  | \$200.80             |
| --- Facilities acquisition and construction services --- |                |              |              |                      |
| 12-000-400-334 Architectural/Engineering Services        | \$5,010.00     | \$2,994.50   | \$2,015.50   | .00                  |
| 12-000-400-390 Other Purchased Prof. & Tech Services     | \$7,115.00     | .00          | \$7,115.00   | .00                  |
| 12-000-400-450 Construction Services                     | \$654,279.53   | \$244,963.37 | \$332,141.30 | \$77,174.86          |
| 12-000-400-800 Other objects                             | \$184,772.00   | .00          | \$184,772.00 | .00                  |
| Sub Total  | \$851,176.53   | \$247,957.87 | \$526,043.80 | \$77,174.86          |
| TOTAL  | \$851,176.53   | \$247,957.87 | \$526,043.80 | \$77,174.86          |
| TOTAL CAPITAL OUTLAY EXPENDITURES                        | \$867,589.53   | \$251,136.07 | \$539,077.80 | \$77,375.66          |

Englewood Public School District  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/2015

|  | Appropriations  | Expenditures   | Encumbrances    | Available<br>Balance |
|--|-----------------|----------------|-----------------|----------------------|
| *** EDUCATION JOBS FUND **                         |                 |                |                 |                      |
| *** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***     |                 |                |                 |                      |
| 10-000-100-56X Transfer of Funds to Charter Schls. | \$2,038,135.00  | \$480,088.00   | \$1,558,047.00  | .00                  |
| TOTAL GENERAL FUND EXPENDITURES                    | \$64,259,070.53 | \$8,075,277.06 | \$52,757,898.80 | \$3,425,894.67       |

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

General Fund - Fund 10

For 3 Month Period Ending 09/30/2015

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/15

ASSETS AND RESOURCES

|                     |                             |                |
|---------------------|-----------------------------|----------------|
| --- A S S E T S --- |                             |                |
| 101                 | Cash in bank                |                |
|                     | Accounts receivable:        |                |
| 141                 | Intergovernmental - State   | \$448,370.06   |
| 142                 | Intergovernmental - Federal | \$1,189,258.00 |
|                     |                             | <hr/>          |
|                     |                             | \$1,637,628.06 |
|                     | Other Current Assets        | \$0.00         |

|                           |                            |                |
|---------------------------|----------------------------|----------------|
| --- R E S O U R C E S --- |                            |                |
| 301                       | Estimated Revenues         | \$4,272,739.55 |
| 302                       | Less Revenues              | (\$365,382.00) |
|                           |                            | <hr/>          |
|                           |                            | \$3,907,357.55 |
|                           | Total assets and resources | <hr/>          |
|                           |                            | \$5,302,071.94 |
|                           |                            | <hr/>          |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/15

| LIABILITIES AND FUND EQUITY |                |
|-----------------------------|----------------|
|                             | \$142,750.00   |
|                             | \$142,682.05   |
|                             | \$960,638.15   |
|                             | \$129,634.00   |
|                             | \$1,375,704.20 |

|  |  |
|--|--|
| --- LIABILITIES ---                            |  |
| 411 Intergovernmental accounts payable - State |  |
| 421 Accounts Payable                           |  |
| 481 Deferred revenues                          |  |
| Other current liabilities                      |  |

|                   |                |
|-------------------|----------------|
| TOTAL LIABILITIES | \$1,375,704.20 |
|-------------------|----------------|

FUND BALANCE

|   |                                 |
|---|---------------------------------|
| --- Appropriated ---                        |                                 |
| 753 Reserve for encumbrances - Current Year | \$3,190,996.41                  |
| 754 Reserve for encumbrances - Prior Year   | \$7,193.91                      |
| 501 Appropriations                          | \$4,272,739.55                  |
| 502 Less: Expenditures                      | \$353,565.72                    |
| 503 Encumbrances                            | \$3,190,996.41 (\$9,544,562.13) |
|   | \$728,177.42                    |

|                    |                |
|--------------------|----------------|
| TOTAL FUND BALANCE | \$3,926,367.74 |
|--------------------|----------------|

|                                   |                |
|-----------------------------------|----------------|
| TOTAL LIABILITIES AND FUND EQUITY | \$5,302,071.94 |
|-----------------------------------|----------------|



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 3 Month Period Ending 09/30/15

|   | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|---|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS ***             |                       |                   |                          |                       |
| 1XXX From Local Sources                       | \$54,777.50           | .00               |                          | \$54,777.50           |
| 3XXX From State Sources                       | \$1,897,841.05        | \$365,382.00      |                          | \$1,532,459.05        |
| 4XXX From Federal Sources                     | \$2,320,121.00        | .00               |                          | \$2,320,121.00        |
| TOTAL REVENUE/SOURCES OF FUNDS                |                       |                   |                          |                       |
|   | \$4,272,739.55        | \$365,382.00      |                          | \$3,907,357.55        |
| *** EXPENDITURES ***                          |                       |                   |                          |                       |
| LOCAL PROJECTS:                               |                       |                   |                          |                       |
| STATE PROJECTS:                               |                       |                   |                          |                       |
| Preschool Education Aid                       | \$77,111.11           | \$2,935.30        | \$881.92                 | \$73,293.89           |
| Nonpublic textbooks                           | \$1,190,145.44        | \$99,872.52       | \$1,065,214.37           | \$25,058.55           |
| Nonpublic auxiliary services                  | \$104,151.00          | \$275.40          | \$82,112.18              | \$21,763.42           |
| Nonpublic handicapped services                | \$16,141.00           | .00               | \$16,141.00              | .00                   |
| Nonpublic nursing services                    | \$271,448.00          | .00               | \$259,567.00             | \$11,881.00           |
| Nonpublic Technology Aid                      | \$193,510.00          | .00               | \$183,510.00             | .00                   |
| Other State Projects                          | \$47,424.00           | .00               | \$14,263.58              | \$33,160.42           |
|   | \$50,975.00           | \$0.00            | \$0.00                   | \$50,975.00           |
| TOTAL STATE PROJECTS                          |                       |                   |                          |                       |
|   | \$1,863,794.44        | \$100,147.92      | \$1,620,808.13           | \$142,838.39          |
| FEDERAL PROJECTS:                             |                       |                   |                          |                       |
| NCIB Title I - Part A/D                       | \$863,523.00          | \$204,938.24      | \$453,162.77             | \$205,421.99          |
| I.D.E.A. Part B (Handicapped)                 | \$1,134,618.00        | (\$94.66)         | \$1,068,689.95           | \$66,022.71           |
| NCIB Title II - Part A/D                      | \$171,874.00          | \$11,209.98       | \$26,787.00              | \$133,877.02          |
| NCIB Title III - English Language Enhancement | \$120,106.00          | \$32,130.00       | \$6,942.75               | \$81,033.25           |
| Other Special Programs                        | \$11,713.00           | .00               | .00                      | \$11,713.00           |
| Vocational Education                          | \$30,000.00           | \$2,298.94        | \$13,723.89              | \$13,977.17           |
| Other Federal Projects                        | \$0.00                | \$0.00            | \$0.00                   | \$0.00                |
| TOTAL FEDERAL PROJECTS                        |                       |                   |                          |                       |
|   | \$2,331,834.00        | \$250,482.50      | \$1,569,306.36           | \$512,045.14          |
| *** TOTAL EXPENDITURES ***                    |                       |                   |                          |                       |
|   | \$4,272,739.55        | \$353,565.72      | \$3,190,996.41           | \$728,177.42          |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
SPECIAL REVENUE - FUND 20

SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

For 3 Month Period Ending 09/30/15

|                                       | ESTIMATED             | ACTUAL              | UNREALIZED            |
|---------------------------------------|-----------------------|---------------------|-----------------------|
| --- LOCAL SOURCES ---                 |                       |                     |                       |
| 1XXX Other Revenue from Local Sources | \$54,777.50           | \$0.00              | \$54,777.50           |
| Total Revenues from Local Sources     | <u>\$54,777.50</u>    | <u>\$0.00</u>       | <u>\$54,777.50</u>    |
| --- STATE SOURCES ---                 |                       |                     |                       |
| 3218 Preschool Education Aid          | \$1,190,145.44        | \$116,910.00        | \$1,073,235.44        |
| 32XX Other Restricted Entitlements    | \$707,695.61          | \$248,472.00        | \$459,223.61          |
| Total Revenue from State Sources      | <u>\$1,897,841.05</u> | <u>\$365,382.00</u> | <u>\$1,532,459.05</u> |
| --- FEDERAL SOURCES ---               |                       |                     |                       |
| 4411-16 Title I                       | \$1,035,397.00        | .00                 | \$1,035,397.00        |
| 4491-94 Title III                     | \$120,106.00          | .00                 | \$120,106.00          |
| 4420-29 I.D.E.A. Part B (Handicapped) | \$1,134,618.00        | .00                 | \$1,134,618.00        |
| 4430-39 Vocational Education          | \$30,000.00           | .00                 | \$30,000.00           |
| Total Revenues from Federal Sources   | <u>\$2,320,121.00</u> | <u>\$0.00</u>       | <u>\$2,320,121.00</u> |
| TOTAL REVENUES/SOURCES OF FUNDS       | <u>\$4,272,739.55</u> | <u>\$365,382.00</u> | <u>\$3,907,357.55</u> |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 3 Month Period Ending 09/30/15

|  | Appropriations | Expenditures | Encumbrances   | Available<br>Balance |
|--|----------------|--------------|----------------|----------------------|
| State Projects:  |                |              |                |                      |
| PRESCHOOL EDUCATION AID                                |                |              |                |                      |
| --- Preschool Education Aid - Instruction ---          |                |              |                |                      |
| 20-218-100-101 Salaries of Teachers                    | \$753,933.00   | \$74,093.30  | \$679,839.70   | .00                  |
| 20-218-100-500 Other purchased servs. (400-500 series) | \$309,000.00   | \$3,000.00   | \$305,468.00   | \$532.00             |
| 20-218-100-600 General Supplies                        | \$38,000.00    | \$3,999.89   | \$13,228.56    | \$20,771.55          |
| TOTAL Instruction                                      | \$1,100,933.00 | \$81,093.19  | \$998,536.26   | \$21,303.55          |
| --- Preschool Education Aid - Support Services ---     |                |              |                |                      |
| 20-218-200-103 Salaries of Program Directors           | \$25,286.00    | \$18,779.33  | \$6,506.67     | .00                  |
| 20-218-200-511 Contr. Trans. Serv. (Bet. Home & Sch)   | \$58,926.44    | .00          | \$58,926.44    | .00                  |
| 20-218-200-516 Contr. Trans. Serv. (Field Trips.)      | \$5,000.00     | .00          | \$1,245.00     | \$3,755.00           |
| TOTAL Support Services                                 | \$89,212.44    | \$18,779.33  | \$66,678.11    | \$3,755.00           |
| TOTAL PRESCHOOL EDUCATION AID                          | \$1,190,145.44 | \$99,872.52  | \$1,065,214.37 | \$25,058.55          |
| Other State Projects:                                  |                |              |                |                      |
| PRESCHOOL EXPANSION GRANT                              |                |              |                |                      |
| TOTAL OTHER STATE PROJECTS                             | \$1,190,145.44 | \$99,872.52  | \$1,065,214.37 | \$25,058.55          |
| 20-XXX-XXX-XXX All Other State/Fed/Loc Projects        | \$3,082,594.11 | \$253,693.20 | \$2,125,782.04 | \$703,118.87         |
| TOTAL EXPENDITURE                                      | \$4,272,739.55 | \$353,565.72 | \$3,190,996.41 | \$728,177.42         |

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Englewood Public School District

Special Revenue Fund - Fund 20  
For 3 Month Period Ending 09/30/15

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/15

ASSETS AND RESOURCES

|                           |                                     |                |
|---------------------------|-------------------------------------|----------------|
| --- A S S E T S ---       |                                     |                |
| 101                       | Cash in bank                        | \$1,393,516.32 |
|                           | Accounts receivable:                |                |
| 140                       | Intergovernmental - Accts. Recvble. | \$807,996.00   |
| 141                       | Intergovernmental - State           | \$854,951.00   |
|                           |                                     | <hr/>          |
|                           |                                     | \$1,662,947.00 |
| --- R E S O U R C E S --- |                                     |                |
| 302                       | Less Revenues                       | <hr/>          |
|                           |                                     | (\$716.24)     |
|                           |                                     | <hr/>          |
|                           | Total assets and resources          | <hr/>          |
|                           |                                     | \$3,055,747.08 |
|                           |                                     | <hr/>          |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/15

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

|                   |                  |            |
|-------------------|------------------|------------|
| 421               | Accounts Payable | \$6,516.00 |
| TOTAL LIABILITIES |                  | \$6,516.00 |

FUND BALANCE

--- Appropriated ---

|     |   |                |
|-----|---|----------------|
| 753 | Reserve for encumbrances - Current Year | \$19,812.17    |
| 754 | Reserve for encumbrances - Prior Year   | \$573,789.38   |
| 601 | Appropriations                          | \$4,940,986.17 |
| 602 | Less : Expenditures                     | \$1,892,590.87 |
| 603 | Encumbrances                            | \$593,601.55   |
|     |   | \$2,454,793.75 |
|     | Total Appropriated                      | \$3,048,395.30 |

--- Unappropriated ---

|     |                       |                  |
|-----|-----------------------|------------------|
| 770 | Fund balance          | \$2,516,250.95   |
| 303 | Budgeted Fund Balance | (\$2,515,415.17) |

TOTAL FUND BALANCE \$3,049,231.08

TOTAL LIABILITIES AND FUND EQUITY

\$3,055,747.08

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 3 Month Period Ending 09/30/15

|  | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|--|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS ***                  |                       |                   |                          |                       |
| Other  | \$0.00                | \$716.24          |                          | (\$716.24)            |
| TOTAL REVENUE/SOURCES OF FUNDS                     | \$0.00                | \$716.24          |                          | (\$716.24)            |
| *** EXPENDITURES ***                               |                       |                   |                          |                       |
| 30-XXX-XXX-73X Equipment                           | \$209,093.95          | .00               | .00                      | \$209,093.95          |
| ---- Facilities acquisition and constr. serv. ---  |                       |                   |                          |                       |
| 30-000-4XX-331 Legal services                      | \$5,000.00            | \$809.25          | \$486.75                 | \$3,704.00            |
| 30-000-4XX-334 Architectural/Engineering Services  | \$65,000.00           | .00               | .00                      | \$65,000.00           |
| 30-000-4XX-390 Other purchased prof. & tech. serv. | \$81,176.11           | .00               | .00                      | \$81,176.11           |
| 30-000-4XX-450 Construction services               | \$4,448,657.62        | \$1,891,781.62    | \$593,114.80             | \$1,963,761.20        |
| 30-000-4XX-610 Supplies & Materials                | \$11,615.91           | .00               | .00                      | \$11,615.91           |
| 30-000-4XX-780 Infrastructure                      | \$120,442.58          | .00               | .00                      | \$120,442.58          |
| Total fac.acq.and constr. serv.                    | \$4,731,892.22        | \$1,892,590.87    | \$593,601.55             | \$2,245,699.80        |
| TOTAL EXPENDITURES                                 | \$4,940,986.17        | \$1,892,590.87    | \$593,601.55             | \$2,454,793.75        |
| *** TOTAL EXPENDITURES AND TRANSFERS               | \$4,940,986.17        | \$1,892,590.87    | \$593,601.55             | \$2,454,793.75        |



REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Capital Projects Fund - Fund 30

For 3 Month Period Ending 09/30/15

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/15

=====

ASSETS AND RESOURCES

=====

|                            |                     |                  |
|----------------------------|---------------------|------------------|
| --- A S S E T S ---        |                     |                  |
| 101                        | Cash in bank        | \$163,090.06     |
| 121                        | Tax levy receivable | \$1,555,974.45   |
| --- R E S O U R C E S ---  |                     |                  |
| 301                        | Estimated Revenues  | \$2,085,700.00   |
| 302                        | Less Revenues       | (\$2,085,700.00) |
| Total assets and resources |                     | \$1,719,064.51   |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 3 Month Period Ending 09/30/15

|                           |            |
|---------------------------|------------|
| --- LIABILITIES ---       |            |
| Other current liabilities | \$9,724.00 |
| TOTAL LIABILITIES         | \$9,724.00 |

|              |  |
|--------------|--|
| FUND BALANCE |  |
|--------------|--|

|  |                |
|--|----------------|
| --- Appropriated ---                   |                |
| Reserved fund balance:                 |                |
| 313 Less: Withdrawal from Debt Service | (\$86,187.00)  |
| 601 Appropriations                     | \$2,171,898.00 |
| 602 Less : Expenditures                | (\$280,449.07) |
|  | \$1,891,448.93 |
| Total Appropriated                     | \$1,805,261.93 |
| --- Unappropriated ---                 |                |
| 770 Fund Balance                       | (\$95,921.42)  |

|                                   |                |
|-----------------------------------|----------------|
| TOTAL FUND BALANCE                | \$1,709,340.51 |
| TOTAL LIABILITIES AND FUND EQUITY | \$1,719,064.51 |

|  |                  |                  |                |
|--|------------------|------------------|----------------|
| RECAPITULATION OF FUND BALANCE:            |                  |                  |                |
|  | Budgeted         | Actual           | Variance       |
| Appropriations                             | \$2,171,898.00   | \$280,449.07     | \$1,891,448.93 |
| Revenues                                   | (\$2,085,700.00) | (\$2,085,700.00) | \$0.00         |
| ---  |                  |                  |                |
| Change in Maint. / Capital reserve account | \$86,198.00      | (\$1,805,250.93) | \$1,891,448.93 |
| Subtotal                                   | \$86,198.00      | (\$1,805,250.93) | \$1,891,448.93 |
| Less: Adjust for prior year encumb.        | \$0.00           | \$0.00           |                |
| Budgeted Fund Balance                      | \$86,198.00      | (\$1,805,250.93) | \$1,891,448.93 |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 3 Month Period Ending 09/30/15

|                                | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|--------------------------------|-----------------------|-------------------|--------------------------|-----------------------|
| 1210                           | \$2,085,700.00        | \$2,085,700.00    |                          | .00                   |
| Local tax levy                 |                       |                   |                          |                       |
| Total Local Sources            | \$2,085,700.00        | \$2,085,700.00    |                          | \$0.00                |
| TOTAL REVENUE/SOURCES OF FUNDS | \$2,085,700.00        | \$2,085,700.00    |                          | \$0.00                |

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

--- Local Sources ---

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Englewood Public School District

Debt Service Fund - Fund 40

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 3 Month Period Ending 09/30/15

|  | APPROPRIATIONS | EXPENDITURES/Enc. | AVAILABLE<br>BALANCE |
|--|----------------|-------------------|----------------------|
| *** EXPENDITURES ***                   |                |                   |                      |
| --- Debt Service - Regular ---         |                |                   |                      |
| 40-701-510-834 Interest on Bonds       | \$560,898.00   | \$280,449.07      | \$280,448.93         |
| 40-701-510-910 Redemption of Principal | \$1,611,000.00 | .00               | \$1,611,000.00       |
|  |                |                   |                      |
| TOTAL                                  | \$2,171,898.00 | \$280,449.07      | \$1,891,448.93       |
|  |                |                   |                      |
| TOTAL USES OF FUNDS BEFORE TRANSFERS   | \$2,171,898.00 | \$280,449.07      | \$1,891,448.93       |
|  |                |                   |                      |
| *** TOTAL USES OF FUNDS ***            | \$2,171,898.00 | \$280,449.07      | \$1,891,448.93       |

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Debt Service Fund - Fund 40

For 3 Month Period Ending 09/30/15

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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## 2622 STUDENT ASSESSMENT (M)

[See **POLICY ALERT** Nos. 120, 135, 147, 153, 168, 170, 197 and 205]

### **M**

The Commissioner of Education shall implement a system and related schedule of Statewide assessments to evaluate student achievement of the Core Curriculum Content Standards in accordance with the provisions of N.J.A.C. 6A:8-4.1 et seq. The Board of Education is required to administer the applicable Statewide assessments according to the schedule prescribed by the Commissioner.

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject. The data derived from State assessments will be utilized by teachers and administrators to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.

The New Jersey Department of Education, pursuant to State law and regulations, requires all students to take State assessments as scheduled. There is no provision for a student to opt-out of Statewide assessments. If a student is absent on a testing date, the student will be expected to take the missed test on another school day. Parents and students will be informed of all scheduled testing dates, including make-up testing dates for students who missed the initial testing date.

### Statewide Assessment System

The Superintendent of Schools shall develop and annually present to the Board for its approval an assessment program that complies with the rules of the State Board of Education.

### Test Administration Procedures and Security Measures

All Statewide assessments shall be administered in accordance with the Department of Education's required test administration procedures and security measures. Any breach of such procedures or measures shall be immediately reported to the Superintendent or designee.

### Documentation of Student Achievement

The Department of Education shall provide the Superintendent with documentation of student achievement after administration of each test in accordance with the provisions of N.J.A.C. 6A:8-4.2. The Board shall maintain an accurate record of each student's performance on Statewide assessments in accordance with N.J.A.C. 6A:8-4.2. Information regarding individual student test scores shall only be released in accordance with Federal and State law.

## Accountability

The Superintendent shall report preliminary and final results of annual assessments to the Board of Education as required by the New Jersey Department of Education. The Board will provide parents, students, and citizens with results of annual assessments according to N.J.A.C. 6A:8-4.2. The Board shall provide appropriate instruction to improve skills and knowledge for students performing below established levels of student proficiency in any content area either on Statewide or local assessments. All students are expected to demonstrate the knowledge and skills of the Core Curriculum Content Standards as measured by the Statewide assessment system.

## Public Reporting

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the Department of Education shall report annually to the State Board of Education and the public on the progress of all students and student subgroups in meeting the Core Curriculum Content Standards as measured by the Statewide assessment system. In public reporting of school and district performance data, the Department of Education shall not compromise the confidentiality of individual students.

## Parental Notification

Parents shall be informed of the district assessment system and of any special tests that are to be administered to their children.

## Student Accommodations/Modifications

The Board shall provide appropriate accommodations or modifications to the Statewide assessment system as specified by the Department of Education for English Language Learners (ELLs) and students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the Individualized Educational Plan (IEP) or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d)1.

# POLICY

## ENGLEWOOD BOARD OF EDUCATION

PROGRAM  
2622/Page 3 of 3  
STUDENT ASSESSMENT (M)

N.J.S.A. 18A:7C-1  
N.J.A.C. 6A:8-4.1 et seq.; 6A:8-5.1;  
6A:14-1.1 et seq.; 6A:14-3.7;  
6A:14-4.10

Adopted: 28 August 2006  
Revised:

3218 SUBSTANCE ABUSE (M)

[See **POLICY ALERT** Nos. 125, 133, and 205]

## **M**

The Board of Education recognizes a teaching staff member who reports to work under the influence of drugs or alcohol poses a significant threat to their health, safety, and welfare and the health, safety, and welfare of others, including students and other staff members. The Board strongly advises any teaching staff member that has a dependency on a substance as defined in this Policy to seek appropriate treatment. The Board has an obligation and the right to maintain a safe and healthy work environment and adopts this Policy as an important component toward maintaining a safe environment in the school district. A teaching staff member is prohibited from possession, use, distribution, or being under the influence of any substance during work hours or at a school-sponsored function where the teaching staff member has been assigned job responsibilities.

For the purposes of this Policy, “substance” or “substances” means alcoholic beverages, any controlled dangerous substances, including anabolic steroids as defined in N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, or any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined in N.J.S.A. 2C:35-10.4, and over-the-counter and prescription medications that are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.

Any teaching staff member who reports to work or attends a school-sponsored function where the teaching staff member has assigned job responsibilities under the influence of or in possession of any substance will be subject to appropriate discipline, which may include termination of a non-tenured teaching staff member or the filing of tenure charges for a tenured teaching staff member in accordance with law.

A teaching staff member shall be required to submit to an immediate medical examination to include a substance test if the Principal or designee has reasonable suspicion to believe a teaching staff member is under the influence of a substance during work hours or at a school-sponsored function where the teaching staff member has been assigned job responsibilities. Refusal of a teaching staff member to consent to the medical examination and substance test will be determined to be a positive result.

In the event a teaching staff member's medical examination and substance test results are negative for a substance, any documents or records pertaining to the requirement for the examination and test and results will not be maintained by the school district. Any required examination and testing shall be paid for by the Board. The teaching staff member will be afforded the opportunity to have any test results confirmed using acceptable test confirmation practices. This confirming test shall be paid for by the teaching staff member.

In accordance with the requirements of N.J.A.C. 6A:16-6.3(a), any teaching staff member who, in the course of their employment, has reason to believe a school staff member has unlawfully possessed or in any way been involved in the distribution of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia shall report the matter as soon as possible to the Principal, or in the absence of the Principal, to the staff member responsible at the time of the alleged violation. Either the Principal or the staff member shall notify the Superintendent of Schools who shall notify, as soon as possible, the County Prosecutor or other law enforcement official designated by the County Prosecutor to receive such information. The Superintendent or designee shall provide to the County Prosecutor or designee all known information concerning the matter, including the identity of the staff member involved.

In accordance with the provisions of N.J.A.C. 6A:16-6.3(a)3, the Superintendent or designee shall not disclose the identity of a teaching staff member who has voluntarily sought and participated in an appropriate treatment or counseling program for an alcohol or drug abuse problem, provided the teaching staff member is not reasonably believed to be involved or implicated in drug-distribution activities. An admission by a teaching staff member in response to questioning initiated by the Principal or designee or following the discovery by the Principal or designee of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia, shall not constitute a voluntary, self-initiated request for counseling and treatment.

42 CFR Part 2  
N.J.A.C. 6A:16-6.3; 6A:32-6.3

Adopted: 27 August 2009  
Revised:

## 4218 SUBSTANCE ABUSE (M)

[See **POLICY ALERT Nos. 125, 133, and 205**]

### **M**

The Board of Education recognizes a support staff member who reports to work under the influence of drugs or alcohol poses a significant threat to their health, safety, and welfare and the health, safety, and welfare of others, including students and other staff members. The Board strongly advises any support staff member that has a dependency on a substance as defined in this Policy to seek appropriate treatment. The Board has an obligation and the right to maintain a safe and healthy work environment and adopts this Policy as an important component toward maintaining a safe environment in the school district. A support staff member is prohibited from possession, use, distribution, or being under the influence of any substance during work hours.

For the purposes of this Policy, “substance” or “substances” means alcoholic beverages, any controlled dangerous substances, including anabolic steroids as defined in N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, or any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined in N.J.S.A. 2C:35-10.4, and over-the-counter and prescription medications that are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.

Any support staff member who reports to work under the influence of or in possession of any substance will be subject to appropriate discipline, which may include termination or the filing of tenure charges for a tenured support staff member in accordance with law.

A support staff member shall be required to submit to an immediate medical examination to include a substance test if the support staff member’s supervisor has reasonable suspicion to believe a support staff member is under the influence of a substance during work hours. Refusal of a support staff member to consent to the medical examination and substance test will be determined to be a positive result.

In the event a support staff member’s medical examination and substance test results are negative for a substance, any documents or records pertaining to the

requirement for the examination and test and results will not be maintained by the school district. Any required examination and testing shall be paid for by the Board. The support staff member will be afforded the opportunity to have any test results confirmed using acceptable test confirmation practices. This confirming test shall be paid for by the support staff member.

In accordance with the requirements of N.J.A.C. 6A:16-6.3(a), any support staff member who, in the course of their employment, has reason to believe a school staff member has unlawfully possessed or in any way been involved in the distribution of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia shall report the matter as soon as possible to the Principal, or in the absence of the Principal, to the staff member responsible at the time of the alleged violation. Either the Principal or the staff member shall notify the Superintendent of Schools who shall notify, as soon as possible, the County Prosecutor or other law enforcement official designated by the County Prosecutor to receive such information. The Superintendent or designee shall provide to the County Prosecutor or designee all known information concerning the matter, including the identity of the staff member involved.

In accordance with the provisions of N.J.A.C. 6A:16-6.3(a)3, the Superintendent or designee shall not disclose the identity of a support staff member who has voluntarily sought and participated in an appropriate treatment or counseling program for an alcohol or drug abuse problem, provided the support staff member is not reasonably believed to be involved or implicated in drug-distribution activities. An admission by a support staff member in response to questioning initiated by the Principal or designee or following the discovery by the Principal or designee of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia, shall not constitute a voluntary, self-initiated request for counseling and treatment.

42 CFR Part 2  
N.J.A.C. 6A:16-6.3; 6A:32-6.3

Adopted: 20 February 2002  
Revised: 10 September 2009  
Revised:

## 5200 ATTENDANCE (M)

[See **POLICY MEMO No. 17**]

[See **POLICY ALERT Nos. 95, 96, 139, 172, 176, 203 and 205**]

### **M**

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

In accordance with the provisions of N.J.A.C. 6A:16-7.6 **and for the purposes of this Policy and Regulation 5200**, a student's absence from school **will** ~~may~~ be excused; **or** unexcused that counts toward truancy, ~~or unexcused that does not count toward truancy.~~

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. A student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level

### **For districts with secondary school(s)**

or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.

Students shall be subjected to the school district's response for unexcused absences that **count** ~~account~~ toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated



absences from school interfere with efforts of this Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:38-25  
N.J.S.A. 34:2-21.1 et seq.  
N.J.A.C. 6A:16-7.6; 6A:32-8.3

Adopted: 28 August 2006

Revised:

# City of Englewood Board of Education

STUDENTS  
5330/page 1 of 3  
Administration of Medication M  
Date Created: August, 2006  
Date Edited: October, 2007

[See POLICY MEMO Nos. 38 and 114]  
[See POLICY ALERT Nos. 125, 126, 133, 144, 145, 157, 173, 179 and 206]

## 5330 ADMINISTRATION OF MEDICATION

The Board of Education disclaims any and all responsibility for the diagnosis and treatment of ~~an~~ the illness of any student. However, in order for many students with chronic health conditions and disabilities to remain in school, medication may have to be administered during school hours. Parents ~~and legal guardians~~ are encouraged to administer medications to children at home whenever possible as medication should be administered in school only when necessary for the health and safety of students. The Board will permit the administration of medication in school in accordance with applicable law.

Medication will only be administered to students in school by the school physician, a certified or noncertified school nurse, a substitute school nurse employed by the district, the student's parent(s) ~~or legal guardian(s)~~, a student who is approved to self-administer in accordance with N.J.S.A. 18A:40-12.3 and 12.4, and school employees who have been trained and designated by the certified school nurse to administer epinephrine in an emergency pursuant to N.J.S.A. 18A:40-12.5 and 12.6.

Self-administration of medication by a student for asthma or other potentially life-threatening illness or a life threatening allergic reaction is permitted in accordance with the provisions of N.J.S.A. 18A:40-12.3.

Medication no longer required must be promptly removed by the parent(s) ~~or legal guardian(s)~~.

The school nurse shall have the primary responsibility for the administration of epinephrine. However, the certified school nurse may designate, in consultation with the Board or the Superintendent, additional employees of the district who volunteer to be trained in the administration of epinephrine via a pre-filled auto-injector mechanism using standardized training protocols established by the Department of Education in consultation with the Department of Health and Senior Services when the school nurse is not physically present at the scene.

# City of Englewood Board of Education

STUDENTS  
5330/page 2 of 3  
Administration of Medication

**In accordance with the provisions of N.J.S.A. 18A:40-12.6.d, no school employee, including a school nurse or any other officer or agent of a Board of Education or a physician providing a prescription under a standing protocol for school epinephrine pursuant to N.J.S.A. 18A:40-12.5, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.5, nor shall any action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person designated in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.6. Good faith shall not include willful misconduct, gross negligence, or recklessness.**

The school nurse or designee shall be promptly available on site at the school and at school-sponsored functions in the event of an allergic reaction. In addition, the ~~parent(s) or legal guardian(s)~~ must be informed that the school district, its employees and agents shall have no liability as a result of any injury arising from the administration of epinephrine to the student.

The ~~parent(s) or legal guardian(s)~~ of the student must sign a statement acknowledging their understanding the district shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism to the student and the ~~parent(s) or legal guardian(s)~~ shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of the epinephrine via a pre-filled auto-injector mechanism to the student.

The permission for the emergency administration of epinephrine via a pre-filled auto-injector mechanism containing epinephrine to students for anaphylaxis is effective for the school year it is granted and must be renewed for each subsequent school year.

Each school in the district shall have and maintain for the use of students at least one nebulizer in the office of the school nurse or a similar accessible location. Each certified school nurse or other persons authorized to administer asthma medication will receive training in airway management and in the use of nebulizers and inhalers consistent with State Department of Education regulations. Every student that is authorized to use self-administered asthma medication pursuant to N.J.S.A. 18A:40-12.3 or a nebulizer must have an asthma treatment plan prepared by the student's physician which shall identify, at a minimum, asthma triggers, the treatment plan, and other such elements as required by the State Board of Education.

# City of Englewood Board of Education

STUDENTS  
5330/page 3 of 3  
Administration of Medication

All student medications shall be appropriately maintained and secured by the school nurse, except those medications to be self-administered by students. In those instances the medication may be retained by the student with the prior knowledge of the school nurse. The school nurse may provide the Principal and other teaching staff members concerned with the student's educational progress with such information about the medication and its administration as may be in the student's best educational interests. The school nurse may report to the school physician any student who appears to be affected adversely by the administration of medication and may recommend to the Principal the student's exclusion pursuant to law.

The school nurse shall document each instance of the administration of medication to a student. Students self-administering medication shall report each incident to a teacher, coach, or other individual designated by the school nurse who is supervising the student during the school activity when the student self-administers. These designated individuals shall report such incidents to the school nurse within twenty-four hours of the self-administration of medication. The school nurse shall preserve records and documentation regarding the self-administration of medication in the student's health file.

N.J.S.A. 18A:6-1.1; 18A:40-3.1; 18A:40-6; 18A:40-7; 18A:40-12.3;  
18A:40-12.4; 18A:40-12.5; 18A:40-12.6; 18A:40-12.7; 18A:40-12.8  
N.J.S.A. 45:11-23  
N.J.A.C. 6A:16-2.3(b)

Adopted:

# City of Englewood Board of Education

STUDENTS  
5339 SCREENING FOR DYSLEXIA (M)

## 5339 SCREENING FOR DYSLEXIA (M)

[See POLICY ALERT No. 204 and 206]

In accordance with the provisions of N.J.S.A. 18A:40-5.1 et seq., the Board of Education shall ensure each student enrolled in the school district who has exhibited one or more potential indicators of dyslexia or other reading disabilities is screened for dyslexia and other reading disabilities using a screening instrument selected pursuant to the provisions of N.J.S.A. 18A:40-5.2. This screening shall be administered no later than the student's completion of the first semester of the second grade.

In the event a student enrolls in the district in Kindergarten through grade six and has no record of being previously screened for dyslexia or other reading disabilities, pursuant to N.J.S.A. 18A:40-5.2, the Board shall ensure the newly-enrolled student is screened for dyslexia and other reading disabilities using a screening instrument selected pursuant to N.J.S.A. 18A:40-5.2. This screening shall be administered at the same time other students enrolled in the student's grade are screened for dyslexia and other reading disabilities or, if other students enrolled in the student's grade have previously been screened, within ninety calendar days of the date the student is enrolled in the district. The screenings shall be administered by a teacher or other teaching staff member properly trained in the screening process for dyslexia and other reading disabilities.

For the purposes of this Policy, "dyslexia" is a specific learning disability that is neurological in origin. It is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. These difficulties typically result from a deficit in the phonological component of language that is often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction. Secondary consequences may include problems in reading comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge.

For the purposes of this Policy, "potential indicators of dyslexia or other reading disabilities" means indicators that include, but shall not be limited to, difficulty in acquiring language skills; inability to comprehend oral or written language; difficulty in rhyming words; difficulty in naming letters, recognizing letters, matching letters to sounds, and blending sounds when speaking and reading words; difficulty recognizing and remembering sight words; consistent transposition of number sequences, letter reversals, inversions, and substitutions; and trouble in replication of content.

In accordance with the provisions of N.J.S.A. 18A:40-5.2(a), the Commissioner of Education shall distribute to each Board of Education information on screening instruments available to identify students who possess one or more potential indicators of dyslexia or other reading disabilities. The Commissioner shall provide information on the screening instruments appropriate for Kindergarten through grade two students and on screening instruments that may be suitably used for older students. The Board shall select and implement age-appropriate screening instruments for the early diagnosis of dyslexia and other reading disabilities.

# City of Englewood Board of Education

## STUDENTS 5339 SCREENING FOR DYSLEXIA (M)

In accordance with provisions of N.J.S.A. 18A:40-5.2(b), the Commissioner shall also develop and distribute to each Board of Education guidance on appropriate intervention strategies for students diagnosed with dyslexia or other reading disabilities.

In the event a student is determined, through the screening conducted in accordance with N.J.S.A. 18A:40-5.3, to possess one or more potential indicators of dyslexia or other reading disabilities pursuant to the provisions of N.J.S.A. 18A:40-5.1 et seq., the Board shall ensure the student receives a comprehensive assessment for the learning disorder. In the event a diagnosis of dyslexia or other reading disability is confirmed by the comprehensive assessment, the Board shall provide appropriate evidence-based intervention strategies to the student, including intense instruction on phonemic awareness, phonics and fluency, vocabulary, and reading comprehension.

In accordance with the provisions of N.J.S.A. 18A:6-131, general education teachers in grades Kindergarten through three, special education teachers, basic skills teachers, English as a second language teachers, reading specialists, learning disabilities teacher consultants, and speech-language specialists are required to complete at least two hours of professional development each year on the screening, intervention, accommodation, and use of technology for students with reading disabilities, including dyslexia. The Board may make these professional development opportunities available to other instructional or support staff members as the Board deems appropriate. This requirement for professional development in reading disabilities may be part of the twenty hours of annual professional development required by N.J.A.C. 6A:9 et seq. Documentation of teachers' fulfillment of this professional development requirement shall be maintained in the district.

N.J.S.A. 18A:40-5.1; 18A:40-5.2; 18A:40-5.3;  
18A:40-5.4; 18A:6-131

Adopted:

## ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

### 2361 ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

#### M

The Board of Education recognizes that as telecommunications and other new technologies shift, the manner in which information is accessed, communicated and transferred that those changes will alter the nature of teaching and learning. Access to telecommunications will allow students to explore databases, libraries, Internet sites, bulletin boards and the like while exchanging information with individuals throughout the world. The Board supports access by students to information sources but reserves the right to limit in-school use to materials appropriate to educational purposes. The Board directs the Superintendent to effect training of teaching staff members in skills appropriate to analyzing and evaluating such resources as to appropriateness for educational purposes.

#### Powers of the Board and Standards of Conduct

The Board recognizes that telecommunications may allow students access to information sources that may not have been pre-screened by educators using Board approved standards. The Board therefore adopts the following standards of conduct for the use of computer networks and declares unethical, unacceptable or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges and/or instituting legal action.

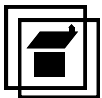
The Board provides access to computer network/computers to students and teachers for educational purposes only.

The Board retains the right to restrict or terminate student access to the computer network/computers at any time. The Board retains the right to have district personnel monitor network activity, in any form necessary, to maintain the integrity of the network and ensure its proper use.

#### Standards for Use of Computer Networks

Any individual engaging in the following actions when using computer networks/computers shall be subject to discipline or legal action:

Using the computer network(s)/computers for illegal, inappropriate or obscene purposes, or in support of such activities. Illegal activities are defined as activities that violate federal, state, local laws and regulations. Inappropriate activities are defined as those that



## ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

violate the intended use of the network. Obscene activities shall be defined as a violation of generally accepted social standards for use of publicly owned and operated communication vehicles.

Using the computer network(s)/computers to violate copyrights, institutional or third party copyrights, license agreements or other contracts.

Using the computer network(s) in a manner that:

- Intentionally disrupts network traffic or crashes the network;
- Degrades or disrupts equipment or system performance;
- Uses the computing resources of the school district for commercial purposes, financial gain or fraud;
- Steals data or other intellectual property;
- Gains or seeks unauthorized access to the files of others or vandalizes the data of another user;
- Gains or seeks unauthorized access to resources or entities;
- Forges electronic mail messages or uses an account owned by others;
- Invades privacy of others;
- Posts anonymous messages;
- Possesses any data which is a violation of this policy; and/or
- Engages in other activities that do not advance the educational purposes for which computer network/computers are provided.

### Internet Safety/Protection

The Englewood school district is in compliance with the Children's Internet Protection Act and has installed technology protection **filtering** measures for all computers in the school district **used by students, patrons and staff**, including computers in media centers/libraries, that block and/or filter visual depictions that are obscene as defined in section 1460 of Title 18, United States Code; child pornography, as defined in section 2256 of Title 18, United States Code; are harmful to minors including any pictures, images, graphic image file or other visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or depicts, describes, or represents in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. **Filtering will be disabled only for bona fide research or other lawful purposes. Minors will be educated, supervised, and monitored with regard to safe and appropriate online activities.**





## ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

The school district will certify on an annual basis, that the schools, including media centers/libraries, in the district are in compliance with the Children's Internet Protection Act and the school district enforces the requirements of this policy.

This policy also establishes Internet safety policy and procedures in the district as required in the Neighborhood Children's Internet Protection Act. This policy addresses access by minors to inappropriate matter on the Internet and World Wide Web; the safety and security of minors when using electronic mail, chat rooms, instant messaging and other forms of direct electronic communications; unauthorized access, including hacking and other unlawful activities by minors online; unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and measures designed to restrict minors' access to materials harmful to minors.

Notwithstanding blocking and/or filtering the visual depictions prohibited in the Children's Internet Protection Act, the Board shall determine other Internet material that is inappropriate for minors. The Board will provide have available copies of this policy for the public.

### Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Englewood online computer network when using electronic mail, chat room, instant messaging, and other forms of direct electronic communications.

### Education, Supervision and Monitoring

It shall be the responsibility of all members of the Englewood School Staff to educate, supervise and monitor appropriate usage of the online computers network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Technology Director or designated representatives.

The Technology Director or designated representatives will provide age-appropriate training for students who use the Englewood Internet facilities. The training provided will be designed to promote the Englewood commitment to:

- a. The standards and acceptable use of Internet services as set forth in the Englewood Internet Safety Policy;
- b. Students safety with regards to:



## ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

- i. safety on the Internet
- ii. appropriate behavior while online, on social networking Web sites, and in chat rooms; and
- iii. cyberbullying awareness and response.

- c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the students will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

### Consent Requirement

No student shall be allowed to use the computer network and the Internet unless they shall have filed a consent form signed by the student and/or his/her parent(s) or legal guardian(s).

### Violations

Individuals violating this policy shall be subject to the consequences and other appropriate discipline, which includes but are not limited to:

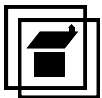
1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

N.J.S.A. 2A:38A-3

18 USC 1460; 18 USC 2250 (Federal Communications Commission:  
Children's Internet Protection Act)

Adopted: 28 August 2006

Revised:



# POLICY

ENGLEWOOD  
**BOARD OF EDUCATION**

PROGRAM  
2361/Page 5 of 5

ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)



## M

[See POLICY ALERT Nos. 96 and 199]

### 5120 ASSIGNMENT OF PUPILS

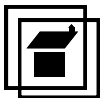
The Board of Education directs the assignment of pupils to the schools, programs, and classes of this district consistent with the best interests of pupils and the best uses of the resources of this district.

Pupils shall generally attend the school located in the attendance area of their residence. The Superintendent may assign a pupil to a school other than that designated by the attendance area when such an exception is justified by circumstances and/or is in the best interests of the pupil. Every effort will be made to continue a pupil in the same elementary school **once the pupil has been enrolled in that elementary school.**

The Superintendent shall assign ~~an~~ incoming transfer pupils to the school **in their attendance area of their residence provided the district's school or class size requirements can accommodate the pupil's enrollment** ~~that will afford the pupil the most appropriate educational opportunity.~~ The Building Principal may assign pupils in his/her school to grades, classes, and groups on the basis of the needs of the pupil as well as the sound administration of the school.

**In accordance with the provisions of N.J.S.A. 18A:36-38.a.(1), a parent of twins or higher order multiples enrolled in the same Kindergarten through eighth grade level at the same public school may request, in writing, the children be placed in the same classroom or in separate classrooms. The Principal shall make the classroom placement requested in accordance with the provisions of N.J.S.A. 18A:36-38.a.(1).**

**In accordance with the provisions of N.J.S.A. 18A:36-38a.(2), a parent of twins or higher order multiples enrolled in the same ninth through twelfth grade level at the same public school may request, in writing, the children be placed in the same classroom or in separate classrooms. The placement of such children shall be made at the discretion of the Principal in the best interest of the school and its pupils. The parent may appeal the Principal's classroom placement decision to the Board of Education, which shall make a final determination on the placement.**



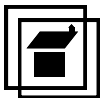
The written request must be submitted to the Principal no later than fourteen days after the first day of each school year. Parents of twins or higher order multiples enrolling after the school year commences shall request the classroom placement in writing no later than fourteen days after the first day of attendance.

In accordance with the provisions of N.J.S.A. 18A:36-38.(2)(b), a Principal may, after consultation with the pupils' parent and teachers at the end of the initial grading period, request the Board make a different classroom placement determination for the twins or higher order multiples if the initial classroom placement is determined to be disruptive to any of the pupils in the class or classes, or if the Principal concludes the initial placement does not sufficiently support the pupils' academic or social development. Upon receiving such request, the Board shall make a final classroom placement determination.

"Higher order multiples" means triplets, quadruplets, quintuplets, or larger group siblings born at one birth. Provisions of N.J.S.A. 18A:36-38 do not apply to a school district which maintains only a single classroom for the grade level in which twins or higher order multiples are enrolled. The parent shall be responsible for any additional pupil transportation costs that are incurred by the district as a result of providing the requested classroom placement, unless the district is in agreement with the placement. In the event one of the twins or higher order multiples receives special education services, the requested placement shall not be accommodated if the placement is inconsistent with a pupil's Individualized Education Plan.

**N.J.S.A. 18A:36-38**

Adopted: 16 August 2007  
Revised:





# CITY OF ENGLEWOOD BOARD OF EDUCATION

## POLICY

Section: **Students**

Number: **5420(M)**

### Title: **Reporting Pupil Progress**

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Report cards and Progress Reports are standard communications from the school. Parent conferences are regularly scheduled to allow parent(s) or legal guardian(s) and teachers to meet in order to discuss pupil progress. If the school experience is to be a vital, productive one for the children, then home-school contact must be constantly maintained, even beyond the district-mandated opportunities.

Parent(s) or legal guardian(s) appreciate hearing from the school as soon as possible when a problem arises. This allows the parent(s) or legal guardian(s) to get involved when their intervention can make a difference. Parent(s) or legal guardian(s) should be contacted when:

1. Children fail to do assignments, especially major work;
2. When they fail tests;
3. When they are having difficulty - either academically or behaviorally - in class.

Teachers should not allow more than two or three missed assignments to accumulate before contacting parent(s) or legal guardian(s), and certainly failed tests and quizzes, when occurring regularly, should be noted with written communication (electronic or otherwise) .

Contact may take the form of phone calls or note sent home. In some cases, teacher may believe a phone call is necessary. In either case, parent(s) or legal guardian(s) can help if they are involved in the process.



## MARKING, REPORT CARDS, PROGRESS REPORTS

### Grading Scale

|   | Grades 1-6      | Grades 7-12 |        |              |                  |
|---|-----------------|-------------|--------|--------------|------------------|
| Letter Grade  | Numerical Grade | AP          | Honors | College Prep | *Numerical Grade |
| A   | 95– 100         | 5.0         | 4.5    | 4.0          | 95– 100          |
| A-  | 90 – 94         | 4.8         | 4.3    | 3.8          | 90 – 94          |
| B+  | 87 – 89         | 4.5         | 4.0    | 3.5          | 87 – 89          |
| B   | 83 – 86         | 4.0         | 3.5    | 3.0          | 83 – 86          |
| B-  | 80 – 82         | 3.8         | 3.3    | 2.8          | 80 – 82          |
| C+  | 77 – 79         | 3.5         | 3.0    | 2.5          | 77 – 79          |
| C   | 73 – 76         | 3.0         | 2.5    | 2.0          | 73 – 76          |
| C-  | 70 – 72         | 2.3         | 2.3    | 1.8          | 70 – 72          |
| D   | 65 – 69         | 2.0         | 2.0    | 1.0          | 65 – 69          |
| F   | < - 64          | 0           | 0      | 0            | 0 – 64           |
| Note:   |                 |             |        |              |                  |
| *Numerical credit to apply for grade point average applies only to grades 9-12. |                 |             |        |              |                  |

### Safe Harbor

In order to encourage early intervention and shared responsibility by all parties involved, with respect to grades 9-12, a safe harbor shall be available. Within the first three (3) quarters of an academic year, if a student receives a failure grade below fifty (50), then the student may request that such grade be lifted to a 50 (“Safe Harbor”). Such request shall only be granted by the teacher if the student or parent or legal guardian agrees to a performance improvement plan provided by the teacher designed to assist the student.



A **performance improvement plan** will be created in collaboration with the student, teacher and parent that will be tailored to meet the individual needs of each student and the plan will contain the following:

| <b><u>What</u> are you going to learn? (objectives; knowledge, skills, attitudes, &amp; values)</b> | <b><u>How</u> are you going to learn it? (resources/strategies)</b> | <b>Target date for completion:</b> | <b>How are you going to know that <u>you</u> learned it? (evidence - metacognition)</b> | <b>How are you going to <u>prove</u> you learned? (Verification of learning)</b> |
|---|---|------------------------------------|---|--|
|---|---|------------------------------------|---|--|

This Safe Harbor may only be used once per class subject, per academic year and is not to be available for the fourth quarter grade. If Safe Harbor is granted, the Safe Harbor grade of 50 as well as the original grade shall be recorded with the Safe Harbor grade used in the calculation of the final end-of-year grade.

## **Report Cards**

Report cards are issued four times a year on the dates specified. Teachers hand out the Report of Pupil Progress to the pupils and collect the signed envelope. The original copy is placed in the child's folder annually.

## **Between the Issuing of Report Cards**

It is assumed that between the issuing of report cards, teachers are at work with pupils on whatever plan the teacher has set up for individual help to the children to assist them toward achieving their grade level. With such pupils, particularly frequent informal reporting to parent(s) or legal guardian(s) is essential.

It is recommended that teachers keep in contact with parent(s) or legal guardian(s) through:

1. Informal notes: positive in tone, some congratulatory, some warnings of a dropping of interest, brief, friendly, etc.
2. Telephone calls: encouraging, warning, inquiring, investigating, cheery, informing, etc.





3. Informal contacts: through the sending home of a piece of work showing progress, etc.
4. Electronic Communication

### **Electronic Grade Books**

Also referred to as a class register, marking book, or roll book, grade books are official records of pupil attendance and academic progress.

All electronic grade books are the property of the school and are kept as part of the permanent record of a pupil. They must be clear and neatly kept. Electronic grade books must reflect a variety of evaluative criteria.

Every pupil should be recorded accurately in the electronic grade book. A key or legend must be noted prominently in the electronic book to indicate what any symbol used, what it stands for, and how grades are determined. All work, whether it be homework, tests, projects, or other assignments, must be clearly labeled in the electronic book. Tests, quizzes, homework, and other instruments used to assess pupil progress are recorded in the electronic grade book. It is critical that teachers provide to pupils adequate numbers and variety of assignments in order to fairly and properly grade them.

### **Progress Reports**

The purpose of the Progress Report is to communicate information about the status of pupil achievement and conduct accessible through the parent portal.

In deciding which pupils should receive Progress Reports, teachers should keep in mind the following:

1. A standard form progress report be sent home mid-way through the marking period to inform the parent(s) or legal guardian(s) of the possible failure of the child... As well, it is advisable for pupils whose grade has dropped more than a whole letter grade (e.g. C to D) to receive a Progress Report.
2. No child is to receive a failure on his/her report card unless he/she has been issued a Progress Report.
3. Teachers should exercise professional judgment in determining which pupils receive Progress Reports. A useful guideline is to alert parent(s) or legal guardian(s) to any deviation or negative change in performance or conduct. Sending the form gives the parent(s) or legal guardian(s) and pupil the opportunity to improve performance.



4. In addition to sending Progress Reports to stress the need for improvement, teachers are strongly encouraged to send Progress Reports to acknowledge outstanding achievement.

A progress report form is available to teachers to use in communicating with parent(s) or legal guardian(s). Although suggested dates are usually midway through the marking period, these reports may be sent home at any time during the school year and for any reason the teacher deems necessary (encouragement, warning of possible failure, disciplinary reasons, request for parent conference, and others). Teachers are obliged to contact parent(s) or legal guardian(s) regarding some deviation of the pupil's normal pattern of learning.

## CITATIONS

New Jersey Statutes

N.J.A.C. 6:3-4A.1

[See POLICY ALERT Nos. 105, 121, 144 156, 157, 161, 179 and 204]

## 5530 SUBSTANCE ABUSE (M)

The Board of Education recognizes that a **student's** ~~pupil's~~ abuse of harmful substances seriously impedes that **student's** ~~pupil's~~ education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances. Accordingly, the Board will establish **policies and procedures in operating programs to support the social, emotional, and physical development of students in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-4.1 et seq.** The Board of Education will ~~and~~ maintain a comprehensive substance abuse intervention, prevention, and treatment referral program in the schools of this district.

### A. Definitions

N.J.S.A. 18A:40A-9

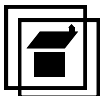
N.J.A.C. 6A:16-1.3; 6A:16-4.1 et seq.

**The definitions as outlined in N.J.S.A. 18A:40A et seq., N.J.A.C. 6A:16 et seq., and those terms defined in Regulation 5530 shall be used for the purposes of this Policy and Regulation.**

~~For the purposes of this policy:~~

~~“Substance” means alcoholic beverages, controlled dangerous substances, including anabolic steroids, as defined at N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined at N.J.S.A. 2C:35-10.4 and over the counter and prescription medications which are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.~~

~~“Substance abuse” means the consumption or use of any substance for purposes other than for the treatment of sickness or injury as prescribed or~~



~~administered by a person duly authorized by law to treat sick and injured human beings.~~

~~“Evaluation” means those procedures used by a certified or licensed professional to make a positive determination of a pupil’s need for programs and services which extend beyond the general school program by virtue of learning, behavior, or health difficulties of the pupil or the pupil’s family.~~

~~“Intervention” means those programs, services, and actions taken to identify and offer help to a pupil at risk for learning, behavior, or health difficulties.~~

~~“Referral for treatment” means those programs and services offered to a pupil or his or her family to help implement the recommendations of an evaluation or in response to the family’s request for assistance with a learning, behavior, or health difficulty.~~

~~“School grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities or other individuals during those times when the school district has exclusive use of a portion of such land.~~

## **B. Discipline**

N.J.S.A. 18A:40A-10; 18A:40A-11  
N.J.A.C. 6A:16-4.1(c)2.; 6A:16-6.3(a)

The Board prohibits the use, possession, and/or distribution of alcohol or other drugs on school grounds, ~~including on school buses or at school-sponsored functions~~ according to N.J.S.A. 18A:40A-9, 10, and 11.

**A student pupil who uses, possesses, or distributes a alcohol or other drugs will be subject to discipline in accordance with the district’s Code of Student Conduct. School authorities also have the authority**



to impose a consequence on a student for conduct away from school grounds in accordance with the provisions of N.J.A.C. 6A:16-7.5 substance, on or off school premises, will be subject to discipline. Discipline will be graded to the severity of the offenses, the nature of the problems and the pupil's needs. Discipline may include suspension or expulsion. The Board **will** ~~may~~ establish consequences for a **student pupil** not following through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors. ~~The Superintendent and/or designee will notify the appropriate law enforcement agency pursuant to N.J.A.C. 6A:16-6.3(a).~~

C. Instruction

N.J.S.A. 18A:40A-1 et seq.  
N.J.A.C. 6A:16-3.1

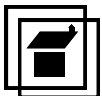
The Board shall provide an **instructional program on the nature of drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-3.1** ~~comprehensive program of prevention, intervention, referral for evaluation, referral for treatment, and continuity of care for pupil alcohol, tobacco, and other drug abuse.~~

D. ~~Identification, Evaluation, and Intervention~~ **Reporting, Notification, and Examination**

N.J.S.A. 18A:40A-11 through 18A:40A-17  
N.J.A.C. 6A:16-3.1; 6A:16-4.1; 6A:16-4.2; 6A:16-4.3

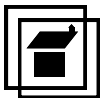
1. **Alcohol or Other Drugs**

- a. Any educational staff member or other professional to whom it appears that a **student pupil** may be **currently** under the influence of alcohol or other drugs **as identified in N.J.S.A. 18A:40A-9 and N.J.A.C. 6A:16-4.1(a)**, on school grounds, ~~including on a school bus or at a school-sponsored function~~ shall report the matter in accordance with N.J.A.C. 6A:16-4.3(a)1.
- b. An immediate medical examination shall be conducted and a written report of the medical evaluation shall be furnished to the parent(s) ~~or legal guardian(s)~~ of the **student pupil**,



the ~~Building~~ Principal, and the Superintendent in accordance with N.J.A.C. 6A:16-4.3(a)2 **through** 4.3(a)8.

- c. If the written report of the medical examination is not provided within twenty-four hours of the referral of the **student pupil**, the **student pupil** shall be allowed to return to school until such time as a positive determination of alcohol or other drug use is received from the **examining physician, unless the student was also removed for violating the Code of Student Conduct.**
- d. If the written report of the medical evaluation verifies that alcohol or other drugs do not interfere with the **student's pupil's** physical or mental ability to perform in school, the **student pupil** shall be immediately returned to school. If there is a positive determination from the medical examination indicating the **student's pupil's** alcohol or other drug use interferes with his or her physical or mental ability to perform in school, the **student pupil** shall be returned to the care of the parent(s) or legal guardian(s) as soon as possible. ~~and~~ **Attendance at school shall not resume until a written report has been submitted to the parent, Principal, and Superintendent from a physician licensed to practice medicine or osteopathy who has examined the student that** verifies the **student's pupil's** alcohol or other drug use no longer interferes with his or her physical and mental ability to perform in school.
- e. Removal of a **student pupil** with a disability shall be in accordance with N.J.A.C. 6A:14.
- f. While a **student pupil** is at home because of the medical evaluation or after the **student pupil** returns to school, an appropriately certified school staff member(s) will conduct an alcohol and other drug assessment of the **student pupil** and a reasonable investigation of the situation and may initiate referral alcohol or other drug abuse treatment in accordance with N.J.A.C. 6A:16-4.3(a)12, 4.3(a)13, and 4.3(a)14.
- g. **Disclosure to law enforcement authorities of the identity of a student in instances of alcohol and other drugs shall**



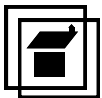
be in accordance with the requirements of N.J.A.C. 6A:16-4.3(a)3.

~~{Optional~~

- h. The Board may provide additional intervention and referral services for the **student pupil** according to the requirements of N.J.S.A. 18A:40A-10 and N.J.A.C. 6A:16-8.}]

## 2. Anabolic Steroids

- a. Whenever any teaching staff member, certified or non-certified school nurse, or other educational personnel **has** ~~shall have~~ reason to believe a **student pupil** has used or may be using anabolic steroids, ~~that the~~ person shall report the matter in accordance with N.J.A.C. 6A:16-4.3(b)1.
- b. The ~~Building~~ Principal or designee upon receiving such report shall immediately notify the parent(s) ~~or legal guardian(s)~~ and Superintendent and shall arrange for an examination of the **student pupil** as soon as possible to determine whether the **student pupil** has been using anabolic steroids in accordance with N.J.A.C. 6A:16-4.3(b)2.
- c. **Disclosure to law enforcement authorities of the identity of students in instances of anabolic steroids shall be in accordance with** ~~The Superintendent will disclose to law enforcement authorities the identity of the pupil pursuant to~~ the requirements of N.J.A.C. 6A:16-4.3(b)3.
- d. A written report of the examination shall be provided by the examining physician to the parent(s) ~~or legal guardian(s)~~, ~~Building~~ Principal, and Superintendent.
- e. If it is determined the **student pupil** has used anabolic steroids, an appropriately certified school staff member(s)



shall interview the **student** ~~pupil~~ and others to determine the extent of the **student's** ~~pupil's~~ involvement with and use of anabolic steroids and the possible need for referral for treatment in accordance with N.J.A.C. 6A:16-4.3(b)5.

- f. If the results of a referral for evaluation have positively determined the **student's** ~~pupil's~~ involvement with and use of anabolic steroids represents a danger to the **student's** ~~pupil's~~ health and well-being, an appropriately certified school staff member(s) shall initiate a referral for treatment to agencies and/or private practitioners as outlined in N.J.A.C. 6A:16-4.3(b)6.

- 3. **A school employee who seizes or discovers alcohol or other drugs, or an item believed to be a controlled dangerous substance, including anabolic steroids, or drug paraphernalia, shall comply with the provisions of N.J.A.C. 6A:16-6.4.**
- 4. **The Board will provide intervention, referral for evaluation, and referral for treatment services to those students that are affected by alcohol or other drug use in accordance with the provisions of N.J.A.C. 6A:16-4.1(c)7.**
- 5. **Refusal or failure by a parent to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated as a policy violation of the Compulsory Education Act, pursuant to N.J.S.A. 18A:38-25 and 31, and child neglect laws, pursuant to N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-11.**
- 6. **Refusal or failure of a student to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated by the school district as a policy violation and handled in accordance with N.J.A.C. 6A:16-4.1(c)2.**

**E. In-Service Training**

N.J.S.A. 18A:40A-15~~(b)~~

The Board directs the Superintendent to develop a program of in-service training for all teaching staff members involved in the instruction of





~~students pupils~~ in accordance with the provisions of N.J.S.A. 18A:40A-15. The Board will provide time for the conduct of the program during the usual school schedule. **The in-service training program required in N.J.S.A. 18A:40A-15 shall be updated at regular intervals in order to ensure teaching staff members have the most current information available on this subject.** ~~In-service training shall prepare teachers to instruct pupils on substance abuse and inform teachers about the nature of substances, the symptomatic behavior associated with substance abuse, the availability of rehabilitation and treatment programs, the legal aspects of substance abuse, and Board policy and regulations on substance abuse.~~

**F. Parent Training Program/Outreach Program** ~~Outreach to Parents~~

N.J.S.A. 18A:40A-16; 18A:40A-17  
N.J.A.C. 6A:16-4.1(c) ~~87~~.

The Board will provide ~~an~~ **a parent training program/outreach program in accordance with the provisions of N.J.S.A. 18A:40A-16 and 17.** ~~to parent(s) or legal guardian(s) of pupils that includes information on the district's substance abuse curriculum, the identification of substance abusers, and rehabilitation organizations and agencies. The Superintendent is directed to develop the program in consultation with local agencies recommended by the Commissioner and to offer the program at times and in places convenient to parent(s) or legal guardian(s) on school premises or in other suitable facilities.~~

**G. Records and Confidentiality of Records**

~~§408 of the Drug Abuse Prevention, Treatment, and Rehabilitation Act, 42 USC, and Implementing Regulations;~~

42 CFR Part 2  
N.J.S.A. 18A:40A-7.1; **18A:40A-7.2**  
**N.J.A.C. 6A:16-3.2; 6A:32-7.1 et seq.**

Notations concerning a **student's** ~~pupil's~~ involvement with substances may be entered on his/her records, subject to **N.J.A.C. 6A:32-7.1 et seq. and Policy No. 8330** regarding confidentiality ~~and limited access~~. ~~All such notations shall be expunged when they are no longer required for the counseling or discipline of the pupil or when the pupil leaves school.~~



Information **concerning** ~~regarding~~ a **student's** ~~pupil's~~ involvement in a school intervention or treatment program **for alcohol or other drug abuse** shall be kept strictly confidential **according to 42 CFR Part 2, N.J.S.A. 18A:40A-7.1 and 7.2, N.J.A.C. 6A:16-3.2, and N.J.A.C. 6A:16-6.5** in accordance with ~~§408 of the Drug Abuse Prevention, Treatment, and Rehabilitation Act, 42 U.S.C. 290 ee 3, and implementing regulations, 42 CFR Part 2.~~

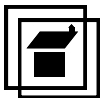
If an elementary or secondary **student** ~~pupil~~ **who is participating** ~~involved~~ in a school-based drug or alcohol **abuse** counseling program provides information during the course of a counseling session in that program which indicates that the **student's** ~~pupil's~~ parent(s) ~~or legal guardian(s)~~ or other person residing in the **student's** ~~pupil's~~ household is dependent upon or illegally using a substance as that term is defined in N.J.S.A. 18A:40A-9, that information shall be kept confidential and may be disclosed only **in accordance with N.J.S.A. 18A:40A-7.1 and N.J.A.C. 6A:16-3.2** ~~the pupil's written consent, to another person or entity whom the pupil specifies in writing in the case of a secondary pupil, or to a member of the pupil's immediate family or the appropriate school personnel in the case of an elementary pupil; pursuant to a court order; to a person engaged in a bona fide research purpose, except that no names or other information identifying the pupil or the person with respect to whose substance abuse the information was provided, shall be made available to the researcher; or to the Division of Youth and Family Services or to a law enforcement agency, if the information would cause a person to reasonably suspect that the elementary or secondary pupil or another child may be an abused or neglected child.~~

## H. Nonpublic School **Students Pupils**

N.J.S.A. 18A:40A-5; 18A:40A-17(c)

The Board **has the power and duty to loan** ~~will lend~~ to **students** ~~pupils~~ attending nonpublic schools located in this district and to the parents(s) ~~or~~

~~legal guardian(s)~~ of such **students** ~~pupils~~ **all** educational materials on **the nature and effects of drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances** ~~substance abuse prepared and supplied developed and made available~~ by the Commissioner of Education. The Board shall not be required to **expend funds for the loan of these** ~~such~~ materials ~~shall be at no cost to the district.~~



**I. Civil Immunity**

N.J.S.A. 18A:40A-13; 18A:40A-14;  
N.J.A.C. 6A:16-4.3(c)

No ~~civil~~ action of any kind **in any court of competent jurisdiction** shall lie against any employee, officer, or agent of the Board because of actions taken under the education statutes on substance abuse, N.J.S.A. 18A:40A-1 et seq., provided the skill and care given is that ordinarily required and exercised by other such employees, officers, and agents of the Board **in accordance with the provisions of N.J.S.A. 18A:40A-13.**

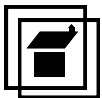
Any educational or non-educational **Board employee** ~~school staff member~~ who in good faith reports a **student pupil** to the ~~Building~~ Principal or designee in compliance with N.J.A.C. 6A:16-4.3 shall not be liable in civil damages as a result of making such a report, as specified in N.J.S.A. 18A:40A-13 and 14.

**J. Reporting ~~Students Pupils~~ to Law Enforcement Authorities**

N.J.A.C. **6A:16-4.1**; 6A:16-6.3(a)

The Superintendent, or designee, shall **disclose to law enforcement authorities the identity report of a student pupils to law enforcement authorities if the staff member has reason to believe a pupil reasonably believed to be in possession of a controlled dangerous substance, including anabolic steroids, or related paraphernalia is unlawfully possessing or in any way involved or implicated in the distribution activities regarding of controlled dangerous substances, including anabolic steroids, or drug paraphernalia, pursuant to N.J.A.C. 6A:16-4.1(c)9 6.3(a).** The Superintendent **or designee shall will not disclose the identity of the student report pupils who has have voluntarily sought and participated in an appropriate treatment or counseling program for an alcohol or other drug substance abuse problem provided the student pupil is not reasonably believed to be involved or implicated in a current drug-distribution activities.**

The Superintendent or designee may, ~~but need not~~ disclose to law enforcement authorities the identity of a **student pupil** suspected to be under the influence of alcohol and/or **other drugs controlled dangerous substances**, pursuant to N.J.A.C. 6A:16-**4.1(c)9.i. 4.3(a)**, ~~or a pupil suspected to have used or who may be using anabolic steroids, pursuant to N.J.A.C. 6A:16-4.3(b), and who is referred for a medical evaluation,~~



~~pursuant to N.J.A.C. 6A:16-4.3(a) or (b), as appropriate, for the purposes of providing appropriate health care for the pupil and for determining whether the pupil is under the influence of alcohol or other drugs or has been using anabolic steroids, provided the pupil is not reasonably believed to be in possession of a controlled dangerous substance or drug paraphernalia, and is not reasonably believed to be involved or implicated in drug distribution activities.~~ **Law enforcement authorities shall not be notified of the findings if a student's alcohol or other drug test was obtained as a result of a district's voluntary random drug testing program pursuant to N.J.S.A. 18A:40A-22 et seq. and N.J.A.C. 6A:16-4.4.**

**K. Policy Review and Accessibility**

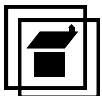
N.J.S.A. 18A:40A-10; 18A:40A-11  
N.J.A.C. 6A:16-4.2(a) **and** ~~&~~ (b)

The Board will annually review the effectiveness of Policy and Regulation 5530 on ~~student pupil~~ alcohol and drug abuse. The Board ~~may shall~~ solicit parent(s) ~~or legal guardian(s)~~, **student, pupil** and community input, as well as consult in the review process with local alcohol or other drug abuse prevention, intervention, and treatment agencies licensed by the New Jersey Department of Human Services.

This ~~P~~policy and ~~R~~regulation shall be ~~made available~~ annually; **disseminated** at the beginning of the school year, to all school **staff** employees, **students pupils**, and parents(s) ~~or legal guardian(s)~~ **through the district website or other means**. ~~Each newly hired employee and transferred pupil will be offered this policy and implementing regulations on his/her arrival in the district.~~

N.J.S.A. 18A:40A-1 et seq.; 18A:40A-7.1 et seq.  
N.J.A.C. **6A:16-1.1 et seq.**; 6A:16-4.1 et seq.; **6A:16-6.1 et seq.**

Adopted: 22 October 1998  
Revised: 24 July 2003  
Revised: 25 October 2006  
Revised:



See **POLICY ALERT Nos. 98, 158, 170, 188 and 199]**

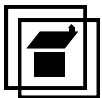
## 5533 PUPIL SMOKING (M)

The Board of Education recognizes the use of tobacco presents a health hazard that can have serious implications both for the smoker and the nonsmoker and that smoking habits developed by the young may have lifelong ~~deleterious~~ **harmful** consequences.

For ~~the~~ purposes of this ~~P~~policy, "smoking" means the burning of, inhaling ~~the smoke from, exhaling the smoke from,~~ **exhaling the smoke from,** or the possession of a lighted cigar, cigarette, pipe, or any other matter or substance which contains tobacco or any other matter that can be smoked, **including and** the use of smokeless tobacco and snuff, **or the inhaling or exhaling of smoke or vapor from an electronic smoking device.**

For the purpose of this Policy, "electronic smoking device" means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, or pipe.

For the purposes of this ~~P~~policy, "school buildings" and "school grounds" means and includes land, portions of land, structures, buildings, and vehicles, owned, operated, or used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, **such as school wastewater treatment facilities, generating facilities, and any other central facilities** including, but not limited to, ~~administrative buildings, kitchens, and maintenance shops, and garages.~~ "School buildings" and "school grounds" also include athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. "School buildings" and "sSchool grounds" also includes other facilities as defined in N.J.A.C. 6A:26-1.2.; playgrounds; and other recreational places owned by ~~the~~ local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.



The Board prohibits smoking by pupils at any time **in school buildings and** on any school grounds ~~as defined above~~, at events sponsored by the Board away from school, and on any transportation vehicle supplied by the Board.

A sign indicating smoking is prohibited **in school buildings and** on school grounds ~~as defined above~~ will be posted at each public entrance **of a school building** in accordance with law. The sign shall also indicate violators are subject to a fine. Pupils who violate the provisions of this ~~P~~policy shall be subject to appropriate disciplinary measures **in accordance with the district's Pupil Discipline/Code of Conduct** and may be subject to fines in accordance with law.

**[Optional**

In the event ~~the a~~ pupil is found to have violated this ~~P~~policy and the law, the Principal or designee may file a complaint with the appropriate Municipal Court or other agency with jurisdiction as defined in N.J.A.C. 8:6-9.1(c).]

**[Optional**

A pupil found to have violated this ~~p~~Policy and the law may be required to participate in additional educational programs to help the pupil understand the **harmful deleterious effects of upon smokersing** and to discourage the use of tobacco products. These programs may include, but are not limited to, counseling, smoking information programs, and/or smoking cessation programs sponsored by this school district or available through approved outside agencies.]

The Board directs that the health curriculum include instruction in the potential hazards of the use of tobacco. All school staff members shall, ~~by example and persuasion,~~ make every reasonable effort to discourage pupils from developing the habit of smoking.

The Board of Education will comply with any provisions of a municipal ordinance which provides restrictions on or prohibitions against smoking equivalent to, or greater than, those provided in N.J.S.A. 26:3D-55 through N.J.S.A. 26:3D-63.

N.J.S.A. 18A:40A-1

N.J.S.A. 26:3D-55 through 26:3D-63

N.J.A.C. 6A:16-1.3

N.J.A.C. **8:6-7.2; 8:6-9.1 through 8:6-9.5**



# POLICY

## ENGLEWOOD BOARD OF EDUCATION

STUDENTS  
5533/Page 3 of 3  
PUPIL SMOKING (M)

N.J.S.A. 18A:40A-1  
N.J.S.A. 26:3D-55 through 26:3D-63  
N.J.A.C. 6A:16-1.3

Adopted: 27 March 2003  
Revised: 25 March 2010



[See POLICY ALERT Nos. 140, 142, 147, 164, 176, 193, 196 and 204]

5600 STUDENT DISCIPLINE/CODE OF CONDUCT (M)

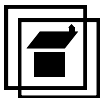
The Board of Education adopts this Student Discipline/Code of Conduct Policy to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

The Superintendent of Schools will establish a process for the annual review and update of the district's Student Discipline/Code of Conduct Policy and Regulation that may involve a committee of parents, students, and community members that represent, where possible, the composition of the district's schools and community. The Superintendent will report to the Board the process used for the annual review of this Policy and Regulation and will recommend to the Board updates, if any, to the Student Discipline/Code of Conduct Policy and Regulation.

The Student Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, students, and parents. The Board of Education shall provide to all employees annual training on the Student Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation of student conduct that violates the district's Policy and Regulation. Information on the Student Discipline/Code of Conduct Policy and Regulation shall be incorporated into the orientation for new employees.

The Board provides for the district's Student Discipline/Code of Conduct's equitable application. Student discipline and the Code of Student Conduct will be applied without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act and accommodation plans under 29 U.S.C. §§ 794 and 705(20), the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.





The Student Discipline/Code of Conduct is established for the purposes outlined in N.J.A.C. 6A:16-7.1(b).

Policy and Regulation 5600 include a description of student responsibilities that include expectations for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1; a description of behaviors that will result in suspension or expulsion, pursuant to N.J.S.A. 18A:37-2; and a description of student rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

The Board of Education approves the use of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports include, but are not limited to, positive reinforcement for good conduct and academic success including the programs that honor and reward student conduct and academic achievement; supportive intervention and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the behavior's nature, the students' developmental ages and the students' histories of problem behaviors and performance; and for students with disabilities, the behavior interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

Policy and Regulation 5600 include a description of school responses to violations of behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(c)5.

Students are required to be in compliance with Policy and Regulation 5200 – Attendance pursuant to N.J.A.C. 6A:16-7.6 and Policy and Regulation 5512 – Harassment, Intimidation, and Bullying pursuant to N.J.A.C. 6A:16-7.7.

The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a student and the student's family, as appropriate, and a list of legal resources available to serve the community.

The Building Principal or designee shall have the authority to assign discipline to students. School authorities also have the right to impose a consequence on a student for conduct away from school grounds that is consistent with the district's



Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.5. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences pursuant to N.J.A.C. 6A:16-7.5 shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 6A:16-7.3, or 6A:16-7.4. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

Consequences and appropriate remedial action for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying. Consequences for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance, and shall be consistent with this Policy and the school district's Student Discipline/Code of Conduct Policy pursuant to N.J.A.C. 6A:16-7.1. Remedial measures for one or more acts of harassment, intimidation, or bullying shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

Consequences and remedial measures to address acts or incidents of dating violence at school shall be consistent with the school district's Student Discipline/Code of Conduct Policy. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are included in Policy and Regulation 5519 – Dating Violence at School and shall be used to address the act or incident as well as serve as remediation, intervention, education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and aggressor have been



involved. Consequences for acts or incidents of dating violence at school may range from admonishment to suspension or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the aggressor based on the severity of the act or incident. Remedial measures/interventions for acts or incidents of dating violence at school may include, but are not limited to: parent conferences, student counseling (all students involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive student interventions (Intervention and Referral Services - I&RS), behavioral management plans, and/or alternative placements.

Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

In accordance with the provisions of N.J.A.C. 6A:16-7.8, when a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a) and N.J.A.C. 6A:32-7.5.

The Superintendent may be required to submit a report annually to the New Jersey Department of Education on student conduct, including all student suspensions and expulsions, and the implementation of the Student Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education. The Superintendent shall report to the Commissioner of Education each incident of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses, pursuant to N.J.A.C. 6A:16-4.3, in the school district utilizing the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a;

18A:37-1 et seq.; 18A:37-13.1 et seq.

N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.

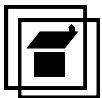
Adopted: 24 September 1998

Revised: 28 August 2006

Revised: 2 March 2010

Revised: 1 September 2011

Revised:



[See **POLICY ALERT No. 198**]

## 6113 E-RATE

The Telecommunications Act of 1996 provides for a Federal funded program called the Universal Service Fund (USF) or E-Rate that is designed to provide affordable access to telecommunications services for all eligible schools and libraries in the United States. The program provides discounts on telecommunications services, Internet access and internal connections, and provides discounts of up to ninety percent to assist most schools and libraries in the United States to obtain affordable telecommunications and Internet access. The purpose of this Policy is to provide guidance and direction so the Englewood School District can participate in the E-Rate program and this Policy assigns E-Rate responsibilities to school staff members to ensure the school district is in compliance with Federal Communications Commission and E-Rate participation requirements.

Full access to telecommunications and information resources makes possible the rich teaching and learning that take place in schools and libraries. For these institutions to provide the high level of service necessary for their pupils and patrons to participate fully in American society, the costs can be great. Telecommunications and Internet access, the hardware needed for assembling local networks, and maintenance of systems and machines can stretch budgets that are already under stress.

Universal Service Administrative Company (USAC) is responsible for processing applications for support, confirming eligibility, and reimbursing telecommunications companies and Internet access providers for discounted services delivered to eligible schools and libraries. USAC reviews applications, invoices, and other program information to ensure that applicants and service providers follow rules for the program set by the Federal Communications Commission (FCC). USAC also conducts Schools and Libraries Program beneficiary audits to ensure program compliance.

Eligible participants include public and most non-profit Kindergarten through grade twelve schools as well as all public and many private libraries. All program participants must carry out a competitive bidding process to select the most cost-effective companies to provide the goods and/or services requested.



Once eligible school districts complete the competitive bidding process, applicants submit to USAC all information required to demonstrate compliance with the rules required for receiving support. After approving applications, USAC notifies applicants of a commitment to fund the acquisition of services. When applicants start receiving services, USAC makes payments to the companies selected to provide those services.

Funding may be requested under five categories of service: Telecommunications, Telecommunications Services, Internet Access, Internal Connections, and Basic Maintenance of Internal Connections. Discounts for support depend on the level of poverty and the urban/rural status of the population served and range from twenty percent to ninety percent of the costs of eligible services.

Eligible participants include public and most non-profit Kindergarten through grade twelve schools as well as all public and many private libraries. Guidance on the eligibility requirements to participate in the E-Rate Program is available on the USAC website at [www.usac.org](http://www.usac.org).

This Policy provides the steps to be used by this school district to receive E-Rate discounts.

## Technology Plan

A Technology Plan is a plan prepared by the school district that explains how telecommunications and information technology will be used to achieve educational goals, curriculum reforms, or library service improvements. School districts applying for Priority 2 services (Internal Connections and Basic Maintenance) must prepare a technology plan.

In general, Technology Plans should not cover more than three years. Technology Plans should be written (at least in draft form) before an FCC Form 470 is posted to the USAC website in order to support the requests for services featured on that form, cover all twelve months of the funding year, and be approved by a USAC-certified Technology Plan Approver (TPA) before an FCC Form 486 is filed and before services start.



Technology Plans must, at a minimum, contain: clear goals and a realistic strategy for using telecommunications and information technology to improve education or library services; a professional development strategy to ensure that members of the staff know how to use these new technologies to improve education or library services; a needs assessment of the telecommunication services, hardware, software, and other services that will be needed to improve education or library services; and an evaluation process that enables the school district to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.

In order to be eligible for E-Rate funding, the school district must have its Technology Plan approved for E-Rate use by the New Jersey Department of Education.

The Director of Technology shall be responsible for developing the school district's technology plans and submitting the plans for approval to the New Jersey Department of Education.

### Competitive Bidding Process

A competitive bidding process is a formal process to identify and request the products and services a school district needs so potential service providers can review these requests and submit bids. To open the process, the school district must post an FCC Form 470 to the USAC website and, if the school district chooses to or if required by the New Jersey Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., issue a Request for Proposals or prepare bid specifications.

The school district will determine eligible E-Rate funding products and services based on the needs as outlined in the school district's approved New Jersey Department of Education Technology Plan or as identified by the Superintendent, in consultation with school district administrative and technology staff members.



The entity that will run the competitive bidding process (which may be the school district, a State procurement agency, or another entity that the district has authorized to negotiate on its behalf with a Letter of Agency (LOA) or similar document) must file the FCC Form 470 (Description of Services Requested and Certification) and must be prepared to receive and evaluate bids and negotiate with service providers.

The FCC Form 470 for the upcoming funding year is generally available online on the USAC website a year before the start of the funding year. FCC Form 470 can be filed for a particular funding year as soon as it becomes available online. The entity filing the FCC Form 470 must wait at least twenty-eight days after the date that the FCC Form 470 is posted and the date the RFP is issued, whichever is later, before closing the competitive bidding process. Services provided under tariff or on a month-to-month basis require an FCC Form 470 to be posted each year. If, however, a multi-year contract results from the competitive bidding process, it is not necessary to post a new FCC Form 470 until a new contract is required.

After the FCC Form 470 is posted to the USAC website, USAC will issue an FCC Form 470 Receipt Notification Letter (RNL). This letter includes much of the information featured on the form, provides a means to correct certain errors, and discusses the next steps in the application process. The Business Administrators and E-Rate consultant will review the RNL to ensure the products and services included in the RNL are accurate and will notify USAC within fifteen days of the postmark date of the RNL if there are any required revisions. If an unallowable correction on the Form 470 is identified, the district must post and certify a new Form 470 within the filing window. A new Form 470 must be posted at least twenty-eight days prior to signing a contract or selecting a service provider.

The entity filing an FCC Form 470 can issue a Request for Proposals (RFP) in addition to the FCC Form 470. For the purposes of this Policy, an RFP is a formal bidding document that describes the project and requested services in sufficient detail so that potential bidders understand the scope, location, and any other requirements. The district's formal bidding documents must indicate the district will accept bids on equal and/or equivalent goods or services. The district is not required to issue an RFP unless the State or local procurement rules or regulations require the district to do so. If the district issued or intends to issue an RFP, that information must be included on the FCC Form 470 along with information on how to obtain a copy of the RFP.



The entity filing the FCC Form 470 must ensure the competitive bidding process is open and fair. All bidders must be treated the same and no bidder can have advance knowledge of the project information. There shall be no secrets in the bidding process, such as information shared with one bidder but not with others. All bidders shall know what is required of them.

Service providers and potential service providers cannot offer or provide gifts to applicants and no school district employee or official shall solicit or accept a gift of any value from a service provider or potential service provider. These prohibitions are in effect during the entire funding year. In addition, the value of free services (e.g., price reductions, promotional offers, “free” products) must generally be deducted from the pre-discount cost of funding requests.

The competitive bidding process and the FCC 470 RNL process shall be coordinated and supervised by the Business Administrator and E-Rates Consultant. **(Insert the school district’s procedures for coordinating the competitive bidding process and the FCC 470 RNL process.)**

## Selecting Service Providers

After the close of the competitive bidding process, the school district shall evaluate the bids received and choose the bid that is the most cost-effective with the price of the E-Rate eligible products and services as the primary factor. The district may consider as many factors in this evaluation as it wants, but the price of the E-Rate eligible products and services must be included as a factor and must be weighted more heavily than any other single factor. The FCC Form 470 and the Request for Proposals (RFP), if issued, must both have been publicly available for a twenty-eight day period, whichever is later, before the district can close its competitive bidding process. Any evaluation of bids shall be in accordance with the New Jersey Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. and FCC Competitive Bidding Rules.

Preparing a Bid Evaluation Matrix helps evaluate bids and also provides documentation of the process followed to select a service provider. The Bid Evaluation Matrix shall be completed by E-Rates Consultant. All copies of bids (successful and unsuccessful), evaluation criteria, vendor contact information, and the signed contract shall be retained in accordance with the document retention guidance outlined in this Policy. The district can receive services:





1. Under tariff or on a month-to-month basis - Services such as basic telephone service or Internet access may not require a contract. The district must post an FCC Form 470 and open a competitive bidding process for these services each year.
2. Under a contract - Tariffed or month-to-month services provided under a contract are considered to be contracted services. Also, internal connections and basic maintenance products and services are generally provided under a contract. If the district posts an FCC Form 470 and signs a multi-year contract resulting from that posting, the district does not have to post an FCC Form 470 or open a competitive bidding process again for the life of that contract.

If the district intends to receive services under contract, the contract must have been preceded by the filing of an FCC Form 470 (NOTE: If the district has an existing contract that was not signed as a result of posting an FCC Form 470, the district can post an FCC Form 470 for the next funding year and consider its existing contract as a bid response. The district must evaluate any other bids received as well, as the district's existing contract may not be the most cost-effective solution.). The entity that filed the FCC Form 470 must also have followed the Schools and Libraries Program's competitive bidding rules and all applicable State and local contract and procurement rules and regulations.

The Board shall approve all contracts for products or services if the products or services were bid in accordance with N.J.S.A. 18A:18A-1 et seq., where an RFP was used to obtain proposals, or any contract to be awarded in excess of \$6,000.00.

The district may sign a contract, which may be for one or more years and may include the option of voluntary extensions. If the district is eligible, it can purchase services from a State master contract; however, the district must file their own FCC Form 470 and use the State master contract pricing as a bid to consider in evaluating all potential bids. If the district is eligible to purchase from a State master contract, but that contract will expire before or during the upcoming funding year, the district and the State of New Jersey should follow the guidance for State replacement contracts (See State Master Contracts section on USAC website at [www.usac.org](http://www.usac.org)).



The evaluation of bids and the selection of service providers or recommending service providers to the Board of Education, if required, shall be the responsibility of the Business Administrators. **(Insert the school district's procedures for the evaluation of bids, selecting service providers and signing contracts as applicable.)**

## Applying for Discounts

To apply for Schools and Libraries Program discounts, the district must file an FCC Form 471 to provide USAC with information about the services being requested and the eligible discount(s). USAC will review the request, may ask for additional information, and will then issue a funding decision.

All contracts, if contracts are required, must be signed and dated before the FCC Form 471 is submitted to USAC.

The FCC Form 471 must be filed during a specific application window each year. In general, the application filing window opens about six months before the start of the funding year and is open for about two and a half months. All applications received or postmarked before the close of the filing window are considered as having arrived on the same day, and have priority over those submitted after the filing window has closed. The specific opening and closing dates of the filing window are published in advance on the USAC website.

After the FCC Form 471 is certified online or on paper, USAC will issue an FCC Form 471 Receipt Acknowledgment Letter (RAL). The RAL shall be reviewed by the Technology Director within twenty calendar days of the school district's receipt of the RAL. This letter includes much of the information featured on the form, provides a means to correct certain errors, and discusses the next steps in the application process. The information the district must provide on the FCC Form 471 includes the following:

1. Entity numbers (also called Billed Entity Numbers (BENs)) for all entities receiving service (recipients of service), together with specific information for each entity (Block 4 of the form).
2. NCES and/or FSCS codes for entities receiving service (Block 4).
3. Information on telephone and Internet access connections and speeds (Block 2).



For each funding request (a service or set of services specific to both a category of service and a service provider) the district must also provide:

**[Select One Option Below]**

☒ **X** 1. Student counts to use for calculating discounts - the total number of pupils and the total number of pupils eligible for the National School Lunch Program (NSLP) as determined by the Business Office.

The FCC also sanctions other mechanisms to determine a school's or district's level of need, as long as those mechanisms are based on - or do not exceed - the same measure of poverty used by NSLP.



The Business Administrator will verify the student data used to calculate discounts in accordance with the eligibility requirements of the National School Lunch Program and the New Jersey Department of Agriculture.

2. Specific information on each service or set of services the district is requesting, including:
  - a. Name and Service Provider Identification Number (SPIN) of the service provider;
  - b. Cost of the service;
  - c. Contract number and other contract details (if there is a contract);
  - d. Start and end dates of service;
  - e. Worksheet(s) identifying the entity or set of entities receiving each service; and
  - f. A detailed description of products and services, referred to as an Item 21 attachment. These products and services shall be reviewed by the E-Rate Consultant to ensure they are eligible for E-Rate funding according to the current Eligible Service List as published on the USAC website.

The district's certified FCC Form 471 and Item 21 attachment(s) are due on or before the close of the application filing window.

The school district is only able to receive support for internal connections in two of every five funding years. This applies to individual recipients (individual schools, libraries, or non-instructional facilities). For each eligible entity, the five-year period begins in any year in which that entity receives support for internal connections. Entities can use two years within any five-year period, looking back and looking forward from that year. FY 2007 was the first year that entities were ineligible for internal connections funding based on this rule (for



entities that received funding for both FY 2005 and FY 2006 internal connections requests). USAC provides a Two-in-Five Tool that provides information on the school district's eligibility for funding of internal connections requests for multiple funding years. This rule does not apply to telecommunications and Internet access services or to basic maintenance of internal connections services categorized as Priority 2. Basic maintenance services are eligible for support each year if they are necessary to the operation of the internal connections network. The school district will be considered to have used a year if it has been specified in the FCC Form 471 Block 4 worksheet cited on one or more approved internal connections funding requests in that year.

The Business Administrator shall be responsible for applying for discounts from the School and Libraries Program.

#### Application Review

After the district files an FCC Form 471 and the associated Item 21 attachment(s) within the filing window, Program Integrity Assurance (PIA) reviewers at USAC will check the information on the form for completeness and accuracy and may have additional questions for the district to answer. All applications go through an initial review and a final review, which may involve questions from PIA reviewers on one or more of the following topics:

1. Eligibility of the entities receiving service (this review step generally occurs for entities that have not appeared on a previous application);
2. Eligibility of the services requested;
3. Discount calculations;
4. Contracts;
5. The competitive bidding process; and/or
6. Any discrepancies between the information on the funding request and the associated Item 21 attachment.



The district must indicate the preferred mode of contact on FCC Form 471 Item 6c (telephone), 6d (fax), or 6e (email). Because PIA reviewers send written questions by fax or email, they will call the district and ask for a fax number or email address if the district indicated telephone as the preferred mode of contact. The district will have fifteen days to respond to PIA questions. The district can ask for more time, if needed, but a request for additional time will add more time to the review process.

Some applications undergo additional review - Selective Review is one example - where PIA reviewers may request more detailed responses that can include:

1. Documentation of the competitive bidding and service provider (vendor) selection processes;
2. Documentation of the district's ability to pay the non-discount share (the portion of the cost of eligible products and services not reimbursed by USAC); and/or
3. Proof the district has obtained necessary resources (i.e., hardware, software, staff training, electrical capacity, retrofitting) that are not eligible for Schools and Libraries Program discounts, but that must be in place to make effective use of the discounted services.

As part of the review process, PIA reviewers may be required to change the category of service on a Funding Request Number (FRN). If PIA reviewers discover there are ineligible services in a funding request, the district will be able to remove them or move them to a separate request to avoid denial under the thirty percent rule. After the PIA review process has been completed, USAC issues a Funding Commitment Decision Letter (FCDL) containing USAC's decisions on the district's funding requests. The district should review this letter carefully, as it contains important information both for planning the start of the receipt of services and for completing the additional steps in the application process. If the district disagrees with one or more of the decisions in the FCDL, the district can appeal to USAC or to the Federal Communications Commission (FCC).

The Technology Director shall be responsible for preparing and providing the requested documentation for the application review(s). **(Insert the school district's procedures for preparing and providing the documentation for application review.)**



## Starting Services

After the district receives the Funding Commitment Decision Letter (FCDL) and the delivery of services has started, the E-Rates Consultant shall be responsible for: filing a FCC Form 486 to inform USAC that services for which the district has been approved for discounts have started and invoicing can begin; assuring the district's Technology Plan, if required, has been approved by a USAC-certified Technology Plan Approver and the district is in compliance with the Children's Internet Protection Act (CIPA), 47 CFR 54.520, or CIPA does not apply because the district's application is only for Telecommunications Services and/or Interconnected Voice over Internet Protocol (VoIP) services. CIPA requirements include an internet safety policy, a technology protection measure, a public notice hearing or meeting, the monitoring of online activities of minors, and providing education to minors on appropriate online behavior.

The Business Administrator shall be responsible for reviewing the originating purchase order and/or contract to ensure the products and services on the purchase order or contract have been received in the district, and the invoice from the provider is consistent with the purchase order/contract and products and services received.

In advance of the start of services, the district and its service provider(s) should have a conversation about the details of the services the district will be receiving. The district should also review the contract, if there is a contract. In addition, the district should determine whether the district or its service provider will invoice USAC for the discounted amount of the cost of the services. Under certain circumstances, advanced installation of some Priority 1 components can occur before July 1 of the funding year.

The district can file an FCC Form 486 early (before services have started) if the district:

1. Received its FCDL; and
2. Services will start in the month of July; and
3. The district can truthfully make all of the certifications in Block 4, which include compliance with the technology plan and CIPA requirements; and
4. The district is filing the form on or before July 31.



NOTE: Early filing using Item 6a on the FCC Form 486 is an option if and only if services will start within the month of July of the relevant funding year, all relevant certifications in Block 4 can be accurately made, and the FCC Form 486 is postmarked on or before July 31 of the Funding Year.

The district must be in compliance with the Schools and Libraries Program's technology plan requirements and the requirements of CIPA before services start. USAC cannot pay discounts on services received during a period of time when the district was not in compliance. USAC may review the district's compliance with these requirements either before or after the district's FCC Form 486 is processed.

The FCC Form 486 must be certified no later than one hundred twenty days after the service start date or one hundred twenty days after the date of the FCDL, whichever is later. Filing late can result in a reduction in funding; the later the filing date, the greater the reduction.

After USAC completes the processing of the district's FCC Form 486, USAC will issue an FCC Form 486 Notification Letter. This letter features the information the district provided on the form and outlines the next steps in the application process. If USAC was required to adjust the service start date for a funding request due to a compliance issue, the service start date in the letter will be marked with an asterisk and followed by an explanation of the reason for the adjustment.

To be eligible for program support, eligible services must be received during a specific period of time related to the particular funding year for which discounts are requested. Recurring services must be delivered during the relevant funding year (July 1 through June 30). In general, non-recurring services must be delivered and installed between July 1 of the relevant funding year and September 30, following the June 30 close of that funding year (i.e., fifteen months after the beginning of the funding year). However, certain recipients have received or may receive extensions of the deadline for delivery and installation of non-recurring services. Such extensions can occur for various reasons, including:

1. A Funding Commitment Decision Letter (FCDL) was issued by USAC on or after March 1 of the funding year for which support was authorized.





2. Operational SPIN changes or service substitutions were approved by USAC on or after March 1 of the funding year.
3. The school district or service provider requested an extension because the service provider was unable to complete delivery and installation for reasons beyond the service provider's control.
4. The school district or service provider requested an extension because the service provider has been unwilling to complete delivery and installation after USAC withheld payment for those services on a properly-submitted invoice for more than sixty days after submission of the invoice.

USAC will automatically extend the service delivery deadline in situations where criteria (1) or (2) listed above are met. Recipients of non-recurring services that wish to satisfy criterion (3) must submit documentation to USAC on or before September 30 following the close of the funding year. A recipient of service that meets criterion (4) must certify to USAC on or before September 30 following the close of the funding year that its service provider was unwilling to deliver or install non-recurring services before the expiration of the deadline after USAC had withheld payment for those services on a properly submitted invoice for more than sixty days after the submission of the invoice.

The Business Administrator shall be responsible to coordinate the filing of the FCC Form 486. **(Insert the school district's procedures for coordinating the filing of FCC Form 486.)**

## Invoicing

After USAC has processed the district's FCC Form 486, the district or its service provider can begin the process of invoicing USAC for the discount share of the approved eligible services. The Technology Director, in consultation with the school business office staff member responsible for authorizing the payment of invoices, shall be responsible for reviewing the originating purchase order and/or contract, the products or services on the purchase order or contract have been received by district, and the invoice from the service provider is consistent with the purchase order or contract. The Business Administrator shall only submit reimbursement requests to USAC for eligible products and services once the district's non-discounted portion is paid.



There are two methods that can be used to invoice USAC. Once USAC has processed an invoice for a funding request, that method of invoicing must be used for that particular funding request for the remainder of the invoicing process.

1. Invoice Method #1

Applicants file FCC Form 472, Billed Entity Applicant Reimbursement (BEAR) Form if the district paid the service provider in full for the services and want to be reimbursed for the discount amount. The service provider must approve the form before it is submitted to USAC. USAC will review the invoice and process a payment to the service provider if payment is approved. The service provider then passes the reimbursement on to the applicant.

2. Invoice Method #2

Service providers file FCC Form 474, Service Provider Invoice (SPI) Form if they have provided discounted bills to their customer and want to be reimbursed for the discount amount.

Under both invoice methods, USAC will review the invoice and process a payment to the service provider if payment is approved. Applicants are required to pay the non-discount portion of the cost of the services.

The district can file a BEAR Form after all of the following have occurred:

1. The district received a Funding Commitment Decision Letter (FCDL); and
2. The district has filed, and USAC has processed, an FCC Form 486; and
3. The district's service provider has filed an FCC Form 473, Service Provider Annual Certification (SPAC) Form (disbursements cannot be made until the SPAC has been filed with USAC); and
4. The district paid for the service in full; and
5. In general, the services must have been delivered (an exception can be made for progress payments specified in a contract).



The district must file, and the service provider must approve, BEAR Forms no later than one hundred twenty days after the last day to receive service or one hundred twenty days after the FCC Form 486 Notification Letter date, whichever is later. If the deadline is missed the district can request an invoice deadline extension.

After processing the district's BEAR Form, USAC will issue a BEAR Notification Letter with information about the processing of the district's form. If the district needs more information about a reduction or denial of payment, the district should refer to the invoice error code(s) featured on the letter.

After the end of each calendar quarter, USAC issues a Quarterly Disbursement Report that details all invoicing activity, BEAR Forms, and SPI Forms processed during that quarter for all funding years. This report allows the district to track all of the invoicing activity related to the district's Billed Entity Number (BEN). The district can initiate an invoice check if it would like to be notified each time the district's service provider submits a SPI Form.

The Technology Director shall be responsible to ensure that all eligible E-Rate goods and services have been received, the service provider invoices are correct and the district's non-discounted portion of the invoice has been paid before submitting invoices to USAC. The E-Rate Consultant shall review the eligible reimbursements that are made to any service provider to ensure the amounts being billed to USAC and the school district equal 100% of the invoiced amount. The E-Rate Consultant will notify USAC and the provider in the event there are any problems with this reconciliation. **(Insert the school district's procedures for invoicing, making payments to service providers, and requesting reimbursements from USAC.)**

#### Annual Policy Review

The Board of Education shall be responsible to ensure this Policy is reviewed annually and make recommendation for any revisions to this Policy as needed.

#### Document Retention

All documents related to the E-rate Program, including but not limited to, the application process, the competitive bidding/vender selection process, and the invoicing process shall be retained for at least five years after the last date of service delivered for a particular funding year or in accordance with the New Jersey Division of Archives and Records Management Schedules of Record Retention, whichever is longer.

Adopted:



[See POLICY ALERT Nos. 177 and 203]

R 2412 HOME INSTRUCTION DUE TO HEALTH CONDITION (M)

The Board of Education ~~shall will~~ provide instructional services to an enrolled ~~student pupil~~ whether a general education ~~student pupil~~ in Kindergarten through grade twelve or special education ~~student pupil~~ age three to twenty-one, ~~at the pupil's home or another suitable out of school setting such as a hospital or rehabilitation program~~ when the ~~student pupil~~ is confined to the home or another out-of-school setting due to a temporary or chronic health condition or ~~has~~ a need for treatment ~~that which~~ precludes participation in their usual education setting, whether general education or special education.

A. Request For Home Instruction Due To A Temporary or Chronic Health Condition

1. The parent(s) ~~or legal guardian(s)~~ shall submit a request to the \_\_\_\_\_ (~~building level or central office administrator~~ **school staff member responsible for receiving home instruction requests**) that includes a written determination from the ~~student's pupil's~~ physician documenting the projected need for confinement at the ~~student's pupil's~~ residence or other treatment setting for **more than** ten consecutive school days or **twenty fifteen** cumulative school days ~~or more~~ during the school year.
2. The \_\_\_\_\_ (**same staff member identified above**) shall forward the written determination to the school physician, who shall ~~review the written determination and~~ verify the need for home instruction. The school physician may contact the ~~student's pupil's~~ physician to secure additional information concerning the ~~student's pupil's~~ diagnosis or need for treatment, and shall either verify the need for home instruction or shall provide reasons for denial to the \_\_\_\_\_ (**same staff member identified above**).
3. The \_\_\_\_\_ (**same staff member identified above**) shall notify the parent(s) ~~or legal guardian(s)~~ concerning the school physician's verification or reasons for denial within five school days after receipt of the written determination by the ~~student's pupil's~~ physician.

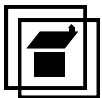


B. Providing Services

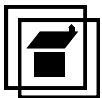
1. The school district shall provide instructional services within five school days after receipt of the school physician's verification or, if verification is made prior to the **student's** ~~pupil's~~ confinement, during the first week of the **student's** ~~pupil's~~ confinement to the home or out-of-school setting.
2. The school district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, **through online services, including any needed equipment**, or through contract with another district Board of Education, Educational Services Commission, Jointure Commission, or approved clinic or agency ~~pursuant to N.J.A.C. 6A:14~~ for the following categories of **students** ~~pupils~~:
  - a. A **student** ~~pupil~~ who resides within the area served by this Board of Education and is enrolled in a public school program; or
  - b. A **student** ~~pupil~~ who is enrolled in a nonpublic school that is located within the area served by this Board of Education pursuant to N.J.S.A. 18A:46A-1 et seq.

C. **Minimum Standards Requirements** For Home or Out-of-School Instruction

1. The district shall establish a written plan for the delivery of instruction **to continue the student's academic progress** and to maintain a record of delivery of instructional services and **student** ~~pupil~~ progress ~~for each pupil receiving home or out-of-school instruction.~~
2. **The teacher providing instruction shall be a certified teacher.**
3. **The teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate.**



- a. ~~For a pupil without disabilities whose projected confinement will exceed thirty consecutive calendar days, the \_\_\_\_\_ (same staff member identified above) shall coordinate the development of an Individualized Program Plan (IPP) for the pupil within no more than thirty calendar days from the date on which the school district received the school physician's verification that the period of confinement would likely exceed this thirty consecutive calendar day threshold.~~
2. ~~The teacher providing instruction shall be appropriately certified for the subject, grade level, and special needs of the pupil pursuant to N.J.A.C. 6A:9, Professional Licensure and Standards.~~
3. ~~The teacher shall provide one-on-one instruction for no fewer than five hours per week on three separate days of the week and, if the pupil is physically able, no fewer than five hours per week of additional guided learning experiences that may include the use of technology to provide audio and visual connections to the pupil's classroom.~~
  - a. ~~If home instruction is provided to pupils in a small group rather than through one-on-one instruction, the minimum number of hours of instruction per week for the group shall be determined by multiplying the number of pupils in the group by five hours. The hours of instruction shall be provided on no fewer than three separate days during the week.~~
4. For a **student** pupil with disabilities, the home instruction shall be consistent with the **student's** pupil's Individualized Education Plan (IEP) to the extent appropriate, and shall meet the Core Curriculum Content Standards pursuant to N.J.A.C. 6A:8, Standards and Assessment. When the provision of home instruction will exceed thirty consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the **student's** pupil's IEP.



# REGULATION

## ENGLEWOOD BOARD OF EDUCATION

PROGRAM

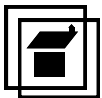
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### HOME INSTRUCTION DUE TO HEALTH CONDITION

5. For a **student pupil** without a disability, the home instruction shall meet the Core Curriculum Content Standards ~~pursuant to N.J.A.C. 6A:8, Standards and Assessment~~, and the ~~district's~~ requirements **of the Board of Education** for promotion **to the next** ~~at that~~ grade level. When the provision of home instruction will exceed sixty calendar days, the school physician shall refer the **student pupil** to the Child Study Team for evaluation **pursuant** ~~according to the requirements~~ N.J.A.C. 6A:14.

Issued: 2 November 2007

Revised:



[See POLICY ALERT Nos. 140, 147, 176, 193, 196 and 204]

R 5600 PUPIL DISCIPLINE/CODE OF CONDUCT (M)

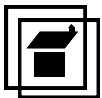
A. Purpose

The Student Code of Conduct and this Regulation are established to achieve the following purposes:

1. Foster the health, safety, social, and emotional well-being of students;
2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
3. Promote achievement of high academic standards;
4. Prevent the occurrence of problem behaviors;
5. Establish parameters for the intervention and remediation of problem student behaviors at all stages of identification; and
6. Establish parameters for school responses to violations of the code of student conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of student offenders and students' histories of inappropriate behaviors in accordance with N.J.A.C. 6A:16-7.2 through 7.8, as appropriate.

B. Expectations for Academic Achievement, Behavior, and Attendance

All students have a responsibility to comply with State statutes and administrative codes for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1.





C. Behaviors That May Result in Suspension or Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2, any student who is guilty of continued and willful disobedience, open defiance of the authority of any teacher or person having authority over the student, the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, any of the following:

1. Continued and willful disobedience;
2. Open defiance of the authority of any teacher or person, having authority over the student;
3. Conduct of such character as to constitute a continuing danger to the physical well-being of other students;
4. Physical assault upon another student;
5. Taking, or attempting to take, personal property or money from another student, or from the student's presence, by means of force or fear;
6. Willfully causing, or attempting to cause, substantial damage to school property;
7. Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the Principal or other person then in charge of such building or facility;
8. Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;



9. Incitement which is intended to and does result in truancy by other students;
10. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises; and
11. Harassment, intimidation, or bullying.

Students shall also be suspended from school for assault upon a school staff member in accordance with the provisions of N.J.S.A. 18A:37-2.1 and 2.2.

#### D. Students' Rights

Students subject to the consequences of the Student Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;
2. Education that supports students' development into productive citizens;
3. Attendance in safe and secure school environments;
4. Attendance at school irrespective of students' marriage, pregnancy, or parenthood;
5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8, and N.J.A.C. 6A:16-7.2 through 7.5;



6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3 and N.J.A.C. 6A:16-7.1 through 7.8; and
7. Protections pursuant to 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20 U.S.C. § 1232h, Protection of Pupil Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs and Testing; P.L. 104-191, Health Insurance Portability and Accountability Act; 45 CFR Part 160, General Administrative Requirements; 20 U.S.C. § 7165, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, Confidentiality of certain information provided by pupils, exceptions; N.J.A.C. 6A:16-3.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:36-19, Pupil records, creation, maintenance and retention, security and access, regulations, nonliability; N.J.S.A. 2A:4A-60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:32-7, Student Records; N.J.A.C. 6A:14-2.9, Student records, as well as other existing Federal and State laws and rules pertaining to student protections.

E. Comprehensive Behavioral Supports

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

1. Positive Reinforcement for Good Conduct and Academic Success

A student will be provided positive reinforcement for good conduct and academic success which may include, but are not limited to:

- a. \_\_\_\_\_
- b. \_\_\_\_\_



- c. \_\_\_\_\_
- d. \_\_\_\_\_

## 2. Supportive Interventions and Referral Services

A student may be referred to the school's Intervention and Referral Services Team in accordance with the provisions of N.J.A.C. 6A:16-8.1 and 8.2 and Policy and Regulation 2417.

## 3. Remediation of Problem Behavior

The following actions may be taken to remediate problem behavior. These actions will take into account the behavior's nature, the students' developmental ages, and the students' histories of problem behaviors and performance.

### a. Restitution and Restoration

- (1) A student may be required to make restitution for any loss resulting from the student's conduct; or
- (2) A student may be required, at the discretion of the school district and when appropriate, to restore to its former condition any damaged or defaced property resulting from the student's conduct.

### b. Counseling

- (1) A student may be required to consult with school guidance counselors or Child Study Team members.
- (2) The counselor will explain why the student's conduct is unacceptable to the school and damaging to the student, what the consequences of continued misconduct are likely to be, and appropriate alternative behaviors.



- (3) The counselor may refer the student, as appropriate, for additional counseling, evaluation, intervention, treatment, or therapy. Referrals may be made to the Child Study Team, the school's Intervention and Referral Services Team, a public or private social agency, a legal agency, or any other referral service that may assist the student.

c. Parent Conferences

- (1) Students may be required to attend a meeting with their parent and appropriate school staff members to discuss the causes of the student's behavior, possible remediation, potential disciplinary measures, and alternative conduct.

d. Alternate Educational Program

- (1) Students may be assigned to an alternate educational program as recommended by the student's guidance counselor, classroom teacher, Child Study Team, and/or other school staff member.

e. \_\_\_\_\_

f. \_\_\_\_\_

g. \_\_\_\_\_

h. \_\_\_\_\_

4. Students with Disabilities

For students with disabilities, the remedial measures and behavioral interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

F. School Responses to Violations of Behavioral Expectations

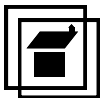


1. In accordance with the provisions of N.J.A.C. 6A:16-7.1(c)5, the Student Code of Conduct shall include a description of school responses to violations of behavioral expectations established by the Board of Education that, at a minimum are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behavior that shall:
  - a. Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions;
  - b. Be consistent with other responses, pursuant to N.J.A.C. 6A:16-5.5;
  - c. Provide for equitable application of the Code of Student Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic, pursuant to N.J.S.A. 10:5-1 et seq. and
  - d. Be consistent with provisions of N.J.S.A. 18A:6-1, Corporal Punishment of Students.

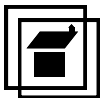
G. Description of School Responses

School responses to violations of behavioral expectations are listed below:

1. Admonishment/Reprimand
  - a. A school staff member in authority may admonish or reprimand a student's unacceptable conduct and warn the student that additional misconduct may warrant a more severe penalty.
2. Temporary Removal from Classroom



- a. The classroom teacher may direct the student report to the office of the administrator in charge of student discipline.
  - b. The teacher will complete a form that indicates the student's name and the conduct that has caused the student's removal from the teacher's room.
  - c. The administrator in charge of discipline will interview the student and determine which, if any, additional consequences shall be imposed.
3. Meeting with School Administration and Parent
  - a. The student's parent may be required to attend a meeting with the Principal or designee and the student to discuss the student's conduct and to ensure the parent and the student understand school rules and expectations.
4. Deprivation of Privileges
  - a. Students may be deprived privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment. These privileges may include, but are not limited to:
    - (1) Moving freely about the school building;
    - (2) Participation in co-curricular or inter/intrascholastic activities;
    - (3) Attendance at a school-related social or sports activity;
    - (4) Participation in a graduation ceremony;
    - (5) Transportation to and from school on a school bus;  
or
    - (6) Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy and Regulation 5600 and N.J.A.C. 6A:16-7.1 et seq.



5. Detention

- a. A student may be required to report before or after the school day to detention. This detention may be assigned by the teacher or the Principal or designee.
- b. Transportation to detention before school or from detention after school will be the responsibility of the parent.
- c. A student may be excused from detention only for an unavoidable commitment previously made; any such excused detention must be made up on another day.

6. Grade Adjustment

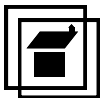
- a. A student who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence may suffer a reduced grade by virtue of the disqualified work. In no other instance may a student's grade be lowered as a direct penalty for misconduct.

7. In-school Suspension

- a. If the school operates an in-school suspension program, a student may be removed from his/her regular classes and required to report to the in-school suspension program.
- b. In-school suspension will not be imposed without the due process procedures set forth in Policy and Regulation 5610.

8. Suspension from School

- a. A student may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.2 and 6A:16-7.3, and Policy 5610.
- b. Suspension from school will not be imposed without the due process procedures set forth in Policy and Regulation 5610.





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### 9. Expulsion

- a. The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
- b. Expulsion is an extremely serious disciplinary measure and will not be imposed without the due process set forth in Policy and Regulation 5610 and Policy 5620.

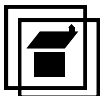
### H. Chart of Discipline

**[Select one option below:**

- \_\_\_ 1. A Chart of Student Discipline listing school responses to violations of behavioral expectations shall be approved by the Board and included in each school's student handbook.
- \_\_\_ 1. Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations. These behavioral expectations and school responses include, but are not limited to:

**[Note – The school district may have separate sections of school responses for various grade levels such as K-5, 6-8, and 9-12]**

| Violation           | First Offense | Second Offense | Third Offense |
|---------------------|---------------|----------------|---------------|
|                     |               |                |               |
| Arson               |               |                |               |
| Assault             |               |                |               |
| Assault With Weapon |               |                |               |
| Cheating            |               |                |               |



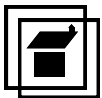
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|   |  |  |  |
|---|--|--|--|
| Cutting Class, Leaving Class, or Leaving Assigned Location Without Permission |  |  |  |
| Cutting Detention   |  |  |  |
| Dating Violence   |  |  |  |
| Defiance of Authority   |  |  |  |
| Destruction of School, Staff or Student Property                              |  |  |  |

| Violation                              | First Offense | Second Offense | Third Offense |
|--|---------------|----------------|---------------|
|  |               |                |               |
| Disobedience                           |               |                |               |
| Disruption                             |               |                |               |
| Extortion                              |               |                |               |
| Failure to Wear Seatbelt on School Bus |               |                |               |
| Falsifying a Fire or Security Alarm    |               |                |               |
| Fighting                               |               |                |               |
| Forgery                                |               |                |               |
| Gambling                               |               |                |               |
| Harassment, Intimidation, or Bullying  |               |                |               |
| Inappropriate Language                 |               |                |               |
| Inappropriate Dress                    |               |                |               |



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|  |  |  |  |
|--|--|--|--|
| Inappropriate Behavior on School Bus                   |  |  |  |
| Littering  |  |  |  |
| Misuse of Computer Networks/Computers                  |  |  |  |
| Membership in Secret Society                           |  |  |  |
| Sexual Harassment                                      |  |  |  |
| Smoking (As Defined by Board Policy) on School Grounds |  |  |  |

| Violation                                | First Offense | Second Offense | Third Offense |
|--|---------------|----------------|---------------|
|  |               |                |               |
| Substance Abuse                          |               |                |               |
| Terroristic Threat                       |               |                |               |
| Theft/Damage                             |               |                |               |
| Truancy                                  |               |                |               |
| Use or Possession of an Exploding Device |               |                |               |
| Vandalism                                |               |                |               |
| Weapon Possession                        |               |                |               |
| Wrongful Entry                           |               |                |               |
| Other:                                   |               |                |               |
| Other:                                   |               |                |               |
| Other:                                   |               |                |               |



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|        |  |  |  |
|--------|--|--|--|
|        |  |  |  |
| Other: |  |  |  |

2. The school responses to violations of behavioral expectations that are subject to student discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2 outlined in a Chart of Student Discipline shall be consistent with the Board's policies and regulations/procedures on attendance, pursuant to N.J.A.C. 6A:16-7.6 and harassment, intimidation, and bullying, pursuant to N.J.A.C. 6A:16-7.7.
  3. The Principal or designee will maintain a list of community-based health and social service provider agencies available to support a student and a student's family, as appropriate, and a list of legal resources available to serve the community.
  4. The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment.
  5. Nothing in Policy and Regulation 5600 shall prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in a Chart of Student Discipline.
- I. Student Conduct Away from School Grounds
1. The Building Principal or designee has the right to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.
    - a. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2.



- b. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.
  - c. Consequences for conduct away from school grounds shall be handled in accordance with the Board approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1, Policy and Regulation 5600, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 7.3, or 7.4.
2. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

## J. School Bus Conduct

Violations of the rules regarding student conduct on school buses will be handled as follows:

- 1. The bus driver will report unacceptable conduct to the Principal of the school in which the student is enrolled by submission of a completed written report that includes the name of the student, the school, and the student's conduct.
- 2. The Principal or designee will investigate the matter, which may include meeting with the bus driver, bus aide, other students on the school bus, and the student who was reported by the bus driver.
- 3. The parent will be notified of the student's reported conduct.
- 4. The Principal or designee will make a determination if the student violated behavioral expectations and the discipline to be administered in accordance with the Code of Student Conduct.
- 5. If it is determined the misconduct is severe, the student may be suspended from the bus pending a conference with the parent.

## K. Students with Disabilities



For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C. 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

L. Records

1. Instances of student discipline will be recorded in the student's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330.
2. When a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information; Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), and N.J.A.C. 6A:32-7.5.
  - a. The record shall be provided within two weeks of the date that the student enrolls in the receiving district.
  - b. Written consent of the parent or adult student shall not be required as a condition of the record transfer; however, written notice of the transfer shall be provided to the parent or the adult student.
3. When a student transfers to a private school, which includes all sectarian or nonsectarian, nonprofit, institutional day, or residential schools that provide education for students placed by their parents and that are controlled by other than public authority, all student disciplinary records with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner the records would be provided to a public school, pursuant to 20 U.S.C. § 6301, Title IV § 4155 of the Elementary and Secondary Education Act.



4. The Board shall not use a student's past offenses on record to discriminate against the student.
5. All student disciplinary records pursuant to N.J.A.C. 6A:16-7 shall conform with the requirements set forth in N.J.A.C. 6A:16-7.8(d).

M. Annual Review

The Superintendent will designate a school staff member to coordinate an annual review and update of Policy and Regulation 5600. The Superintendent's designee will:

1. Compile an annual summary report of violations of the student behavioral expectations and the associated school responses to the violations in the Student Discipline/Code of Conduct Policy and Regulation.
2. Convene a Student Discipline/Code of Conduct Committee comprised of parents, students, and community members that represent the composition of the district's schools and community to review the annual summary report and to develop recommendations, if any, to improve and update the Student Discipline/Code of Conduct Policy and Regulation.
3. The Superintendent's designee shall submit the Committee's recommendations, if any, to improve or update the Student Discipline/Code of Conduct Policy and Regulation.
4. The Superintendent will review the Committee's report with school administrators and will determine if the Student Discipline/Code of Conduct Policy and Regulation should be updated.
5. The Superintendent will recommend to the Board revisions to the Student Discipline/Code of Conduct Policy, if needed.

N. Policy and Regulation Publication and Distribution



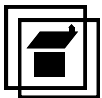
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The Student Discipline/Code of Conduct Policy and Regulation 5600, including the Chart of Student Discipline shall be disseminated annually to all school staff, students, and parents. These documents may be disseminated in handbooks, electronically, or in hard copy form. Principals will ensure these documents are made available to all students on or before the first day of each school year and to transferring students on the first day of their enrollment in this district.

Issued: 2 March 2010  
Revised: 1 September 2011  
Revised:





[See **POLICY ALERT No. 141, 149 and 196**]

R 9270 HOME SCHOOLING AND EQUIVALENT EDUCATION (M)

## **OUTSIDE THE SCHOOLS**

Home schooling is an educational program provided at home, usually by the parent(s), ~~or legal guardian(s)~~, **or other person having custody and control** of the child. Children are taught using their own curriculum or published home school curriculum. The Board of Education recognizes that home schooling is an option ~~for parent(s) or legal guardian(s)~~ under the compulsory education law.

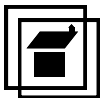
**For the purpose of this Regulation, “parent” shall mean parent, legal guardian, and other person having custody and control of a child between the ages of six and sixteen.**

### A. Legal Requirement for Compulsory Attendance

1. N.J.S.A. 18A:38-25 requires all children **between the ages of six to sixteen** ~~16~~ years to attend the public schools or a day school in which there is given instruction equivalent to that provided in the public school for children of similar grades and attainments or to receive equivalent instruction elsewhere other than school.
2. The parent(s), ~~or legal guardian(s)~~, of a child that is home schooled is responsible to ensure their child receives instruction equivalent to that provided in the public school for children of similar grades and attainments or to receive equivalent instruction elsewhere other than school.
3. **In the event the Superintendent determines there is credible evidence the parent, legal guardian, or other person having custody and control of a school-aged child is not causing the child to receive equivalent instruction elsewhere than at school, the Superintendent may request a letter of intent from the parent, legal guardian, or other person confirming the child is receiving equivalent instruction elsewhere than at school. The Superintendent may report to the appropriate municipal authorities those children whom he/she has reason to believe are not offered instruction outside the schools equivalent to that offered in the public schools for children of similar ages or attainments.**



4. If the Superintendent makes a report, the parent(s), ~~or legal guardian(s),~~ of a pupil receiving instruction elsewhere other than school may, **but is not required to,** notify the Superintendent of their child's educational program status ~~and provide sufficient information to satisfy the district that equivalent instruction is being offered.~~
  5. A ~~p~~Parent(s) ~~or legal guardian(s)~~ of a home schooled **child pupil is** ~~are~~ not required to seek approval from the district or to submit materials to the Superintendent in order to permit it to make a determination as to the equivalency of the instruction.
  6. **The New Jersey Department of Education encourages a parent to notify the Superintendent of the intent to educate the child elsewhere than at school to avoid questions with respect to compliance with the compulsory education laws.**
- B. Truancy/Violations of Compelling Attendance
1. When a Superintendent and Board believe a person is not complying with the compulsory education law (N.J.S.A. 18A:38-25 et seq.) they must initiate truancy proceedings in municipal court where a parent may be found guilty of a disorderly persons offense and fined in accordance with N.J.S.A. 18A:38-27 and N.J.S.A. 18A:38-31.
  2. If the parent(s), ~~or legal guardian(s), are~~ **is** challenged in court by the Superintendent or Board, the district must demonstrate, ~~beyond a reasonable doubt, that the parents are not providing a curriculum that is academically equivalent to that provided in the public school for a child of similar grade and attainment~~ **the child is not receiving an education in accordance with N.J.S.A. 18A:38-25.**
- C. District Requirements for Home Schooled Pupils
1. **The Board is not required by law to allow a child educated elsewhere than at school to participate in the regular school curriculum or in extra-curricular or sports activities unless specifically provided in Board Policy, or required by Federal law, or State statute or administrative code. Unless requested by the parents, and agreed to by the school district, the school district is not required or permitted to:**



- a. ~~Test a child educated at home;~~
- b. ~~Review the quality of instruction received at home; or~~
- c. ~~To monitor the results of home instruction.~~

2. ~~When children are educated at home and are not enrolled in a school, the school district will not (or will) provide entitlements or privileges of pupils enrolled in the school district unless specifically provided in the Federal special education laws.~~

23. A child educated at home shall not receive a State endorsed high school diploma from the Board of Education.

D. Pupils With Disabilities

1. **Any written request from a parent of a home schooled child for a special education evaluation of their child will be reviewed in a meeting of the Child Study Team (CST), the parent, and the regular education teacher in accordance with the provisions of N.J.A.C. 6A:14-2.3. At this meeting, the current information about the child shall be reviewed to determine whether an evaluation is warranted. The Superintendent will consider requests for evaluation of all potentially disabled home schooled children and make determinations whether or not to conduct evaluations.**

- a. **If an evaluation is warranted, another determination shall be made regarding the assessment procedures. Written notice of the determinations shall be provided to the parent. Once the assessments are completed, a meeting in accordance with N.J.A.C. 6A:14-2.3 shall be held to determine whether the child is eligible for special education and related services. If the school district's Child Study Team (CST) determines that an evaluation is required, the procedures as outlined in N.J.A.C. 6:28-3.4 are followed.**



- b. If the child is eligible for special education **and related services**, the CST will determine a classification category and develop an Individualized Education Program (IEP) in accordance with N.J.A.C. **6A:14-3.7** ~~6:28-3.6~~. **If the child is eligible for special education and related services, the district shall make a free, appropriate public education available only if the child enrolls in the district.**
- e. ~~Home schooled children with disabilities may be provided a special education program including related services.~~
- d. ~~If a home schooled child with disabilities re-enrolls in the public school, the school district must implement the special education program described in the IEP. The school district will also review the IEP annually and be ready to conduct re-evaluation every three years.~~
- ce. The school district will notify the parent~~s~~ or legal guardian~~s~~ of a classified child who is being educated at home to offer services as required by law. The documentation of this notice will be maintained in the child's record file.
- df. Any determination by the school district CST regarding the provision of a special education program to a classified child who is being educated at home may be challenged by the parent~~s~~ or legal guardian~~s~~ **in accordance with the provisions of N.J.A.C. 6A:14 et seq.**

~~E. Curricular and Co-Curricular Activities~~

~~When children are educated at home and are not enrolled in a school, the school district is not required to provide any of the entitlements or privileges of pupils enrolled in the school district unless specifically provided in the Federal special education laws.~~

- 1. ~~Curricular activities Home schooled children will not (or will) be permitted to participate in school curricular activities, (e.g. field trips).~~



# REGULATION

## ENGLEWOOD BOARD OF EDUCATION

COMMUNITY  
R 9270/Page 5 of 5

### HOME SCHOOLING AND EQUIVALENT EDUCATION (M)

2. ~~Co-Curricular activities — Home schooled children will not (or will) be permitted to participate in school co-curricular activities, (e.g. clubs and athletics).~~
3. ~~Textbooks — The school district will not (or will) loan books or materials to home schooled children.~~

#### **Optional (For secondary schools only)**

**[Required for school districts that send to a shared-time County Vocational School District]**

#### **E. Shared-Time Vocational School District**

- ~~4.~~ Home schooled **children** pupils are permitted to enroll in shared-time vocational programs, and once enrolled they become public school pupils and are entitled to payment of tuition and eligible for transportation.]

~~Home Schooling in New Jersey~~

~~PTM NO. 1400.66 New Jersey Department of Education,~~

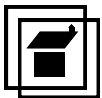
~~30 April 1997~~

~~Commissioner of Education Correspondence dated 9 April 1998~~

#### **New Jersey Department of Education – Frequently Asked Questions: Home Schooling**

Issued: 16 March 2007

Revised:



## 5410 PROMOTION AND RETENTION (M)

### M

The Board of Education recognizes that the way each child develops and grows is unique and that a student should be placed in the educational setting most appropriate to his or her social, physical and educational needs. Therefore, each student enrolled in this district shall progress to graduation through a continuous program of learning in harmony with his or her own development.

#### Parent/Legal Guardian Notification

Standards for student promotion shall be related to the New Jersey Core Curriculum Content Standards, district goals and objectives, and the accomplishments of students. Promotion policies and procedures will be provided to parent(s) or legal guardian(s) as appropriate. During the school year, parent(s) or legal guardian(s) and students shall be regularly informed of the student(s) progress toward meeting promotion standards.

#### Remediation/Notification of Retention

A teacher who determines that a student(s) progress may not be sufficient to meet promotion standards shall notify the parent(s) or legal guardian(s) and the student. The teacher will offer immediate consultation to the students parent(s) or legal guardian(s). Every effort shall be made to provide a remedial plan for an educationally deficient student before retention is recommended. The parent(s) or legal guardian(s) and, where appropriate, the student, shall be notified in advance of the possibility of the students retention at grade level. **Whenever feasible, notification will be provided no later than January 30 (full-year) courses or October 30 (half-year) courses.**

#### Attendance Requirements for Promotion

School attendance shall be a factor in the determination of a student(s) promotion or retention. Only extenuating circumstances will permit the promotion of a student who has been in attendance fewer than one hundred sixty-two (162) days out of one hundred eighty (180) days for a student enrolled at the elementary, middle, and high school levels, including the granting of high school course credit. A request to consider extenuating circumstances must be articulated by parents/guardians to the School Principal, who will approve or deny the request.

#### Teacher Recommendation/Appeal Rights



Classroom teachers shall recommend the promotion or retention of each student to the School Principal. Parent(s) or legal guardian(s) and adult students may appeal a promotion or retention decision to the Superintendent, whose decision shall be final.

N.J.S.A. 18A:35-4.9

Adopted: 28 August 2006  
Revised:



**TAB 05**

**APPROVAL – FIELD TRIP**

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trip subject to the principal compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

|  |   |                      |  |   |   |
|--|---|----------------------|--|---|---|
| <b>Quarles<br/>Grades:<br/>Pre-K &amp;<br/>K</b> | <b>Bergen PAC<br/>Englewood, NJ<br/>Purpose:</b><br>To provide the students an opportunity to experience literature live on stage.  | March 7,<br>2016     | Students: 36<br><br>Chaperones/<br>Teachers  | <b>Paid by Students: (Admissions)</b><br><br><b>Paid by District: (Transportation)</b><br>11-000-270-800-63-000-000<br><br><b>Overall Cost of Trip:</b><br><br><b>Final Cost to District</b>  | <u>\$432.00</u><br><br>\$150.00<br><br><b>\$582.00</b><br><br><b>\$150.00</b>                         |
| <b>McCloud<br/>Grade: 4</b>                      | <b>Sandy Hook<br/>Highlands, NJ<br/>Purpose:</b><br>To allow students to extend knowledge of Earth's systems.<br>To experience the process of conducting, records, analyzing and presenting data of experiments.  | May 17 &<br>18, 2016 | Students: 200<br><br>Chaperones/<br>Teachers | <b>Paid by Students: (Admissions)</b><br><br><b>Paid by District: (Transportation)</b><br>11-000-270-512-03-220-000<br><br><b>Paid by District: (Nurse)</b><br>11-000-213-100-27-103-000<br><br><b>Overall Cost of Trip:</b><br><br><b>Final Cost to District</b> | <u>\$2,400.00</u><br><br>\$2,190.00<br><br>\$300.00<br><br><b>\$4,890.00</b><br><br><b>\$2,490.00</b> |
| <b>DMAE<br/>Grade:<br/>9-12</b>                  | <b>Fair Lawn High School Model UN<br/>Fair Lawn, NJ<br/>Purpose:</b><br>To provide students an academic simulation of the United Nations that aim to educate participants about current events, topics in international relations, diplomacy and the United Nations agenda. | 12/12/ 2015          | Students: 20<br><br>Chaperones/<br>Teachers  | <b>Paid by Students: (Admissions)</b><br><br><b>Paid by Students: (Transportation)</b><br>\$ paid by students \$25.31 (each)<br><br><b>Paid by District:</b><br><br><b>Overall Cost of Trip:</b><br><br><b>Final Cost to District</b>                             | <u>\$500.00</u><br><br>\$50.62<br><br>\$0<br><br><b>\$550.62</b><br><br><b>\$0</b>                    |



**November 19, 2015**  
**Staff/Board Travel**

| PURPOSE   | DESTINATION                            | DATE       | NAME             | BUDGET CODE               | REGISTRATION | TRAVEL/<br>ACCOMODATIONS | SUBSTITUTE | TOTAL                    |
|---|--|------------|------------------|---------------------------|--------------|--------------------------|------------|--------------------------|
| De-Escalation<br>Techniques - Provide<br>strategies for students<br>with behavioral needs.                            | Inter Regional Workshop<br>Oradell, NJ | 12/1/2015  | Diane DeOliveira | 20-270-200-580-66-000-000 | \$0.00       | \$2.48                   | \$100.00   | \$102.48                 |
|   |  |            | Theresa Manzano  | 20-270-200-580-66-000-000 | \$0.00       | \$0.00                   | \$100.00   | \$100.00                 |
|   |  |            | Theresa Manzano  | 20-270-200-580-66-000-000 | \$0.00       | \$0.00                   | \$0.00     | No charge to<br>District |
| Dr. Jean's Active<br>Learning Adventure -<br>Develop hands-on<br>learning experiences for<br>literacy, math & science | West Orange, NJ                        | 12/11/2015 | Theresa Manzano  | 11-000-219-580-40-000-000 | \$220.00     | \$15.50                  | \$100.00   | \$335.50                 |
|   |  |            | Diane DeOliveira | 11-000-219-580-40-000-000 | \$220.00     | \$0.00                   | \$100.00   | \$320.00                 |
|   |  |            |                  |                           |              |                          |            |                          |
|   |  |            |                  |                           |              |                          |            |                          |
| PRISM - To enhance<br>students' scientific<br>literacy as defined by the<br>CC and NGSS                               | Montclair State<br>University          | 12/2/2015  | Cindy Saunders   | 11-000-223-580-03-000-000 | \$135.00     | \$0.00                   | \$100.00   | \$110.00                 |
|   |  |            |                  |                           |              |                          |            |                          |
| PRISM - To learn how to<br>integrate the 3-<br>dimensions of the NGSS<br>for effective planning &<br>teaching.        | Montclair State<br>University          | 12/9/2015  | Cindy Saunders   | 11-000-223-580-03-000-000 | \$135.00     | \$0.00                   | \$100.00   | \$110.00                 |
|   |  |            |                  |                           |              |                          |            |                          |
| NJASBO Affordable Care<br>Act - Reporting<br>requirements   | Hilton Garden Inn<br>Rockaway, NJ      | 12/2/2015  | Cheryl Balletto  | 11-000-251-890-63-000-000 | \$100.00     | \$21.46                  | \$0.00     | \$121.46                 |
|   |  |            |                  |                           |              |                          |            |                          |

**November 19, 2015**  
**Staff/Board Travel**

[illegible]

|             |                           |               |               |  |
|-------------|---------------------------|---------------|---------------|--|
|             | <b>BUDGET TRANSFER</b>    |               |               |  |
|             | <b>SEPTEMBER, 2015</b>    |               |               |  |
|             |                           |               |               |  |
| <b>DATE</b> | <b>ACCOUNT</b>            | <b>FROM</b>   | <b>TO</b>     | <b>DESCRIPTION</b>   |
| 09/30/15    | 11-190-100-610-02-000-000 | \$ 4,000.00   |               | Regular Programs - Instruction - General Supplies  |
| 09/30/15    | 11-000-261-420-71-519-000 |               | \$ 4,000.00   | Required Maintenance for School Facilities - Cleaning, Repair and Maintenance Services                           |
| 09/30/15    | 11-000-100-568-40-000-000 | \$ 100.00     |               | Instruction - Tuition - State Facilities   |
| 09/30/15    | 10-000-100-561-63-238-000 |               | \$ 100.00     | Charter School - Instruction - Tuition to Other LEAs within the State - Regular                                  |
| 09/30/15    | 11-000-100-568-40-000-000 | \$ 29,900.00  |               | Instruction - Tuition - State Facilities   |
| 09/30/15    | 11-190-100-610-05-000-000 |               | \$ 24,000.00  | Regular Programs - Instruction - General Supplies  |
| 09/30/15    | 11-190-100-610-03-000-000 |               | \$ 5,900.00   | Regular Programs - Instruction - General Supplies  |
| 09/30/15    | 11-000-230-590-61-000-000 | \$ 496.00     |               | General Administration - Miscellaneous Purchased Services  |
| 09/30/15    | 11-000-230-339-61-000-000 |               | \$ 496.00     | General Administration - Other Professional and Technical Services   |
| 09/30/15    | 11-000-240-800-10-000-000 | \$ 358.00     |               | School Administration - Other Objects  |
| 09/30/15    | 11-000-240-600-10-000-000 |               | \$ 358.00     | School Administration - Supplies and Materials   |
| 09/30/15    | 11-000-261-420-71-519-000 | \$ 341.00     |               | Required Maintenance for School Facilities - Cleaning, Repair and Maintenance Services                           |
| 09/30/15    | 11-000-261-420-71-526-000 |               | \$ 341.00     | Required Maintenance for School Facilities - Cleaning, Repair and Maintenance Services                           |
| 09/30/15    | 11-000-262-490-63-202-000 | \$ 692.00     |               | Custodial Services - Other Purchased Property Services   |
| 09/30/15    | 11-000-262-490-71-522-000 |               | \$ 692.00     | Custodial Services - Other Purchased Property Services   |
| 09/30/15    | 11-000-291-270-63-450-000 | \$ 16,000.00  |               | Personnel Services - Unallocated Employee Benefits   |
| 09/30/15    | 11-000-291-270-63-451-000 |               | \$ 16,000.00  | Personnel Services - Unallocated Employee Benefits   |
| 09/30/15    | 11-190-100-640-60-000-000 | \$ 13,000.00  |               | Regular Programs - Instruction - Textbooks   |
| 09/30/15    | 11-000-223-320-64-000-000 |               | \$ 13,000.00  | Instructional Staff Training Services - Purchased Professional - Educational Services                            |
| 09/30/15    | 11-401-100-600-20-000-000 | \$ 335.00     |               | School Sponsored Co-curricular Activities - Instruction - Supplies and Materials                                 |
| 09/30/15    | 11-401-100-500-20-000-000 |               | \$ 335.00     | School Sponsored Co-curricular Activities - Instruction - Other Purchased Services                               |
| 09/30/15    | 11-130-100-101-07-101-000 | \$ 115,360.00 |               | Grades 6-8 - Instruction - Salaries of Teachers  |
| 09/30/15    | 11-140-100-101-07-101-000 |               | \$ 115,360.00 | Grade 9-12 - Instruction - Salaries of Teachers  |
| 09/30/15    | 11-000-223-320-02-000-000 | \$ 500.00     |               | Instructional Staff Training Services - Purchased Professional - Educational Services                            |
| 09/30/15    | 11-000-223-580-02-000-000 |               | \$ 500.00     | Instructional Staff Training Services - Travel   |
| 09/30/15    | 11-000-100-562-40-000-000 | \$ 115,000.00 |               | Instruction - Tuition to Other LEAs within the State - Special Education   |
| 09/30/15    | 11-000-100-567-40-000-000 | \$ 45,000.00  |               | Instruction - Tuition to Private Schools for the Disabled and Other LEAs - Special Education - Outside the State |
| 09/30/15    | 11-000-100-566-40-000-000 |               | \$ 160,000.00 | Instruction - Tuition to Private Schools for the Disabled within the State                                       |
| 09/30/15    | 11-000-270-503-30-000-000 | \$ 225,000.00 |               | Student Transportation - Contracted Services - Aid In Lieu of Payment for Non-public School Students             |
| 09/30/15    | 11-000-270-511-63-000-000 |               | \$ 148,000.00 | Student Transportation - Contracted Services - Transportation (Between Home and Schools) - Vendors               |
| 09/30/15    | 11-000-270-511-98-000-000 |               | \$ 77,000.00  | Student Transportation - Contracted Services - Transportation (Between Home and Schools) - Vendors               |
| 09/30/15    | 11-000-100-568-40-000-000 | \$ 36,183.93  |               | Instruction - Tuition - State Facilities   |
| 09/30/15    | 11-000-100-565-40-000-000 |               | \$ 36,183.93  | Instruction - Tuition to County Special Services Districts and Regional Day Schools                              |
| 09/30/15    | 11-000-218-320-03-000-000 | \$ 100.00     |               | Guidance Services - Purchased Professional - Educational Services  |
| 09/30/15    | 11-000-218-600-03-000-000 |               | \$ 100.00     | Guidance Services - Supplies and Materials   |
| 09/30/15    | 11-000-230-890-63-000-000 | \$ 1,875.00   |               | General Administration - Miscellaneous Expenditures  |
| 09/30/15    | 11-000-230-890-61-000-000 |               | \$ 1,875.00   | General Administration - Miscellaneous Expenditures  |
|             |                           |               |               |  |

|             |                           |                      |                      |  |
|-------------|---------------------------|----------------------|----------------------|--|
|             | <b>BUDGET TRANSFER</b>    |                      |                      |  |
|             | <b>SEPTEMBER, 2015</b>    |                      |                      |  |
|             |                           |                      |                      |  |
| <b>DATE</b> | <b>ACCOUNT</b>            | <b>FROM</b>          | <b>TO</b>            | <b>DESCRIPTION</b>   |
| 09/30/15    | 12-000-400-450-71-000-000 | \$ 28,465.00         |                      | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-02-552-000 |                      | \$ 28,465.00         | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-71-000-000 | \$ 15,000.00         |                      | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-02-552-000 |                      | \$ 15,000.00         | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-71-000-000 | \$ 1,120.00          |                      | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-02-552-000 |                      | \$ 1,120.00          | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-71-000-000 | \$ 14,019.82         |                      | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-02-552-000 |                      | \$ 14,019.82         | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-71-000-000 | \$ 7,450.00          |                      | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-02-552-000 |                      | \$ 7,450.00          | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-71-000-000 | \$ 4,900.00          |                      | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 12-000-400-450-02-552-000 |                      | \$ 4,900.00          | Capital Outlay - Facilities Acquisition and Construction Services  |
| 09/30/15    | 30-916-400-780-98-000-000 | \$ 618.50            |                      | Capital Projects Fund - SDA Grant Phase 1 - Facilities Acquisition and Construction Services - Infrastructure        |
| 09/30/15    | 30-916-400-450-98-000-000 |                      | \$ 618.50            | Capital Projects Fund - SDA Grant Phase 1 - Facilities Acquisition and Construction Services - Construction Services |
| 09/30/15    | 30-916-400-780-98-000-000 | \$ 8,305.92          |                      | Capital Projects Fund - SDA Grant Phase 1 - Facilities Acquisition and Construction Services - Infrastructure        |
| 09/30/15    | 30-916-400-450-98-000-000 |                      | \$ 8,305.92          | Capital Projects Fund - SDA Grant Phase 1 - Facilities Acquisition and Construction Services - Construction Services |
| 09/30/15    | 50-910-310-500-63-000-000 | \$ 1,538.88          |                      | Food Services - Food Service Operations - Other Purchased Services   |
| 09/30/15    | 50-910-310-732-63-000-000 |                      | \$ 1,538.88          | Food Services - Food Service Operations - Non-Instructional Equipment  |
| 09/30/15    | 50-910-310-500-63-000-000 | \$ 1,831.67          |                      | Food Services - Food Service Operations - Other Purchased Services   |
| 09/30/15    | 50-910-310-732-63-000-000 |                      | \$ 1,831.67          | Food Services - Food Service Operations - Non-Instructional Equipment  |
| 09/30/15    | 60-050-100-100-66-000-000 | \$ 78.75             |                      | 2015 Summer Program - Instruction - Personnel Services - Salaries  |
| 09/30/15    | 60-050-291-220-66-000-000 |                      | \$ 78.75             | 2015 Summer Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions             |
|             | <b>TOTAL</b>              | <b>\$ 687,569.47</b> | <b>\$ 687,569.47</b> |  |

# Englewood Public School District

## Monthly Transfer Report

va\_s1701  
09/01/2015

| Budget Category  | Accounts   | Original Budget      | Revenues Allowed + Pr Yr Reserve | Orig + Rvnues Allowed + Pr Yr Reserve | Maximum Transfer Out Allowed | YTD Net Transfers | % change of Transfers | Remaining Transfers Out Allowed | Account Balance   |
|--|--|----------------------|----------------------------------|---------------------------------------|------------------------------|-------------------|-----------------------|---------------------------------|-------------------|
| Regular Programs   | 11-1XX-100-XXX<br>12-1XX-100-XXX<br>13-1XX-100-XXX<br>15-1XX-100-XXX<br>18-1XX-100-XXX | 18,670,657.77        | 3,574.61                         | 18,674,232.38                         | 1,867,423.24                 | ( 900,034.94)     | -4.82                 | 967,388.30                      | 428,759.89        |
| Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex | 1X-2XX-100-XXX<br>1X-000-216-XXX<br>1X-000-217-XXX                                     | 7,690,543.60         | 4,347.62                         | 7,694,891.22                          | 769,489.12                   | 1,161,630.40      | 15.10                 | 1,931,119.52                    | 237,233.17        |
| Vocational Programs-Local  | 1X-3XX-100-XXX   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00              |
| School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona | 11-4XX-100-XXX<br>11-4XX-200-XXX<br>12-4XX-100-XXX<br>15-4XX-100-XXX<br>15-4XX-200-XXX | 955,605.00           | 0.00                             | 955,605.00                            | 95,560.50                    | ( 23,624.00)      | -2.47                 | 71,936.50                       | 195,162.38        |
| Community Services Programs/Operations   | 1X-800-330-XXX   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00              |
| <b>UNDISTRIBUTED EXPENDITURES</b>  |  | <b>27,316,806.37</b> | <b>7,922.23</b>                  | <b>27,324,728.60</b>                  |                              |                   |                       |                                 | <b>861,155.44</b> |
| Tuition  | 11-000-100-XXX<br>16-000-100-XXX<br>17-000-100-XXX<br>18-000-100-XXX                   | 4,357,137.27         | 0.00                             | 4,357,137.27                          | 435,713.73                   | ( 31,037.00)      | -0.71                 | 404,676.73                      | 686,450.39        |
| Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/ | 1X-000-211-XXX<br>1X-000-213-XXX<br>1X-000-218-XXX<br>1X-000-219-XXX<br>1X-000-222-XXX | 5,374,690.33         | 1,944.99                         | 5,376,635.32                          | 537,663.53                   | 146,078.65        | 2.72                  | 683,742.18                      | 303,240.40        |
| Improvement of Instruction Services and Instructional Staff Training Services              | 1X-000-221-XXX<br>1X-000-223-XXX   | 907,853.00           | 850.00                           | 908,703.00                            | 90,870.30                    | ( 283,811.40)     | -31.23                | 0.00                            | 68,298.31         |
| General Administration   | 1X-000-230-XXX   | 1,195,494.58         | 52,106.88                        | 1,247,601.46                          | 124,760.15                   | 0.00              | 0.00                  | 124,760.15                      | 248,502.75        |
| School Administration  | 1X-000-240-XXX   | 2,274,056.00         | 3,250.40                         | 2,277,306.40                          | 227,730.64                   | 372,679.53        | 16.36                 | 600,410.17                      | 23,692.04         |
| Central Services & Administrative Information Technology                                   | 1X-000-25X-XXX   | 1,007,297.29         | 3,312.00                         | 1,010,609.29                          | 101,060.93                   | ( 10,145.46)      | -1.00                 | 90,915.47                       | 48,547.93         |
| Operation and Maintenance of Plant Services  | 1X-000-26X-XXX   | 6,565,567.77         | 18,736.64                        | 6,584,304.41                          | 658,430.44                   | 4,000.00          | 0.06                  | 662,430.44                      | 686,633.16        |
| Student Transportation Services  | 1X-000-270-XXX   | 3,327,798.25         | 0.00                             | 3,327,798.25                          | 332,779.83                   | 11,624.10         | 0.35                  | 344,403.93                      | 102,924.62        |

# Englewood Public School District

## Monthly Transfer Report

va\_s1701  
09/01/2015

| Budget Category  | Accounts                         | Original Budget      | Revenues Allowed + Pr Yr Reserve | Orig + Rvnues Allowed + Pr Yr Reserve | Maximum Transfer Out Allowed | YTD Net Transfers | % change of Transfers | Remaining Transfers Out Allowed | Account Balance     |
|--|----------------------------------|----------------------|----------------------------------|---------------------------------------|------------------------------|-------------------|-----------------------|---------------------------------|---------------------|
| Personal Services-Employee Benefits                                  | 1X-XXX-XXX-2XX                   | 8,939,659.00         | 0.00                             | 8,939,659.00                          | 893,965.90                   | ( 448,496.88)     | -5.02                 | 445,469.02                      | 324,924.42          |
| Food Services  | 11-000-310-XXX                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| Transfer Property Sale Proceedes to Debt Service Reserve             | 11-000-520-934                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| Transfer from General Fund Surplus to Debt Service Fund to Repay CDL | 11-000-520-936                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| <b>TOTAL GENERAL CURRENT EXPENSE</b>                                 |                                  | <b>33,949,553.49</b> | <b>80,200.91</b>                 | <b>34,029,754.40</b>                  |                              |                   |                       |                                 | <b>2,493,214.02</b> |
| Equipment  | 12-XXX-XXX-73X<br>15-XXX-XXX-73X | 15,195.00            | 0.00                             | 15,195.00                             | 1,519.50                     | 1,218.00          | 8.02                  | 2,737.50                        | 200.80              |
| Facilities Acquisition and Construction Services                     | 12-000-4XX-XXX                   | 415,222.00           | 437,172.53                       | 852,394.53                            | 0.00                         | ( 1,218.00)       | -0.14                 | 0.00                            | 84,564.86           |
| Capital Reserve-Transfer to Capital Expend. Fund                     | 12-000-4XX-931                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| Capital Reserve-Transfer to Repayment of Debt                        | 12-000-4XX-933                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| <b>TOTAL CAPITAL EXPENDITURES</b>                                    |                                  | <b>430,417.00</b>    | <b>437,172.53</b>                | <b>867,589.53</b>                     |                              |                   |                       |                                 | <b>84,765.66</b>    |
| TOTAL SPECIAL SCHOOLS  | 13-XXX-XXX-XXX                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| Transfer of Funds to Charter Schools                                 | 10-000-100-56X                   | 2,036,998.00         | 0.00                             | 2,036,998.00                          | 203,699.80                   | 1,137.00          | 0.06                  | 204,836.80                      | 0.00                |
| General Fund Contribution to School Based Budgets                    | 10-000-520-930                   | 0.00                 | 0.00                             | 0.00                                  | 0.00                         | 0.00              | 0.00                  | 0.00                            | 0.00                |
| <b>OPERATING BUDGET GRAND TOTAL</b>                                  |                                  | <b>63,733,774.86</b> | <b>525,295.67</b>                | <b>64,259,070.53</b>                  |                              |                   |                       |                                 | <b>3,439,135.12</b> |

\_\_\_\_\_  
School Business Administrator Signature

\_\_\_\_\_  
Date

**Englewood Public School District**  
**Bills And Claims Report By Vendor Name**  
for Batch 51 and Check Date is from 10/01/2015 to 10/31/2015

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09/01/2015

|                                |          |   |       | Check  | Check Description or      |          |              |
|--------------------------------|----------|---|-------|--------|---------------------------|----------|--------------|
| Vendor # / Name                | PO #     | Account # / Description                             | Inv # | Type * | Multi Remit To Check Name | Check #  | Check Amount |
| Unposted Checks                |          |   |       |        |                           |          |              |
| CAPITAL ONE BANK/ 6982         | 16-00894 | 11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC     |       | HP     | PAYROLL 10/15/2015        | 1619     | 20,706.46    |
|                                |          | 11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC     |       | HP     | PAYROLL 10/30/2015        | 16191620 | 16,559.47    |
|                                |          | Total for CAPITAL ONE BANK/ 6982                    |       |        |                           |          |              |
| MUNICIPAL CAPITAL CORP/ 6893   | 16-00984 | 11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY |       | CP     | LEASE FOR SAVIN #2        | 35778    | 6,373.07     |
| NORTH JERSEY MEDIA GROUP/ 3344 | 16-01508 | 11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS  |       | CF     | AD #0003855962,0003855941 | 35777    | 102.92       |
| Total for Unposted Checks      |          |   |       |        |                           |          | \$43,741.92  |

**Englewood Public School District**  
**Bills And Claims Report By Vendor Name**  
for Batch 51 and Check Date is from 10/01/2015 to 10/31/2015

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*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 11/13/2015 at 10:02:35 AM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|--------------|---------------|----------|-----------------|------------------------|-------------|--------------------|--------------|
|              | 10            | 11       | \$6,475.99      |                        | \$37,265.93 |                    | \$43,741.92  |
|              | GRAND         | TOTAL    | \$6,475.99      | \$0.00                 | \$37,265.93 | \$0.00             | \$43,741.92  |

Chairman Finance Committee

Member Finance Committee



**Englewood Public School District**  
**Bills And Claims Report By Vendor Name**  
for Batch 52 and Check Date is from 11/01/2015 to 11/30/2015

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| Vendor # / Name           | PO #     | Account # / Description                             | Inv # | Check Type * | Check Description or Multi Remit To | Check Name | Check # | Check Amount |
|---------------------------|----------|---|-------|--------------|-------------------------------------|------------|---------|--------------|
| Unposted Checks           |          |   |       |              |                                     |            |         |              |
| CAPITAL ONE BANK/ 6982    | 16-00894 | 11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC     |       | HP           | PAYROLL 11/13/2015                  |            | 1622    | 16,753.93    |
|                           |          | 11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC     |       | HP           | PAYROLL 11/18/2015                  |            | 1624    | 532.49       |
|                           |          | Total for CAPITAL ONE BANK/ 6982                    |       |              |                                     |            |         |              |
| STATE OF NEW JERSEY/ 2826 | 16-00682 | 11-000-291-270-63-450-000/ NJ STATE HEALTH BENEFITS |       | HP           | NOVEMBER 2015                       |            | 1623    | 601,580.49   |
| Total for Unposted Checks |          |   |       |              |                                     |            |         | \$618,866.91 |

**Englewood Public School District**  
**Bills And Claims Report By Vendor Name**  
for Batch 52 and Check Date is from 11/01/2015 to 11/30/2015

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09/01/2015

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 11/13/2015 at 10:03:26 AM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks  | Hand Checks Non/AP | Total Checks |
|--------------|---------------|----------|-----------------|------------------------|--------------|--------------------|--------------|
|              | 10            | 11       |                 |                        | \$618,866.91 |                    | \$618,866.91 |
|              | GRAND         | TOTAL    | \$0.00          | \$0.00                 | \$618,866.91 | \$0.00             | \$618,866.91 |

Chairman Finance Committee

Member Finance Committee

# Englewood Public School District

## Bills And Claims Report By Vendor Name

for Batches 53,54,55 and Check Date is 11/19/2015

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| Vendor # / Name  | PO #     | Account # / Description                                | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount      |
|--|----------|--|-------|--------------|--|---------|-------------------|
| <b>Unposted Checks</b>   |          |  |       |              |  |         |                   |
| ABRAKADOODLE-BERGEN COUNTY/<br>5054                            | 16-01430 | 60-057-200-300-03-000-000/ PURCH PROF AND TECH SERV    |       | CF           | INV #1471                                      | 35779   | 450.00            |
|  |          | 60-057-200-300-05-000-000/ PURCH PROF AND TECH SERV    |       | CF           | INV #1471                                      | 35779   | 660.00            |
| <b>Total for ABRAKADOODLE-BERGEN COUNTY/ 5054</b>              |          |  |       |              |  |         | <b>\$1,110.00</b> |
| ALCAN GLASS/ 8402  | 16-01529 | 11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN    |       | CF           | INV #4760                                      | 35780   | 225.00            |
| ALLEN, SANIE/ 8395   | 16-1096  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35781   | 85.00             |
| ALLIANCE COMMERCIAL PEST<br>CONTROL, INC./ 7989                | 16-00679 | 11-000-261-420-71-505-000/ EXTERMINATION SVCS          |       | CP           | INV #312214,310018,311851                      | 35782   | 1,370.00          |
| AMAYA, JOSE E./ 8386   | 16-1076  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35783   | 78.00             |
|  | 16-1134  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35783   | 78.00             |
| <b>Total for AMAYA, JOSE E./ 8386</b>                          |          |  |       |              |  |         | <b>\$156.00</b>   |
| AMCO ENTERPRISES, INC./ 8296                                   | 15-02541 | 30-916-400-450-98-000-000/ SDA CONSTRUCTION SERV       |       | CP           | APPLICATION #6                                 | 35784   | 182,142.80        |
| AMERICAN HARLEQUIN<br>CORPORATION/ 8337                        | 16-01003 | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #36945                                     | 35785   | 1,725.00          |
| AMERICAN PAPER & SUPPLY<br>COMPANY/ 5732                       | 16-01423 | 11-000-262-610-71-602-000/ CLEANING SUPPLIES           |       | CP           | VARIOUS INVOICES                               | 35786   | 5,998.82          |
|  | 16-01427 | 11-000-262-610-71-608-000/ ICE MELTING SUPPLIES        |       | CF           | INV #J1085892                                  | 35786   | 3,478.20          |
| <b>Total for AMERICAN PAPER &amp; SUPPLY COMPANY/<br/>5732</b> |          |  |       |              |  |         | <b>\$9,477.02</b> |
| ARC OF BERGEN & PASSAIC COUNTY/<br>1187                        | 16-01440 | 11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL    |       | CF           | INV #3634                                      | 35787   | 3,780.00          |
| ARNIE FENCE COMPANY/ 1215                                      | 16-00803 | 11-000-261-420-71-506-000/ FENCE REPAIRS               |       | CP           | STADIUM FIELD FENCE                            | 35788   | 260.00            |
| ASCAP/ 7177  | 16-01539 | 11-401-100-500-20-000-000/ PURCHASED SERVICES (300-    |       | CF           | ACCOUNT #500747468                             | 35789   | 335.00            |
| ASTO, RICARDO/ 7230  | 16-1122  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35790   | 78.00             |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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|--|----------|---|-------|--------------|--|---------|--------------|
| Unposted Checks                                |          |   |       |              |  |         |              |
| ATLANTIC BUSINESS PRODUCTS/ 1226               | 16-00884 | 11-000-251-340-63-000-000/ CENTRAL SVCS TECH SVC    |       | CP           | INV #CNIN489504,494157                         | 35791   | 14,809.57    |
| ATLANTIC TOMORROWS OFFICE/ 6860                | 16-00882 | 11-000-251-600-60-203-000/ COPY MACHINE STAPLES     |       | CP           | INV #ARIN308280,310641                         | 35792   | 328.70       |
| AUTOMATIC TEMPERATURE CNTRL SVC. INC./ 5196    | 16-01113 | 11-000-261-420-71-538-000/ JOHNSON CONTROL CONT     |       | CP           | INV #P6801                                     | 35793   | 49.52        |
| AUTOZONE NORTHEAST, INC./ 6216                 | 16-00804 | 11-000-262-420-71-549-000/ VEHICLE REPAIRS          |       | CP           | VARIOUS INVOICES                               | 35794   | 643.14       |
| AZARI, EDMOND/ 7739                            | 16-1075  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35795   | 78.00        |
| BABE'S TAXI/ 1263                              | 16-00996 | 11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS    |       | CP           | INV #0000012352                                | 35796   | 1,710.65     |
| BALLETTO, CHERYL/ 1280                         | 16-1169  | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |       | CF           | BOE OTHER PURCHASED SERV                       | 35797   | 108.98       |
| BENJAMIN BROS. INC./ 4757                      | 16-00805 | 11-000-262-610-71-610-000/ MISC SUPPLIES            |       | CP           | VARIOUS INVOICES                               | 35798   | 466.97       |
| BENWAY SCHOOL/ 1404                            | 16-01202 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |       | CP           | NOV 2015                                       | 35799   | 3,748.36     |
| BERGEN CENTER FOR CHILD/ 1412                  | 16-01203 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | OCT 2015                                       | 35800   | 31,150.89    |
| BERGEN CNTY SPECIAL SERV/ 1407                 | 16-01157 | 20-502-100-300-40-000-000/ NON PUB AUX COMP ED      |       | CP           | INV #S201500012                                | 35801   | 84.60        |
|  |          | 20-503-100-300-40-000-000/ NON PUB AUX ESL          |       | CP           | INV #S201500012                                | 35801   | 258.83       |
|  |          | 20-506-100-300-40-000-000/ NON PUB HAND SUPPL INSTR |       | CP           | INV #S201500012                                | 35801   | 7,796.99     |
|  |          | 20-507-100-300-40-229-000/ NON PUB EXAM & CLASS     |       | CP           | INV #S201500012                                | 35801   | 46,496.97    |
|  |          | 20-507-100-300-40-230-000/ NON PUB EXAM & CLASS     |       | CP           | INV #S201500012                                | 35801   | 27,329.60    |
|  |          | 20-508-100-300-40-000-000/ NON PUB CORRECTIVE SPEEC |       | CP           | INV #S201500012                                | 35801   | 6,019.70     |
| Total for BERGEN CNTY SPECIAL SERV/ 1407       |          |   |       |              |  |         | \$87,986.69  |
| BERGEN CNTY SPECIAL SERV -REG/ 1367            | 16-01340 | 11-000-100-565-40-000-000/ TUITION CSSD SPEC        |       | CP           | INV #T201500103                                | 35802   | 3,213.00     |
|  | 16-01200 | 11-000-100-565-40-000-000/ TUITION CSSD SPEC        |       | CP           | INV #T2015000103                               | 35802   | 16,506.00    |
| Total for BERGEN COUNTY SPECIAL SERVICES/ 1367 |          |   |       |              |  |         | \$19,719.00  |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| Vendor # / Name   | PO #     | Account # / Description                             | Inv #    | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount        |
|---|----------|---|----------|--------------|--|---------|---------------------|
| <b>Unposted Checks</b>                                      |          |   |          |              |  |         |                     |
| BERGEN COUNTY TECHNICAL SCHOOL/ 1377                        | 16-01548 | 11-000-100-564-40-000-000/ TUITION VOCATIONAL SPEC  |          | CP           | #V201500053,V201500111                         | 35803   | 45,189.36           |
|   | 16-00885 | 11-000-100-563-77-000-000/ TUITION VOCATIONAL REG   |          | CP           | INV #V201500053,V201500111                     | 35803   | 57,920.50           |
| <b>Total for BERGEN COUNTY TECHNICAL SCHOOL/ 1377</b>       |          |   |          |              |  |         | <b>\$103,109.86</b> |
| BERGEN PROTECTIVE SYSTEMS/ 1363                             | 15-01954 | P1-000-261-420-71-519-000/ SECURITY ALARMS          | 15-01954 | CP           | VARIOUS INVOICES                               | 35804   | 3,527.00            |
|   | 16-01229 | 11-000-261-420-71-519-000/ SECURITY ALARMS          |          | CP           | VARIOUS INVOICES                               | 35804   | 3,444.00            |
|   | 16-01230 | 11-000-261-420-71-519-000/ SECURITY ALARMS          |          | CP           | VARIOUS INVOICES                               | 35804   | 3,110.00            |
| <b>Total for BERGEN PROTECTIVE SYSTEMS/ 1363</b>            |          |   |          |              |  |         | <b>\$10,081.00</b>  |
| BERGEN REFRIGERATION & AC , INC./ 8352                      | 16-01373 | 50-910-310-500-63-000-000/ FOOD SERVICES            |          | CP           | INV #9256                                      | 35805   | 342.50              |
|   | 16-01342 | 50-910-310-500-63-000-000/ FOOD SERVICES            |          | CF           | INV #9207                                      | 35805   | 240.00              |
| <b>Total for BERGEN REFRIGERATION &amp; AC , INC./ 8352</b> |          |   |          |              |  |         | <b>\$582.50</b>     |
| BERGMAN, AL/ 7686   | 16-1064  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35806   | 60.00               |
| BEVERIDGE, JUSTIN/ 8394                                     | 16-1093  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35807   | 60.00               |
|   | 16-1149  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35807   | 60.00               |
| <b>Total for BEVERIDGE, JUSTIN/ 8394</b>                    |          |   |          |              |  |         | <b>\$120.00</b>     |
| BEVERIDGE, THOMAS/ 7701                                     | 16-1094  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35808   | 60.00               |
|   | 16-1151  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35808   | 60.00               |
| <b>Total for BEVERIDGE, THOMAS/ 7701</b>                    |          |   |          |              |  |         | <b>\$120.00</b>     |
| BEYER, JIM/ 8416  | 16-1156  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35809   | 85.00               |
| BFI/ 1403   | 16-01115 | 11-000-261-420-71-508-000/ GENERAL REPAIRS          |          | CF           | INV #0000170640                                | 35810   | 260.82              |
| BLUNDO, JOE/ 8411   | 16-1143  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35811   | 60.00               |
| BMI EDUCATIONAL SERVICES, INC/ 1430                         | 16-00562 | 11-190-100-640-20-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CF           | INV #625381                                    | 35812   | 510.64              |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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|---|---|---|----------|--------------|--|---------|-------------------|
| <b>Unposted Checks</b>                      |   |   |          |              |  |         |                   |
| BOMZER, HAL/ 7324                           | 16-1061   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35813   | 78.00             |
| BONANOMI & BENNETT ARCHITECTS/ 6571         | 16-01271  | 12-000-400-334-71-000-000/ FA & CS ARCH/ENG SVCS    |          | CF           | INV #1830                                      | 35814   | 1,935.00          |
| BRIGGS, WAYNE/ 7419                         | 16-1037   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35815   | 110.00            |
|   | 16-1066   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35815   | 60.00             |
|   | 16-1104   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35815   | 110.00            |
|   | <b>Total for BRIGGS, WAYNE/ 7419</b>              |   |          |              |  |         | <b>\$280.00</b>   |
| BROWN, STEPHEN/ 7087                        | 16-1175   | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |          | CF           | BOE OTHER PURCHASED SERV                       | 35816   | 462.74            |
| BSN SPORTS / SPORT SUPPLY GROUP, INC./ 3714 | 16-01513  | 11-402-100-600-20-000-000/ ATHLETICS                |          | CF           | INV #96938038                                  | 35817   | 87.69             |
| BURFEIND, KEN/ 8397                         | 16-1106   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35818   | 110.00            |
| CABLEVISION LIGHTPATH, INC./ 7094           | 16-00891  | 11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE  |          | CP           | INV #19165027                                  | 35819   | 22,717.02         |
| CAMBRIDGE UNIVERSITY PRESS/ 8297            | 15-02572  | P2-501-100-640-32-000-000/ N.P. TEXTBOOKS           | 15-02572 | CP           | INV #49338765                                  | 35820   | 767.87            |
|   | 16-01197  | 20-501-100-640-32-000-000/ N.P. TEXTBOOKS           |          | CF           | INV #49782533                                  | 35820   | 431.93            |
|   | <b>Total for CAMBRIDGE UNIVERSITY PRESS/ 8297</b> |   |          |              |  |         | <b>\$1,199.80</b> |
| CAPPICILLE, RAY/ 8414                       | 16-1154   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35821   | 85.00             |
| CAROLINA BIOLOG SUPPLY CO/ 1488             | 16-00792  | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CP           | SALES ORD #5854791 SO                          | 35822   | 261.46            |
| CAROLINA BIOLOGICAL SUPP/ 1489              | 16-00961  | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CP           | SALES ORD #5857856,5902156                     | 35823   | 1,357.39          |
| CARTER, JUNIUS/ 7734                        | 16-1170   | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |          | CF           | BOE OTHER PURCHASED SERV                       | 35824   | 156.98            |
| CASTIGLIONE, MICHAEL/ 8382                  | 16-1090   | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35825   | 60.00             |

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| Vendor # / Name                                   | PO #     | Account # / Description                             | Inv #    | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount       |
|---|----------|---|----------|--------------|--|---------|--------------------|
| <b>Unposted Checks</b>                            |          |   |          |              |  |         |                    |
| CASTIGLIONE, MICHAEL/ 8382                        | 16-1114  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35825   | 60.00              |
|   | 16-1144  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35825   | 60.00              |
| <b>Total for CASTIGLIONE, MICHAEL/ 8382</b>       |          |   |          |              |  |         | <b>\$180.00</b>    |
| CATAPULT LEARNING, LLC./ 4072                     | 16-01181 | 20-509-200-330-28-000-000/ NON PUB NURSE SERV       |          | CP           | SEPT 2015                                      | 35826   | 108.00             |
|   |          | 20-509-200-330-32-000-000/ NON PUB NURSE SERV       |          | CP           | SEPT 2015                                      | 35826   | 11,232.00          |
|   |          | 20-509-200-330-33-000-000/ NON PUB NURSE SERV       |          | CP           | SEPT 2015                                      | 35826   | 5,533.38           |
|   |          | 20-509-200-330-35-000-000/ NON PUB NURSE SERV       |          | CP           | SEPT 2015                                      | 35826   | 4,428.00           |
|   |          | 20-509-200-330-36-000-000/ NON PUB NURSE SERV       |          | CP           | SEPT 2015                                      | 35826   | 229.50             |
| <b>Total for CATAPULT LEARNING, LLC./ 4072</b>    |          |   |          |              |  |         | <b>\$21,530.88</b> |
| CECE, ROSANDRA/ 7403                              | 16-1166  | 11-000-230-590-61-000-000/ OTHER PURCH SERV (400-50 |          | CF           | OTHER PURCH SERV (400-50                       | 35827   | 104.99             |
| CHAO, LIH-YUN/ 8003                               | 16-1133  | 20-044-200-500-66-000-000/ CONFUCIUS OTHER SVC      |          | CF           | CONFUCIUS OTHER SVC                            | 35828   | 872.74             |
| CIRCLE AUTO SERVICE, INC./ 5723                   | 16-00807 | 11-000-262-420-71-549-000/ VEHICLE REPAIRS          |          | CP           | INV #5575,5794,5108                            | 35829   | 768.36             |
| CITRO, RICHARD/ 8359                              | 16-1098  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35830   | 85.00              |
| CLASSIC SYSTEM/ 5486                              | 15-02131 | P1-000-261-420-71-520-000/ FIRE                     | 15-02131 | CP           | INV #21586                                     | 35831   | 977.50             |
|   | 16-01410 | 11-000-261-420-71-520-000/ FIRE                     |          | CF           | INV #23197,23171                               | 35831   | 1,340.00           |
| <b>Total for CLASSIC SYSTEM/ 5486</b>             |          |   |          |              |  |         | <b>\$2,317.50</b>  |
| COLEMAN, QINYING/ 8334                            | 16-1092  | 11-000-223-580-98-000-000/ STAFF TRAINING TRAVEL    |          | CF           | STAFF TRAINING TRAVEL                          | 35832   | 353.58             |
| COMPREHENSIVE EDUCATIONAL SERVICES/ 7399          | 16-01068 | 11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS    |          | CP           | INV #11482                                     | 35833   | 800.00             |
| COMPUTER SUPPLY PEOPLE LLC/ 8014                  | 16-01166 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE    |          | CF           | INV #INV033870                                 | 35834   | 271.97             |
|   | 16-01001 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CF           | INV # INV033736                                | 35834   | 41.40              |
| <b>Total for COMPUTER SUPPLY PEOPLE LLC/ 8014</b> |          |   |          |              |  |         | <b>\$313.37</b>    |
| CONTE, MIKE/ 7243                                 | 16-1111  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35835   | 60.00              |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| <b>Unposted Checks</b>                 |          |   |          |              |  |         |              |
| CRAIG-BERRY, MOLLY/ 7150               | 16-1167  | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |          | CF           | BOE OTHER PURCHASED SERV                       | 35836   | 48.00        |
| CRESKILL BOARD OF EDUCATION/ 1749      | 16-01204 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |          | CP           | SEPT 2015                                      | 35837   | 3,277.70     |
| D/B/A MEDCO SPORTS MEDICINE/ 7641      | 16-00524 | 11-402-100-600-20-000-000/ ATHLETICS                |          | CF           | VARIOUS INVOICES                               | 35838   | 7,834.56     |
| DARWICK, RANDY/ 7826                   | 16-1125  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35839   | 78.00        |
| DAYTOP VILLAGE, INC./ 1831             | 16-01532 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |          | CP           | SEPT 2015                                      | 35840   | 1,920.00     |
| DELONG, WARD/ 7887                     | 16-1137  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35841   | 50.00        |
| DELTA DENTAL PLAN OF NJ/ 1787          | 16-00680 | 11-000-291-270-63-451-000/ DENTAL BENEFITS          |          | CP           | NOV 2015                                       | 35842   | 36,744.73    |
| DIAMOND ROCK WATER COMPANY/ 6466       | 16-00819 | 11-000-262-610-71-610-000/ MISC SUPPLIES            |          | CP           | INV #21505115                                  | 35843   | 255.00       |
| DIAZ, DANIELLE J. S./ 2639             | 16-1165  | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |          | CF           | GEN ADMIN OTHER SVC                            | 35844   | 491.56       |
| DIRECT 2 OEM LLC./ 8376                | 16-01403 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS   |          | CF           | INV #100515E                                   | 35845   | 9,385.00     |
| DIRECT ENERGY / HESS CORPORATION/ 5321 | 16-01523 | 11-000-262-622-71-516-000/ ELECTRICITY              |          | CP           | ACCT #614089                                   | 35846   | 24,992.04    |
| DISCOVERY EDUCATION/ 5224              | 15-02490 | P2-270-200-300-35-000-000/ PURCHASED PROFESSIONAL A | 15-02490 | CF           | INV #90111849                                  | 35847   | 2,500.00     |
| DOUNN, BARRY/ 7220                     | 16-1160  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35848   | 78.00        |
| DOWNES FOREST PRODUCTS/ 1912           | 16-00872 | 11-000-261-420-71-502-000/ MAINTENANCE LANDSCAPING  |          | CF           | INV #5543                                      | 35849   | 7,250.00     |
| DOYLE, GARY/ 8405                      | 16-1100  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35850   | 85.00        |
| DOYLE, KEVIN/ 7231                     | 16-1159  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35851   | 78.00        |

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| <b>Unposted Checks</b>                       |          |   |          |              |  |         |                   |
| DUDA, KATHLEEN/ 8423                         | 16-1178  | 11-000-223-580-20-000-000/ STAFF TRAINING TRAVEL    |          | CF           | STAFF TRAINING TRAVEL                          | 35852   | 561.33            |
| DURALINE SYSTEMS INC./ 8327                  | 16-00912 | 11-190-100-500-98-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CF           | INV #12417                                     | 35853   | 205.00            |
| EAST MOUNTAIN SCHOOL/ 5310                   | 16-01205 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |          | CP           | SEPT 2015                                      | 35854   | 5,803.53          |
| EASTWICK COLLEGE- HACKENSACK CAMPUS/ 6278    | 16-01452 | 11-190-100-500-07-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CP           | SEPT - OCT 2015                                | 35855   | 20,020.00         |
| ECLC OF N.J./ 1975                           | 16-01206 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |          | CP           | NOV 2015                                       | 35856   | 5,092.02          |
| EDIBLE HISTORY/ 8294                         | 16-01406 | 60-057-200-300-03-000-000/ PURCH PROF AND TECH SERV |          | CP           | SEPT & OCT 2015                                | 35857   | 2,156.00          |
| EDUCATORS PUBLISHING SER/ 1896               | 16-01019 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS            |          | CF           | INV #10841899                                  | 35858   | 287.10            |
| ELSAYED, ASHRAF/ 8372                        | 16-1123  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35859   | 58.00             |
| ENDZONECAMERA.COM/ 7198                      | 16-01434 | 11-402-100-600-20-000-000/ ATHLETICS                |          | CF           | SALES DATE 10/20/15                            | 35860   | 350.00            |
| ENGLEWOOD BOE - CAFETERIA ACCO/ 1777         | 15-02040 | P1-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE | 15-02040 | CF           | REG PROGRAM-UNDISTRIBUTE                       | 35861   | 380.00            |
|  |          | P1-190-100-500-98-000-000/ REG PROGRAM-UNDISTRIBUTE | 15-02040 | CF           | REG PROGRAM-UNDISTRIBUTE                       | 35861   | 700.00            |
|  | 15-01607 | P2-068-200-590-66-000-000/ OTHER PURCHASED SERVICES | 15-01607 | CP           | OTHER PURCHASED SERVICES                       | 35861   | 412.72            |
|  | 15-01084 | P1-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE | 15-01084 | CF           | REG PROGRAM-UNDISTRIBUTE                       | 35861   | 481.25            |
|  |          | P1-190-100-500-98-000-000/ REG PROGRAM-UNDISTRIBUTE | 15-01084 | CF           | REG PROGRAM-UNDISTRIBUTE                       | 35861   | 481.25            |
|  | 15-02578 | P1-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE | 15-02578 | CF           | REG PROGRAM-UNDISTRIBUTE                       | 35861   | 261.00            |
|  | 16-01437 | 11-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CF           | REG PROGRAM-UNDISTRIBUTE                       | 35861   | 240.00            |
| Total for ENGLEWOOD BOARD OF EDUCATION/ 1777 |          |   |          |              |  |         | <b>\$2,956.22</b> |

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| <b>Unposted Checks</b>                  |  |  |       |              |  |         |                   |
| ENGLEWOOD BOE - TREASURER<br>ACCO/ 1778 | 16-01493   | 60-050-291-220-66-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 78.75             |
|   |  | 60-057-291-220-02-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 252.45            |
|   |  | 60-057-291-220-03-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 291.40            |
|   |  | 60-057-291-220-05-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 61.40             |
|   | 16-01497   | 20-241-200-200-66-000-000/ TITLE III EMP BENE          |       | CF           | TITLE III EMP BENE                             | 35862   | 2,457.96          |
|   | 16-01498   | 20-270-200-200-66-000-000/ TITLE II EMPLOYEE BENE      |       | CF           | TITLE II EMPLOYEE BENE                         | 35862   | 748.17            |
|   | 16-01456   | 20-044-200-200-66-000-000/ PERSONAL SERVICES - EMPL    |       | CF           | PERSONAL SERVICES - EMPL                       | 35862   | 9.18              |
|   | 16-01562   | 20-270-200-200-66-000-000/ TITLE II EMPLOYEE BENE      |       | CF           | TITLE II EMPLOYEE BENE                         | 35862   | 16.07             |
|   | 16-01561   | 60-057-291-220-02-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 1,033.96          |
|   |  | 60-057-291-220-03-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 676.10            |
|   |  | 60-057-291-220-05-000-000/ SOCIAL SECURITY             |       | CF           | SOCIAL SECURITY                                | 35862   | 888.51            |
|   | 16-01560   | 20-241-200-200-66-000-000/ TITLE III EMP BENE          |       | CF           | TITLE III EMP BENE                             | 35862   | 94.10             |
|   | <b>Total for ENGLEWOOD BD OF EDUCATION/ 1778</b> |  |       |              |  |         | <b>\$6,608.05</b> |
| ENGLEWOOD ON THE PALISADES/<br>2045     | 16-00509   | 10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA    |       | CP           | NOV 2015                                       | 35863   | 171,402.00        |
| ENGLEWOOD POLICE DEPARTMENT/<br>2048    | 16-01567   | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | FOOTBALL EXTRA DUTY                            | 35864   | 1,040.00          |
| EPIC HEALTH SERVICES INC./ 6911         | 16-01352   | 11-000-213-320-40-000-000/ HEALTH - ED SERVICES        |       | CP           | VARIOUS INVOICES                               | 35865   | 18,071.25         |
| ERRANTE, RICHIE/ 8390                   | 16-1085  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35866   | 60.00             |
|   | 16-1116  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35866   | 60.00             |
| <b>Total for ERRANTE, RICHIE/ 8390</b>  |  |  |       |              |  |         | <b>\$120.00</b>   |
| EVERBIND BOOKS/ 2089                    | 16-00556   | 11-190-100-640-20-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #202698                                    | 35867   | 232.96            |
| EXPRESS HEATING CO. INC./ 1948          | 16-00844   | 11-000-261-420-71-503-000/ MAINTENANCE BOILER          |       | CP           | VARIOUS INVOICES                               | 35868   | 32,172.27         |
| FAGAN, BOB/ 7240                        | 16-1086  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35869   | 60.00             |
| FANELLI, FRANK/ 7250                    | 16-1109  | 11-402-100-500-20-000-000/ ATHLETICS                   |       | CF           | ATHLETICS                                      | 35870   | 58.00             |

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| Unposted Checks                              |          |   |          |              |  |         |              |
| FELDMAN BROTHERS ELECTRICAL SUPPLY CO./ 6849 | 16-00835 | 11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES      |          | CP           | INV #2018066-00,2019487-00                     | 35871   | 254.92       |
| FELICIAN SCH EXCEPT CHILD/ 1954              | 16-01208 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |          | CP           | NOV 2015                                       | 35872   | 14,967.06    |
| FINAMORE, RAYMOND/ 7561                      | 16-1036  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35873   | 110.00       |
| FINN-BRUCE, LISA/ 2148                       | 16-1179  | 20-270-200-500-66-000-000/ TITLE II OTHER SVC       |          | CF           | TITLE II OTHER SVC                             | 35874   | 36.85        |
| FINNEGAN, DAN/ 8387                          | 16-1079  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35875   | 116.00       |
|  | 16-1078  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35875   | 58.00        |
| Total for FINNEGAN, DAN/ 8387                |          |   |          |              |  |         | \$174.00     |
| FIRST STUDENT INC. 1309/ 2155                | 15-02353 | P1-000-270-512-05-220-000/ CONTR SERV(OTH. THAN BET | 15-02353 | CF           | INV #11109648 PRT/PAY                          | 35876   | 265.00       |
|  | 16-01261 | 11-402-100-500-20-000-000/ ATHLETICS                |          | CP           | INV #11139174,11152568                         | 35876   | 18,474.95    |
|  | 16-01421 | 11-000-270-503-30-000-000/ AID IN LIEU NON PUBLIC   |          | CF           | INV #506GH0118015                              | 35876   | 70,572.60    |
|  |          | 11-000-270-511-73-000-000/ TRANS HOME AND SCHOOL    |          | CP           | INV #506GH0118015                              | 35876   | 30,181.68    |
| Total for FIRST STUDENT INC. 1309/ 2155      |          |   |          |              |  |         | \$119,494.23 |
| FIRST STUDENT PRINCIPAL BUS CO/ 2157         | 15-02468 | P1-000-270-512-05-220-000/ CONTR SERV(OTH. THAN BET | 15-02468 | CF           | INV #11107619                                  | 35877   | 1,990.00     |
| FLINN SCIENTIFIC/ 5863                       | 16-01464 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CF           | INV #1916307                                   | 35878   | 30.75        |
|  | 16-00769 | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE |          | CF           | INV #1881537                                   | 35878   | 1,122.42     |
| Total for FLINN SCIENTIFIC/ 5863             |          |   |          |              |  |         | \$1,153.17   |
| FOUNDATION FOR EDUCATIONAL ADM/ 2179         | 16-01329 | 11-000-223-320-20-000-000/ STAFF TRAINING ED SVCS   |          | CF           | INV #25309                                     | 35879   | 149.00       |
| FOUNDATION FOR EDUCATIONAL ADM/ 2180         | 15-02537 | P1-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      | 15-02537 | CP           | INV #L113140 & L113333                         | 35880   | 600.00       |
| FRAZIER, CONSTANCE/ 8374                     | 16-01405 | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |          | CP           | INV DATE 11/13/2015                            | 35881   | 850.00       |

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| <b>Unposted Checks</b>             |          |   |       |              |  |         |              |
| FRAZIER, JOE/ 8415                 | 16-1155  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35882   | 85.00        |
| FRIDMAN, ESTHER M.D./ 5738         | 16-01069 | 11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS    |       | CP           | EVALS 10/8, 10/13                              | 35883   | 1,100.00     |
| FRIDMAN, MORTON M.D./ 5737         | 16-01412 | 11-190-100-320-20-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | EVAL 9/24/15                                   | 35884   | 550.00       |
| GALLAGHER, FRANK/ 7884             | 16-1107  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35885   | 110.00       |
| GARCIA, MERCEDES/ 2228             | 16-01075 | 11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS    |       | CP           | VARIOUS EVALS                                  | 35886   | 2,700.00     |
| GARCIA, RICHARD/ 2231              | 16-01076 | 11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS    |       | CP           | VARIOUS EVALS                                  | 35887   | 2,250.00     |
| GARFIELD PUBLIC SCHOOL/ 8188       | 16-01210 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |       | CP           | NOV 2015                                       | 35888   | 2,368.30     |
| GAROFALO, JAMES/ 8068              | 16-1073  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35889   | 110.00       |
| GARRISON, GLENN/ 4954              | 16-1174  | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |       | CF           | BOE OTHER PURCHASED SERV                       | 35890   | 442.18       |
| GENERAL PLUMBING/ 7480             | 16-00836 | 11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES   |       | CP           | VARIOUS INVOICES                               | 35891   | 501.69       |
| GENNARELLI, ALEX/ 8396             | 16-1105  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35892   | 50.00        |
| GLASCOE, MICHAEL, DR./ 8377        | 16-01414 | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |       | CP           | SITE VISIT OCT 13 & 14                         | 35893   | 1,500.00     |
| GLENCOE/MCGRAW HILL/ 2276          | 16-01023 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS            |       | CF           | INV #87539027001                               | 35894   | 583.02       |
| GOLDBERG, STEVE/ 8412              | 16-1152  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35895   | 85.00        |
| GOODYEAR AUTO SERVICE CENTER/ 5596 | 16-01299 | 11-000-270-800-63-000-000/ MISCELLANEOUS EXPENDITUR |       | CF           | ACCT #084806514                                | 35896   | 140.85       |
| GOVCONNECTION, INC./ 5400          | 16-00843 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS   |       | CP           | VARIOUS INVOICES                               | 35897   | 1,073.78     |

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|--|---|---|-------|--------------|--|---------|--------------|
| Unposted Checks                            |   |   |       |              |  |         |              |
| GRIFFIN, BETTY/ 8114                       | 16-1171                                   | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |       | CF           | BOE OTHER PURCHASED SERV                       | 35898   | 156.98       |
| HANDS-ONTECH LLC/ 8156                     | 16-00514                                  | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE    |       | CF           | INV # EPSD DM1                                 | 35899   | 7,950.00     |
| HANDWRITING WITHOUT TEARS/ 2388            | 16-01192                                  | 20-501-100-640-34-000-000/ N.P TEXTBOOKS            |       | CF           | INV #977254-1                                  | 35900   | 104.50       |
|  | 16-01163                                  | 20-501-100-640-32-000-000/ N.P. TEXTBOOKS           |       | CF           | INV #971470-1                                  | 35900   | 338.80       |
|  | Total for HANDWRITING WITHOUT TEARS/ 2388 |   |       |              |  |         | \$443.30     |
| HAUGHTON, HOWARD/ 7151                     | 16-1173                                   | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |       | CF           | BOE OTHER PURCHASED SERV                       | 35901   | 161.98       |
| HELD, JOE/ 7435                            | 16-1081                                   | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35902   | 60.00        |
|  | 16-1115                                   | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35902   | 60.00        |
|  | 16-1148                                   | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35902   | 60.00        |
|  | Total for HELD, JOE/ 7435                 |   |       |              |  |         | \$180.00     |
| HERTZ FURNITURE SYSTEMS/ 2448              | 16-01335                                  | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #570083                                    | 35903   | 1,124.84     |
| HIGH POINT SCHOOL OF BERGEN COUNTY/ 4195   | 16-01211                                  | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | NOV 2015                                       | 35904   | 11,780.00    |
| HOBOKEN DUAL LANGUAGE CHARTER SCHOOL/ 7817 | 16-00510                                  | 10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA |       | CP           | NOV 2015                                       | 35905   | 758.00       |
| HOHOKUS SCHOOL OF TRADE/ 5762              | 16-01451                                  | 11-190-100-500-07-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CP           | OCT 2015                                       | 35906   | 3,465.00     |
| HOME DEPOT/ 2494                           | 16-01459                                  | 11-000-262-610-71-610-000/ MISC SUPPLIES            |       | CF           | ACCT #6035322535035673                         | 35907   | 968.22       |
|  |   | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | ACCT #6035322535035673                         | 35907   | 315.87       |
|  |   | Total for HOME DEPOT/ 2494                          |       |              |  |         |              |
| HOUGHTON MIFFLIN HARCOURT/ 2144            | 16-01029                                  | 20-501-100-640-35-000-000/ N.P TEXTBOOKS            |       | CF           | INV #951845921,951756645                       | 35908   | 3,858.78     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| <b>Unposted Checks</b>                           |          |   |       |              |  |         |                    |
| HOUGHTON MIFFLIN HARCOURT/ 2144                  | 16-01024 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS            |       | CF           | INV #951681050                                 | 35908   | 848.10             |
|  | 16-01030 | 20-501-100-640-35-000-000/ N.P TEXTBOOKS            |       | CF           | INV #951672410                                 | 35908   | 17,533.59          |
|  | 16-01014 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS            |       | CF           | #951678331,951744504,951850877                 | 35908   | 2,768.18           |
| <b>Total for HOUGHTON MIFFLIN HARCOURT/ 2144</b> |          |   |       |              |  |         | <b>\$25,008.65</b> |
| HUGHES, JOHN/ 8371                               | 16-1082  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35909   | 60.00              |
| HUNKEN, MICHAEL/ 2530                            | 16-1177  | 11-000-262-800-71-000-000/ OTHER OBJECTS            |       | CF           | OTHER OBJECTS                                  | 35910   | 156.98             |
| HUTCHINSON, JOHN/ 7600                           | 16-1124  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35911   | 58.00              |
| IDESIGN USA CORP/ 8331                           | 16-00976 | 20-364-100-600-66-000-000/ GENERAL SUPPLIES         |       | CF           | INV #4264                                      | 35912   | 3,279.94           |
| ILG, CHRIS/ 8072                                 | 16-1059  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35913   | 78.00              |
|  | 16-1117  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35913   | 78.00              |
| <b>Total for ILG, CHRIS/ 8072</b>                |          |   |       |              |  |         | <b>\$156.00</b>    |
| INTERSTATE COMMERCIAL SERVICE,/ 2587             | 16-00839 | 50-910-310-500-63-000-000/ FOOD SERVICES            |       | CP           | INV #19072                                     | 35914   | 310.00             |
| IUCULANO, PETE/ 7314                             | 16-1095  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35915   | 60.00              |
| J.W. PEPPER & SON INC./ 2642                     | 16-00567 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | #01091480,01P01155,01097310                    | 35916   | 1,232.99           |
| JACOBSON, MIKE/ 8409                             | 16-1139  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35917   | 78.00              |
| JAMES, MICHELLE DR./ 7736                        | 16-1176  | 11-000-230-590-62-000-000/ GEN ADMIN OTHER SVC      |       | CF           | GEN ADMIN OTHER SVC                            | 35918   | 156.98             |
| JCC ON THE PALISADES/ 4099                       | 16-01439 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CF           | ACCT #32143                                    | 35919   | 1,287.50           |
| JENNIFER M. SULLIVAN LLC/ 6639                   | 16-01080 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | OCT - NOV 2015                                 | 35920   | 7,518.75           |
| JEWEL ELECTRIC SUPPLY CO./ 2659                  | 16-00970 | 11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES      |       | CP           | VARIOUS INVOICES                               | 35921   | 2,479.43           |
| JOHNSON CONTROLS/ 2685                           | 15-02662 | 11-000-261-420-71-510-000/ HVAC MAINTENANCE         |       | CF           | INV #1-24208906692                             | 35922   | 13,680.00          |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| <b>Unposted Checks</b>                  |          |   |          |              |  |         |              |
| JOHNSON CONTROLS/ 2685                  | 15-02512 | P1-000-261-420-71-510-000/ HVAC MAINTENANCE         | 15-02512 | CF           | INV #1-24206477025                             | 35922   | 4,400.00     |
| Total for JOHNSON CONTROLS/ 2685        |          |   |          |              |  |         | \$18,080.00  |
| KARL & ASSOCIATES, INC./ 2736           | 15-02700 | P1-000-262-590-71-558-000/ MISC PURCHASED SVCS      | 15-02700 | CF           | INV #25677                                     | 35923   | 5,395.00     |
| KAVOUNTZIS, OSMAN/ 7257                 | 16-1135  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35924   | 78.00        |
| KEANE, RICHARD/ 7247                    | 16-1138  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35925   | 78.00        |
| KELLER, CHARLES/ 7583                   | 16-1065  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35926   | 60.00        |
| KENNEDY COMPANIES/ 8280                 | 16-01346 | 12-000-400-450-71-000-000/ CONSTRUCTION SERVICES    |          | CF           | INV #384335                                    | 35927   | 178.00       |
| KNEZEVIC, STEVEN/ 8070                  | 16-1108  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35928   | 58.00        |
| KONE, INC/ 6365                         | 16-01144 | 11-000-261-420-71-528-000/ ELEVATOR REPAIRS         |          | CP           | INV #1157048529                                | 35929   | 481.24       |
| KRAVITZ, ROBERT/ 8420                   | 16-1163  | 11-000-230-590-61-000-000/ OTHER PURCH SERV (400-50 |          | CF           | OTHER PURCH SERV (400-50                       | 35930   | 118.98       |
| KROCKA, MICHAEL/ 7599                   | 16-1060  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35931   | 78.00        |
| KRYSZ, BRIAN/ 8092                      | 16-1141  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35932   | 58.00        |
| LANOTTE,SUSAN/ 8407                     | 16-01590 | 11-000-213-600-07-000-000/ SUPPLIES AND MATERIALS   |          | CF           | REIMBURSEMENT                                  | 35933   | 132.15       |
| LEE, KWAN SOO/ 7286                     | 16-1063  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35934   | 78.00        |
| LEONIA BOARD OF EDUCATION/ 3614         | 16-01213 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |          | CP           | INV #16-00039                                  | 35935   | 130.00       |
| LEONIDAS CONSTRUCTION CORPORATION/ 6935 | 16-01510 | 12-000-400-450-98-000-000/ CONSTRUCTION SERVICES    |          | CF           | INV DATED 8/28/15                              | 35936   | 26,000.00    |
| LIGON, GENE/ 7424                       | 16-1128  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35937   | 58.00        |
|   | 16-1068  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35937   | 58.00        |
|   | 16-1077  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35937   | 87.00        |
|   | 16-1088  | 11-402-100-500-20-000-000/ ATHLETICS                |          | CF           | ATHLETICS                                      | 35937   | 58.00        |

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| <b>Unposted Checks</b>                            |          |   |       |              |  |         |              |
| Total for LIGON, GENE/ 7424                       |          |   |       |              |  |         | \$261.00     |
| LOUMARC SIGNS/ 6635                               | 14-01919 | 12-000-400-390-71-000-000/ OTHER PURCHASED PROF. AN |       | CF           | INV #23925                                     | 35938   | 5,190.00     |
| LUBIN, KATLYNE - MD, MPH, FAAP/<br>3664           | 16-01074 | 11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS    |       | CP           | EVALS 10/07, 10/16                             | 35939   | 1,100.00     |
| LUPARDI'S NURSERY INC./ 4950                      | 16-01575 | 12-000-400-450-02-552-000/ MODULAR CLASSROOMS       |       | CF           | INV #47806                                     | 35940   | 5,925.00     |
| LYNCH, DONNA/ 8398                                | 16-1112  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35941   | 60.00        |
| MACGILL/ 2964                                     | 16-01095 | 11-000-213-600-07-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #IN0534220                                 | 35942   | 500.00       |
| MANDERANC, ANTHONY/ 8408                          | 16-1136  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35943   | 50.00        |
| MARTIN, DENNIS/ 8417                              | 16-1157  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35944   | 85.00        |
| MEADOWBROOK ASSOCIATES, LP/<br>6282               | 16-00975 | 11-000-262-420-71-549-000/ VEHICLE REPAIRS          |       | CP           | INV #147618                                    | 35945   | 56.68        |
| MGL PRINTING SOLUTIONS/ 3085                      | 16-01435 | 11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES    |       | CF           | INV #132648                                    | 35946   | 999.00       |
| MICRO CENTER SALES<br>CORPORATION/ 7987           | 16-01587 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #4068040                                   | 35947   | 799.99       |
|   | 16-01477 | 11-000-240-600-20-000-000/ SCHOOL ADMIN SUPPLIES    |       | CF           | INV #4044583                                   | 35947   | 4,647.73     |
| Total for MICRO CENTER SALES CORPORATION/ 7987    |          |   |       |              |  |         | \$5,447.72   |
| MIELE SANITATION/ 4803                            | 16-00983 | 11-000-261-420-71-524-000/ DUMPSTERS/WASTE          |       | CP           | INV #20464127                                  | 35948   | 1,200.00     |
| MIELE, ANTHONY/ 8358                              | 16-1103  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35949   | 110.00       |
| MIELE, JIM/ 8399                                  | 16-1113  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35950   | 60.00        |
| MIRACLES IN COMMUNICATION OF<br>NORTHERN NJ/ 7483 | 16-01104 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | SEPT 2015                                      | 35951   | 600.00       |
| MITCHELL, AL/ 7242                                | 16-1110  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35952   | 60.00        |

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| Unposted Checks                         |          |   |       |              |  |         |              |
| MODERN SCHOOL SUPPLIES/ 5260            | 16-00888 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #M28470                                    | 35953   | 113.49       |
| MORALES, ROBERTO/ 8042                  | 16-1118  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35954   | 78.00        |
| MOYERS, BILL/ 8418                      | 16-1158  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35955   | 85.00        |
| MULLINS, MICHAEL/ 8410                  | 16-1140  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35956   | 58.00        |
| MUNICIPAL CAPITAL CORP/ 6893            | 16-00981 | 11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY |       | CP           | LEASE #9078, #38 & 39                          | 35957   | 3,672.18     |
|   | 16-00982 | 11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY |       | CP           | LEASE #12519, #24 & #25                        | 35957   | 2,339.98     |
|   | 16-00984 | 11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY |       | CP           | LEASE FOR SAVIN #3                             | 35957   | 6,373.07     |
| Total for MUNICIPAL CAPITAL CORP/ 6893  |          |   |       |              |  |         | \$12,385.23  |
| MURPHY, JENNIFER A./ 8053               | 16-1062  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35958   | 50.00        |
| N.J.V. PLUMBING & HEATING, INC./ 6640   | 16-01550 | 12-000-400-450-02-552-000/ MODULAR CLASSROOMS       |       | CF           | INV #2117                                      | 35959   | 14,019.82    |
| NATIONAL COUNCIL OF TEACHERS MATH/ 4596 | 16-01379 | 11-000-223-580-20-000-000/ STAFF TRAINING TRAVEL    |       | CF           | OCT 22 CONF                                    | 35960   | 1,165.00     |
| NIMCO, INC./ 3301                       | 16-01396 | 11-000-218-600-03-000-000/ GUIDANCE SUPPLIES        |       | CF           | INV #460457                                    | 35961   | 440.55       |
|   |          | 11-000-218-600-05-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #460457                                    | 35961   | 440.55       |
|   |          | 11-000-218-600-07-000-000/ GUIDANCE SUPPLIES        |       | CF           | INV #460457                                    | 35961   | 42.63        |
|   |          | 11-000-218-600-10-000-000/ GUIDANCE SUPPLIES        |       | CF           | INV #460457                                    | 35961   | 156.33       |
|   |          | 11-000-218-600-20-000-000/ GUIDANCE SUPPLIES        |       | CF           | INV #460457                                    | 35961   | 341.08       |
| Total for NIMCO, INC./ 3301             |          |   |       |              |  |         | \$1,421.14   |
| NJ COUNCIL FOR THE SOCIAL STUDIES/ 6645 | 16-01415 | 11-000-223-580-20-000-000/ STAFF TRAINING TRAVEL    |       | CF           | REG FEE 10/21 CONF                             | 35962   | 80.00        |

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| NJ DEPARTMENT OF TREASURY/ 4284            | 16-01347 | 11-000-262-590-71-558-000/ MISC PURCHASED SVCS      |       | CF           | INV #151471550                                 | 35963   | 820.00       |
| NJ SCHOOL-AGE CHILD CARE COALITION/ 7726   | 16-01268 | 60-057-100-600-05-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV DATED 10/9/15                              | 35964   | 1,500.00     |
| NJSIAA/ 3336                               | 16-01429 | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | INV #15/16 DUES                                | 35965   | 2,150.00     |
| NORTH HUDSON ACADEMY/ 2573                 | 16-01214 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |       | CP           | OCT & NOV 2015                                 | 35966   | 28,515.12    |
| NORTH JERSEY MEDIA GROUP/ 3344             | 16-01428 | 11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS  |       | CF           | AD #0003910236                                 | 35967   | 55.24        |
| NORTH JERSEY MEDIA GROUP INC./ 3345        | 16-01522 | 11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS  |       | CF           | OPEN HOUSE ADS..A@E                            | 35968   | 1,225.00     |
| NORTHEASTERN TECHNOLOGIES GROU/ 3349       | 16-00869 | 11-000-213-500-40-000-000/ OTHER PURCHASED SERVICES |       | CF           | INV #781384                                    | 35969   | 285.00       |
| NORTHERN VALLEY REGIONAL H.S./ 4229        | 16-01182 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | SEPT OT/PT, SPCH                               | 35970   | 1,320.00     |
| O DIBELLA MUSIC INC./ 2603                 | 16-01391 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #1081654,1059687                           | 35971   | 1,230.00     |
|  |          | 11-401-100-600-20-000-000/ COCURRICULAR ACTIVITIES  |       | CF           | INV #1059687, 1081654                          | 35971   | 1,620.00     |
|  |          | Total for O. DIBELLA MUSIC INC./ 2603               |       |              |  |         | \$2,850.00   |
| OCEAN COMPUTER GROUP, INC./ 7659           | 16-01316 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE    |       | CP           | INV #268559G                                   | 35972   | 2,835.80     |
|  | 16-01315 | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #268320G                                   | 35972   | 12,753.62    |
| Total for OCEAN COMPUTER GROUP, INC./ 7659 |          |   |       |              |  |         | \$15,589.42  |
| ON-SITE FLEET SERVICE, INC./ 6789          | 16-00771 | 11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN |       | CP           | VARIOUS INVOICES                               | 35973   | 4,755.87     |
| PAISLEY, RICH/ 8379                        | 16-1084  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35974   | 60.00        |
| PASCO SCIENTIFIC/ 3449                     | 16-01432 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #560298                                    | 35975   | 591.85       |

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|--------------------------------------|----------|---|-------|--------------|--|---------|-------------------|
| <b>Unposted Checks</b>               |          |   |       |              |  |         |                   |
| PATTERSON, TROY/ 8383                | 16-1070  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35976   | 58.00             |
|                                      | 16-1127  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35976   | 58.00             |
| Total for PATTERSON, TROY/ 8383      |          |   |       |              |  |         | <u>\$116.00</u>   |
| PAWLAK, ANNA/ 7011                   | 16-1164  | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |       | CF           | BOE OTHER PURCHASED SERV                       | 35977   | 156.98            |
| PAZANT, DEVRY/ 7733                  | 16-1172  | 11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV |       | CF           | BOE OTHER PURCHASED SERV                       | 35978   | 161.98            |
| PEARSON ASSESSMENTS/ 6738            | 16-01369 | 11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY  |       | CF           | INV #10404514                                  | 35979   | 648.90            |
|                                      | 16-01306 | 11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY  |       | CF           | INV #10391937                                  | 35979   | 553.30            |
| Total for PEARSON ASSESSMENTS/ 6738  |          |   |       |              |  |         | <u>\$1,202.20</u> |
| PEARSON DIGITAL LEARNING/ 8323       | 16-00701 | 11-000-223-320-64-000-000/ PURCHASED PROFESSIONAL - |       | CF           | INV #282406                                    | 35980   | 2,200.00          |
| PEARSON EDUCATION/ 6354              | 16-01018 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS            |       | CF           | INV #4024098169                                | 35981   | 257.03            |
|                                      | 16-01193 | 20-501-100-640-34-000-000/ N.P TEXTBOOKS            |       | CF           | INV #4024160401                                | 35981   | 103.17            |
| Total for PEARSON EDUCATION/ 6354    |          |   |       |              |  |         | <u>\$360.20</u>   |
| PEDIATRIC OCCUPATIONAL THERAPY/ 3482 | 16-01103 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | SEPT 2015                                      | 35982   | 882.00            |
| PESH-E-ELECTRIC, INC/ 7842           | 16-01488 | 12-000-400-450-02-552-000/ MODULAR CLASSROOMS       |       | CF           | INV #15532                                     | 35983   | 14,950.00         |
| PHIPPS, CARL/ 7241                   | 16-1089  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35984   | 60.00             |
| PIACENTINI, ARTHUR/ 8384             | 16-1071  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35985   | 25.00             |
| PITNEY BOWES INC./ 2646              | 16-00945 | 11-000-251-592-63-000-000/ CENTRAL SVCS - OTHER SVC |       | CP           | INV #4401973-OT15                              | 35986   | 1,650.00          |
| PITSCO/ 5269                         | 16-01190 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #615631-1                                  | 35987   | 359.42            |
| POMPTONIAN FOOD SERVICE/ 3536        | 16-00775 | 50-910-310-500-63-000-000/ FOOD SERVICES            |       | CP           | VARIOUS INVOICES                               | 35988   | 180,671.84        |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| <b>Unposted Checks</b>                      |          |   |       |              |  |         |                     |
| PRITCHARD INDUSTRIES/ 4537                  | 16-00740 | 11-000-262-420-71-500-000/ CUST/MAINT EXTRA HOURS   |       | CP           | VARIOUS INVOICES                               | 35989   | 19,467.54           |
|   | 16-00739 | 11-000-262-420-71-501-000/ CUST/MAINT CONTRACT      |       | CP           | INV #00200106970020010850                      | 35989   | 321,955.94          |
| <b>Total for PRITCHARD INDUSTRIES/ 4537</b> |          |   |       |              |  |         | <b>\$341,423.48</b> |
| PUBLIC SERVICE ELECTRIC & GAS/ 2672         | 16-00985 | 11-000-262-622-71-516-000/ ELECTRICITY              |       | CP           | SEPT- OCT 2015                                 | 35990   | 43,508.95           |
| R.D. SALES, LLC./ 3630                      | 16-00987 | 11-000-261-420-71-526-000/ LOCKSMITH SERVICES       |       | CP           | VARIOUS INVOICES                               | 35991   | 4,110.38            |
|   | 16-00986 | 11-000-261-420-71-519-000/ SECURITY ALARMS          |       | CP           | #DH9999,DH9980,DH9932                          | 35991   | 1,113.00            |
| <b>Total for R.D. SALES, INC./ 3630</b>     |          |   |       |              |  |         | <b>\$5,223.38</b>   |
| RANCH HOPE, INC. STRANG SCHOOL/ 8234        | 16-01218 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |       | CP           | JULY-AUG-SEPT 2015                             | 35992   | 14,797.14           |
| RAPP, JIM/ 7256                             | 16-1142  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35993   | 60.00               |
| RAPP, JOE/ 7255                             | 16-1150  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35994   | 60.00               |
| READY FRESH BY NESTLE/ 4960                 | 16-00815 | 11-000-262-610-71-610-000/ MISC SUPPLIES            |       | CP           | ACCT 30431854645                               | 35995   | 30.86               |
| REALLY GOOD STUFF/ 6385                     | 16-01004 | 20-501-100-640-33-000-000/ N.P TEXTBOOKS            |       | CF           | INV #5377314                                   | 35996   | 57.36               |
| REINER GROUP, INC./ 7838                    | 16-01226 | 11-000-261-420-71-510-000/ HVAC MAINTENANCE         |       | CF           | INV #0460033-IN,0460019-IN                     | 35997   | 2,375.00            |
|   | 16-01420 | 11-000-261-420-71-510-000/ HVAC MAINTENANCE         |       | CF           | INV #0460082-IN,0460041-IN                     | 35997   | 1,820.00            |
| <b>Total for REINER GROUP, INC./ 7838</b>   |          |   |       |              |  |         | <b>\$4,195.00</b>   |
| RELiance COMMUNICATIONS, INC/ 7280          | 16-01312 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE    |       | CF           | INV #57018                                     | 35998   | 5,729.45            |
| RESTREPO, OVIDIO/ 8401                      | 16-1126  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 35999   | 78.00               |
| RICKARD REHABILITATION SERVICE/ 3697        | 16-01079 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | JULY - AUG - SEPT 2015                         | 36000   | 5,167.50            |
| RIDDELL/ ALL AMERICAN/ 3698                 | 16-01184 | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | INV #60275404                                  | 36001   | 3,886.32            |

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| Unposted Checks                         |          |   |       |              |  |         |              |
| RIDGEFIELD BOARD OF ED./ 2712           | 16-01293 | 11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL |       | CP           | NOV 2015                                       | 36002   | 6,934.80     |
|   |          | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | SEPT OT/PT                                     | 36002   | 200.00       |
| Total for RIDGEFIELD BOARD OF ED./ 2712 |          |   |       |              |  |         | \$7,134.80   |
| RIKER, DONNA/ 8090                      | 16-1120  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36003   | 110.00       |
| RIVERSIDE PUBLISHING COMPANY/ 5039      | 16-01375 | 11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY  |       | CF           | INV #951870828                                 | 36004   | 655.56       |
| ROCKLAND BOCES/ 7721                    | 16-01294 | 11-000-100-565-40-000-000/ TUITION CSSD SPEC        |       | CP           | SEPT 2015                                      | 36005   | 1,153.71     |
| RODRIGUEZ, FRANK/ 8100                  | 16-1102  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36006   | 85.00        |
| ROTO-ROOTER/ 4376                       | 16-00988 | 11-000-261-420-71-513-000/ PLUMBING/HEATING         |       | CP           | #000374320,375244,375250                       | 36007   | 320.00       |
| SAGE DAY/ 3784                          | 16-01223 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | NVO 2015                                       | 36008   | 5,105.10     |
| SALVANO, FRANK/ 8413                    | 16-1153  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36009   | 85.00        |
| SANCHEZ, ANGEL SR./ 8099                | 16-1099  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36010   | 85.00        |
| SAVATREE/ 4355                          | 16-00733 | 11-000-263-420-71-509-000/ UPKEEP OF GROUNDS        |       | CP           | INV #3703294,3698199                           | 36011   | 410.00       |
| SCHOLASTIC INC./ 2762                   | 16-00650 | 11-000-221-600-64-000-000/ IMPVT OF INST SUPPLIES   |       | CF           | INV #11854941                                  | 36012   | 21,160.17    |
|   | 16-00648 | 11-000-221-600-64-000-000/ IMPVT OF INST SUPPLIES   |       | CF           | INV #11886353                                  | 36012   | 4,173.18     |
| Total for SCHOLASTIC INC./ 2762         |          |   |       |              |  |         | \$25,333.35  |
| SCHOOL HEALTH SUPPLY CO/ 2768           | 16-01417 | 11-000-213-600-07-000-000/ SUPPLIES AND MATERIALS   |       | CP           | INV #3056863-00                                | 36013   | 678.08       |
|   | 16-00787 | 11-000-213-600-02-000-000/ HEALTH SUPPLIES          |       | CF           | INV #3014843-00                                | 36013   | 1,188.29     |
| Total for SCHOOL HEALTH CORP/ 2768      |          |   |       |              |  |         | \$1,866.37   |
| SCHOOL SPECIALTY INC/ 2770              | 16-00544 | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102251661                              | 36016   | 272.45       |
|   | 16-00531 | 11-213-100-610-40-000-000/ RESOURCE ROOM/CENTER     |       | CF           | INV #308102305147                              | 36016   | 272.30       |
|   | 16-00521 | 11-213-100-610-40-000-000/ RESOURCE ROOM/CENTER     |       | CF           | INV #308102247016                              | 36016   | 298.42       |
|   | 16-00577 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES         |       | CF           | INV #308102249606                              | 36016   | 251.19       |

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| <b>Unposted Checks</b>     |          |  |       |              |  |         |              |
| SCHOOL SPECIALTY INC/ 2770 | 16-00579 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | #208114746984,208115131267                     | 36016   | 250.10       |
|                            | 16-00584 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #208114748422                              | 36016   | 234.94       |
|                            | 16-00588 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249624                              | 36016   | 211.89       |
|                            | 16-00590 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249633                              | 36016   | 250.25       |
|                            | 16-00594 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102322750                              | 36016   | 246.47       |
|                            | 16-00596 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249608                              | 36017   | 249.14       |
|                            | 16-00599 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102253753                              | 36017   | 251.33       |
|                            | 16-00598 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102251669                              | 36017   | 249.46       |
|                            | 16-00601 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249622                              | 36017   | 250.12       |
|                            | 16-00603 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #208114746998                              | 36017   | 245.12       |
|                            | 16-00607 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #208114747000                              | 36017   | 249.38       |
|                            | 16-00602 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102298479                              | 36017   | 249.34       |
|                            | 16-00605 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102251662                              | 36017   | 254.66       |
|                            | 16-00606 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249627                              | 36017   | 250.43       |
|                            | 16-00609 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249657                              | 36017   | 249.65       |
|                            | 16-00611 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102251660                              | 36017   | 499.64       |
|                            | 16-00612 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249613                              | 36017   | 249.77       |
|                            | 16-00614 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249615                              | 36017   | 249.46       |
|                            | 16-00617 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249636                              | 36017   | 248.17       |
|                            | 16-00620 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102281440                              | 36017   | 261.02       |
|                            | 16-00621 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249640                              | 36017   | 242.51       |
|                            | 16-00653 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #208114746899                              | 36017   | 250.29       |
|                            | 16-00657 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102267669                              | 36017   | 249.83       |
|                            | 16-00656 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102249616                              | 36017   | 260.32       |
|                            | 16-00675 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | #208115158292,308102298473                     | 36017   | 248.70       |
|                            | 16-00610 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | #208115238579,308102298477                     | 36017   | 3,999.52     |
|                            | 16-00613 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102345326                              | 36017   | 249.18       |
|                            | 16-00626 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | #208115171217,308102304202,208                 | 36018   | 1,975.06     |
|                            | 16-00527 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102298480                              | 36018   | 204.20       |
|                            | 16-00520 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247012                              | 36014   | 311.64       |

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| <b>Unposted Checks</b>     |          |  |       |              |  |         |              |
| SCHOOL SPECIALTY INC/ 2770 | 16-00522 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247040                              | 36014   | 302.34       |
|                            | 16-00523 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | #208115157982,308102298484,                    | 36014   | 252.35       |
|                            | 16-00534 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102255727                              | 36014   | 199.01       |
|                            | 16-00536 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102321448                              | 36014   | 263.83       |
|                            | 16-00558 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247031                              | 36014   | 200.09       |
|                            | 16-00565 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | #308102298489,208115097108                     | 36014   | 257.41       |
|                            | 16-00583 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #208114747549                              | 36014   | 194.78       |
|                            | 16-00585 | 11-213-100-610-40-000-000/ RESOURCE ROOM/CENTER        |       | CF           | INV #308102295044                              | 36014   | 295.16       |
|                            | 16-00589 | 11-190-100-610-20-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102311008                              | 36014   | 4,327.49     |
|                            | 16-00595 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247030                              | 36014   | 287.28       |
|                            | 16-00597 | 11-190-100-610-20-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102299180                              | 36014   | 3,518.22     |
|                            | 16-00604 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102255729                              | 36014   | 295.50       |
|                            | 16-00615 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249607                              | 36014   | 198.98       |
|                            | 16-00638 | 11-213-100-610-40-000-000/ RESOURCE ROOM/CENTER        |       | CF           | #308102298471,208115131348                     | 36014   | 274.34       |
|                            | 16-00646 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102255730                              | 36014   | 299.59       |
|                            | 16-00651 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102251658                              | 36014   | 199.63       |
|                            | 16-00664 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102255726                              | 36014   | 285.45       |
|                            | 16-00666 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249638                              | 36014   | 213.07       |

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| SCHOOL SPECIALTY INC/ 2770 | 16-00667 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249639                              | 36014   | 183.94       |
|                            | 16-00668 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247019                              | 36014   | 294.35       |
|                            | 16-00672 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102273000                              | 36014   | 4,377.66     |
|                            | 16-00686 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247060                              | 36015   | 200.39       |
|                            | 16-00688 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249634                              | 36015   | 203.96       |
|                            | 16-00689 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249666                              | 36015   | 199.90       |
|                            | 16-00694 | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102300328                              | 36015   | 611.72       |
|                            | 16-00700 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102273109                              | 36015   | 198.37       |
|                            | 16-00705 | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102324962                              | 36015   | 1,911.15     |
|                            | 16-00718 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102251667                              | 36015   | 226.11       |
|                            | 16-00720 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249665                              | 36015   | 181.24       |
|                            | 16-00721 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249661                              | 36015   | 200.15       |
|                            | 16-00725 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102251671                              | 36015   | 191.99       |
|                            | 16-00743 | 11-190-100-610-03-710-000/ GEN SUPPLY MANDARIN<br>PROG |       | CF           | INV #308102253754                              | 36015   | 286.67       |
|                            | 16-00750 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102273110                              | 36015   | 199.87       |
|                            | 16-00754 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249652                              | 36015   | 200.69       |
|                            | 16-00755 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | #308102298220,208115157365                     | 36015   | 175.12       |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial



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| <b>Unposted Checks</b>               |          |  |       |              |  |         |              |
| SCHOOL SPECIALTY INC/ 2770           | 16-00759 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249609                              | 36015   | 199.82       |
|                                      | 16-00774 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249660                              | 36015   | 199.93       |
|                                      | 16-00779 | 11-190-100-610-03-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102249655                              | 36015   | 199.05       |
|                                      | 16-00799 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102247014                              | 36015   | 267.61       |
|                                      | 16-00821 | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102244555                              | 36015   | 252.81       |
|                                      | 16-00825 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES          |       | CF           | INV #308102310657                              | 36015   | 249.78       |
|                                      | 16-00851 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES          |       | CF           | INV #308102277011                              | 36015   | 249.66       |
|                                      | 16-00854 | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102244551                              | 36015   | 254.33       |
|                                      | 16-00856 | 11-190-100-610-02-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102281777                              | 36016   | 250.04       |
|                                      | 16-00858 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES          |       | CF           | INV #308102262910                              | 36016   | 249.13       |
|                                      | 16-00877 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES          |       | CF           | INV #308102259867                              | 36016   | 128.19       |
|                                      | 16-00881 | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES          |       | CF           | INV #308102277009                              | 36016   | 249.09       |
|                                      | 16-00916 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102310406                              | 36016   | 299.39       |
|                                      | 16-00972 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102305148                              | 36016   | 255.20       |
|                                      | 16-01066 | 11-000-218-600-98-000-000/ SUPPLIES AND MATERIALS      |       | CF           | INV #308102311790                              | 36016   | 899.87       |
|                                      | 16-01106 | 11-000-240-600-07-000-000/ SCHOOL ADMIN SUPPLIES       |       | CF           | INV #308102312036                              | 36016   | 547.03       |
|                                      | 16-01120 | 20-253-100-600-40-000-000/ GENERAL SUPPLIES            |       | CF           | INV #308102300679                              | 36016   | 250.14       |
|                                      | 16-01187 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #208115179330                              | 36016   | 131.11       |
|                                      | 16-01301 | 11-190-100-610-07-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #308102349011                              | 36016   | 571.33       |
|                                      | 16-01308 | 60-057-100-600-05-000-000/ SUPPLIES AND MATERIALS      |       | CF           | INV #308102346269                              | 36016   | 651.54       |
|                                      | 16-01381 | 11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES       |       | CF           | INV #208115320516                              | 36016   | 257.40       |
| Total for SCHOOL SPECIALTY INC/ 2770 |          |  |       |              |  |         | \$42,606.20  |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| <b>Unposted Checks</b>                                  |          |   |       |              |  |         |                    |
| SCHWARTZ, EILEEN/ 8419                                  | 16-1161  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36019   | 50.00              |
| SCIENTIFIC NOTEBOOK COMPANY/ 3855                       | 16-01378 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #46443                                     | 36020   | 1,313.27           |
| SCRIVANI, ART/ 7684                                     | 16-1091  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36021   | 60.00              |
|   | 16-7684  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36021   | 60.00              |
| <b>Total for SCRIVANI, ART/ 7684</b>                    |          |   |       |              |  |         | <b>\$120.00</b>    |
| SEAVERS, ED/ 8400                                       | 16-1121  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36022   | 78.00              |
| SEBBA, STEVEN/ 8388                                     | 16-1080  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36023   | 60.00              |
| SHARP ELEVATOR COMPANY, INC./ 3882                      | 16-00953 | 11-000-261-420-71-528-000/ ELEVATOR REPAIRS         |       | CP           | INV #35751MAINT                                | 36024   | 640.00             |
| SHEPARD SCHOOL, INC./ 8236                              | 16-01447 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CF           | PAST DUE JAN-FEB 2015                          | 36025   | 8,437.20           |
| SHINGELO, ANGELO/ 7685                                  | 16-1067  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36026   | 60.00              |
|   | 16-1146  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36026   | 60.00              |
| <b>Total for SHINGELO, ANGELO/ 7685</b>                 |          |   |       |              |  |         | <b>\$120.00</b>    |
| SIROTIK, HAROLD/ 8101                                   | 16-1101  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36027   | 85.00              |
| SMARTSIGN/ 5568   | 16-01222 | 11-000-240-600-05-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #XMT-38638                                 | 36028   | 274.45             |
| SMITH, TOM/ 7579  | 16-1162  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36029   | 50.00              |
| SOLIMAN, TAMER/ 8098                                    | 16-1097  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36030   | 85.00              |
| SOUTH BERGEN JOINTURE COMMISSION/ 3957                  | 16-00997 | 11-000-270-515-40-000-000/ TRANS SPEC JOINTURE      |       | CP           | INV #48352                                     | 36031   | 75,397.76          |
|   | 16-01371 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | VARIOUS INVOICES                               | 36031   | 11,682.83          |
| <b>Total for SOUTH BERGEN JOINTURE COMMISSION/ 3957</b> |          |   |       |              |  |         | <b>\$87,080.59</b> |

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| <b>Unposted Checks</b>                           |          |   |       |              |  |         |                    |
| SPORTS TIME, INC/ 3972                           | 16-01393 | 11-402-100-600-20-000-000/ ATHLETICS                |       | CF           | INV #1537969                                   | 36032   | 462.00             |
|  | 16-01395 | 11-402-100-600-20-000-000/ ATHLETICS                |       | CF           | INV #1538014                                   | 36032   | 58.55              |
|  | 16-00778 | 11-190-100-610-20-000-000/ REG                      |       | CF           | INV #1537516                                   | 36032   | 6,000.00           |
|  |          | PROGRAM-UNDISTRIBUTE                                |       |              |  |         |                    |
|  |          | 11-190-100-610-98-000-000/ REG                      |       | CF           | INV #1537516                                   | 36032   | 7,000.00           |
|  |          | PROGRAM-UNDISTRIBUTE                                |       |              |  |         |                    |
| <b>Total for SPORTS TIME, INC/ 3972</b>          |          |   |       |              |  |         | <b>\$13,520.55</b> |
| STEPS TO LITERACY/ 4128                          | 16-01195 | 20-501-100-640-34-000-000/ N.P TEXTBOOKS            |       | CF           | INV #KQ0096                                    | 36033   | 71.95              |
| STERLING HILL MINING MUSEUM/ 5668                | 16-01606 | 11-000-270-512-20-221-000/ FIELD TRIPS              |       | CF           | INV #0000482                                   | 36034   | 690.00             |
| SUCCESS ADVERTISING, INC./ 7606                  | 16-01454 | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |       | CF           | INV #288838,287227                             | 36035   | 1,548.96           |
|  | 16-01482 | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |       | CF           | INV #286723,288533                             | 36035   | 1,581.84           |
|  | 16-01526 | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |       | CF           | INV #289210                                    | 36035   | 1,277.86           |
| <b>Total for Success Advertising, Inc./ 7606</b> |          |   |       |              |  |         | <b>\$4,408.66</b>  |
| SUPER DUPER SCHOOL CO./ 4054                     | 16-01472 | 11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES    |       | CF           | INV #2109467A                                  | 36036   | 80.15              |
| TARINO, RAY/ 8385                                | 16-1072  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36037   | 110.00             |
| TEACHERS CURRICULUM INSTITUTE/ 6649              | 16-01034 | 20-501-100-640-32-000-000/ N.P. TEXTBOOKS           |       | CF           | INV #INV18371                                  | 36038   | 4,562.25           |
| TECHNOLOGY STUDENT ASSOCIATION/ 7016             | 16-00887 | 11-190-100-500-98-000-000/ REG                      |       | CF           | INV #M030250                                   | 36039   | 440.00             |
|  |          | PROGRAM-UNDISTRIBUTE                                |       |              |  |         |                    |
| THE CHILDREN'S THERAPY CENTER/ 4223              | 16-01363 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | JULY TO NOV 2015                               | 36040   | 50,606.73          |
| THE FORUM SCHOOL/ 2917                           | 16-01209 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | OCT & NOV 2015                                 | 36041   | 11,095.60          |
| THE HOBBY QUEST/ 5323                            | 16-01418 | 60-057-200-300-05-000-000/ PURCH PROF AND TECH SERV |       | CF           | INV #3385                                      | 36042   | 1,876.00           |
| THE HOLMSTEAD SCHOOL/ 2918                       | 16-01364 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | SEPT - OCT 2015                                | 36043   | 10,260.47          |

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| <b>Unposted Checks</b>                        |          |   |       |              |  |         |                   |
| THE SHERWIN-WILLIAMS CO./ 4603                | 16-00873 | 11-000-262-610-71-611-000/ PAINT SUPPLIES           |       | CP           | INV #0882-2,0883-0,1300-4                      | 36044   | 232.74            |
| TRI-STATE FOLDING PARTITIONS I/ 4296          | 16-01409 | 11-000-261-420-71-508-000/ GENERAL REPAIRS          |       | CF           | INV #2365                                      | 36045   | 2,250.00          |
| TRIPPODO, ELIZABETH/ 8116                     | 16-1168  | 11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC      |       | CF           | GEN ADMIN OTHER SVC                            | 36046   | 45.05             |
| TRUSTEES OF THE CARMELITE FATHERS OF NJ/ 7102 | 16-01121 | 11-000-262-441-71-000-000/ RENTAL OF BUILDING       |       | CP           | NOV & DEC 2015                                 | 36047   | 55,571.22         |
| TURNER, STEVE/ 7515                           | 16-1083  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36048   | 60.00             |
| TURTURIELLO, GEORGE/ 8075                     | 16-1119  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36049   | 110.00            |
| UNITED WATER/ 4901                            | 16-00958 | 11-000-262-490-71-522-000/ WATER SERVICES           |       | CP           | SEPT 2015                                      | 36050   | 7,418.24          |
| VERIZON/ 1329                                 | 16-00959 | 11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE  |       | CP           | SEPT 2015                                      | 36051   | 4,198.20          |
| VICCHIO, MICHAEL/ 7468                        | 16-1147  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36052   | 60.00             |
| W.W. GRAINGER INC/ 2060                       | 16-00837 | 11-000-262-610-71-610-000/ MISC SUPPLIES            |       | CP           | VARIOUS INVOICES                               | 36053   | 6,899.83          |
|   | 16-00896 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | #9803951921,9803981928                         | 36053   | 325.33            |
|   | 16-00897 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #9803981910                                | 36053   | 419.34            |
|   | 16-01374 | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #9859310402                                | 36053   | 477.06            |
| Total for W.W. GRAINGER INC/ 2060             |          |   |       |              |  |         | <b>\$8,121.56</b> |
| WALKER, MICHAEL/ 8391                         | 16-1087  | 11-402-100-500-20-000-000/ ATHLETICS                |       | CF           | ATHLETICS                                      | 36054   | 58.00             |
| WALSH-MERKEL, ROBYN MA, CCC-SLP/ 4740         | 16-00943 | 11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS |       | CP           | OCT EVALS                                      | 36055   | 675.00            |
| WAYNE TOWNSHIP PUBLIC SCHOOLS/ 8007           | 16-01380 | 11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS    |       | CF           | INV #BEN14153                                  | 36056   | 2,993.60          |

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| Unposted Checks          |          |  |       |              |  |         |              |
| WB MASON CO., INC./ 5743 | 16-00550 | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #I27554471                                 | 36057   | 139.71       |
|                          | 16-00659 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #I27287221                                 | 36057   | 161.75       |
|                          | 16-00660 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | ORD #S028989100                                | 36057   | 168.37       |
|                          | 16-00669 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | ORD #S028991120                                | 36057   | 168.16       |
|                          | 16-00670 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | INV #I27273141                                 | 36057   | 213.37       |
|                          | 16-00671 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | ORD #S028989286                                | 36057   | 162.13       |
|                          | 16-00673 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | ORD #S028978811                                | 36057   | 138.13       |
|                          | 16-00674 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | ORD #S028989762                                | 36057   | 151.40       |
|                          | 16-00745 | 11-190-100-610-20-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | ORD #S029647065, S029646673                    | 36057   | 1,025.39     |
|                          |          | 11-190-100-610-98-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | ORD #S029647065, SO29646673                    | 36057   | 4,200.29     |
|                          | 16-00861 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | INV #I27877436                                 | 36057   | 183.03       |
|                          | 16-00863 | 11-000-213-600-10-000-000/ HEALTH SUPPLIES             |       | CF           | INV #I27919539                                 | 36057   | 232.24       |
|                          | 16-00933 | 11-000-240-600-05-000-000/ SUPPLIES AND MATERIALS      |       | CF           | ORD #S028990525                                | 36057   | 1,158.26     |
|                          | 16-01065 | 11-000-218-600-10-000-000/ GUIDANCE SUPPLIES           |       | CF           | ORD #S028901400                                | 36057   | 845.00       |
|                          | 16-01081 | 11-190-100-610-05-000-000/ GENERAL SUPPLIES            |       | CF           | ORD #S029652769                                | 36057   | 200.13       |
|                          | 16-01087 | 11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES       |       | CF           | ORD #S028960573                                | 36057   | 2,251.47     |
|                          | 16-01147 | 11-000-230-610-61-000-000/ SUPPLIES AND MATERIALS      |       | CF           | ORD #S028754967                                | 36057   | 396.54       |
|                          | 16-01186 | 11-190-100-610-10-000-000/ REG<br>PROGRAM-UNDISTRIBUTE |       | CF           | ORD #S029576516                                | 36057   | 479.72       |
|                          | 16-01220 | 11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES       |       | CF           | INV #I28519310                                 | 36057   | 877.80       |
|                          |          | 11-000-218-600-20-000-000/ GUIDANCE SUPPLIES           |       | CF           | INV #I28519310                                 | 36057   | 877.88       |
|                          |          | 11-000-230-610-62-000-000/ SUPPLIES AND MATERIALS      |       | CF           | SUPPLIES AND MATERIALS                         | 36057   | 877.88       |
|                          |          | 11-000-230-610-69-000-000/ SUPPLIES AND MATERIALS      |       | CF           | SUPPLIES AND MATERIALS                         | 36057   | 877.88       |
|                          |          | 11-000-240-600-03-000-000/ SCHOOL ADMIN SUPPLIES       |       | CF           | SCHOOL ADMIN SUPPLIES                          | 36058   | 877.88       |
|                          |          | 11-000-240-600-05-000-000/ SUPPLIES AND MATERIALS      |       | CF           | SUPPLIES AND MATERIALS                         | 36058   | 877.88       |
|                          |          | 11-000-240-600-07-000-000/ SCHOOL ADMIN SUPPLIES       |       | CF           | SCHOOL ADMIN SUPPLIES                          | 36058   | 877.88       |
|                          |          | 11-000-240-600-20-000-000/ SCHOOL ADMIN SUPPLIES       |       | CF           | SCHOOL ADMIN SUPPLIES                          | 36058   | 877.88       |
|                          |          | 11-000-240-600-98-000-000/ SCHOOL ADMIN SUPPLIES       |       | CF           | SCHOOL ADMIN SUPPLIES                          | 36058   | 877.88       |
|                          |          | 11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES       |       | CF           | CENTRAL SVCS SUPPLIES                          | 36058   | 877.88       |

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| Vendor # / Name                  | PO #                                      | Account # / Description                             | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount       |
|----------------------------------|---|---|-------|--------------|--|---------|--------------------|
| <b>Unposted Checks</b>           |   |   |       |              |  |         |                    |
| WB MASON CO., INC./ 5743         |   | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | REG PROGRAM-UNDISTRIBUTE                       | 36058   | 877.88             |
|                                  |   | 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | REG PROGRAM-UNDISTRIBUTE                       | 36058   | 877.88             |
|                                  |   | 11-190-100-610-05-000-000/ GENERAL SUPPLIES         |       | CF           | GENERAL SUPPLIES                               | 36058   | 877.88             |
|                                  |   | 11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | REG PROGRAM-UNDISTRIBUTE                       | 36058   | 877.88             |
|                                  |   | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | REG PROGRAM-UNDISTRIBUTE                       | 36058   | 877.88             |
|                                  |   | 11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | REG PROGRAM-UNDISTRIBUTE                       | 36058   | 877.88             |
|                                  | 16-01246                                  | 11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES    |       | CF           | INV #128901857                                 | 36058   | 344.86             |
|                                  | 16-01317                                  | 11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES    |       | CF           | INV #128784613                                 | 36058   | 235.07             |
|                                  | 16-01318                                  | 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES       |       | CF           | INV #128480682                                 | 36058   | 622.05             |
|                                  | 16-01327                                  | 11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY  |       | CF           | ORD #S030474213                                | 36058   | 2,339.08           |
|                                  | 16-01349                                  | 11-190-100-610-05-000-000/ GENERAL SUPPLIES         |       | CF           | INV #128784826                                 | 36058   | 497.77             |
|                                  | 16-01368                                  | 11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES    |       | CF           | INV #128784562                                 | 36058   | 349.98             |
|                                  | 16-01370                                  | 11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | ORD #S030410624                                | 36058   | 186.83             |
|                                  | 16-01386                                  | 60-057-100-600-05-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #128811121                                 | 36058   | 42.99              |
|                                  | 16-01387                                  | 11-000-211-600-60-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #129517099                                 | 36058   | 623.10             |
|                                  |   | 11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS   |       | CF           | INV #129517099                                 | 36058   | 202.29             |
|                                  | 16-01407                                  | 11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY  |       | CF           | INV #129225774                                 | 36059   | 271.53             |
|                                  | 16-01442                                  | 11-000-218-600-07-000-000/ GUIDANCE SUPPLIES        |       | CF           | INV #129525474                                 | 36059   | 970.74             |
|                                  | <b>Total for WB MASON CO., INC./ 5743</b> |   |       |              |  |         | <b>\$33,007.38</b> |
| WEINER LESNIAK/ 4452             | 16-01455                                  | 11-000-230-331-40-403-000/ LEGAL SERV - SPECIAL ED  |       | CF           | #186226,186229,186231                          | 36060   | 1,990.60           |
|                                  |   | 11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEES |       | CF           | #186228,186230                                 | 36060   | 2,095.00           |
|                                  | <b>Total for WEINER LESNIAK/ 4452</b>     |   |       |              |  |         | <b>\$4,085.60</b>  |
| WHALEY-GOODWIN, GORIA M.E./ 8378 | 16-01558                                  | 11-000-218-600-20-000-000/ GUIDANCE SUPPLIES        |       | CF           | reimbursement                                  | 36061   | 25.00              |
| WIESER EDUCATIONAL, INC./ 8021   | 16-01383                                  | 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #72491                                     | 36062   | 703.35             |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

# Englewood Public School District

## Bills And Claims Report By Vendor Name

for Batches 53,54,55 and Check Date is 11/19/2015

va\_bill5.10272014  
09/01/2015

| Vendor # / Name                                      | PO #     | Account # / Description                             | Inv # | Check Type * | Check Description or Multi Remit To Check Name | Check # | Check Amount          |
|--|----------|---|-------|--------------|--|---------|-----------------------|
| <b>Unposted Checks</b>                               |          |   |       |              |  |         |                       |
| WINDSOR LEARNING CENTER/ 7841                        | 16-01260 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |       | CP           | NOV 2015                                       | 36063   | 5,052.74              |
| WINDSOR PREP. INC/ 4501                              | 16-01225 | 20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES |       | CP           | INV #105037...NOV 2015                         | 36064   | 8,096.84              |
| WMB COMMUNICATIONS, LLC/ 4674                        | 16-01320 | 11-000-222-500-20-000-000/ OTHER PURCHASED SERVICES |       | CF           | INV #2015574                                   | 36065   | 1,220.00              |
|  | 16-01321 | 11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE    |       | CF           | INV #2015573,2015575                           | 36065   | 2,315.00              |
| <b>Total for WMB Communications, LLC/ 4674</b>       |          |   |       |              |  |         | <b>\$3,535.00</b>     |
| WUHL M.D., CHARLES/ 3690                             | 16-01559 | 11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL - |       | CP           | OCT EVALS                                      | 36066   | 1,800.00              |
| YOUNG AUDIENCES OF NEW JERSEY/ 4575                  | 16-00890 | 11-190-100-500-10-000-000/ REG PROGRAM-UNDISTRIBUTE |       | CF           | INV #INV009521                                 | 36067   | 1,605.00              |
|  | 16-01310 | 60-057-200-300-05-000-000/ PURCH PROF AND TECH SERV |       | CF           | INV #INV009581                                 | 36067   | 559.00                |
|  | 16-01296 | 60-057-200-300-05-000-000/ PURCH PROF AND TECH SERV |       | CF           | INV #INV009609                                 | 36067   | 535.00                |
| <b>Total for YOUNG AUDIENCES OF NEW JERSEY/ 4575</b> |          |   |       |              |  |         | <b>\$2,699.00</b>     |
| YOUTH CONSULTATION SERVICE/ 4580                     | 16-01365 | 11-000-100-566-40-000-000/ TUTION PSD IN STATE      |       | CP           | SEPT 2015                                      | 36068   | 15,373.21             |
| ZANER-BLOSER, INC./ 4591                             | 16-01252 | 20-501-100-640-36-000-000/ N.P TEXTBOOKS            |       | CF           | INV #10036922                                  | 36069   | 675.35                |
| <b>Total for Unposted Checks</b>                     |          |   |       |              |  |         | <b>\$2,344,356.44</b> |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Vendor Name

for Batches 53,54,55 and Check Date is 11/19/2015

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*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 11/13/2015 at 10:01:09 AM

| Fund Summary |  | Fund     | Sub   | Computer       | Computer      | Hand   | Hand          | Total          |
|--------------|--|----------|-------|----------------|---------------|--------|---------------|----------------|
|              |  | Category | Fund  | Checks         | Checks Non/AP | Checks | Checks Non/AP | Checks         |
|              |  | 10       | 10    | \$172,160.00   |               |        |               | \$172,160.00   |
|              |  | 10       | 11    | \$1,487,941.86 |               |        |               | \$1,487,941.86 |
|              |  | 10       | 12    | \$68,197.82    |               |        |               | \$68,197.82    |
|              |  | 10       | P1    | \$19,458.00    |               |        |               | \$19,458.00    |
|              |  | Fund 10  | TOTAL | \$1,747,757.68 |               |        |               | \$1,747,757.68 |
|              |  | 20       | 20    | \$217,497.93   |               |        |               | \$217,497.93   |
|              |  | 20       | P2    | \$3,680.59     |               |        |               | \$3,680.59     |
|              |  | Fund 20  | TOTAL | \$221,178.52   |               |        |               | \$221,178.52   |
|              |  | 30       | 30    | \$182,142.80   |               |        |               | \$182,142.80   |
|              |  | 50       | 50    | \$181,564.34   |               |        |               | \$181,564.34   |
|              |  | 60       | 60    | \$11,713.10    |               |        |               | \$11,713.10    |
|              |  | GRAND    | TOTAL | \$2,344,356.44 | \$0.00        | \$0.00 | \$0.00        | \$2,344,356.44 |

Chairman Finance Committee

Member Finance Committee



# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 15, 2015 PAYROLL

va\_bill1.10272014  
09/01/2015

| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-000-211-100-60-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 3,004.52     |
| 11-000-211-100-76-101-000/ ATT/SOC SALARY           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ATT/SOC SALARY                                 | 7      | 4,235.21     |
| 11-000-211-172-07-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,945.13     |
| 11-000-211-172-60-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 5,140.40     |
| 11-000-211-172-73-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,720.13     |
| 11-000-211-172-74-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,945.12     |
| 11-000-211-172-77-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,813.50     |
| 11-000-211-172-85-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,720.12     |
| 11-000-211-172-98-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,813.50     |
| 11-000-211-173-60-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 5,322.58     |
| 11-000-211-173-67-103-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 2,297.26     |
| 11-000-213-100-60-102-000/ HEALTH SERVICES SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SERVICES SALARY                         | 7      | 300.00       |
| 11-000-213-100-73-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 7      | 3,634.25     |
| 11-000-213-100-74-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 7      | 2,740.50     |
| 11-000-213-100-76-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 7      | 2,690.25     |
| 11-000-213-100-77-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 7      | 1,946.50     |
| 11-000-213-100-85-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 7      | 6,042.49     |
| 11-000-213-100-98-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 7      | 1,946.50     |
| 11-000-216-100-40-101-000/ RELATED SERVICES SALARY  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | RELATED SERVICES SALARY                        | 7      | 35,437.28    |
| 11-000-218-104-76-101-000/ GUIDANCE SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 7      | 6,954.50     |
| 11-000-218-104-77-101-000/ GUIDANCE SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 7      | 17,285.90    |
| 11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CHILD STUDY TEAM SALARY                        | 7      | 67,739.81    |
| 11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CHILD STUDY TEAM SEC                           | 7      | 2,945.33     |
| 11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | IMPVT OF INSTRUCTION SAL                       | 7      | 10,770.78    |
| 11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | IMPVT OF INSTRUCTION SAL                       | 7      | 5,248.62     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 15, 2015 PAYROLL

va\_bill1.10272014  
09/01/2015

| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-000-222-100-60-101-000/ ED MEDIA SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 7      | 13,170.02    |
| 11-000-222-100-60-104-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 2,118.40     |
| 11-000-222-100-73-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 2,051.73     |
| 11-000-222-100-74-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 1,775.00     |
| 11-000-222-100-76-101-000/ ED MEDIA SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 7      | 1,897.49     |
| 11-000-222-100-77-101-000/ ED MEDIA SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 7      | 1,950.94     |
| 11-000-230-100-61-101-000/ GENERAL ADMIN SALARY     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN SALARY                           | 7      | 2,373.94     |
| 11-000-230-100-62-101-000/ GENERAL ADMIN - SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN - SALARY                         | 7      | 9,252.91     |
| 11-000-230-100-67-103-000/ GENERAL ADMIN SALARY     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN SALARY                           | 7      | 140.90       |
| 11-000-230-108-60-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 5,950.00     |
| 11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 6,394.00     |
| 11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 6,024.33     |
| 11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF PRINCIPALS/A                       | 7      | 6,394.00     |
| 11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 11,798.45    |
| 11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 11,785.37    |
| 11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 8,477.10     |
| 11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 8,910.68     |
| 11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 7      | 17,849.03    |
| 11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF PRINCIPALS/A                       | 7      | 5,675.90     |
| 11-000-240-105-60-101-000/ SALARIES OF SECRETARIAL  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF SECRETARIAL                        | 7      | 1,285.50     |
| 11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CENTRAL SERVICE SALARY                         | 7      | 25,498.39    |
| 11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CENTRAL SERVICES SALARY                        | 7      | 8,722.75     |
| 11-000-261-100-71-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 2,799.57     |
| 11-000-262-104-71-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 5,276.94     |
| 11-000-266-100-60-101-000/ SECURITY SALARIES        | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SECURITY SALARIES                              | 7      | 28,130.04    |
| 11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SAL. FOR PUPIL TRANS(BET                       | 7      | 2,489.80     |
| 11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SAL. FOR PUPIL TRANS(BET                       | 7      | 8,007.62     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Account Number

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| Account # / Description                                | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|--|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                                 |         |       |                          |              |  |        |              |
| 11-000-291-290-60-132-000/ VACATION /SICK PAY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | VACATION /SICK PAY                             | 7      | 8,000.00     |
| 11-110-100-101-67-103-000/<br>PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 7      | 900.00       |
| 11-110-100-101-80-102-000/ REG<br>PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 7      | 1,500.00     |
| 11-110-100-101-84-101-000/<br>PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 7      | 18,376.85    |
| 11-110-100-101-85-101-000/ REG<br>PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 7      | 54,976.05    |
| 11-110-100-101-85-710-000/<br>PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 7      | 414.71       |
| 11-120-100-101-67-103-000/ REG PROGRAM-GRADES<br>1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 7      | 1,314.99     |
| 11-120-100-101-73-101-000/ REG PROGRAM-GRADES<br>1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 7      | 110,820.80   |
| 11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 1-5 - SALARIES OF                       | 7      | 2,262.40     |
| 11-120-100-101-74-101-000/ REG PROGRAM-GRADES<br>1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 7      | 118,055.70   |
| 11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 1-5 - SALARIES OF                       | 7      | 5,656.00     |
| 11-120-100-101-80-102-000/ REG PROGRAM-GRADES<br>1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 7      | 9,890.00     |
| 11-130-100-101-67-103-000/ REG PROGRAM-GRADES<br>6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 7      | 400.00       |
| 11-130-100-101-76-101-000/ REG PROGRAM-GRADES<br>6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 7      | 107,483.10   |
| 11-130-100-101-80-102-000/ REG PROGRAM-GRADES<br>6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 7      | 4,000.00     |
| 11-140-100-101-07-101-000/ REG PROGRAM-GRADES<br>9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 7      | 25,773.45    |
| 11-140-100-101-67-103-000/ REG PROGRAM-GRADES<br>9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 7      | 3,253.50     |

\* CF --- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 15, 2015 PAYROLL

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09/01/2015

| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 7      | 153,362.38   |
| 11-140-100-101-77-710-000/ GRADES 9-12 - SALARIES O | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 9-12 - SALARIES O                       | 7      | 2,463.04     |
| 11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 7      | 10,280.00    |
| 11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 7      | 123,909.40   |
| 11-150-100-101-40-101-000/ HOME INSTRUCTION         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HOME INSTRUCTION                               | 7      | 600.00       |
| 11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-LEARN & LANG DIS                       | 7      | 25,574.05    |
| 11-209-100-101-40-101-000/ SPEC ED-BEHAVIOR DISABLE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-BEHAVIOR DISABLE                       | 7      | 3,557.50     |
| 11-212-100-101-40-101-000/ MULTIPLE DISABILITIES    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | MULTIPLE DISABILITIES                          | 7      | 26,145.40    |
| 11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | RESOURCE ROOM/CENTER                           | 7      | 92,287.25    |
| 11-214-100-101-40-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 7      | 3,390.50     |
| 11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-PRE HANDI FULL T                       | 7      | 24,109.50    |
| 11-240-100-101-07-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 7      | 2,740.50     |
| 11-240-100-101-73-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 7      | 13,063.50    |
| 11-240-100-101-74-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 7      | 32,260.00    |
| 11-240-100-101-76-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 7      | 4,917.00     |
| 11-240-100-101-77-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 7      | 5,894.40     |
| 11-240-100-101-84-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 7      | 2,997.00     |
| 11-240-100-101-85-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 7      | 10,280.80    |
| 11-240-100-101-98-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 7      | 3,465.50     |
| 11-401-100-100-77-101-000/ COCURRICULAR ACTIVITIES  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | COCURRICULAR ACTIVITIES                        | 7      | 12,910.00    |
| 11-402-100-100-76-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 7      | 4,500.00     |
| 11-402-100-100-77-101-000/ ATHLETICS                | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ATHLETICS                                      | 7      | 38,350.00    |
| 20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF TEACH                         | 7      | 36,696.65    |
| 20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF TEACH                         | 7      | 1,300.00     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
OCTOBER 15, 2015 PAYROLL

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| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount          |
|---|---------|-------|--------------------------|--------------|--|--------|-----------------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |                       |
| 20-218-200-103-02-000-000/ PRESCHOOL SAL OF SUPER   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF SUPER                         | 7      | 3,149.77              |
| 20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - SALARY TEACHER                       | 7      | 3,490.50              |
| 20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - TEACHER SALARY                       | 7      | 3,697.50              |
| 20-231-100-100-66-000-020/ TITLE I - SALARY TEACHER | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - SALARY TEACHER                       | 7      | 3,490.50              |
| 20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I FOCUS TEACH SAL                        | 7      | 5,330.75              |
| 20-270-100-100-66-000-000/ TITLE II SAL OF TEACH    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE II SAL OF TEACH                          | 7      | 210.00                |
| 60-057-100-100-02-000-000/ SALARIES - QUARLES       | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - QUARLES                             | 7      | 5,421.78              |
| 60-057-100-100-03-000-000/ SALARIES - MCCLOUD       | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - MCCLOUD                             | 7      | 4,487.99              |
| 60-057-100-100-05-000-000/ SALARIES - GRIECO        | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - GRIECO                              | 7      | 6,723.67              |
| <b>Total for Unposted Checks</b>                    |         |       |                          |              |  |        | <b>\$1,546,975.36</b> |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
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*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 10/19/2015 at 08:01:51 AM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks    | Hand Checks Non/AP | Total Checks   |
|--------------|---------------|----------|-----------------|------------------------|----------------|--------------------|----------------|
|              | 10            | 11       |                 |                        | \$1,472,976.25 |                    | \$1,472,976.25 |
|              | 20            | 20       |                 |                        | \$57,365.67    |                    | \$57,365.67    |
|              | 60            | 60       |                 |                        | \$16,633.44    |                    | \$16,633.44    |
|              | GRAND         | TOTAL    | \$0.00          | \$0.00                 | \$1,546,975.36 | \$0.00             | \$1,546,975.36 |

Chairman Finance Committee

Member Finance Committee

# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 30, 2015 PAYROLL

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09/01/2015

| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-000-211-100-60-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 3,004.52     |
| 11-000-211-100-76-101-000/ ATT/SOC SALARY           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ATT/SOC SALARY                                 | 8      | 4,235.21     |
| 11-000-211-172-07-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,945.13     |
| 11-000-211-172-60-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 5,140.40     |
| 11-000-211-172-73-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,720.13     |
| 11-000-211-172-74-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,945.12     |
| 11-000-211-172-77-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,813.50     |
| 11-000-211-172-85-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,720.12     |
| 11-000-211-172-98-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,813.50     |
| 11-000-211-173-60-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 5,322.58     |
| 11-000-211-173-67-103-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,847.94     |
| 11-000-213-100-60-102-000/ HEALTH SERVICES SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SERVICES SALARY                         | 8      | 450.00       |
| 11-000-213-100-73-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 8      | 3,634.25     |
| 11-000-213-100-74-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 8      | 2,740.50     |
| 11-000-213-100-76-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 8      | 2,690.25     |
| 11-000-213-100-77-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 8      | 1,946.50     |
| 11-000-213-100-85-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 8      | 6,042.49     |
| 11-000-213-100-98-101-000/ HEALTH SALARIES          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 8      | 1,946.50     |
| 11-000-216-100-40-101-000/ RELATED SERVICES SALARY  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | RELATED SERVICES SALARY                        | 8      | 35,437.28    |
| 11-000-218-104-76-101-000/ GUIDANCE SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 8      | 6,954.50     |
| 11-000-218-104-77-101-000/ GUIDANCE SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 8      | 17,285.90    |
| 11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CHILD STUDY TEAM SALARY                        | 8      | 67,739.81    |
| 11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CHILD STUDY TEAM SEC                           | 8      | 2,445.45     |
| 11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | IMPVT OF INSTRUCTION SAL                       | 8      | 10,770.78    |
| 11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | IMPVT OF INSTRUCTION SAL                       | 8      | 5,248.62     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 30, 2015 PAYROLL

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| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-000-222-100-60-101-000/ ED MEDIA SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 8      | 13,170.02    |
| 11-000-222-100-60-104-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,550.65     |
| 11-000-222-100-73-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 2,051.73     |
| 11-000-222-100-74-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,775.00     |
| 11-000-222-100-76-101-000/ ED MEDIA SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 8      | 1,897.49     |
| 11-000-222-100-77-101-000/ ED MEDIA SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 8      | 1,950.94     |
| 11-000-230-100-61-101-000/ GENERAL ADMIN SALARY     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN SALARY                           | 8      | 5,863.51     |
| 11-000-230-100-62-101-000/ GENERAL ADMIN - SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN - SALARY                         | 8      | 9,075.83     |
| 11-000-230-100-67-103-000/ GENERAL ADMIN SALARY     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN SALARY                           | 8      | 125.24       |
| 11-000-230-108-60-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 5,950.00     |
| 11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 6,394.00     |
| 11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 6,024.33     |
| 11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF PRINCIPALS/A                       | 8      | 6,394.00     |
| 11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 11,798.45    |
| 11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 11,785.37    |
| 11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 8,269.97     |
| 11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 11,706.70    |
| 11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 8      | 17,849.03    |
| 11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF PRINCIPALS/A                       | 8      | 5,675.90     |
| 11-000-240-105-60-101-000/ SALARIES OF SECRETARIAL  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF SECRETARIAL                        | 8      | 1,388.34     |
| 11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CENTRAL SERVICE SALARY                         | 8      | 25,677.51    |
| 11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CENTRAL SERVICES SALARY                        | 8      | 8,722.75     |
| 11-000-261-100-71-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 2,799.57     |
| 11-000-262-104-71-000-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 5,276.94     |
| 11-000-266-100-60-101-000/ SECURITY SALARIES        | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SECURITY SALARIES                              | 8      | 28,995.43    |
| 11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SAL. FOR PUPIL TRANS(BET                       | 8      | 2,137.42     |
| 11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SAL. FOR PUPIL TRANS(BET                       | 8      | 7,825.71     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 30, 2015 PAYROLL

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| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-110-100-101-67-103-000/ PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 8      | 500.00       |
| 11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 8      | 3,900.00     |
| 11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 8      | 14,911.35    |
| 11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 8      | 54,976.05    |
| 11-110-100-101-85-710-000/ PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 8      | 414.71       |
| 11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 8      | 996.66       |
| 11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 8      | 113,374.16   |
| 11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 1-5 - SALARIES OF                       | 8      | 2,262.40     |
| 11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 8      | 118,055.70   |
| 11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 1-5 - SALARIES OF                       | 8      | 5,656.00     |
| 11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 8      | 11,880.00    |
| 11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 8      | 106,480.02   |
| 11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 8      | 4,900.00     |
| 11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 8      | 25,773.45    |
| 11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 8      | 1,711.25     |
| 11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 8      | 157,199.08   |
| 11-140-100-101-77-710-000/ GRADES 9-12 - SALARIES O | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 9-12 - SALARIES O                       | 8      | 2,463.04     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Account Number

OCTOBER 30, 2015 PAYROLL

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| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 8      | 10,110.00    |
| 11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 8      | 120,271.00   |
| 11-150-100-101-40-101-000/ HOME INSTRUCTION         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HOME INSTRUCTION                               | 8      | 885.00       |
| 11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-LEARN & LANG DIS                       | 8      | 23,922.13    |
| 11-209-100-101-40-101-000/ SPEC ED-BEHAVIOR DISABLE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-BEHAVIOR DISABLE                       | 8      | 3,557.50     |
| 11-212-100-101-40-101-000/ MULTIPLE DISABILITIES    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | MULTIPLE DISABILITIES                          | 8      | 26,145.40    |
| 11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | RESOURCE ROOM/CENTER                           | 8      | 92,287.25    |
| 11-214-100-101-40-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 8      | 3,390.50     |
| 11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-PRE HANDI FULL T                       | 8      | 24,109.50    |
| 11-240-100-101-07-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 8      | 2,740.50     |
| 11-240-100-101-73-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 8      | 12,362.75    |
| 11-240-100-101-74-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 8      | 32,260.00    |
| 11-240-100-101-76-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 8      | 4,216.25     |
| 11-240-100-101-77-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 8      | 5,894.40     |
| 11-240-100-101-84-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 8      | 2,997.00     |
| 11-240-100-101-85-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 8      | 10,280.80    |
| 11-240-100-101-98-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 8      | 3,465.50     |
| 11-402-100-100-76-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 8      | 1,500.00     |
| 11-402-100-100-77-101-000/ ATHLETICS                | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ATHLETICS                                      | 8      | 1,380.00     |
| 20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF TEACH                         | 8      | 36,696.65    |
| 20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF TEACH                         | 8      | 2,400.00     |
| 20-218-200-103-02-000-000/ PRESCHOOL SAL OF SUPER   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HF           | PRESCHOOL SAL OF SUPER                         | 8      | 3,356.90     |
| 20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - SALARY TEACHER                       | 8      | 3,490.50     |
| 20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - TEACHER SALARY                       | 8      | 3,697.50     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
OCTOBER 30, 2015 PAYROLL

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| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount          |
|---|---------|-------|--------------------------|--------------|--|--------|-----------------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |                       |
| 20-231-100-100-66-000-020/ TITLE I - SALARY TEACHER | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - SALARY TEACHER                       | 8      | 3,490.50              |
| 20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I FOCUS TEACH SAL                        | 8      | 5,330.75              |
| 20-241-100-100-66-000-000/ TITLE III SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE III SAL OF TEACH                         | 8      | 1,230.00              |
| 60-057-100-100-02-000-000/ SALARIES - QUARLES       | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - QUARLES                             | 8      | 8,093.97              |
| 60-057-100-100-03-000-000/ SALARIES - MCCLOUD       | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - MCCLOUD                             | 8      | 4,349.83              |
| 60-057-100-100-05-000-000/ SALARIES - GRIECO        | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - GRIECO                              | 8      | 4,890.75              |
| <b>Total for Unposted Checks</b>                    |         |       |                          |              |  |        | <b>\$1,492,229.51</b> |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
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*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 10/22/2015 at 10:58:17 AM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks    | Hand Checks Non/AP | Total Checks   |
|--------------|---------------|----------|-----------------|------------------------|----------------|--------------------|----------------|
|              | 10            | 11       |                 |                        | \$1,415,202.16 |                    | \$1,415,202.16 |
|              | 20            | 20       |                 |                        | \$59,692.80    |                    | \$59,692.80    |
|              | 60            | 60       |                 |                        | \$17,334.55    |                    | \$17,334.55    |
|              | GRAND         | TOTAL    | \$0.00          | \$0.00                 | \$1,492,229.51 | \$0.00             | \$1,492,229.51 |

Chairman Finance Committee

Member Finance Committee

# Englewood Public School District

## Bills And Claims Report By Account Number

NOVEMBER 13, 2015 PAYROLL

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09/01/2015

| Account # / Description                              | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|--|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                               |         |       |                          |              |  |        |              |
| 11-000-211-100-60-101-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 3,004.52     |
| 11-000-211-100-76-101-000/ ATT/SOC SALARY            | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ATT/SOC SALARY                                 | 9      | 4,235.21     |
| 11-000-211-172-07-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,945.13     |
| 11-000-211-172-60-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 5,140.40     |
| 11-000-211-172-73-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,720.13     |
| 11-000-211-172-74-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,945.12     |
| 11-000-211-172-77-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,813.50     |
| 11-000-211-172-85-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,720.12     |
| 11-000-211-172-98-000-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,813.50     |
| 11-000-211-173-60-101-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 5,322.58     |
| 11-000-211-173-67-103-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 3,053.03     |
| 11-000-213-100-60-102-000/ HEALTH SERVICES SALARY    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SERVICES SALARY                         | 9      | 300.00       |
| 11-000-213-100-67-103-000/ SALARIES                  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 300.00       |
| 11-000-213-100-73-101-000/ HEALTH SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 9      | 3,634.25     |
| 11-000-213-100-74-101-000/ HEALTH SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 9      | 2,740.50     |
| 11-000-213-100-76-101-000/ HEALTH SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 9      | 2,690.25     |
| 11-000-213-100-77-101-000/ HEALTH SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 9      | 1,946.50     |
| 11-000-213-100-85-101-000/ HEALTH SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 9      | 6,042.49     |
| 11-000-213-100-98-101-000/ HEALTH SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SALARIES                                | 9      | 1,946.50     |
| 11-000-216-100-40-101-000/ RELATED SERVICES SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | RELATED SERVICES SALARY                        | 9      | 35,437.28    |
| 11-000-218-104-76-101-000/ GUIDANCE SALARY           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 9      | 6,954.50     |
| 11-000-218-104-77-101-000/ GUIDANCE SALARY           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 9      | 17,285.90    |
| 11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CHILD STUDY TEAM SALARY                        | 9      | 61,921.31    |
| 11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CHILD STUDY TEAM SEC                           | 9      | 3,533.93     |
| 11-000-221-102-64-101-000/ IMPVOT OF INSTRUCTION SAL | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | IMPVOT OF INSTRUCTION SAL                      | 9      | 10,770.78    |
| 11-000-221-102-65-101-000/ IMPVOT OF INSTRUCTION SAL | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | IMPVOT OF INSTRUCTION SAL                      | 9      | 5,248.62     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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|--|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                                 |         |       |                          |              |  |        |              |
| 11-000-222-100-60-101-000/ ED MEDIA SALARY             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 9      | 13,170.02    |
| 11-000-222-100-60-104-000/ SALARIES                    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 2,480.31     |
| 11-000-222-100-73-101-000/ SALARIES                    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 2,051.73     |
| 11-000-222-100-74-101-000/ SALARIES                    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 1,775.00     |
| 11-000-222-100-76-101-000/ ED MEDIA SALARY             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 9      | 1,897.49     |
| 11-000-222-100-77-101-000/ ED MEDIA SALARY             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ED MEDIA SALARY                                | 9      | 1,950.94     |
| 11-000-230-100-61-101-000/ GENERAL ADMIN SALARY        | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN SALARY                           | 9      | 9,353.10     |
| 11-000-230-100-62-101-000/ GENERAL ADMIN - SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GENERAL ADMIN - SALARY                         | 9      | 8,898.75     |
| 11-000-230-108-60-101-000/ SALARIES                    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 5,950.00     |
| 11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 6,394.00     |
| 11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 6,024.33     |
| 11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF PRINCIPALS/A                       | 9      | 6,394.00     |
| 11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 11,798.45    |
| 11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 11,785.37    |
| 11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 11,626.87    |
| 11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 6,114.66     |
| 11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SCHOOL ADMIN SALARY                            | 9      | 17,849.03    |
| 11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF PRINCIPALS/A                       | 9      | 5,675.90     |
| 11-000-240-105-60-101-000/ SALARIES OF SECRETARIAL     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF SECRETARIAL                        | 9      | 1,414.05     |
| 11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CENTRAL SERVICE SALARY                         | 9      | 25,253.39    |
| 11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | CENTRAL SERVICES SALARY                        | 9      | 10,261.95    |
| 11-000-261-100-71-101-000/ SALARIES                    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 2,799.57     |
| 11-000-262-104-71-000-000/ SALARIES                    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 9      | 5,276.94     |
| 11-000-266-100-60-101-000/ SECURITY SALARIES           | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SECURITY SALARIES                              | 9      | 28,212.14    |
| 11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SAL. FOR PUPIL TRANS(BET                       | 9      | 2,137.42     |
| 11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SAL. FOR PUPIL TRANS(BET                       | 9      | 7,621.19     |
| 11-110-100-101-67-103-000/<br>PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 9      | 300.00       |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 9      | 5,000.00     |
| 11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 9      | 3,923.25     |
| 11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 9      | 62,874.95    |
| 11-110-100-101-85-710-000/ PRESCHOOL/KINDERGARTEN - | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL/KINDERGARTEN -                       | 9      | 414.71       |
| 11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 9      | 606.66       |
| 11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 9      | 105,402.30   |
| 11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 1-5 - SALARIES OF                       | 9      | 2,262.40     |
| 11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 9      | 105,925.00   |
| 11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 1-5 - SALARIES OF                       | 9      | 5,656.00     |
| 11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 1-5                         | 9      | 9,298.82     |
| 11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 9      | 247.36       |
| 11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 9      | 110,325.66   |
| 11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 9      | 6,707.75     |
| 11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 9      | 22,689.45    |
| 11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 9      | 1,050.00     |
| 11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 9      | 150,047.13   |
| 11-140-100-101-77-710-000/ GRADES 9-12 - SALARIES O | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GRADES 9-12 - SALARIES O                       | 9      | 2,463.04     |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District

## Bills And Claims Report By Account Number

NOVEMBER 13, 2015 PAYROLL

va\_bill1.10272014  
09/01/2015

| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount |
|---|---------|-------|--------------------------|--------------|--|--------|--------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |              |
| 11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 9      | 13,262.40    |
| 11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 9      | 116,040.55   |
| 11-150-100-101-40-101-000/ HOME INSTRUCTION         | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HOME INSTRUCTION                               | 9      | 1,350.00     |
| 11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-LEARN & LANG DIS                       | 9      | 51,942.30    |
| 11-209-100-101-40-101-000/ SPEC ED-BEHAVIOR DISABLE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-BEHAVIOR DISABLE                       | 9      | 3,557.50     |
| 11-212-100-101-40-101-000/ MULTIPLE DISABILITIES    | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | MULTIPLE DISABILITIES                          | 9      | 34,030.90    |
| 11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | RESOURCE ROOM/CENTER                           | 9      | 100,843.60   |
| 11-214-100-101-40-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 9      | 3,390.50     |
| 11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SPEC ED-PRE HANDI FULL T                       | 9      | 30,002.75    |
| 11-240-100-101-07-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 9      | 2,740.50     |
| 11-240-100-101-73-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 9      | 12,643.05    |
| 11-240-100-101-74-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 9      | 32,260.00    |
| 11-240-100-101-76-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 9      | 4,496.55     |
| 11-240-100-101-77-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 9      | 5,894.40     |
| 11-240-100-101-84-101-000/ SALARIES OF TEACHERS     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES OF TEACHERS                           | 9      | 2,997.00     |
| 11-240-100-101-85-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 9      | 5,140.40     |
| 11-240-100-101-98-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 9      | 3,465.50     |
| 11-402-100-100-77-101-000/ ATHLETICS                | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | ATHLETICS                                      | 9      | 2,165.00     |
| 20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF TEACH                         | 9      | 32,268.70    |
| 20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | PRESCHOOL SAL OF TEACH                         | 9      | 2,300.00     |
| 20-231-100-100-66-000-000/ TITLE I TEACHER SAL      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I TEACHER SAL                            | 9      | 150.00       |
| 20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - SALARY TEACHER                       | 9      | 3,490.50     |
| 20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - TEACHER SALARY                       | 9      | 3,697.50     |
| 20-231-100-100-66-000-020/ TITLE I - SALARY TEACHER | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I - SALARY TEACHER                       | 9      | 3,490.50     |
| 20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE I FOCUS TEACH SAL                        | 9      | 5,330.75     |

\* CF --- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
 NOVEMBER 13, 2015 PAYROLL

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| Account # / Description                           | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount          |
|---|---------|-------|--------------------------|--------------|--|--------|-----------------------|
| <b>UNPOSTED CHECKS</b>                            |         |       |                          |              |  |        |                       |
| 20-241-100-100-66-000-000/ TITLE III SAL OF TEACH | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE III SAL OF TEACH                         | 9      | 375.00                |
| 20-270-100-100-66-000-000/ TITLE II SAL OF TEACH  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | TITLE II SAL OF TEACH                          | 9      | 2,085.00              |
| 60-057-100-100-02-000-000/ SALARIES - QUARLES     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - QUARLES                             | 9      | 6,026.73              |
| 60-057-100-100-03-000-000/ SALARIES - MCCLOUD     | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - MCCLOUD                             | 9      | 3,235.22              |
| 60-057-100-100-05-000-000/ SALARIES - GRIECO      | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES - GRIECO                              | 9      | 7,006.47              |
| Total for Unposted Checks                         |         |       |                          |              |  |        | <b>\$1,497,506.40</b> |

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
NOVEMBER 13, 2015 PAYROLL

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09/01/2015

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 11/12/2015 at 07:55:45 AM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks    | Hand Checks Non/AP | Total Checks   |
|--------------|---------------|----------|-----------------|------------------------|----------------|--------------------|----------------|
|              | 10            | 11       |                 |                        | \$1,428,050.03 |                    | \$1,428,050.03 |
|              | 20            | 20       |                 |                        | \$53,187.95    |                    | \$53,187.95    |
|              | 60            | 60       |                 |                        | \$16,268.42    |                    | \$16,268.42    |
|              | GRAND         | TOTAL    | \$0.00          | \$0.00                 | \$1,497,506.40 | \$0.00             | \$1,497,506.40 |

Chairman Finance Committee

Member Finance Committee

# Englewood Public School District

## Bills And Claims Report By Account Number

NOVEMBER 18, 2015 PAYROLL

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09/01/2015

| Account # / Description                             | PO #    | Inv # | Vendor # / Name          | Check Type * | Check Description or Multi Remit To Check Name | Check# | Check Amount       |
|---|---------|-------|--------------------------|--------------|--|--------|--------------------|
| <b>UNPOSTED CHECKS</b>                              |         |       |                          |              |  |        |                    |
| 11-000-213-100-60-102-000/ HEALTH SERVICES SALARY   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | HEALTH SERVICES SALARY                         | 10     | 750.00             |
| 11-000-218-104-77-101-000/ GUIDANCE SALARY          | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | GUIDANCE SALARY                                | 10     | 3,472.00           |
| 11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-PRESCH/KINDE                       | 10     | 1,516.00           |
| 11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 10     | 1,050.00           |
| 11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8   | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 6-8                         | 10     | 8,604.00           |
| 11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 10     | 4,200.00           |
| 11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 10     | 8,192.00           |
| 11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12  | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | REG PROGRAM-GRADES 9-12                        | 10     | 22,528.00          |
| 11-240-100-101-74-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 10     | 2,196.50           |
| 11-240-100-101-76-101-000/ BILINGUAL ED             | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | BILINGUAL ED                                   | 10     | 1,516.00           |
| 11-402-100-100-76-101-000/ SALARIES                 | 16-0010 |       | 4614 / E.B.O.E.- PAYROLL | HP           | SALARIES                                       | 10     | 843.75             |
| Total for Unposted Checks                           |         |       |                          |              |  |        | <b>\$54,868.25</b> |

\* CF --- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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**Englewood Public School District**  
**Bills And Claims Report By Account Number**  
NOVEMBER 18, 2015 PAYROLL

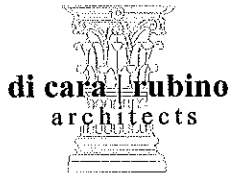
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09/01/2015

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 11/12/2015 at 08:36:05 AM

| Fund Summary | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|--------------|---------------|----------|-----------------|------------------------|-------------|--------------------|--------------|
|              | 10            | 11       |                 |                        | \$54,868.25 |                    | \$54,868.25  |
|              | GRAND         | TOTAL    | \$0.00          | \$0.00                 | \$54,868.25 | \$0.00             | \$54,868.25  |

Chairman Finance Committee

Member Finance Committee



## PROJECT APPROACH AND FEES

### Overview

It is our understanding that the City of Englewood Public School District is seeking the help of an architectural firm to provide a Long Range Facility Plan (LRFP) update and a demographic study. The District's LRFP was previously approved in 2010.

As your current Architect-of-record, we have a unique understanding of your facilities and long-term needs. The District currently serves over 3,000 students from Pre-K through Grade 12. The District is comprised of one early learning center, two elementary schools, one middle school and one high school with two campuses. The facilities include:

- Dwight Morrow High School
- Academies at Englewood
- Janis E. Dismus Middle School
- McCloud Elementary School
- Grieco Elementary School
- D.A. Quarles Early Childhood Center

### Scope of Services

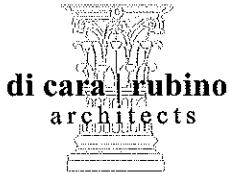
The Di Cara | Rubino Architects team will provide the following services in completion of your demographic study and LRFP update based on the requirements in the RFP and our understanding of the District's needs and goals:

#### **A. Demographic Report:**

1. Preparation of a five-year demographic study. Our team will use as a base for the demographic study the cohort survival method of population projection. This method is standard and is fully acceptable by the New Jersey Department of Education (NJDOE). These base projections are modified by the impact of planned and approved residential development, changes in the academic program, and any other factor that would have an impact on the number of students in the district.

#### **B. Long Range Facility Plan Update:**

1. Utilizing the Demographic Report, Di Cara | Rubino Architects will update the District's enrollment projections
2. Meet with Facility Director to review projects completed and new scope of projects to be added for each school facility
3. Review existing plans to review any changes in room utilization with the District's administrative staff
4. Update the LRFP on the NJDOE website for their review



### **Fee Proposal**

Based on the services outlined above, Di Cara | Rubino Architects respectfully submits the following fee breakdown:

|   |                    |
|---|--------------------|
| <b>A. Demographic Report</b> .....              | <b>\$ 4,000.00</b> |
| <b>B. Long Range Facility Plan Update</b> ..... | <b>\$ 9,100.00</b> |

*Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, mileage, photocopies, printing, plotting, and facsimiles and will be invoiced at 1.15 times the expense.*

### **Exclusions:**

The following services are excluded from the firm's basic services:

- Site/civil Engineering
- Mechanical or structural engineering
- Environmental or geotechnical engineering
- IT/Security/A-V Engineering
- Identification and/or abatement of asbestos or any other hazardous materials or soil contamination
- Surveys, testing, or environmental studies
- Filing fees, permits, and applications
- Utility assessments
- Testing and/or commissioning of M/E/P systems
- As-built drawings



## HOURLY BILLING RATES

Listed below are all billable positions and cost per hour for additional services not listed in the RFP.

| Labor Classification           | Rate (\$/Hour) |
|--------------------------------|----------------|
| Principal                      | 175.00         |
| Senior Associate Architect     | 165.00         |
| Project Manager                | 150.00         |
| Project Architect/Engineer     | 140.00         |
| Job Captain/Assistant Engineer | 135.00         |
| Project Designer               | 125.00         |
| Specifications Writer          | 125.00         |
| Senior Production              | 120.00         |
| Intermediate Production        | 100.00         |
| Interior Designer              | 135.00         |
| Construction Administrator     | 140.00         |
| Marketing/Public Relations     | 125.00         |
| Accounting                     | 55.00          |
| Administrative Assistant       | 45.00          |
| Clerical                       | 45.00          |
| Reimbursable Expenses          | Cost X 1.15    |

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...good enough never is...

# BUDGET CALENDAR

December 4, 2015 – Principals, Directors and Supervisors will submit their budget request to the business administrator.

December 23, 2015 – The business administrator submit a first draft of the budget to the superintendent

January 15, 2016 – Finance committee meeting to review draft of budget

February 1, 2016 – Send draft of budget to entire board for review

\*February 15, 2016 – State aid Notification and update budget

February 28, 2016 – Finance Committee Meeting for final budget

March 1, 2016 – Send final budget to all board members

\*March 15, 2016 – Adopt Tentative Budget and send to county office for approval

\*April 20<sup>th</sup> – Public Budget Hearing and Adopt Final Budget

\*Please note dates are tentative due to the fact the State Election Calendar has not been released.



## **ENGLEWOOD PUBLIC SCHOOL DISTRICT**

### **JOB DESCRIPTION**

#### **POSITION:**

**BUS DRIVER**  
**(Non-Certificated/Non-Affiliated)**

#### **QUALIFICATIONS:**

1. Valid Commercial Driver's License with the following endorsements: Class B, Passenger and "S"
2. Safe driving experience as determined by the Board
3. Sufficient mechanical aptitude to diagnose and report minor problems
4. Ability to maintain passenger discipline to ensure their safety and well-being and protect against vandalism
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
6. Required pre-employment drug, alcohol and physical examination testing as mandated by the Board

**REPORTS TO:** School Business Administrator or Designee

#### **JOB GOAL:**

To transport pupils in a safe and efficient manner and perform all activities related to the operation of the school bus.

#### **PERFORMANCE RESPONSIBILITIES:**

The essential functions and elements of this position include, but are not limited to the following:

1. Conducts a pre and post trip safety inspection of the bus prior to and after the completion of every trip, including completion of the School Bus Condition Report.
2. Notifies transportation coordinator of any mechanical malfunctions and/or safety hazards.
3. Adheres to established routes, designated bus stops and keeps to assigned time schedule.
4. Transports only authorized pupils and ensure that all students have left the bus at the end of the route.
5. Obeys all traffic laws and observes mandatory school bus safety regulations.
6. Reports all accidents and pupil injuries immediately to the principal, transportation coordinator and the school business administrator and completes required reports.
7. Participates in emergency evacuation drills in accordance with administrative code and board policy, and instructs passengers regarding safety regulations and other bus rules.
8. Performs interior bus cleaning duties daily, cleans windows and exterior as needed, and refuels the vehicle.

9. If ticketed as a result of a traffic infraction, the bus driver will pay any fines and court costs associated with the infraction.
10. Participates in emergency evacuation drills in accordance with administrative code and board policy, and instructs passengers regarding safety regulations and all other bus rules.
11. Attend in-service training, safety meetings and other professional development opportunities as assigned.
12. Performs other duties as may be assigned.

**APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

**TERMS OF EMPLOYMENT:** Twelve (12) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

**EVALUATION:** Performance of this position will be evaluated annually in accordance with the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

BOE Approved: November 19, 2015  
Resolution #: 15-P-48

## **ENGLEWOOD PUBLIC SCHOOL DISTRICT**

### **JOB DESCRIPTION**

#### **POSITION:**

**SCHOOL REGISTRAR  
(Non-Certificated/Non-Affiliated)**

#### **QUALIFICATIONS:**

1. Associates Degree or sixty (60) college credits from an accredited college/university
2. Proficient in Microsoft Office Suite
3. Demonstrate the ability to communicate effectively in English and Spanish, both orally and in writing, using proper grammar and vocabulary.
4. School district experience is preferred
5. Excellent communication and organizational skills
6. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
7. Required physical examination testing as mandated by Board policy

**REPORTS TO:** Assistant Superintendent or his/her Designee

#### **JOB GOAL:**

Implement and maintain the District's centralized student registration and residency processes. Process student registrations, in district transfers, change of address, as well as maintaining a centralized point of data entry to the student data base system.

#### **PERFORMANCE RESPONSIBILITIES:**

The essential functions and elements of this position include, but are not limited to the following:

1. Coordinates activities for the purpose of enrolling new students in the district according to established procedures.
2. Handles district registration process (intake), including, but not limited to: proof of residency, collection, evaluating, verifying all required paperwork and documentation needed for incoming students such as birth certificates, health/immunization records, etc.
3. Meets with prospective new students and/or parents/guardians to determine enrollment eligibility and input registration data.
4. Enters and maintain student information into district's Central database.
5. Maintains a variety of files, documents and student residency records and forwards appropriate information to specific school contact.
6. Makes copy of residency proofs, check health documents and or proof of guardianship.
7. Processes change of address by verifying documents to confirm new residency.

8. Notifies appropriate departments and schools regarding the changes and updates student databases.
9. Updates student databases and notifies all departments and school as required.
10. Responds to multiple inquiries via telephone or in person, regarding the registration process and requirements.
11. Coordinates registration of classified students with Student Services Office.
12. Explains and interprets district and school registration and exiting policies and procedures to students, staff parents and community.
13. Communicates and coordinate with building level secretaries, Administrators, School Counselors, Nurses and other district staff as necessary.
14. Develops and revises forms to facilitate registration and exiting processes; posts and keep forms on website up to date.
15. Attend required meetings and serve, as appropriate on staff committees.
16. Protect confidentiality of records and information about students and staff, and use discretion when sharing any such information within legal confines.
17. Keep track of homeless students with school liaison.
18. Maintains data required for State Reporting, including, but not limited to the following reports: Suspension, HIB (December and June), Charter School reports, Enrollment Report.
19. Performs other duties as may be assigned.

**APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

**TERMS OF EMPLOYMENT:** Twelve (12) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

**EVALUATION:** Performance of this position will be evaluated annually in accordance with the Board's policy on evaluation of non-certificated personnel and the administrative procedures on non-certificated staff evaluation.

BOE Approved: